



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

April 15, 2014 at 6:00 p.m.

Boundary Learning Centre

Agenda

Call to Order

Presentations/Delegations

- Culinary Arts Program – Alexa Lucente

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

March 11, 2014 – Regular Board Meeting Minutes

Report on In-Camera Meeting from March 11, 2014

The Board discussed personnel issues, properties/facilities as well as business items.

Correspondence

Nil

Business Items

1. Superintendent's Report

- March 2014 Report (Attachment)
- Victoria Music Trip (Attachment)

MOTION: [“That the Board approve the 2014 GFSS Victoria Music Tour, as presented.”](#)

2. Secretary-Treasurer's Report

- March 2014 Report (Attachment)
- Carbon Neutral Action Report (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

3. Director of Learning Report

- March 2014 Report (Attachment)

4. Talking Break

How do multiple levels of support and student choice lead to student success?

5. AFG Bylaw

Capital portion of the AFG requires a Board Bylaw.

MOTION: “That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 126767 all three readings at this meeting of April 15, 2014.”

MOTION: “A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”). WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the “Minister”) has approved Capital Project No. 126767.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$444,317 for Project No. 126767 is hereby adopted.
2. This Bylaw may be cited as “School District No. 51 (Boundary) Capital Project Bylaw No. 126767.

MOTION: “That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 126767 as read a first, second and third time, passed and adopted the 15th day of April 2014.”

6. Committee Reports

- AbEd Committee
- Finance/Operations Committee
- Policy Committee

7. Trustee Reports

- Columbia Institute - Leading Change Forum
- BCSTA Extraordinary Motions (Attachment)

8. Around the Boundary March 2014

9. Trustee Activities and Upcoming Events

BCSTA 110th AGM – April 24-27, 2014

Future Agenda Items

Next Board Meeting: May 13, 2014 – 6:00 p.m.
School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held
Tuesday, March 11, 2014 at the School Board Office

The Chairperson called the meeting to order at 6:01 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. C. Riddle	Vice Chair
	Mrs. V. Gee	Trustee
	Mr. K. Harshenin	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Strukoff	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Presentations/Delegations

Vice Principal, Mike Phelan, from GFSS and Director of Learning, Doug Lacey, shared about Project Based Learning.

Adoption of Agenda

MOVED Reid
2ND Harshenin

“That the Agenda for March 11, 2014 be adopted as circulated.”

CARRIED

Adoption of Minutes

MOVED Gee
2ND Zitko

“That the Minutes of the February 11, 2014 Board Meeting be adopted as circulated”

CARRIED

Report on In-Camera Meeting from March 11, 2014

The Board discussed personnel issues, properties/facilities, as well as the savings plan summary and the recent court ruling.

Correspondence

Nil

Business Items

1. Superintendent’s Report

- The Superintendent reported on school visits and meetings attended in and out of the District.
- West Boundary Elementary Field Trip
Trustee Zitko declared a non-pecuniary conflict of interest in regards to the West Boundary Field Trip.

MOVED Riddle
2ND Reid

“That the Board give final approval to the West Boundary Elementary School field trip as presented, with no cost to the Board.”

CARRIED

MOVED Strukoff
2ND Harshenin

- Christina Lake Elementary School Field Trip

“That the Board approve in principle the Christina Lake Elementary School Field trip as presented.”

CARRIED

MOVED Reid
2ND Harshenin

- Dr. D. A. Perley Elementary School Field Trip

“That the Board approve in principle the Dr. D. A. Perley Elementary School field trip as presented.”
CARRIED

- School Calendars

MOVED Zitko
2ND Strukoff

“That the Board approve the school calendars as amended.”
CARRIED

2. Secretary-Treasurer’s Report

The Secretary-Treasurer provided an update on the finances as well as presented the month end expenditure and enrolment reports.

3. Update on the Court Ruling & Provincial Status on Bill 28

Chair Rezansoff reported on the BCSTA Stability Action Plan for Students.

4. Director of Learning Report

Director of Learning, Doug Lacey, reported on February school visits, District meetings as well as District learning initiatives. He also reported on the Special Education student services and Aboriginal Education events for February.

5. Four School Model Review & Decision

MOVED Reid
2ND Riddle

“That the Board continue with the four school model for the 2014/2015 school year.”
CARRIED

MOVED Reid
2ND Harshenin

“That the Vice Principal position in 2014/2015 School Year be .25 FTE.”
CARRIED

Senior Administration will work with the Principal and Vice Principal to assess if any additional support is required.

6. Talking Break

Project based learning initiatives were discussed.

7. Committee Reports

AbEd Committee – Trustee Gee reported out.

