



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

April 13, 2021 at 6:00 p.m.

Via Zoom

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Indigenous peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

March 9, 2021 – Regular Meeting Minutes

Report on In-Camera Meeting from March 9, 2021

The Board discussed personnel issues, properties/facilities, and business items.

Correspondence

Business Items

1. Superintendent's Report

- Report for March 2021 (Attachment)

2. Secretary-Treasurer's Report

- Report for March 2021 (Attachment)
- Expenditure Report (Attachment)
- Preliminary Operating Grant 2021/22 (Attachment)

3. Presentations/Discussion

Jamie Stewart – Outdoor Education

4. Board Meeting Dates

5. Communication Strategy

6. Capital Plan (Attachment)

7. Committee Reports

- Finance Committee
- Operations Committee
- Policy Committee

8. Trustee Reports

Rec Commission	BCPSEA
BISM	Okanagan Labour Relations Council
Community Literacy	BCSTA Kootenay Boundary Branch
PAC Highlights	BCSTA Provincial Council
GFSSAG	Student Trustees
Boundary Indigenous Education Advisory Council	

9. Around the Boundary

Trustee Activities and Upcoming Events

- BCSTA AGM – April 16-18, 2021 via Zoom
- BCSTA Provincial Council – April 17, 2021 via Zoom

Budget Process Timeline:

Meeting #4 – April 20 – Board reviews compiled results, recommendations, staffing & budget

Meeting #5 – May or June Board Meeting – Final Budget Approval 2021-2022

Next Board Meeting: May 11, 2021 – 6:00 p.m.
Via Zoom

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, March 9, 2021 Via Zoom

The Chairperson called the meeting to order at 6:03 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	M. Danyluk	Trustee
	K. Jepsen	Trustee
	C. Strukoff	Trustee
	L. Van Marck	Trustee
	A. Lautard	Acting Superintendent
	M. Burdock	Secretary-Treasurer

Absent:	K. Minette	Superintendent
	E. Burroughs	Student Trustee
	M. Hanlon	Student Trustee
	A. Ketler	Student Trustee
	B. Thornton	Student Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Presentations/Delegations

Nil

Adoption of Agenda

MOVED Massey
2ND Danyluk

"That the Agenda for March 9, 2021 be adopted as circulated."

CARRIED

Adoption of Minutes

MOVED Bird
2ND Strukoff

"That the February 9, 2021 Regular Board Meeting minutes be adopted as circulated."

CARRIED

Correspondence

Nil

Business Items

1. Superintendent's Report

Acting Superintendent Lautard presented the Superintendent report for February 2021. She also gave an update on reentry of students currently in SD51 distance learning to in-school learning.

2. Secretary-Treasurer's Report

Secretary-Treasurer Burdock presented the Operations/Transportation report for January 2021 and presented the expenditure report to date. She also reported out on Provincial Budgeting allocation timelines as well as the current and projected enrollment.

3. Update on Budget consultation

SD51 trustees reported out from the February 16, 2021 World Café budget consultation meetings.

4. Presentation

Jackie Schott, Alison Macmaster, and Jennifer MacDonald presented on the Neurosequential Model in Education – Mind Map.

5. Talking Break

Discussed the impacts of using NME interventions in schools.

6. District Mental Health Supports

Acting Superintendent Lautard provided an update on the mental health and well-being supports in SD51.

7. Committee Reports

Trustee Strukoff presented Policies No. 1170 and 4090. The following motions were made:

MOVED Strukoff
2ND Van Marck

["That the Board approve and adopt Policy No. 1170 – Conflict of Interest, Pecuniary Interest, as presented."](#)

CARRIED

MOVED Strukoff
2ND Massey

["That the Board approve for circulation Policy No. 4090, as presented."](#)

CARRIED

8. Provincial Council – Draft 2021-2022 Budget

Trustee Jepsen gave an update on the Draft Budget.

9. Trustee Reports

Rec Commission – Trustee Massey reported out.

BISM – Trustee Jepsen reported out.

