



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

December 13, 2016 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

Presentations/Delegations

Erin Perkins - Columbia Basin Alliance for Literacy

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

November 8, 2016 – Regular Meeting Minutes

Report on In-Camera Meeting from November 8, 2016

The Board discussed personnel issues, properties/facilities, business items, as well as the safety of our buildings with regards to outside intruders.

Correspondence

Nil

Business Items

1. Superintendent's Report

- Report for November 2016 (Attachment)

2. Secretary-Treasurer's Report

- Report for November 2016 (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

3. Director of Learning Report

- Report for November 2016 (Attachment)

4. Supreme Court of Canada Decision – November 2016 BC Government & BCTF

5. Public Input on Rural Education -- [click here](#)

6. Report on Financial Framework for Supporting Student Success

- Update on Financial Investments

7. Framework for Enhancing Student Learning (Attachment)

- District Spirals of Inquiry

MOTION: "That the Board approve the District Framework for Learning Spirals as presented."

8. Year in Review

9. Board Self Review – March 3rd and 4th 2017

- BCSTA facilitator Lynn Green

10. Talking Break

Do our current planning and budgeting processes having a greater impact on student learning ?

11. Financial Disclosure Statements

- These need to be returned to the Secretary-Treasurer between January 1 and January 15 of each year.

12. Election of Board Chair and Vice Chair

The Superintendent will assume the Chair for the Board Chairperson selection proceedings. The Secretary-Treasurer will call for nominations for the position of Board Chair and will conduct the vote by ballot. The process will then be repeated for Vice Chair.

- **Election of Board Chair** VOTE (Beige)

MOTION: "That the Board elect _____ as the Board Chair for December 13, 2016 to December 12, 2017."

- **Election of Vice Chair** VOTE (Grey)

MOTION: "That the Board elect _____ as the Board Vice-Chair for December 13, 2016 to December 12, 2017."

The newly elected chair will proceed to chair the remainder of the meeting.

13. Board Representatives for 2016

- Must be elected by January 15, 2017.
- Election – BCSTA Provincial Councilor VOTE (Baby Blue) and Alternate VOTE (Orange)

MOTION: "That the Board elect _____ as the Trustee Representative to the BCSTA Provincial Council and _____ as the Alternate for 2017."

- Election – BCPSEA Representative Council/BCSTA Bargaining Council Representative

- **VOTE (Salmon) and Alternate VOTE (Light Pink)**
- MOTION: “That the Board elect _____ as the BSPSEA Representative Council/BCSTA Bargaining Council Representative and _____ as the Alternate for 2017.”
- **Okanagan Labor Relations Council (OLRC) VOTE (Dark Purple)**

MOTION: “That the Board appoint _____ as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and Jeanette Hanlon, Secretary-Treasurer as the Alternate for 2017.”

MOTION: “That the Board approve the destruction of all ballots from this process.”

14. Committee Reports

- Aboriginal Education Committee
- Finance Committee
- Operations Committee
- Policy Committee

15. Trustee Reports

Rec Commission

BISM

BCSTA Kootenay Boundary Branch

District Literacy

BCPSEA/BCSTA Rep Council

Learning Forward Conference

Okanagan Labour Relations Council

PAC Highlights

16. Around the Boundary

Trustee Activities and Upcoming Events

- CSBA Conference and the NATC – July 2017

Future Agenda Items

Next Board Meeting: **January 10, 2017**
6:00 p.m. at the Boundary Learning Centre

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, November 8, 2016 at the School Board Office

The Chairperson called the meeting to order at 6:00 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. C. Strukoff	Vice Chair
	Mr. M. Danyluk	Trustee
	Mrs. K. Jepsen	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Absent: Mr. D. Reid Trustee

Acknowledgement of the Aboriginal peoples and ancestors.

Presentations/Delegations

- David Reimer, teacher at Grand Forks Secondary School, reported on the Sevec French Exchange trip to Quebec.