Policy Committee – Trustee Gee reported on the Policy Committee meeting and made the following motion:

MOVED Gee
2ND Zitko

“That the Board approve for circulation the following policy: “Respectful Workplace as amended” .
CARRIED

8. Trustee Reports

- BCPSEA/BCSTA Rep Council – Trustee Strukoff reported out.
- BCSTA Provincial Council Questions – Trustee Strukoff sought out response to the questions regarding the BCSTA budget.
- Kootenay Boundary Branch – The next Branch AGM will be held in the Boundary District. A sub committee will begin work on the planning.

9. Around the Boundary February 2014
Around the Boundary for February 2014 was presented.

Meeting adjourned at 8:43 p.m.

Chairperson

Secretary-Treasurer

DRAFT



School Visitations

- Boundary Central Secondary School
 - SBO Staff Presentation at BCSS PAC meeting
 - Introduce and attend SPERAS presentation at BCSS
- Hutton Elementary School
 - SBO Staff Presentation at Hutton PAC meeting
- Perley Elementary School
 - Visit classes
 - Attend Yvonne Konar's retirement assembly
- Grand Forks Secondary School
 - Meeting with Principal Mr. Stewart and Vice Principal Mr. Phelan re timetable
 - Participated in GFSS Passions Day working with students in fly tying
 - Attended SPERAS session for grades 8 and 9

District Planning

The Four Goals of the SD51 Achievement Contract are:

1. To embed the Inquiry Process into teaching and learning throughout SD51
2. To improve student achievement in Reading, Writing and Numeracy
3. To implement emerging technologies in teaching and learning in all classrooms for all students in School District 51
4. To develop a District-shared vision to embed Health Promoting Schools initiatives into the schools and classrooms of School District 51

- Doug, Jeanette and I were able to share these goals and our presentation with the BCSS and Hutton PAC's this month
- Initial staffing levels for schools have been determined
- Budgeting plans for 2014/15 are being worked on
- Secondary timetables and Elementary school configurations were submitted and are under review

Ministry Initiatives

Meetings in District

- District Leadership Team (GoTo Meeting) regarding BCTF job action
- MYEducationBC meeting
- Larry Grey – Future of Selkirk Teacher Education Program
- Meeting and update with Karly Olsen SD51 – Health Promoting Schools Coordinator
-

Meetings out of the District

GFSS BAND TRIP - VICTORIA MAY 6-10, 2014
ITINERARY

TUESDAY

May 6/14

7:00 am	Depart GFSS Band Room
	Stop en route in Princeton
6:00 pm	Ferry
8:00 pm	Arrive at Days Inn & settle in
	Go over <u>all rules</u> & distribute <u>band shirts</u>

WEDNESDAY

May 7/14

7:00-8:00 am	Breakfast
9:15 am	Concert #1 Elementary School (James Bay)
11:00 - 12:00	Lunch (Downtown)
(2 Groups) 1:00 & 1:45 pm	Harbour Ferry Tours
(2 Groups) 3:00 & 3:45 pm	Royal B.C. Museum
4:00 pm	Downtown, China Town etc.
5:00 pm	Dinner
7:00 pm	IMAX Double Feature
9:00 pm	Back to Hotel

THURSDAY

May 8/14

7:00-8:00 am	Breakfast
9:30 am	Concert #2 (Eagleview)
11:00 am	Butchard Gardens
12:00-1:30pm	May Fair Shopping Mall (Lunch at Food Court)
2:00 pm	Shaw Ocean Discovery Center, Sydney BC
5:00 pm	Dinner at Hotel
7:00-9:00 pm	Crystal Pool (<u>Bring Bathing Suit</u>)

FRIDAY

May 9/14

7:00-8:00 am	Breakfast
9:30 am	Concert #3 (Victoria West Elementary)
11:00 am	Return to Hotel, prepare for Ocean Tour
12:00 pm	Lunch
1:15 pm	Meet Eco Tour Biologist at Inner Harbour
2:00-5:00 pm	Spring Tide Whale Watching & Eco Tours 61ft. Motor Yacht Marauder IV
5:30 pm	Back to Hotel & clean up for dinner
6:30 pm	Group Dinner (Boston Pizza on Blanshard)
9:00 pm	Pack up for trip home!

SATURDAY

May 10/14

7:00 am	Depart for G.F.S.S.
5:30-6:00 pm	Arrive G.F.S.S. Band Room!

APPENDIX B

SCHOOL DISTRICT No. 51 (Boundary)
APPLICATION FOR FIELD TRIPS
Requiring Superintendent or Board Approval

TEACHER Doug Wille SCHOOL G.F.S.S.
DATE OF APPLICATION April 2/14 DATE OF TRIP May 6-10/14
ACTIVITY/DESTINATION Band Trip - Victoria, B.C.
GRADE(S) _____ SUBJECT Music

Please Check One Box: 1. Curricular ☐ 2. Extra-Curricular ☐

PLANNING:

GOALS OF TRIP Music performance as well as educational touring!

