



AP 4XXX Emergency Preparedness

Legislative References:

Policy Reference:

Collective Agreement References:

Date: September 17, 2025

Preamble

An emergency is a sudden, unexpected occurrence requiring immediate action to stabilize a situation. Emergencies affecting school facilities and/or school transportation that may prevent use for an unspecified period of time may include:

- a) fire
- b) threats to school occupants or facilities (i.e. bomb threat)
- c) violent physical incident or threat
- d) school bus accident
- e) severe weather
- f) earthquake
- g) hazardous spills, accidents, or explosions
- h) floods

Policy

The Board recognizes the importance of being prepared for various types of emergencies, both natural and human, that could occur while school is in session. This necessitates the need to develop appropriate plans and procedures to deal with such emergencies at school facilities or involving school transport. To this end it is important that students, employees and parents be knowledgeable about the various emergency plans and procedures and to be prepared should such an emergency occur.

Direct responsibility for what may occur immediately following a response to a 911 call will lie with the Prime Responders (such as the RCMP, fire department, or Regional Emergency Plan Coordinator). The District's first responsibility is to ensure the immediate safety of students and staff by activating the appropriate emergency preparedness plan.

To assist and expedite setup, the Board directs that emergency plans and procedures be developed, implemented and maintained for all school and district facilities and school buses, and that:

- a) all employees shall be informed about the emergency plans and procedures to be followed at their work site, to ensure their safety and the safety of others
- b) students and employees shall practice the emergency procedures implemented at their school or work site



- c) parents shall be advised of the emergency procedures developed at the school(s) where their child(ren) are attending by September 30
- d) if materials and supplies beyond those normally provided by the school district are to be kept on hand to augment the school emergency procedures, then it shall be the responsibility of each school to obtain and maintain such supplies in good order
- e) After each emergency or incident, a debriefing session will be convened, chaired by the Superintendent or designate, to review procedures related to the incident.