Adoption of Agenda

MOVED Zitko
2ND Strukoff

[“That the Agenda for November 8, 2016 be adopted as circulated.”](#)

CARRIED

Adoption of Minutes

MOVED Riddle
2ND Jepsen

[“That the October 11, 2016 Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

Report on In-Camera Meeting from October 11 2016

[The Board discussed personnel issues, properties/facilities, business items as well as Exempt Staff Compensation.](#)

Correspondence

Nil

Business Items

1. Superintendent's Report

The Superintendent reported on school visitations, school growth plans and the Pro D happening in the District.

2. Secretary-Treasurer's Report

The Secretary-Treasurer presented the Operations/Transportation report for October 2016 and reported on the 1701 enrolment numbers as of October 31, 2016.

3. Director of Learning

The Director of Learning reported on October school visitations, as well as the work that Joanne Gidney, Vice Principal of Student Services, has been doing. He reported on the Pro D event that POPARD provided to our Education Assistants and Special Education Teachers.

4. Framework for Enhancing Student Learning

District Plan Update was circulated and discussed.

5. Talking Break

Discussed the relevance of letter grades and percents in 21st Century learning.

6. Committee Reports

- Trustee Danyluk reported out on the AbEd Committee meeting.
- Secretary-Treasurer Hanlon reported out on the Operations Committee meeting
- Trustee Strukoff reported on two policies that need amending due to amendments to Sections 8 and 9 of the Human Rights Code. The following two motions were made:

MOVED Strukoff
2ND Zitko

["That the Board approve the minor amendment made to Policy No. 4110 Respect for Human Diversity: Gender and Sexual Diversity as presented."](#)

CARRIED

MOVED Riddle
2ND Jepsen

["That the Board approve the changes to the Regulation of Policy No. 5000 District Code of Conduct for Students as presented."](#)

CARRIED

Both approved policies will be circulated and it will be noted that there is no change to the intent of the policies. They needed to be amended due to descriptors added to the Human Rights code.

7. Trustee Reports

- Trustee Zitko reported out on the BISM meeting.
- Trustee Strukoff reported out on the BCSTA Provincial Council meeting as well as the 2nd Annual Liaison Meeting.
- Trustee Riddle reported that a student from Midway Elementary has won the Royal Museum Ice Age Art Contest.

8. Around the Boundary

Around the Boundary for October 2016 was presented.

Meeting adjourned at 7:46 p.m.

Chairperson

Secretary-Treasurer



School Visitations

- **Christina Lake Elementary School**

I had a chance to administer the MDI to the Grade 7 students and then visit classrooms throughout the school.

- **Perley Elementary School**

I had a chance to administer the MDI to the Grade 7 students and then visit classrooms throughout the school. I met with the Principal and did classroom visits during a Numeracy block.

- **Hutton Elementary School**

I had a chance to administer the MDI to the Grade 7 students and then visit classrooms throughout the school.

- **Grand Forks Secondary School**

I met with Principal Stewart and Vice Principal Phelan and attended Principal Stewart's Coding Class where he had 2 Professional coders present to the class.

- **Greenwood Elementary School**

Visited classes on one day and I had a chance to administer the MDI to the Grade 7 students and then visit classrooms throughout the school.

- **Midway Elementary**

Visited classrooms and met with staff.

- **West Boundary Elementary School**

Met with the Principal and Vice Principal and visited classrooms. I had a chance to administer the MDI to the Grade 7 students and then visit classrooms throughout the school.

District Planning

- All schools submitted their Spirals of Inquiry Growth Plans to the Board of Education after strengthening conversations with Judy Halbert and Linda Kaser
- The SD51 Framework for Enhancing Student Learning District Plan has been completed in its DRAFT form. Further pieces of the Framework will be completed by the end of November.
- All School Learning Plans will be shared with Students, Staff and the Community
- District Plans to be shared with the Community and Ministry of Education by January 2017
- SD51 Learns
 - ***Inquiry and Explorations – Co-learning Cohort!***
 - Leyton Schnellart /Vice Principal Phelan – 15 Staff members
 - ***Building Inclusive Classrooms – Shelley Moore***
 - 18 staff members
 - ***Numeracy Teaching and Learning – Carole Fullerton***
 - All Primary and All Intermediate teachers
 - ***PVP/SBO Staff Professional Learning – Helen Timperley***
 - All Principals and Vice Principals, Director of Learning, Superintendent and Secretary-Treasurer
 - ***School Staff Growth Plan Professional Learning***
 - All Schools