ATTACH OUTLINE OF EDUCATIONAL ACTIVITIES (OUTLINE FOR PARENTS)

Include educational activities prior, during and after the trip; worksheets and projects if applicable; names of chaperones; and itinerary.

DATE OF PARENT INFORMATION MEETING (as required by policy) Contacted Nov 29/13, Mar 13/14

Number of Students Involved 66 Number & Names of Chaperones 4
Doug Wille, Curt Garrison
Mary Kovacs, Helen Argue

TRIP COSTS:

METHOD OF TRAVEL	<u>2 Charter Buses</u>	<u>\$13,000</u>
LODGING ARRANGEMENTS	<u>Days Inn</u>	<u>\$12,000</u>
MEALS	<u>Student Cost</u>	<u>\$?</u>
ADDITIONAL	<u>Field Trips</u>	<u>\$7,000</u>
TOTAL COSTS		<u>\$32,000 +</u>

SOURCE OF FUNDS: (If more space is required, use back of form)

<u>Student Cost</u>	<u>\$500</u>	<u>\$30,000 +</u>
<u>Band Funds</u>		<u>\$2,000 +</u>
<u>PAC</u>		<u>\$1,000 +</u>

I have read the School District Field Trip Policy

Approved By [Signature]
Principal

[Signature]
Teacher

Superintendent of Schools

- PLEASE NOTE:
1. Prior to planning a trip, approval in principle must be obtained from the Superintendent or the Board, as per this policy.
 2. The Superintendent is to be provided with an updated itinerary and chaperone list if these were changed or unavailable at time of original submission.
 3. Applications for final approval must be submitted three months in advance for Board approval, 30 days in advance for superintendent approval.
 4. Attach a completed Field Trip Qualifications Checklist (Appendix C)
 5. Attach an itinerary
 6. A follow-up report is to be submitted to the principal

APPENDIX C

Field Trips Qualifications Checklist

The teacher in charge should complete this checklist and return it to the Principal for the initial planning stages of the activity. The Principal will use this checklist in conjunction with discussions with the teacher in charge to determine the risk tolerance of the activity.

Instructions: Rate each of the following sub categories out of a possible 3 marks.

(0 = Unqualified, 1 = Minimally Qualified, 2 = Moderately Qualified, 3 = Qualified)

(0 = High Risk, 1 = Moderate Risk, 2 = Low Risk, 3 = Minimal Risk).

Add up your scores and plot your total score on the Qualification/Preparedness Continuum.

Activity & Date: Band Trip May 6-10/14 Lead Teacher: Doug Wille

Training & Experience	Unqualified	Minimally Qualified	Moderately Qualified	Qualified
Local Knowledge	0	1	2	3
Certification/Qualifications	0	1	2	3
Equipment	0	1	2	3
Proven Decision Making Ability	0	1	2	3
Field Trip Experience	0	1	2	3
First Aid Training	0	1	2	3
Instructional Experience	0	1	2	3
Student Preparation	0	1	2	3
Chaperones/Supervisors	0	1	2	3

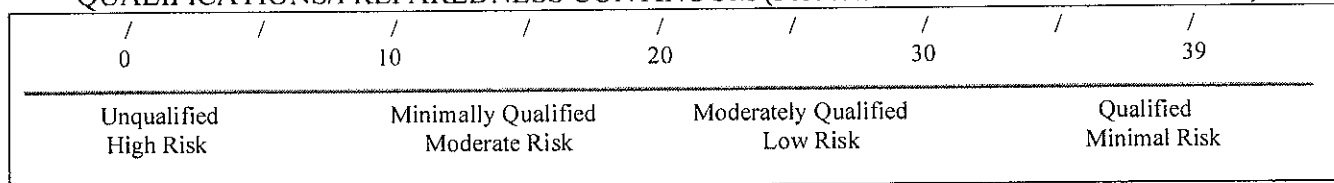
Location	High Risk	Moderate Risk	Low Risk	Minimal Risk
Severe Weather Probability	0	1	2	3
Terrain	0	1	2	3
Isolation	0	1	2	3
Environmental Hazards/Conditions	0	1	2	3

TOTAL = 39/39

Potential Hazards: _____

Other (A statement(s) regarding such factors as Emergency services availability, access to communications or other factors as may be applicable: First aid attendant - Curt Garrison

QUALIFICATIONS/PREPAREDNESS CONTINUUM (Plot total score above on the line below)



D. Wille
Teacher's Signature

[Signature]
Principal's Signature

Approved Yes ☒ No ☐

March 31/14
Date

APPENDIX D

SCHOOL DISTRICT NO. 51
PARENT CONSENT FOR FIELD TRIPS
STUDENT ACTIVITY / FIELD TRIP

Mr. Wille is planning the following student activity/activities. Your written permission is required by the school if your child is to attend.

