

## SCHOOL DISTRICT NO. 51 (BOUNDARY)

### P O L I C Y

SECTION	TITLE	NO. 3020
EDUCATIONAL PROGRAMS/ SERVICES	<u>Copyright</u>	

**DATE ADOPTED:** February 8, 2000

**DATE AMENDED:** April 14, 2009

**DATE AMENDED:** May 8, 2018

The Board of Education recognizes the existence of the Copyright Act which is designed to protect the rights of authors and producers of creative works. The Board further recognizes such works should not be copied without the permission of the copyright holder. The Board advises its employees to respect copyright provisions as they pertain to all aspects of digital and printed materials, media, databases and computer software.

### REGULATIONS

#### 1.0 Copyright Guidelines

- 1.1 Copyright violations occur when copyrighted materials are used in the classroom or school without the permission of the copyright holders.
- 1.2 All employees should refer to [www.copyrightdecisiontool.ca](http://www.copyrightdecisiontool.ca) for acceptable uses and violations.
- 1.3 Teachers are to ensure that students under their supervision are informed of copyright expectations.

#### 2.0 Administrator and Supervisor Responsibilities

That employees under your supervision are:

- 2.1 Informed of copyright legislation and Board Policy
- 2.2 Aware of the copyright decision tool
- 2.3 Applying and adhering to this policy
- 2.4 Not using District hardware to acquire or download copyrighted media. (i.e. music, movies, TV shows).