Meetings in District

- Meeting with Perley 6/7 teachers re USA Field Trip – November 1st
- Board Agenda meeting - November 1st
- Board Meeting. – November 8th
- SD51 Managers meeting – November 9th
- Co-Learners Day with Leyton Schnellart – November 10th
- District Leadership Team meeting PVP and SBO staff November 14th
 - Helen Timperley Book Review conversations
- BCPSEA conference call November 13th
- MDI Greenwood Elementary November 16th
- MDI West Boundary Elementary – November 17th

- Conference call with Linda Larsen re Rural Education– November 21st
- Visit Principal Stewart's Coding class - Professional Coders presenting
- MDI Perley Elementary - November 23rd
- MDI Hutton Elementary - November 23rd
- Shelley Moore - Inclusive Learning Cohort – November 28th





SECRETARY-TREASURER'S REPORT

J. Hanlon, Secretary-Treasurer

November 2016

Annual Facility Grant (AFG) Projects & School Enhancement Funds

Dean Higashi, Operations Manager, and myself are looking at projects for the 2017/2018 Annual Facilities Grant (AFG) monies in the amount of \$523,000.



We have several projects happening over the winter break that will fully expend our 2016/2017 Annual Facilities Grant. We are doing the flooring in the weight room, multipurpose room and office at Grand Forks Secondary School. Those funds are mostly coming from the School Enhancement funds we received from the Ministry, with about \$25,000 coming from AFG funds. In March we will be redoing the GFSS gym floor with the School Enhancement Funds as well. All these monies need to be spent by March 31, 2016.

Transportation

Bus drivers and maintenance employees came together with the idea to decorate a bus for the Santa Claus Parade which took place in Grand Forks on Friday, December 2nd. Thanks to everyone for doing this. You did a great job.

Finance

This past month I continued to work on the amended budget, which is due December 15th. I will provide an update at the January meeting as the amended budget needs to be passed in February. I am looking forward to getting our final funding for the 2016/2017 school year, and in the coming days I will also begin working on the 2017/2018 budget.



Enrolment Audit

We have been selected for a regular enrolment audit at GFSS, BCSS, Walker and Big White. We have not had a regular enrolment audit since prior to 2003. We did have a Special Education audit in 2006/2007. The audit team will be in the District the week of January 30, 2017.

SOFI Report

I completed the SOFI report. This report is the Statement of Financial Information Report. It is a listing of trustee remuneration and expenses for the fiscal year 2015/2016 along with employee remunerations that are over \$75,000, along with any vendor that is paid \$25,000 and greater.

Technology

In November the Technology Department switched over the School District email systems from FirstClass to Office 365 Outlook. BFISS will be switched over in the new year. The setup and ongoing training for Outlook is still happening and taking up much of our time this month. More beginner training will be scheduled for early January. As well, more applications for Office 365 will be configured and deployed in the new year.

This month we also received laptops and cart for Big White. The setup and configuring is still in progress. Wireless hardware for Perley also arrived. Setup and install will take place over the next couple of weeks as well.

Returned teacher laptops are being tested and refurbished. Old Macbooks with hard drives are having the hard drive replaced with Solid State Drives to make them a little faster. Deployment still to be determined.