Description of the activity: Music Tour

Special Requirements/Equipment: _____

Location of Activity: Victoria, B.C.

Town: _____

Dates(s): May 6-10/14

Mode of Transportation: Charter Buses (Western Bus Lines)

Accommodations: Sandman Inn Inner Harbour

Field Trip Leader (must be staff member): Doug Wille

Chaperones: Curt Garrison, Marg Kovacs, Helen Argue

Departure Time/Date: May 6/14 7:00 a.m.

Anticipated Return Time/Date: May 10/14 6:00 p.m.

If you have any questions at all regarding this activity, please contact the undersigned at 250-472-0228

Accidents can be the results of the nature of the activity and can occur with or without any fault on either the part of the student, or the School Board or its employees or agents, or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring, and agree all these activities, as described above, are suitable for your child.

H. Wille
Field Trip Leader

[Signature]
Administrator

If you do not wish your child to accompany his or her class on this trip, please contact me and I will arrange alternate supervision.

I give _____ (name of student) permission to participate in the field trip to _____ on _____. I understand that my child may be exposed to certain risks while participating in this activity. Accidents and injuries may occur.

Consent/Waiver – Booster Seats:

- ☐ My child is over 9 years of age OR over 4'9" – no booster seat required
- ☐ My child is over 18kg/40 lbs AND under 4'9" – booster seat required
- ☐ My child will bring a portable booster seat that does not require installation into the driver's vehicle
- ☐ My child does not have a car seat or booster seat that is appropriate for his/her age and weight. I request that the school provide an appropriate child car booster seat for my child.

Signature of Parent / Guardian

Printed name of Parent / Guardian

Address of Parent / Guardian

Date

Medical Number

Home/Work/Emergency Phone

APPENDIX E

SAMPLE CHAPERONE LETTER

Date: April 2/14

Dear _____:

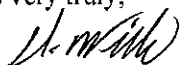
Thank you for offering to accompany and chaperone our students while on the field trip to Victoria, BC on May 6 - 10/14. Please note that chaperones must be adults approved by the Principal who are willing to submit to a criminal record check upon request by an administrator.

If approved as a chaperone, we ask you to consider the following:

1. We expect exemplary behaviour from our students. They must behave in such a manner as to observe the same rules and regulations as if they were attending school. Teachers will remind students of any specific guidelines prior to the trip. These will be shared with you.
2. Chaperones should feel free to remind students of the expected code of conduct and general deportment expectations, however, any serious concerns should be referred to teachers for appropriate discipline intervention and follow up.
3. All individuals who are involved in the operation of our school have a responsibility to maintain confidentiality. This is to protect the students and staff. No doubt you will observe different approaches to the teaching and management of students. You might also observe students who are "learning different" or who stand out due to noticeable emotional or maturity differences. As a chaperone, you must agree to maintain confidentiality in such instances.
4. Volunteers who transport students must fill in a District No. 51 Volunteer Driver Form, complete a Driver Abstract and have the prior approval of an Administrator. Students who ride with parent drivers (other than their own parents) must have permission from their parents in writing.
5. Please do not bring other siblings with you. In special circumstances this might be appropriate but we ask that you discuss this with the sponsor teacher or school administration beforehand.
6. Our school district and school has a "No Smoking Policy" which encompasses all aspects of all field trips. Therefore, no smoking is allowed during fieldtrips when students are present. Consumption of alcohol or illegal drugs are not allowed.
7. If in doubt, please ask a staff member! If you feel at all uncomfortable at any time about your experiences, please discuss them with one of the teachers. We want you to feel comfortable and confident as you interact with students.

Thank you for your cooperation and understanding. Your time, energy and assistance will help enhance this educational opportunity for our students, and we want your experience to be enjoyable and productive. If you have any questions about your responsibilities, please discuss them with one of the teachers or an administrator. We want you to volunteer again!

Yours very truly,



School District No. 5 (Boundary) Generic FIELD TRIP CHECKLIST

Directions: This form is to be completed by the teacher and submitted to the Principal with supporting documentation.

