

BOARD OF EDUCATION POLICY

To nurture curiosity, resilience and joy in all

210 1160 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

School District No. 51 will follow the provisions and spirit of the Freedom of Information and Protection of Privacy Act (hereafter referred to as "the Act"):

- 1. To collect, use, protect and provide access to the personal information of private individuals including students and Board employees;
- 2. To govern the right of access by the public to any information or records in the custody or control of the School Board.

As required under Section 76.1(b) of the Freedom of Information and Protection of Privacy Act, the In accordance with the Freedom of Information and Protection of Privacy Act, the Board of Education designates the Superintendent of Schools (hereafter referred to as "the Freedom of Information Head") as the official head of the School District for the purposes of the Act.

The Board and authorizes the Secretary-Treasurer (hereafter referred to as "the Freedom of Information Coordinator") to to issue any procedures required to support the district's administration of the Act be responsible for the administration of the Act and to make any required operational decisions. The Freedom of Information Coordinator is authorized

to issue any procedures to support the administration of the Act.

Fees

Fees charged to provide information under the Act will be assessed using the Fee Schedule set out in Regulation 7 of the Act.

Disposal and Retention of Records

Disposal and retention of records will be according to guidelines issued by the Ministry of Education.