

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Grand Forks Secondary Athletic Department

Travel and Expense Warrant - SD#51 Employees

Name: _____ Date: _____

Purpose: _____

Place: _____ Date: _____

EXPENSES:

Meals (attach receipts)

_____ Breakfast _____

_____ Lunch _____

_____ Dinner _____

MILEAGE @ .50/km (attach receipts)

LODGING: (attach receipts)

Hotel: _____

of days @ rate _____

OTHER EXPENSES (attach receipts)

TOTAL EXPENSES: _____

ADJUSTMENTS: _____

TOTAL CLAIM: _____

CLAIMANT'S SIGNATURE: _____

APPROVED BY: (Vice-Principal / Athletic Director) _____

APPROVED BY: (Secretary-Treasurer) _____

ACCOUNT NO.: 102-33000-1 _____