Type of Field Trip:

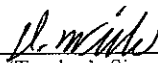
1. Approved by Principal ☐ Walking Trip ☐ Single Day Trip
2. Approved by Superintendent: ☐ BC Trip (2 – 3 days) ☐ Single Day Trip to USA
(Application must be submitted 30 days prior to trip.)
3. Approved by Board ☒ BC Trip (4+ days) ☐ Out of Province ☐ International
(Applications must be submitted 3 months prior to trip. In addition, international field trips must be submitted 4 months prior to trip and prior to parent meetings for 'Approval in Principle', then again 2 months prior for final approval.)

Special Considerations:

☐ Moderate Risk

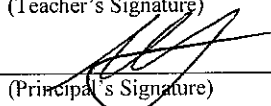
- ☒ Lead teacher has familiarized self with District Field Trip Policy (E – 4) and School Procedures
- ☒ Field trip application form completed (attached)
- ☒ Itinerary completed. Location/maps of outdoor activity areas provided. (attach)
- ☒ Parent information and consent form prepared (attach)
- ☐ Parent meeting planned (Out of Province, overnight and moderate risk trips)
Date: _____
- ☒ Field Trips Qualification Checklist completed (attached) (overnight, outdoor education, moderate risk, superintendent and Board approval field trips) Agreed to and signed by principal
- ☒ Transportation and accommodation arrangements
- ☒ Source of funds, fund raising
- ☐ Special arrangements for regular day ski trips, swimming, biking, etc.
- ☒ Appropriate chaperones in place (teacher to students = 1:30, adults to students = 1:10) (names attached)
- ☐ Arrangements for educational training and safety instruction. Date: _____
- ☒ Leave forms (if required) completed, approved by principal
- ☒ Preparation of student lists with telephone numbers/medical numbers of all students and adults on trip. Copies for office, sponsor teachers and bus driver. Medical needs listed/reviewed.
- ☒ Arrangements for first aid person and kit
- ☒ Copy of district field trip policy and regulations, school policy, district emergency procedures

Submitted by:


(Teacher's Signature)

Date: _____

Approved:


(Principal's Signature)

Date: March 31/14

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Secretary-Treasurer's Report J. Hanlon, Secretary-Treasurer March 2014

Carbon Offset

The Carbon Neutral Government Regulation of the Greenhouse Gas Reduction Targets Act requires reporting of greenhouse gas emissions. We budgeted \$20,000 for this expense. When all the data was inputted, the District owed the Pacific Carbon Trust \$21,813 for our 2013 emissions. This amount is \$630 less than last year. We are analyzing the consumption data site by site to see if we can find areas to improve efficiencies and to analyze fluctuations that appeared in the data.

SD51 will also receive 100% of the Carbon Tax Rebate in the amount of \$30,645 for carbon taxes paid. We budgeted \$20,000 as revenue for the carbon rebate. In the end we are \$8,832 to the good.

I have also attached a copy of the Carbon Neutral Action Report that we submit to the Ministry. Charlene works with the schools, Maury, Dean and myself to compile this report as well as the consumption data used for the analysis. Thanks to Charlene for her work on this project.



Finance

In March we received the funding announcement for 2014-2015. We will receive \$15,021,087 which is 98.5% of last year's funding. The decrease in funding is \$228,748. Once again we will receive additional monies as a supplement for the Education Plan in the amount of \$25,253. This money is to be used to strengthen reading and skill training.

Special Purpose changes included an increase to the Learning Improvement Fund of \$49,176. We will receive \$245,879. The operating portion of the Annual Facilities Grant falls under the Special Purpose Fund which next year is \$79,097. In total we are receiving \$4,889 more next year for projects. The total AFG for projects is \$523,414.

Technology

Over spring break we purchased a new firewall, which will be put into place over the next little while. This firewall also has some web filtering features.

Maintenance



Over spring break maintenance did the following projects:

- Installed a sound board at CLES
- Painted a classroom at Hutton
- Made changes for the nutrition program at Beavertell
- Installed a new router at GFSS
- Installed several SmartBoards
- Cleaned up sand and pruned trees
- Continued to deal with routine work orders

Cross Training

During February and March we did some cross training between Payroll and the Accounts Payable departments. We will continue doing this over the next several months.



School District No.51 (Boundary)

2013 Carbon Neutral Action Report



2013 Carbon Neutral Action

Executive Summary

This is the 2013 Carbon Neutral Action Report for School District No. 51 (Boundary). This report contains our 2013 emissions profile, offsets purchased, the actions we have taken in 2013 to reduce our GHG emissions and our plans to continue reducing emissions in 2014 and beyond.

By June 30, 2014, School District 51's final CNAR will be posted to our website at www.sd51.bc.ca.

This year's report once again demonstrates our

Special points of interest:

- Executive Summary
- Success Story
- Emissions and Offsets Summary/Report
- CNAR Survey Form

commitment to reducing our greenhouse gas emissions. "School District No. 51 (Boundary) Board of Education believes that the maintenance of our environment is necessary to the quality of our lives.