PAC Highlights – Trustees Massey and Board Chair Zitko reported out on Pac Meetings attended.

10. Around the Boundary

Walker Development Centre provided a presentation showing highlights from the 2020-2021 school year.

Meeting adjourned at 8:14 p.m.

Chairperson

Secretary-Treasurer



Month-End Report for March 2021

Anna Lautard
Acting Superintendent of Schools

COVID-19 Update

Once again, SD51's Health and Safety Guidelines are in the process of being updated to reflect the enhanced measures introduced by the Ministry of Education on March 30, 2021. The updated guidelines will be posted this week on our website and will also be communicated to staff and families.

These guidelines had changes to masking protocols with staff and students in grades 4 to 12 having to wear masks indoors in schools and on school buses - both within and outside their learning groups. Students in grades K to 3 are encouraged to wear a mask indoors in school and on school buses but are not required to do so. Mask wearing remains a personal or family/caregiver choice for these students, and their choices must be respected.

The guidance outlined above regarding mask requirements does not apply to staff, students and visitors in the following circumstances:

- To a person who cannot tolerate wearing a mask for health or behavioural reasons;
- To a person who is unable to put on or remove a mask without assistance of another person;
- If the mask is removed temporarily for the purposes of identifying the person wearing it;
- If the mask is removed temporarily to engage in educational activities that cannot be performed while wearing a mask (e.g. playing a wind instrument, engaging in high-intensity physical activity, etc.);
- If a person is eating or drinking;
- If a person is behind a barrier; or
- While providing a service to a person with a disability or diverse ability (including but not limited to a hearing impairment) where visual cues, facial expressions and/or lip-reading movements is important.

We communicated this information to families and staff on April 1. We recognized that this was a significant change for students in grades 4 to 7 who did not have to wear a mask previously. For the most part, implementation was very smooth last week and staff at elementary schools did a great job helping to build students' mask-wearing stamina.

Unfortunately, on April 8th, Interior Health advised the District that we have a confirmed case of COVID-19 in SD 51 (Boundary). They are self-isolating at home with support from local public health teams. Interior Health has completed its initial investigation to identify all individuals who must now self-isolate due to potential exposure. The individuals identified have all been contacted by phone and/or email. We will keep working closely with Interior Health to determine if any additional actions are needed.

The safety and well-being of students, families and staff remain our highest priority. Our focus is to ensure our health and safety protocols and procedures are effectively implemented so students and staff can continue to attend school as safely as possible. We have also connected with the Interior Health Rapid Response team to review our existing protocols.

We want to thank everyone - students, staff, families and the community - for their understanding and support during this time. Following public health orders and guidance keeps our communities safe, which in turn keeps our schools safe.

Early Years and Child Care

As you may have heard, the Ministry of Education was directed to work with the Ministry of Children and Family Development and the Ministry of State for Child Care to integrate child care into the broader learning environment by developing a strategy to move delivery of child care into the Ministry of Education by 2023.

We know that access to quality, affordable child care is essential for development. As a district, we already have some responsibility for Early Years learning, specifically with the StrongStart programs, as well as the Early Learning Framework, which guides and supports learning for children from infancy to eight years of age. The question is: how does this new directive impact SD51?

I have been fortunate to join with the regional Kootenay Boundary BCSSA Early Years leads in scheduled discussions concerning the above question. We have also been having meetings with the Early Years Education branch of the ministry. There are still many questions about the future of child care and school districts, from new legislation, to funding, to partnerships with third parties. We can probably expect more direction about the plan in the next school year.

At this point, I will be reaching out to different stakeholders in the communities (child care resource and referral, local governments, early years groups) to ascertain child care needs. Once we know what child care gaps exist, we will have a better idea of how to proceed. It is imperative to note that SD51 will be working with partner groups in our communities. We believe through collaboration and team work, we have the opportunity to build child care capacity in our communities.

Strategic Planning

We have had great meetings over the past month. The diversity of the voices at the Zoom table are inspiring and exciting. We have been working on a vision, mission and directional themes for SD51. Our final meeting with the Dream Team is this Friday, April 16, from 10 – 11:30, and we will have a culminating Zoom meeting on Friday, April 30th in the morning that all trustees will be invited to.

