



Secretary-Treasurer's Report
Miranda Burdock, CPA, CA
October 2018

Election/New Trustees

We'd like to welcome Bronwen, Larisa and Jaime to the Board - congratulations to each of you! We are all excited to work with you over the next 4 years.

The election was held October 20th. We had an impressive voter turnout considering there was only the referendum to vote on for the RDKB (Roly Russell was acclaimed as the RDKB director). Charlene, Jeanette and I spent the day in the gym at Perley Elementary helping out wherever we were needed. It was great to meet so many members of the community, including some SD51 employees!

Budget/Finance

The budget has been entered into the accounting system. The figures reflect more of the actuals than the annual budget passed in June.

Ministry Reporting

The September ST Report identified quite a few Ministry reports we were working on last month. Everything was submitted on time.

Additional reporting in October includes:

1. CEF (Classroom Enhancement Fund) Remedy - The Superintendent updated the Board last month on the classes in SD51 which were not in compliance with the MOU in regards to class size and composition. Each teacher was offered remedy of their choice. We have collected this data and will report to the Ministry to receive funding.
2. The Mercer Report - Our payroll clerk has been working furiously to complete the Census Data Collection as at October 31st, which is required for our Actuarial Valuation of Post-Employment Benefits.

Technology

Some exciting work was been happening in the IT department throughout October including:

- Updating the SD51 password policy for all staff to safeguard the District against security breaches
- Working with the contractor for the new SD51 website. Contract was signed with ProCreative Labs Sept 18th and design work is well underway.
- Converting phone lines in the District from analog to digital as a cost savings measure
- Attending annual meeting with the City of Grand Forks regarding the Community Fiber Network
- Researching requirements/cost of server replacement in the datacenter
- Invoicing the Ministry for flood recovery services provided May - September
- Upgrading hardware for trustees
- Coordinating fall technology purchase. Over \$75,000 worth of hardware purchased for the District as budgeted. November will be spent deploying it to various schools/sites.

Maintenance & Transportation

The new maintenance request approval process was implemented October 9th. A few hiccups that we've adjusted for, but things seems to be running smoothly now.

All irrigation systems have been flushed and prepared for winter. As well, most of the leaves have been picked up as we prepare for snow.

A contractor from Morrison Herschfield completed a Building Envelope Condition Assessment at West Boundary Elementary at the end of October. The results of this assessment will tell us how much work is required and whether the Ministry will fund the project.

Installation of the chlorination system at West Boundary Elementary is planned for December 2018.

We also have the insulation of the chiller room at GFSS taking place in December.

The shed at Beaverdell Elementary was broken into. Luckily the only items stolen were some fuel and a gas can and there was limited damage to the shed itself.

Operational Health & Safety

The District OH&S Committee met on October 24th. It was a very productive meeting. The group was able to agree on a meeting schedule for the year, a new Chair (thanks, Norm Sabourin!) and updated terms of reference. We will meet again November 20th.

BCPSEA Symposium

Rose and I attended the BCPSEA Symposium at the beginning of November. The sessions focused on bargaining this year and we heard presentations from government (Scott MacDonald), press (Keith Baldrey), public relations (Alyn Edwards), mediation/conflict resolution (Anne Grant), PSEC (Christina Zacharuk), and of course BCPSEA (Renzo Del Negro, Janet Stewart, Leanne Bowes, Rosalie Cress, Debra Stewart, Kathy Wright, Maureen Carradice). It was a very relevant and informative event as we head in to bargaining with both the BDTA and CUPE Local 2098 in the coming months.



Happy Halloween!!!!