Further, we believe that

the District and its schools have the responsibility of fostering and reinforcing positive environmental concepts, that will enhance the relationship between living things and their natural and built surroundings. The introduction of these concepts must begin early in the life of each child in order to develop a responsible environment ethic which will be sustained throughout life."

Highlights for 2013 included:

- A reduction in our carbon footprint
- Performed energy retrofits on existing buildings
- Evaluation of the overall building energy usage at John A. Hutton Elementary
- Replacement of lighting in the School Board Office board room with more energy efficient lights
- Fleet upgrades with the purchase of 4 new buses and 1 new truck and a reduction in the overall fleet size
- Schools continued to educate students on environmental issues as well as model environmentally sound practices through recycling programs and the development of green teams. They partnered with their communities to foster a respect for the environment and to provide instruction on healthy alternatives.
- The District welcomed a new Health Promoting Schools Coordinator who worked with schools to implement paper towel recycling programs, smoking cessation programs as well as applied for a grant with DASH BC to purchase water fountain/water bottle filling station so as to eliminate bottles of water from vending machines.

- The Sustainable Resources 12 class at Boundary Central Secondary School continued to progress in their actions and education in environmental issues. Please see page 4 for one of their success stories.
-

In 2014/2015, SD51 plans to continue to move forward in implementing energy saving upgrades. We are planning to replace the boilers and heat pumps at John A. Hutton Elementary and Grand Forks Secondary Schools. The students at Hutton Elementary are also fundraising to install infrared fountains.

HVAC upgrades and replacement will continue throughout the District as necessary and financially feasible, along with weather stripping, and roof replacements. All these changes will promote further reduction of our carbon footprint for 2014 and the future.

Schools will continue to implement their very successful recycling programs and are committed to either the continuing or the forming of green teams. They will continue to incorporate curriculum that enlightens and educates our students to be more knowledgeable and responsible citizens.

**"In the end we will conserve only what we love; we will love only what we understand and we will understand only what we are taught."
- Baba Dioum**



Growing Grass Seed



Laying Tarps



Amphibian Fence



Riparian Field Trip

SUSTAINABLE RESOURCES 12 CLASS

Boundary Central Secondary School

In 2013 the Sustainable Resources 12 class undertook the restoration of a riparian and natural grassland area along the Granby River. The area, referred to as "Boothman's Oxbow", was damaged over the years due to invasive alien weeds, pollution, loss of habitat, channelization, bank armoring and removal of vegetation. They worked with Barb Stewart (Boundary Weed Management) and Jenny Coleshill (Granby Wilderness Society), to help restore this area to its original, natural state to enhance the habitat values for Species at Risk and other wildlife in this area, over the next few years. The improvement of the riparian area should also have a very positive effect on the health of the Granby River.

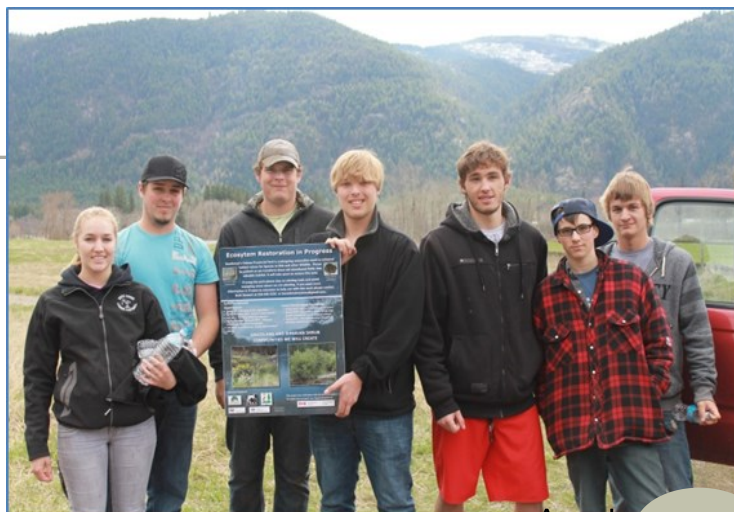
They started with planting bunchgrass seed in the classroom and had over 1000 plugs of native grasses ready to plant in the riparian area in the fall.

They travelled to the restoration area by bus and helped to install amphibian fencing to keep the salamanders, toads and other amphibians out of the area, then they began laying tarps down in order to kill off the vegetation that is in the area now (mostly invasive weeds). They took cuttings of cottonwood, dogwood and willow trees and planted them through the tarps in the riparian area, as well as plantings of the three different native grasses grown.