Timeline

- Dream Team meeting: April 9 from 10 am – 11:30am by Zoom
- Culminating meeting: Friday, April 30th in the morning
- May: Goals, objectives, and targets will be developed based on our new Vision, Mission and Values. There will two distinct pathways of focus: education and operations. These two pathways support the overall goal of improved student success.

- June: Trustees will put on final touches and approve.

Continuous Improvement Pilot Project

We are in the final stretch with the pilot project. We have made some progress with having our IT team given access to the Ministry SharePoint site. We are now working on creating data rooms for each school, as well as for the district, that are easily accessible while still maintaining privacy.

This month we will be meeting with the other 5 districts to attend a Facilitated Strategic Planning Coaching session with the ministry. I am looking forward to taking everything we have learned about strategic planning – engagement, consultation, data analysis, budgeting and so on, and consolidating the information.

Meetings

- 1st Discussion with superintendent mentor
Continuous Improvement – triad team meeting
- 2nd Agenda setting
Management Meeting
Policy Committee
- 3rd Ministry meeting re: Early Years and Child Care
- 4th Framework for Enhancing Student Learning webinar
- 5th Provincial Outreach Program: Early Years
Sector Leadership Update with Ministry of Education
- 8th Compassionate Systems Leadership Deep Dive
Kootenay Boundary Environmental Education Steering Committee
District group with Neurosequential Model in Education
- 9th Agenda Setting
Early Intervention meeting
School Board meeting
- 10th Kootenay-Boundary BCSSA Early Years
Zoom discussion with Ms. Matheson's class
- 11th BCSSA Mentor webinar: Leadership in Challenging Times
Zoom discussion with Ms. Madsen's class
- 12th Dream Team meeting
Compassionate Systems Leadership – Community of Practice
Superintendent Update with Ministry of Education
- 15th Special Education department consultation re: budget
- 16th Agenda Setting
Management meeting
PVP Zoom meeting

- 17th Zoom discussion with Mrs. Macfarlane's and Mrs. Spelay's classes at BCSS
Health and Wellness meeting
Boundary Indigenous Education Advisory Council meeting
- 18th Elder-in-Residence meeting
Neurosequential Model in Education
- 19th Dream Team meeting
- 29th Sector Leadership Update with Ministry of Education
- 30th Agenda setting
- April 1st Sector Leadership Update with Ministry of Education
PVP Zoom meeting

Learning 51

- Truth and Reconciliation – Monique Gray Smith – Sept 25, 2020
- Numeracy Teaching and Learning – Grade 4 -7 - Carole Fullerton
 - October 28th & 29th
 - February 23rd & 24th
- Literacy Assessment and Intervention K-3 – Starting January 2021
- Computational Thinking: Transitioning/Scope and Sequence for K-8 w/ Shawn Lockhart and SD51 teachers
- Trauma Informed Practice
- Compassionate Systems
- Changing Results for Young Children



Secretary-Treasurer's Report
Miranda Burdock, CPA, CA
March 2021

Budget/Finance

2020/2021 Operating Grants

As per February 2021 ST Report, our February 1701 data collection reported an increase of 5 FTE in the Level 2, Special Needs category. As a result, we will receive an additional \$51,000 in operating funding for 2020/21. We are in the process of adding EA time at CLES and assessing if additional resources are required at any other sites.

On April 1, the Ministry also announced release of \$5.9 million of the 2020/21 public school operating grant "holdback" and directed that these funds be used to address the learning impacts as a result of the COVID-19 pandemic in the following ways:

- Assess learning impacts to students due to the pandemic;
- Develop and deliver additional resources to address learning impacts to students caused by the pandemic; or
- Deliver learning recovery strategies.

SD51's allocation of the holdback is **\$18,949**. We have not yet created a spending plan for these funds.

2021/2022 Operating Grants

On March 12, the Ministry of Education announced the preliminary grants for the 2021/22 school year.

