



# School District No. 51 (Boundary)

Regular Meeting of the Board of Education

April 11, 2017 at 6:00 p.m.

Boundary Learning Centre

## Agenda

---

### Call to Order

#### Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

#### Presentations/Delegations

- Presentation on Competencies and Inclusive Classrooms

#### 10 Minute Comment Period

#### Adoption of Agenda

#### Adoption of Minutes

March 14, 2017 – Regular Board Meeting Minutes

#### Report on In-Camera Meeting from March 11, 2017

The Board discussed personnel issues, properties/facilities, business items, and the BCTF and BCPSEA Letter of Agreement on Class Size and Composition.

#### Correspondence

Nil

#### Business Items

##### 1. Superintendent's Report

- March 2017 Report (Attachment)

##### 2. Secretary-Treasurer's Report

- March 2017 Report (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

##### 3. Director of Learning Report

- March 2017 Report (Attachment)

##### 4. Financial Framework for Supporting Student Success

##### 5. Evolution of Learning

- Update On Consultations

**6. Talking Break – Student Question**

What is the value of letting students do self-assessments on the competencies?

**7. Committee Reports**

AbEd Committee

Operations Committee

Finance Committee

Policy Committee

**8. Trustee Reports**

Rec Commission

BISM

BCSTA Kootenay Boundary Branch

BCPSEA/BCSTA Rep Council

PAC Highlights

District Literacy

**9. Around the Boundary March 2017**

**Trustee Activities and Upcoming Events**

BCSTA 112th AGM – April 19 – 22, 2017

**Future Agenda Items**

**Next Board Meeting:** May 19, 2017 – 6:00 p.m.  
School Board Office

**Adjournment**

**QUESTION PERIOD**

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

## School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)  
held Tuesday, March 14, 2017 at the School Board Office

---

The Chairperson called the meeting to order at 6:05 p.m.

Present:	Mrs. T. Rezansoff	Chairperson (via phone)
	Mrs. C. Strukoff	Vice Chair
	Mr. M. Danyluk	Trustee
	Mrs. K. Jepsen	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Absent: Nil

Acknowledgement of the Aboriginal peoples and ancestors.

### **Presentations/Delegations**

Vice Principal, Phelan and teachers Keira Angus and Roman Wyllie spoke to the Board on their experience with the Co-Learners Group and the value it has provided them as teachers.

### **Adoption of Agenda**

MOVED Strukoff  
2ND Reid

*"That the Agenda for March 14, 2017 be adopted as presented."*

CARRIED

### **Adoption of Minutes**

MOVED Zitko  
2ND Reid

*"That the February 14, 2017 Regular Board Meeting minutes be adopted as circulated."*

CARRIED

### **Report on In-Camera Meeting from January 10, 2017**

The Board discussed personnel issues, properties/facilities, business items, the cancellation of the enrolment audit and discussed the request for yoga space. Trustees Jepsen and Riddle declared a non-pecuniary conflict of interest for a portion of the February 14, 2017, Board of Education Closed Meeting.

**Correspondence**

Nil

**Business Items**

**1. Superintendent's Report**

The Superintendent reported on meetings with Principals, the Co-Learners Group as well as the Tech Inquiry Team. He also reported on some of the upcoming field trips. The calendars for the 2017-2018 school year were presented. The following motion was made:

MOVED           Strukoff  
2ND               Danyluk

*"That the Board of Education approve the school calendars for 2017-2018 as presented."*

CARRIED

**2. Secretary-Treasurer's Report**

The Secretary-Treasurer presented the Operations/Transportation report for February 2017 and reported on the enrolment numbers and expenditures to date.

**3. Director of Learning**

The Director of Learning reported on February school visitations and meetings attended.

**4. Update on Staff Consultations & Public Meeting Consultations**

Discussed the consultation meetings to date.

**5. Talking Break**

Discussed the impact and value of educational leadership in schools.