In addition, they met with Fred Marshall and Graham Watt (Kettle River Watershed Management Project Coordinator) and toured the Boundary Creek to discuss problems and solutions for this watershed.

In 2013 they also built a large outside composter (as the vermiculture composters couldn't hold all the food they collect!).

Their greenhouse was constructed again and they grew lettuce mix, tomatoes and cucumbers to supplement food to the nutrition room for students to use. They also designed and presented 70 minute seminars to the grade 8 and 9 students. The topics were: Factory Farming, Species at Risk and Sustainable Housing.



Emissions and Offsets Summary:

Organization School District No. 51 (Boundary) GHG Emissions and Offsets for 2013 (TCO2E)	
GHG Emissions created in calendar year 2013 (from SMARTTool Homepage)	
Total Emissions	1,093
Total Emissions for Offsets	840
Adjustments to GHG Emissions Reported in Previous Years (from SMARTTool Homepage)	
Total Emissions	-9
Total Emissions for Offsets	-9
Credit owing from PCT at end of 2012 reporting year (if applicable – from May 15 Invoice):	
Credit Owing	0
Total Emissions for Offsets for the 2013 Reporting Year (from Offset Invoice):	831

School District No. 51 (Boundary)
Enrolment
As of March 31, 2014

Head Count

	31-Mar-14	14-Feb-14	Increase (Decrease)	30-Sep-13
GFSS	340	341	(1.0000)	342
Perley	254	255	(1.0000)	264
Hutton	245	244	1.0000	241
CLES	77	77	-	85
BCSS	123	123	-	123
MES	30	30	-	32
GWD	32	32	-	31
WBES	109	109	-	107
BES	10	10	-	10
Big White	31	37	(6.0000)	27
Walker	25	25	-	22
Total	1276	1283	-7.0000	1284

Expenditure Report

Object	Title	March	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Sal	82,566.25	727,299.48		995,249	267,950	27
11	Teacher Salaries	578,272.41	3,975,117.66		5,750,161	1,775,043	31
12	Non-Teachers Salaries	328,083.00	1,976,513.68		2,879,075	902,561	31
13	Management Salaries	32,589.83	293,308.47		403,401	110,093	27
14	Substitute Salaries	35,754.19	257,958.60		489,159	231,200	47
19	Trustees Indemnity	6,268.40	56,415.60		75,223	18,807	25
21	Statutory Benifits	80,180.41	368,512.63		573,573	205,060	36
22	Pension Plans	128,678.10	915,221.84		1,327,038	411,816	31
23	Medical And Life Benifits	52,654.12	423,829.24		614,496	190,667	31
31	Services	41,677.64	347,452.93	878	592,517	244,186	41
33	Student Transportation	12,804.21	57,908.37		83,105	25,197	30
34	Training & Travel	18,289.45	174,166.07		229,810	55,644	24
36	Rentals & Leases	2,794.00	25,146.00		33,528	8,382	25
37	Dues And Fees	66.76	58,956.68		71,790	12,833	18
39	Insurance		61,417.00		67,400	5,983	9
51	Supplies	95,141.58	616,964.22	15,367.80	1,075,192	442,859	32
54	Electricity	47,262.22	198,324.33		283,000	84,676	30
55	Heat	36,701.55	120,372.82		143,000	22,627	16
56	Water And Sewage	2,812.92	13,132.89		21,000	7,867	37
57	Garbage And Recycling	1,313.97	9,876.80		17,000	7,123	42
Totals		1,583,911.01	10,677,895.31	16,245.80	15,724,717.00	5,030,574.00	32



March 2014 Report

Doug Lacey
Director of Learning

School Visits

Hutton Elementary School

- March 12 - Attended and presented to the Hutton Parent Advisory Council with Jeanette Hanlon and Kevin Argue.

Grand Forks Senior Secondary School



- March 13 - Visited "Passion Day" at GFSS and saw many different activities going on, from a Spa, to Amazing Race, and Fly-tying, Mexican Cooking, to Sushi making, to filmology of "Dr. Who", wooden car making, and much more.



Boundary Central Secondary School

- March 3 - Attended and gave presentation to BCSS Parent Advisory Council with Jeanette Hanlon and Kevin Argue.
- March 5 - Attended the SPERAS presentation to students.

Aboriginal Education

- March 12 - Met with Aboriginal Education Support Teachers regarding planning for after Spring Break.
- March 14 - Visited Friday Gathering at Glanville Centre.

Ministry Reports

- March 3 - Met with Mrs. Colclough and Mrs. Fraser to evaluate the draft curriculum for Science in preparation for providing input to the Ministry at a BCSSA regional meeting in Creston.
- March 6 - Sat in on teleconference on Ministry review of the draft curriculums, as roads were closed.