School District No. 51 (Boundary)
Enrolment
November 30, 2016 Head Count

	November 30, 2016	October 31, 2016	Increase (Decrease)	September 30, 2015
Secondary				
BCSS	130	128	4.0000	134
GFSS	351	352	(1.0000)	344
Elementary				
BES	13	13	-	15
Big White	41	41	-	44
CLES	78	78	-	71
GWD	33	33	-	26
Hutton	266	264	2.0000	252
MES	38	39	(1.0000)	34
Perley	228	227	1.0000	226
WBES	90	89	1.0000	95
Alternate School				
Walker	34	33	1.0000	26
Total	1302.0000	1297.0000	5.0000	1267.0000

Expenditure Report

Object	Title	November	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Sal	107,379.84	451,541.00		1,107,135	655,594	59
11	Teacher Salaries	593,380.19	1,766,894.06		5,950,311	4,183,417	70
12	Non-Teachers Salaries	275,380.54	921,647.32		3,132,219	2,210,572	71
13	Management Salaries	39,927.75	175,392.15		435,703	260,311	60
14	Substitute Salaries	40,944.33	114,114.65		543,396	429,281	79
19	Trustees Indemnity	6,567.89	32,839.45		78,817	45,978	58
21	Statutory Benefits	35,623.06	136,688.84		607,687	470,998	78
22	Pension Plans	125,123.95	406,676.49		1,289,881	883,205	68
23	Medical And Life Benefits	64,088.57	246,021.07		718,780	472,759	66
31	Services	27,493.16	158,232.04	6,022.94	502,195	337,940	67
33	Student Transportation	16,131.64	42,658.10		81,733	39,075	48
34	Training & Travel	10,079.24	109,669.99	1,120.40	234,173	123,383	53
36	Rentals & Leases	2,794.00	13,970.00		33,528	19,558	58
37	Dues And Fees	1,725.76	53,747.18		66,190	12,443	19
39	Insurance	21,835.00	28,368.28		66,200	37,832	57
51	Supplies	66,231.29	241,118.44	7,619.05	974,894	726,157	70
54	Electricity	41,360.36	102,411.91		310,300	207,888	67
55	Heat	5,409.19	12,655.75		120,010	107,354	89
56	Water And Sewage	1,991.72	4,010.44		22,400	18,390	82
57	Garbage And Recycling	1,188.50	4,634.35		14,850	10,216	69
Totals		\$ 1,484,655.98	\$ 5,023,291.51	\$ 14,762.39	\$ 16,290,402.00	\$ 11,252,351.00	69



November 2016 Report

Director of Learning

Doug Lacey

Staff Learning and School Visits

- November 8th – Visited with School Principal and visited a number of Primary and Intermediate classrooms at Perley Elementary School
- November 9th – Visited with School Principal and visited a number of Primary and Intermediate classrooms at Hutton Elementary School
- November 9th – Visited a number of classrooms at Grand Forks Secondary School
- November 10th – Participated in day of learning with the Co-Learning Cohort and Leyton Schnellert
- November 15th – Co-chaired District Leadership Team meeting
- November 16th – Facilitated Middle Years Development Instrument (MDI) survey with Grade 4 students at Greenwood Elementary
- November 17th – Facilitated Middle Years Development Instrument (MDI) survey with Grade 4 students at West Boundary Elementary
- November 21st – Facilitated Middle Years Development Instrument (MDI) survey with Grade 4 students at Christina Lake Elementary
- November 23rd – Facilitated Middle Years Development Instrument (MDI) survey with Grade 4 students at Perley Elementary
- November 23rd – Attended Mr. Stewart's Coding class at GFSS to watch presentation by local computer coding entrepreneurs
- November 24th -- Facilitated Middle Years Development Instrument (MDI) survey with Grade 4 students at Hutton Elementary
- November 24th - Attended afternoon session on Child Trauma Informed Practice presented by Dr. Emily Wang (Calgary Child Trauma Centre) to Boundary foster care parents and service providers
- November 25th – Attended all day session on Child Trauma Informed Practice presented by Dr. Emily Wang (Calgary Child Trauma Centre) with many of the District's Child and Youth Care Workers and Education Assistants, as well as community partners
- November 28th -- Participated in the learning session with Shelley Moore and the participating teacher teams from each school

Provincial/Regional/Community Meetings

- November 2nd – Participated in Provincial Early Years Superintendent Regional meeting in Nelson, BC