**6. Committee Reports**

- The Director of Learning and Trustee Danyluk reported that consultations will be held with students at Boundary Central Secondary, Grand Forks Secondary and with the community in the review of the AbEd Enhancement Agreement.
- Secretary-Treasurer Hanlon reported on meetings with Principals and their budget considerations for 2017/2018.
- Operations Committee Meeting is scheduled for April 11, 2017 at 3:15 p.m. prior to Board of Education Meeting
- Trustee Strukoff reported out from the Policy Committee meeting. The following motion was made:

MOVED Strukoff  
2ND Riddle

“That the Board of Education approve for circulation the Policy on School Enhancement Projects.”

CARRIED

**7. Trustee Reports**

- Fentanyl/Opium issues were discussed at the BISM meeting. Prevention and ICM training will be provided.
- Secretary-Treasurer Hanlon and Trustee Jepsen attended the OLRC phone call meeting. A new fee structure was adopted.
- Trustee Jepsen shared that CBAL has raised concerns about there not being a library at Grand Forks Secondary.
- The BCSTA Kootenay Boundary Branch question was circulated and will be discussed at the April meeting.

**8. February Around the Boundary**

Around the Boundary was presented.

Meeting adjourned at 8:02 p.m.

---

Chairperson

---

Secretary-Treasurer



### **School Visitations**

- **Perley Elementary School**

- I was able to visit classrooms and meet with the Principal. I also met with the grade 6/7 teachers regarding their year-end field trip.
- I participated in the Perley Staff consultation with SD51 Trustees, the Director of Learning and Secretary-Treasurer

- **Grand Forks Secondary School**

- I met with the Principal and Vice Principal and participated in the Planning 10 mock interviews with all Grade 10 student

- **Hutton Elementary School**

- Met the Principal and visited classes
- I participated in the Hutton Staff consultation with SD51 Trustees, the Director of Learning and Secretary-Treasurer

### **District Planning**

- All Schools have submitted their Spirals of Inquiry Growth Plans to the Board of Education after strengthening conversations with Judy Halbert and Linda Kaser
- The SD51 Framework for Enhancing Student Learning District Plan has been posted on the District website and sent into the Ministry of Education
- All School Learning Plans have been shared with Students, Staff and the Community
- District Plans have been shared with the Community and Ministry of Education
- SD51 Learns
  - ***Inquiry and Explorations – Co-learning Cohort!***
    - o Leyton Schnellart / Mike Phelan – 15 Staff members
  - ***Building Inclusive Classrooms – Shelley Moore***
    - o 16 staff members
  - ***Numeracy Teaching and Learning – Carole Fullerton***
    - o All Primary and All Intermediate teachers
  - ***PVP/SBO Staff Professional Learning – Helen Timperley***
    - o All Principals and Vice Principals, Director of Learning, Superintendent and Secretary Treasurer
  - ***School Staff Growth Plan Professional Learning***
    - o All Schools

## **Meetings out of the District**

- I attended the BCPSEA LoU No. 17 Agreement Implementation Meeting in Richmond on March 10, 2017