SD51 will receive the following operating grants:

1. Operating Block Funding grant: \$18,316,444 (2020 - \$17,544,813), see Briefing Note for details
2. Pay Equity grant: \$105,245 (2020 - no change)
3. Student Transportation Fund grant: \$153,588 (2020 - no change)

NOTE: The operating block funding is based on our February enrolment projections. Final funding will be recalculated in December based on our actual enrolment count in September.

SD51 will also receive the following special purpose grants:

1. Classroom Enhancement Fund (CEF): \$812,937 (2020 - \$806,545)
 - a. Staffing - \$787,839
 - b. Overhead - \$25,098
2. Learning Improvement Fund (LIF): \$63,772 (2020 - \$64,238)
3. Community Link: \$150,143 (2020 - \$146,982)
4. Annual Facilities Grant: \$557,184 (2020 - no change)
 - a. Capital portion - \$443,835
 - b. Operating portion - \$113,349

Annual Budget 2021/22

We have begun work on class configurations and teacher staffing for September 2021. Decisions will be finalized with PVP and postings will be created in the coming weeks. I will then adjust the budget accordingly, maintaining all other staffing and supply/service levels with adjustments made for known increases, and we will meet with the Board on April 20th to review.

Payroll Update

We are very excited to welcome Julie Mercer as our new Payroll Clerk! Julie starts on April 12th and will be processing both the monthly and biweekly pay.

Professional Learning

I attended the following professional development sessions in March:

- MOE, Continuous Improvement Program - Priority-focused Budgeting
- SD51 - Strategic Planning, Dream Team sessions 2 & 3
- LGMA - Making the Most of Your Media Budget
- ASTSBC - Zero Emission School Buses: Ownership, Infrastructure, Funding & Finance
- MOE - New Capital Asset Planning System

Operations Update

Maintenance was busy over Spring Break with the following projects:

- The Energy Audit at Perley, GFSS and BCSS was completed and final report received;
- Lights were installed at the parking lot at Hutton;
- GFSS Science Lab project RFP was put out on BC Bid and we hosted a site visit for contractors;
- Touchless faucets were installed in every washroom;
- Minor renovations at the SBO completed (photocopier moved, new office space created, filing cabinets moved to storage);
- Gym floor refinishing completed at WBES, GFSS and BCSS;
- Pavement painted at Hutton and Perley (4-squares etc.);
- Replacement trees planted at Perley;
- TylerTechnologies GPS/tablet hardware received (will be installed in early May).

IT Update

- Preparing for shipment of approximately 90 Lenovo laptops;
- Collecting pricing and hardware data for external security surveillance proposal for the Board;
- Supporting RFP for GFSS Science Lab project regarding technology/hardware requirements;
- Review of job duties/responsibilities in IT to prep for arrival of new Technology Admin Assistant in early May and retirement of IT Manager, John Popoff, in August.

Fund : 0 General Operating

OB	TITLE	MAR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	97,220.16	940,576.32		1,293,603	353,027	27
11	Teacher Salaries	626,390.74	4,311,766.25		6,286,018	1,974,252	31
12	Non-Teachers Salaries	350,855.18	2,465,757.99		3,807,857	1,342,099	35
13	Management Salaries	59,442.60	442,732.91		839,751	397,018	47
14	Substitute Salaries	8,541.16	261,511.46		593,965	332,454	56
19	Trustees Indemnity	7,617.36	68,556.25		91,408	22,852	25
21	Statutory Benefits	114,029.97	623,778.95		944,389	320,610	34
22	Pension Plans	115,996.62	860,715.42		1,316,659	455,944	35
23	Medical And Life Benefits	58,930.10	465,146.22		731,919	266,773	36
31	Services	117,903.50	343,529.98	472.31	640,762	296,760	46
33	Student Transportation	6,977.08	29,611.09		126,790	97,179	77
34	Training & Travel	21,366.14	82,512.65	4,399.98	225,537	138,624	61
36	Rentals & Leases	2,794.00	25,146.00		33,528	8,382	25
37	Dues And Fees	14,275.72	72,098.73		94,557	22,458	24
39	Insurance		48,960.79		48,100	861-	2-
51	Supplies	44,172.82	524,296.19	10,080.12	916,275	381,899	42
52	Learning Resources	344.26	20,899.87	777.28	45,838	24,161	53
53	Library Books	1,644.50	8,223.27	348.74	59,960	51,388	86
54	Electricity	43,303.43	179,187.40		320,000	140,813	44
55	Heat	22,202.97	105,425.15		107,000	1,575	1
56	Water And Sewage	3,752.06	15,581.87		33,000	17,418	53
57	Garbage And Recycling	5,654.27	23,649.23		12,500	11,149-	89-
58	Furn. & Equipment Replacement	468.80	17,390.49		35,850	18,460	51
59	Computer Equipment Replacement		5,145.27		26,150	21,005	80
TOTAL FOR Fund - 0		1,723,883.44	11,942,199.75	16,078.43	18,631,416	6,673,138	36
GRAND TOTAL		1,723,883.44	11,942,199.75	16,078.43	18,631,416	6,673,138	36