- November 2nd – Participated in Kootenay-Boundary BCSSA Regional Directors meetings in Nelson BC
- November 3rd and 4th – Attended the Kootenay Boundary BCSSA Chapter Council in Nelson, BC
- November 7th – Chaired monthly meeting of the Boundary Integrated Services Model (BISM)
- November 8th – Attended regular monthly meeting of the Board of Education
- November 14th – Met with BFISS leadership team regarding groups facilitations in West Boundary
- November 15th – Participated in meeting of the Local Action Team for Child, Youth Mental Health and Substance Use Collaborative with staff of Grand Forks Hospital
- November 15th – Participated in transition meeting between Grand Fork Secondary School Based Team and Community Living
- November 15th -- Participated in conference call with Kootenay-Boundary Regional Environmental Education Team
- November 16th – Met with local RCMP leadership regarding Kootenay-Boundary Violent-Threat Risk Assessment Protocols
- November 22nd – Attended meeting of the Kootenay-Boundary Division of Practice (Physicians) for consultation of Primary Care Delivery “tests of change” opportunities in the Boundary.
- November 24th - Attended afternoon session on Child Trauma Informed Practice presented by Dr. Emily Wang (Calgary Child Trauma Centre) to Boundary Foster Care Parents and service providers



Scan - What is going on for learners in SD51?

We have reviewed the available evidence from the following sources:

- Learning observation data from classroom teachers
- Classroom level data
- School level data
- School Spiral Growth Plans
- School Community Consultation Sessions
- District Level Data
- All Ministry Data Sets

Our focus has been on the student and classroom level evidence while looking for alignment with other data sources.

Checking - Have we made a big enough difference? How will we know?

Intellectual:

We will assess numeracy and writing competency and confidence levels of all K-9 students in the Fall and Spring.

Human and Social:

We will survey all students for anxiety levels, growth mindset, self-regulation and connectedness to school, community and the environment in the Fall and the Spring. "I" statement reflections from students on these topics will also be completed.

Career Development:

An anecdotal survey of career and hands-on experiences offered will be completed by schools.

SD51 Framework for Learning Inquiry 2016/17

Focus - What does our District *Focus* need to be?

Intellectual: Developing students thinking skills through a focus on Writing, Numeracy and Executive Functioning.

Human and Social: Developing Self-Regulation and Growth Mindset skills in our students and staff while focusing on connectedness to place and the environment.

Career Development: Provide greater hands on design and experiential learning opportunities for students. Build stronger connections between School, Post-Secondary and working environments.



Take Action - What can we do as a District to make a meaningful difference on our *Focus*?

Intellectual: The Writing Inquiry Team will be tasked with developing a K-12 set of recommended practices. Carol Fullerton sessions will provide instructional strategies in Numeracy that will translate into strengthening classroom practice.

Human and Social: Through the work of Leyton Schnellert and Shelley Moore, we hope to develop stronger student focused classrooms that are structured to reduce anxiety and be strength based.

Career Development: Using My Blueprint for all students in the District to develop a career pathway. Each school to provide hands on learning opportunities for all students based on design thinking and quality product creation. We will provide increased access for students to Trades training and experiences.

DRAFT

Developing a Hunch - What is leading to these situations?

Intellectual: We are experiencing lower numeracy and writing student self-confidence and an increasing range of numeracy needs. Student ownership of learning is an area we can grow.

Human and Social: Increased levels of social emotional stress have been observed in all schools. We have noted a decrease in student connectedness to community, home and the environment.

Career Development: The confidence of our staff to provide hands on learning opportunities regularly for our students could be better developed

Learning - What do we need to learn?

Intellectual: Carol Fullerton is coming into SD51 to inform practice of each Primary and Intermediate teacher in numeracy. We will Initiate an SD51 Inquiry Team to focus on writing instructional practices.

Human and Social: The District has formed learning partnerships with Leyton Schnellert (Access for All Learners) and Shelley Moore (Inclusion) to support human and social learning. Growth Mindset and Self-Regulation are topics of teacher book reviews in schools to apply to instructional to practice.

Career Development: Provide design theory and hands-on-learning opportunities? Project and product based learning sequences that provide students an opportunity to show what they know in many forms?