

SCHOOL DISTRICT NO. 51 (BOUNDARY)

P O L I C Y

SECTION	TITLE	NO. 1353
GOVERNANCE/COMMUNICATIONS	<u>Role of the Vice-Chair</u>	

DATE ADOPTED: June 8, 2010

DATE REVIEWED: March 13, 2018

At its inaugural meeting following a general local election, and for the following three years, at the regular November meeting, the Board shall elect a Vice Chair.

Specific Responsibilities

1. The Vice-Chair shall act on behalf of the Board Chair, in the latter's absence and shall have all the duties and responsibilities of the Board Chair.
2. The Vice-Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. Prior to each Board meeting, confer with the Board Chair, Superintendent and Secretary-Treasurer on items included on the agenda, and become thoroughly familiar with them.
4. The Vice-Chair may be assigned other duties and responsibilities by the Board Chair.