## **Meetings in District**

- SD51 Managers mtg.-- March. 1<sup>st</sup>
- Met with Mr. Nordman /Mr. Mace re. the Grade 6/7 field trip. – March 1<sup>st</sup>
- Ministry Conference call regarding Budget Update – March 2<sup>nd</sup>
- Meeting with WKTEP Coordinator regarding SD51 connections – March 6<sup>th</sup>
- Met with 3 teachers regarding teacher intention requests for 17/18 – Mar. 6<sup>th</sup>
- Board Agenda mtg.-- March 7<sup>th</sup>
- Meeting with Video Camera Company – March 7<sup>th</sup>
- Hutton Staff Consultation – March 7<sup>th</sup>
- Phone meeting with BCSTA Counsel. – March 8<sup>th</sup>
- Meeting with CLES parent -- March 8<sup>th</sup>
- Phone meeting with Okanagan Labour Relations – March 8<sup>th</sup>
- Conference call with Min of Ed and BCSTA -- March 8<sup>th</sup>
- Carole Fullerton Numeracy session - SD51 Intermediate teachers - March 9<sup>th</sup>
- Meeting with BDTA President -- March 9<sup>th</sup>
- Conference call with WKTEP Regional Consortium and UBC – March 10<sup>th</sup>
- LoU No. 17 Agreement Implementation Meeting – March 10<sup>th</sup>
- SD51 Board Office Staff mtg.– March 13<sup>th</sup>
- GFSS Planning 10 Interviews – March 13<sup>th</sup>
- Perley Staff Consultation meeting – March 13<sup>th</sup>
- Board Agenda Meeting -- March 14<sup>th</sup>
- Phone meeting with Apple reps re MDM -- March 14<sup>th</sup>
- SD51 Board of Education mtg. -- March 14<sup>th</sup>
- GoTo mtg with SD51 Principals and Vice Principals – March 15<sup>th</sup>
- Meeting with Hutton and Perley Principals – March 15<sup>th</sup>
- Meeting with John Popoff – Technology Manager – March 16<sup>th</sup>



## **Secretary-Treasurer's Report J. Hanlon, Secretary-Treasurer March 2017**

### **Finance**

In March, we received the funding announcement for 2017-2018. We will receive \$15,521,862. All of the factors have changed to adjust for teacher and support staff increases for 2017/2018. We are projecting that our enrolment will decrease slightly. However, this projection does not include the fluctuation of families moving in and out, and as you know, the trend over the last few years, has been more people moving into our communities. Let us hope the trend continues. The Ministry is provincially only estimating an increase of about .4% or 2,264 students.

Now that we are out of funding protection for the second year, we will need to carefully watch our enrolment and not over forecast our revenue. We are hopeful that the Kindergarten enrolment will be true to what we have predicted.

### **Memorandum of Agreement – Education Fund and Impact of the Court Case**

An Agreement has been reached with the Province and the BCTF on Class Size and Composition and reinstating the old language of 2001. We have been working on what our practices were in 2001. Our practices did not change in how we supported schools, and I know the Board will continue to support our classrooms and students as that has been, and will continue to be, our focus. The agreement comes into effect for September 2017.

### **School Enhancement Programs**



The Ministry has funded us for the three (3) School Enhancement Projects that we submitted in the fall. Not only did we get what we asked for 2017/18, we were successful in getting funding for the projects requested for 2018/19 and 2019/20. In return, we had to commit to having all three projects done by March 2018. The projects are: replacement of rooftop units at various schools, chiller upgrade at GFSS and lighting upgrade at GFSS or various schools. We also will receive funding for a replacement of a 72-passenger bus with a 24-33 passenger bus. As well, BC Housing will be contacting me on the next steps for the Building Envelope work at West Boundary Elementary.



### **Youth Trade Capital Equipment Program**

Another successful application! We applied in December for a three-year plan to replace aging equipment in our shops and buying robotic kits for elementary schools. We will be receiving monies over the next 3 years to purchase this equipment. We did not get as much as we submitted, but will receive \$168,882 over the next 3 years.

### **Maintenance/Technology/Custodial**

Over spring break, the Maintenance and Technology Departments dealt with routine work orders. We also ordered computers for Perley, Hutton, West Boundary and Midway Elementary schools. I have worked on a five-year technology/equipment plan as well and will be asking the Board to put more monies into Local Capital to sustain that plan for the future. Custodians completed their school's spring clean the first week of spring break.

### **GFSS Gym Floor Replacement**

We ran into a delay replacing the gym floor at Grand Forks Secondary. Once the flooring was removed, it was discovered that the cement underneath on the section built in the 1950's, was not level. We had to bring in another company to level the floor, which incurred an additional cost to the project of \$35,000. We will take the extra cost out of the 2017/2018 AFG.