OBJECT				Year-to-Date	Budget	Unspent	% Unspent	NOTES
11/12	Salaries:	Teachers/Non-teachers	10 month employees	6,777,524	9,946,487	3,168,963	31.86%	7 out of 10 months, expect 30% unspent
10/13/19		PVPs/Mgmt/Trustees	12 month employees	1,451,865	2,108,947	657,082	31.16%	9 out of 12 months, expect 25% unspent
14		Substitues	Sick, Sick Family, LT Sick,	261,511	593,965	332,454	55.97%	Majority of costs associated with 10 month employees expect 30% unspent. Fewer absences than expected (espeically compared to PY increase)
21	Benefits:	Staturtory benefits (EI, CPP)	Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT)	623,779	956,470	332,691	34.78%	Majority of costs associated with 10 month employees (30% unspent); CPP/EI paid on calendar year - many employees max out by June (high costs Jan - June).
22/23		Pension/Medical and Life	Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental	1,325,862	2,048,578	722,716	35.28%	Mix of 10 and 12 month employees, but majority are 10 month (30% unspent)
31-39	Services:	Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance		606,732	1,123,273	516,541	45.99%	See NOTE 1 below for details
51	Supplies:	Supplies		534,376	923,775	389,399	42.15%	Schoool budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Cusotidal and Transportation supplies
52/53		Learning Resources/Library Books		30,249	105,798	75,549	71.41%	School budgets for library books and learning resource
54/55		Electricity/Heat,		284,613	427,000	142,387	33.35%	9 out of 12 monthss (25% unspent)
56/57		Water/Sewer and Garbage/Recycling		39,231	45,500	6,269	13.78%	9 out of 12 monthss (25% unspent)
58/59		Furniture/Equipment & Computer Equipment Replacement		22,536	62,000	39,464	63.65%	School furniture/equipment budgets, equipment for Operations and IT/tech replacements
				11,958,278	18,341,793	6,383,515	34.80%	

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

Object	Year-to-Date	Budget	Unspent	% Unspent	
31 Services	344,002.29	640,762.00	296,759.71	46.31%	Consulting, Legal, Audit, Telephone, Contract Software, Postage
33 Student transportation	29,611.09	81,789.00	52,177.91	63.80%	Schools transportation budgets (curricular, extra-curricular, and transportation grant)
34 Training/ Travel	86,912.63	226,037.00	139,124.37	61.55%	Training/travel across SD (instruction, District admin, O&M, transportation)
36 Rentals/Leases,	25,146.00	33,528.00	8,382.00	25.00%	525 monthly lease from City, 8 out of 12 months (33.33% unspent)
37 Dues/Fees	72,098.73	93,057.00	20,958.27	22.52%	Senior mgmt professional association fees, BCSTA, Make a Future, OLRC, SD23 re Claims Mgmt contract
39 Insurance	48,960.79	48,100.00	- 860.79	-1.79%	SPP and fleet insurance (paid upfront)
	606,731.53	1,123,273.00	516,541.47		



Briefing Note

Preliminary Operating Grant 2021/22

On March 12, the Ministry released the preliminary operating grant tables for 2021/22. The operating grant totals \$5.756 billion for the province, which represents a \$260 million increase from the recalculated grants for 2020/21. The increase reflects funding for labour settlement costs (previously funded outside the block) and additional funding for increased enrolment. There are 549K school-age FTE projected for September 2021, which is 1.3% more than in September 2020. Overall, 36 districts in BC are projecting increased enrolment.