Learning Initiatives



- March 12 – Along with Mike Phelan, facilitated a session to further interested teachers' understanding of Project-Based Learning and begin the process of implementation in classrooms.



Partnership Meetings

- March 3 – Participated in BISM Meeting.
- March 4 – Participated in meeting on Child and Youth Mental Health.
- March 11 – Participated in Boundary Interagency Group meeting at Service BC in Grand Forks.
- March 13 – Met with Sheila Dobie of the Columbia Basin Alliance regarding the continuing Community Literacy Plan.

Other

- March 3 – Participated in interviews for hiring new teachers at Perley and Hutton.
- March 4 – Participated in Four Schools Review with Trustees and District Senior Management.
- March 7 – Attended day-long implementation training workshop for new common information system, MyEducation BC.
- March 10 - 14 – Completed the Project Plan for implementation of MyEducationBC in SD 51 for submission to Fujitsu Systems. This implementation plan will begin in April for a go-live date in August 2014.
- March 13 - 14 – Completed a slideshow for all SD 51 employees to communicate out the Implementation Plan for MyEducationBC.



British Columbia
School Trustees
Association

ANNUAL GENERAL MEETING 2014

MOTIONS

EXTRAORDINARY MOTIONS



E1. BYLAW AMENDMENTS

SUBMITTED BY: *Board of Directors*

BE IT RESOLVED:

That Bylaw 7 be amended to add the following:

(m) Nothing herein shall be held to prevent the Board of Directors of the Association from submitting a motion even though notice has not been given. Such a motion does not require approval before it can be considered.

That Bylaw 10(b) be amended as follows:

Notice of all substantive motions to be dealt with at a general meeting shall be forwarded to the executive director not less than sixty (60) days prior to the opening date of the said general meeting, and shall be transmitted by him/her the executive director to the member boards not later than ~~twenty (20)~~thirty (30) days prior to the opening date of the general meeting, subject nevertheless to any rejection, consolidation, alteration or amendment that may be considered necessary by a Legislative Committee, ~~to be appointed each year for that purpose by the president.~~

That Bylaw 10(d) be amended as follows:

Notice of motion of extraordinary resolutions shall be given in writing to the executive director not less than seventy (70) days prior to the opening date of the general meeting at which such motions are to be considered, and shall be transmitted by the executive director to member Boards not less than thirty (30) days prior to the opening date of the general meeting. Motions by the Provincial Council and Board of Directors may exceed this deadline if submitted to the executive director at least thirty (30) days prior to the opening date of the general meeting. A two-thirds (2/3) majority vote by ballot shall be necessary to pass an extraordinary resolution.

E1.

BYLAW AMENDMENTS

That Bylaw 19 be amended by:

- (a) deleting "SD87 (Stikine)" from 19(6) Northern Interior Branch; and
- (b) adding "SD87 (Stikine)" to 19(4) North West Branch.

RATIONALE:

Bylaw 7

This motion would clarify that the Board of Directors may submit motions to Provincial Council after the submission deadline for Provincial Council Motions without requiring prior approval. The Board of Directors currently has the ability to submit late substantive motions to AGM without obtaining prior approval (see Bylaw 10g).

Bylaw 10(b)

This motion would require substantive AGM motions be transmitted by the executive director to member Boards not less than 30 days before the opening date of the AGM.

Currently, *BCSTA Bylaws* require the executive director to transmit substantive motions to member Boards 20 days before AGM; and extraordinary motions to member Boards 30 days before AGM.

In 2013 all motions (substantive and extraordinary) were sent to member Boards 30 days before AGM.

This bylaw amendment would provide Boards of Education with more time to consider motions before AGM.

Bylaw 10(d)

This motion would allow the Board of Directors to bring late extraordinary motions to AGM. It would be helpful for the Board to have the ability to put forward late extraordinary motions to AGM when urgent issues arise that involve amendments to BCSTA's bylaws or foundational statements.

Bylaw 10(d) currently authorizes Provincial Council to bring late extraordinary motions to AGM.

Bylaw 19

SD87 (Stikine) passed a motion to request that BCSTA move SD87 from the Northern Interior Branch to the North West Branch. Geographically, and in consideration of transportation options, it is more cost effective for SD87 to be a member of the North West Branch.

E1.**BYLAW AMENDMENTS**

The February 2014 Provincial Council approved varying the composition of the branches by transferring SD87 from the Northern Interior Branch to the North West Branch.

As part of the process of transferring SD87 from the Northern Interior Branch to the North West Branch, Bylaw 19 needs to be amended to change the composition of the Northern Interior and North West Branch associations.

Extraordinary motion.