



To nurture curiosity, resilience and joy in all

140 DELEGATION OF AUTHORITY

The Board of Education designates the Superintendent of Schools as the Chief Executive Officer and delegates to the Superintendent the authority and responsibility to manage the operations of the district.

The Board authorizes the Superintendent to exercise any power that the Board may have, except those matters which cannot be delegated in accordance with provincial legislation and the corresponding regulation.

The Superintendent will be the primary contact between the Board and the staff.

To support good governance, the Superintendent will assist the Board:

- in reaching sound judgments
- with the establishment of policies
- by providing the Board with relevant facts, information and reports necessary to keep the Board adequately informed.

To support an effective working relationship between the Board and the Superintendent, the Board will:

- support the Superintendent in fulfilling their legislated responsibilities.
- refer all complaints regarding personnel or programs to the Superintendent for appropriate investigation and action.
- direct the Superintendent only through decisions made as a corporate body.

In the absence of Board policy in cases where an immediate administrative response is required, the Superintendent will:

- if time permits, inform the Board Chair.
- inform the Board as soon as is practicable and, at the next regular meeting of the Board, advise of the nature of the emergent issue and any action taken, and where warranted, the need for policy in the event of future occurrences.

Specific duties and responsibilities of the Superintendent are prescribed by the provisions of the School Act, Regulations and Ministerial Orders as well as further responsibilities established by the District and described in Board policy and the Superintendent Role Description.



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[DRAFTERS NOTE: THE REMAINING ELEMENTS OF THIS ROLE DESCRIPTION TO BE UPDATED AND HOUSED IN A DISTRICT JOB DESCRIPTION BANK]

Duties of the Superintendent