Although there are no substantial changes to the funding formula for 2021/22, the following rate increases have been applied:

	2021/22	2020/21	Change
Basic Allocation	7,885	7,560	+325 (4.3%)
Level 1 Special Needs	44,850	43,000	+1,850 (4.3%)
Level 2 Special Needs	21,280	20,400	+880 (4.3%)
Level 3 Special Needs	10,750	10,300	+450 (4.3%)
Indigenous Education	1,565	1,500	+65 (4.3%)
Adult Education	5,030	4,823	+207 (4.3%)

For more information and to access the Operating Grants Manual, please visit:
[2021/22 Estimated Operating Grants - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education/schools/operating-grants-manual)

The Preliminary Operating Grant for SD51 for 2021/22 is **\$18,316,444** (see attached), which is an increase of \$771,630 from 2020/21 recalculated grant. Change by category is as follows:

BASIC ALLOCATION	2020/21	2019/20	Change
Standard (Regular) Schools	9,592,103	9,175,005	417,098
Alternate Schools	222,751	204,120	18,631
Home Schooling	1,000	1,000	0
	9,815,854	9,380,125	435,729
UNIQUE STUDENT			
Level 1 Special Needs	89,700	86,000	3,700
Level 2 Special Needs	1,808,800	1,652,400	156,400
Level 3 Special Needs	172,000	154,500	17,500
Indigenous Education	530,535	513,000	17,535
Adult Education	3,395	2,412	984
Equity of Opportunity Supplement	62,924	66,726	-3,802
	2,667,354	2,475,038	192,317
OTHER SUPPLEMENTS			
Salary differential	265,893	264,976	918
Unique Geographic Factors	5,556,177	5,413,529	142,648
Curriculum and Learning Support Fund	11,166	11,145	21
	18,316,444	17,544,813	771,633

Estimated Operating Grants - 2021/22 School Year

School District 51 Boundary

September 2021 Enrolment Count

	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	1,216.5000	\$7,885	\$9,592,103	
Continuing Education	0.0000	\$7,885	\$0	
Alternate Schools	28.2500	\$7,885	\$222,751	
Distributed Learning	0.0000	\$6,360	\$0	
Home Schooling	4	\$250	\$1,000	
Course Challenges	0	\$246	\$0	
Total Enrolment-Based Funding (September)	1,244.7500			\$9,815,854

	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	4.1250	\$3,943	\$0	
4%+ Enrolment Decline		\$5,914	\$0	
Significant Cumulative Decline (7%+)	-9.0000	\$3,943	\$0	
Supplement for Enrolment Decline				\$0

	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	2	\$44,850	\$89,700	
Level 2 Special Needs	85	\$21,280	\$1,808,800	
Level 3 Special Needs	16	\$10,750	\$172,000	
English Language Learning	0	\$1,585	\$0	
Indigenous Education	339	\$1,565	\$530,535	
Adult Education	0.6750	\$5,030	\$3,395	
Equity of Opportunity Supplement			\$62,924	

Supplement for Unique Student Needs **\$2,667,354**

Variance from Provincial Average	\$597	
Estimated Number of Educators	69.190	\$41,306

	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	1,245.4250	\$180.33	\$224,587	
Supplement for Salary Differential				\$265,893

Supplement for Unique Geographic Factors **\$5,556,177**

Funding Protection **\$0**

Curriculum and Learning Support Fund **\$11,166**

September 2021 Enrolment Count, Total **\$18,316,444**

July 2021 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$224	\$0	
Summer Learning Grade 8-9	0	\$224	\$0	
Summer Learning Grade 10-12	0	\$448	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$448	\$0	
Summer Learning, Total				\$0

