

**SCHOOL DISTRICT NO. 51 (BOUNDARY)**

**P O L I C Y**

<b>SECTION</b>	<b>TITLE</b>	<b>NO. 3061</b>
<b>EDUCATIONAL PROGRAMS/ SERVICES</b>	<b><u>Curricular/Co-Curricular/Extra-Curricular Trips</u></b>	

**DATE ADOPTED:** March 13, 2001

**DATE AMENDED:**

The Board recognizes the educational and social value of field trips as a valuable component of the educational program. Students participating in all day and extended trip/activities are considered to be under the same care and guidance of the teaching staff as when in school.

**R E G U L A T I O N S**

1. All volunteers on such trips will have undergone a Criminal Record Search (see Policy 1290).
2. A driver abstract, if applicable, will be presented to the School Administrative Officer or designate for approval prior to the commencement of the trip.
3. A vehicle check, if conveyance is by private vehicle, will be conducted in accordance with District Form, VCL 01 and be filed at the school.
4. The Driver's current valid insurance coverage will be reviewed and approved by the Administrative Officer. A photocopy will be filed at the school.
5. All documentation, records and approvals will be maintained at the school.
6. Provincial licensing and passenger load capacities (as of January 26, 2001) are as follows:
  - Private Vehicle - Class 5 - no restriction on number of passengers but each requires an individual seat belt.
  - GFSS Van - Class 4 - 15 passengers with seat Belts.
  - BCSS Mini Bus - Class 4 - 15 Secondary or 23 Elementary students. No seat belts