



School District No. 51 (Boundary)

Regular Meeting of the Board of Education
School Board Office, Grand Forks, BC
November 15, 2022 at 3:00 p.m.

Agenda

Call to Order

Report of Election Results

- M. Burdock, Chief Election Officer, to report on the 2022 School Trustee Election results

Administration of Oaths of Office

- M. Burdock, Secretary-Treasurer to administer and receive the Oaths of Office

Adoption of Agenda

Business Items

1. Election of Board Chair and Vice Chair

The Superintendent will assume the role of Chair for the Board Chairperson selection proceedings. The Secretary-Treasurer will call for nominations for the position of Board Chair and will conduct the vote by ballot. The process will then be repeated for Vice Chair.

- **Election of Board Chair** VOTE (light yellow)

MOTION: "That the Board elect _____ as the Board Chair for November 15, 2022 to November 14, 2023."

- **Election of Vice Chair** VOTE (light orange)

MOTION: "That the Board elect _____ as the Board Vice-Chair for November 15, 2022 to November 14, 2023."

MOTION: "That the ballots cast to nominate the Board Chair and Vice Chair be destroyed."

The newly elected Board Chair will proceed to chair the remainder of the meeting.

2. Election of Board Representatives

- **Election of BCSTA Provincial Councilor and Alternate** VOTE (lime green) and **Alternate** VOTE (light blue)

MOTION: "That the Board elect _____ as the Trustee Representative to the BCSTA Provincial Council and _____ as the Alternate for 2023."

- **Election of BCPSEA Representative and Alternate** VOTE (beige) and **Alternate** VOTE (salmon)

MOTION: "That the Board elect _____ as the BSPSEA Representative/BCSTA Bargaining Council Representative and _____ as the Alternate for 2023.

• **Okanagan Labour Relations Council (OLRC) Representative** VOTE (light purple)

MOTION: "That the Board appoint _____ as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and Miranda Burdock, Secretary-Treasurer as the Alternate for 2023."

3. Board Committees and Representatives (Attachment)

A list of Board Committees and Representatives is attached for Trustees' review and consideration.

4. Legal Documents

It is required to establish the signing officers for all legal documents on behalf of the School District.

MOTION: "BE IT RESOLVED THAT the signing officers for School District No. 51 (Boundary) for all legal documents be the Chairperson of the Board and the Superintendent of Schools or Secretary-Treasurer."

5. Signing Officers

The Signing Officers for all cheques of School District No. 51 (Boundary) shall consist of the following:

- i. Chairperson of the Board
- ii. Superintendent of Schools
- iii. Secretary-Treasurer
- iv. All Trustees

According to the following schedule:

- i. One of: Superintendent of Schools or Secretary-Treasurer be authorized to sign all cheques not exceeding \$7,500.00
Cheques not exceeding \$7,500.00 require one signature.
- ii. One of: Superintendent of Schools or Secretary-Treasurer;
And One of: Chairperson of the Board or a Trustee to sign all cheques exceeding \$7,500.00
Cheques exceeding \$7,500.00 require two signatures.
- iii. The following payments can be made electronically or by transfer without signature or limit:
 - a) Receiver General
 - b) Teachers' Pension
 - c) Municipal Pension
 - d) Workers' Compensation Board

Adjournment