February 2022 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$7,885	\$0	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Gr 9 School-Age FTE - Distributed Learning	0.0000	\$3,180	\$0	
Gr 10-12 School-Age FTE - Distributed Learning	0.0000	\$6,360	\$0	
Adult FTE - Distributed Learning	0.0000	\$5,030	\$0	
Level 1 Special Needs Enrolment Growth	0	\$22,425	\$0	
Level 2 Special Needs Enrolment Growth	0	\$10,640	\$0	
Level 3 Special Needs Enrolment Growth	0	\$5,375	\$0	
Newcomer Refugees	0.0000	\$3,943	\$0	
ELL Supplement - Newcomer Refugees	0	\$793	\$0	
February 2022 Enrolment Count, Total				\$0

May 2022 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$7,885	\$0	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Gr 9 School-Age FTE - Distributed Learning	0.0000	\$2,120	\$0	
Gr 10-12 School-Age FTE - Distributed Learning	0.0000	\$6,360	\$0	
Adult FTE - Distributed Learning	0.0000	\$5,030	\$0	
May 2022 Enrolment Count, Total				\$0

2021/22 Full-Year Estimated Total **\$18,316,444**

Estimated 2021/22 Operating Grant from Indigenous Services Canada	\$0
Estimated 2021/22 Operating Grant from Ministry of Education	\$18,316,444



Briefing Note

Annual Five-year Capital Plan Approval

Each year in June, the Board prepares an Annual Five-year Capital Plan submission which may include requests for funding for capital projects under the following programs:

Major Capital Programs:

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)
- Rural Districts Program (RDP)

Minor Capital Programs:

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCN)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- Building Envelope Program (BEP)

Typically, the Ministry issues Capital Plan Response Letters to districts in early March identifying which submission requests have been approved. Boards of Education are then required to adopt a Capital Bylaw for the approved Capital Plan.

For 2021/2022, this process is being completed in two stages. An *initial* Capital Plan Response Letter will be issued to identify submission requests approved for SEP and CNCN based on the known base budgets for these programs for 2021/2022. An *amended* Capital Plan Response Letter will then be issued in May to identify any additional approved projects under SEP and CNCN, reflecting any changes to program allocations announced through the (provincial) Budget on April 20/2021. Amended letters will also identify supported and approved submission requests under all other capital project programs. Boards of Education will then be required to adopt a single Capital Bylaw for their approved 2021/2022 Five-Year Capital Plan, as identified in the *amended* Capital Plan Response Letter received in May.

The following tables outline the submission requests included in SD51's 2021/2022 Annual Five-year Capital Plan submission, including which projects were approved for funding per our *initial* Capital Plan Response Letter received on March 18.

School Enhancement Program:

Site(s)	Project	Approved
WBES	Roofing upgrades – Waterproof membrane replacement, confirmed by BEP project currently underway	YES
GFSS	Interior construction – wall partitions, flooring and abatement as part of science labs reconfiguration	YES
Perley	Replacement of all exterior doors and windows	
Perley	Roofing membrane replacement (area 8)	
GFSS	HVAC exhaust system replacement	YES

Carbon Neutral Capital Program:

Site(s)	Project	Approved
GFSS, CLES,	LED lighting and control design upgrade	YES
Perley	HVAC – Replace reciprocating air-cooled chiller	YES

Playground Equipment Program:

Site(s)	Project	Approved
Hutton	Playground resurfacing and addition of accessible playground equipment	
Perley	Playground resurfacing and addition of accessible playground equipment	

No Major Capital Program requests were submitted, as well, no requests were submitted under the Bus Acquisition Program or the Building Envelope Program for 2021/2022.

All approved projects identified above can now proceed to design, tender and construction and, once the *amended* Capital Plan Response Letter is received in May confirming if any other SEP, CNCP or PEP projects have been approved, the Board will adopt the Capital Bylaw.