**School District No. 51 (Boundary)**  
**1701 Enrolment**  
**as of March 31, 2017**  
**Head Count**

	March 31, 2017	September 30, 2016	Increase (Decrease)
<b>Secondary</b>			
BCSS	130	125	5.0000
GFSS	342	356	(14.0000)
<b>Elementary</b>			
BES	14	13	1.0000
Big White	43	41	2.0000
CLES	79	76	3.0000
GWD	34	32	2.0000
Hutton	273	264	9.0000
MES	37	39	(2.0000)
Perley	229	226	3.0000
WBES	89	88	1.0000
<b>Alternate School</b>			
Walker	38	33	5.0000
<b>Total</b>	<b>1308.0000</b>	<b>1293.0000</b>	<b>15.0000</b>

## Expenditure Report

Object	Title	March	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Sal	94,205.47	824,499.03		1,107,135	282,636	26
11	Teacher Salaries	597,568.59	4,145,178.73		5,950,311	1,805,132	30
12	Non-Teachers Salaries	260,854.98	2,110,716.21		3,175,899	1,065,183	34
13	Management Salaries	36,177.76	319,003.86		435,703	116,699	27
14	Substitute Salaries	28,811.09	264,593.16		482,196	217,603	45
19	Trustees Indemnity	6,567.89	59,111.01		78,817	19,706	25
21	Statutory Benefits	74,338.15	401,640.80		610,068	208,427	34
22	Pension Plans	114,567.38	883,950.92		1,294,028	410,077	32
23	Medical And Life Benefits	43,446.99	469,801.07		647,456	177,655	27
31	Services	27,786.53	262,027.64	44,379.84	602,083	295,676	49
33	Student Transportation	9,715.12	100,000.34		110,733	10,733	10
34	Training & Travel	12,533.34	166,641.56		230,373	63,731	28
36	Rentals & Leases		22,352.00		33,528	11,176	33
37	Dues And Fees	50	54,060.78		66,190	12,129	18
39	Insurance		49,979.60		66,200	16,220	25
51	Supplies	38,441.53	478,209.87	3,667.35	1,071,308	589,431	47
54	Electricity	52,887.52	228,310.05		310,300	81,990	26
55	Heat	15,401.84	88,862.64		120,010	31,147	26
56	Water And Sewage	1,896.42	9,821.30		22,400	12,579	56
57	Garbage And Recycling	1,145.15	12,063.55		14,850	2,786	19
<b>Totals</b>		<b>\$ 1,416,395.75</b>	<b>\$ 10,950,824.12</b>	<b>\$ 48,047.19</b>	<b>\$ 16,429,588.00</b>	<b>\$ 5,430,716.00</b>	<b>33</b>



# **March 2017 Report**

**Director of Learning**

**Doug Lacey**

## **Staff Learning and School Visits**

- March 7<sup>th</sup> – Participated in J.A. Hutton Staff Consultation
- March 9<sup>th</sup> – Participated in Carole Fullerton Numeracy Session with District Intermediate teachers
- March 13<sup>th</sup> – Participated in Grand Forks Secondary Planning 10 student mock job interviews
- March 13<sup>th</sup> – Participated in D.A. Perley Staff Consultation

## **Provincial/Regional/Community Meetings**

- March 6<sup>th</sup> - Chaired monthly meeting of the Boundary Integrated Services Model (BISM)
- March 6<sup>th</sup> – Participated in CYMHSU Local Action Team Substance Use Sub-Committee
- March 7<sup>th</sup> – Participated in regular meeting of the Early Years Intervention Committee
- March 10<sup>th</sup> – Participated in West Kootenay Teacher Education Program conference call among Regional Senior Management
- March 14<sup>th</sup> – Participated in planning session with UBC Human Early Learning Partnership for their visit to the Boundary supporting our work with EDI and MDI
- March 14<sup>th</sup> – Participated regular monthly meeting of the Board of Education
- March 15<sup>th</sup> – Participated in meeting of the CYMHSU Local Action Team