



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

January 12, 2016 at 6:00 p.m.

Boundary Learning Centre, Midway

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

Presentations/Delegations

- Update on Non-Instructional days planning for the implementation of the new curriculum

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

December 8, 2015 – Regular Meeting Minutes

Report on In-Camera Meeting from December 8, 2015

The Board discussed personnel issues, properties/facilities, business items, the BISM Learning-Action Team, Board self-review, the content for consultations during January 15 to March 15, 2016, as well as the establishment of an audit committee.

Correspondence

- After School Sport and Arts Initiative (Attachment)

Business Items

1. Superintendent's Report

- Report for December 2015 (Attachment)

2. Secretary-Treasurer's Report

- Report December 2015 (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

3. Director of Learning Report (Attachment)

- Report for December 2015

4. Provincial Council Issues (Attachment)

5. Talking Break

- What impact can community feedback have on Board decision making?
- What are the easiest formats for public feedback to the Board?

6. Amended Financial Framework for Student Success

7. Community Consultations

- January 15, 2016 to March 15, 2016

8. Committee Reports

- AbEd Committee
- Finance Committee
- Operations Committee
- Audit Committee
- Policy Committee

9. Trustee Reports

Rec Commission
BISM
District Literacy
PAC Highlights

BCPSEA/BCSTA Rep Council
OLRC
BCSTA KBB

10. Around the Boundary

Trustee Activities and Upcoming Events

- BCPSEA AGM – January 29, 2016
- BCSTA Provincial Council – February 19-20, 2016
- BCSTA 111th AGM – April 14 - 17, 2016

Future Agenda Items

Next Board Meeting: **February 9, 2015**
 6:00 p.m. at the School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held
Tuesday, December 8, 2015 at the School Board Office

The Chairperson called the meeting to order at 6:00 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. C. Strukoff	Vice-Chair
	Mr. M. Danyluk	Trustee
	Mrs. K. Jepsen	Trustee
	Mr. D. Reid	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Absent: Mrs. C. Riddle Trustee

Acknowledgement of the Aboriginal peoples and ancestors.

Presentations/Delegations

- Mayor Konrad presented the Board with a picture from a local artist as thanks for the use of office space after the fire at City Hall last year.
- Shawn Lockhart, Principal CLES, and parent, Kevin Sawyer, presented how Maker's Day was planned and delivered at Christina Lake Elementary School.

Adoption of Agenda

MOVED Strukoff
2ND Reid

["That the Agenda for December 8, 2015 be adopted as circulated."](#)

CARRIED

Adoption of Minutes

MOVED Danyluk
2ND Reid

["That the November 10, 2015 Regular Board Meeting minutes be adopted as circulated."](#)

CARRIED

Report on In-Camera Meeting from November 10, 2015

The Board discussed personnel issues, properties/facilities, business items, as well as the routine capital grant, planning for the future, and the administrative savings process.

Correspondence

Nil

Business Items

1. Superintendent's Report

The Superintendent reported on school visitations, the upcoming professional development for District teachers, his experiences doing the MDI with grade 4-7 students around the District, as well as meetings attended in and out of the District.

School Calendar – the Board passed the following motion:

MOVED Reid
2ND Zitko

That the Board approve the amendment to the 2015/2016 School Calendar designating Friday, February 12, 2016 and Monday, April 18, 2016 as non-instructional days."

CARRIED

2. Secretary-Treasurer's Report

The Secretary-Treasurer presented the Operations/Transportation report for November 2015 and reported on the enrolment and expenditures to date.

3. Director of Learning Report

The Director of Learning reported on November school visitations, the professional development planning for Education Assistants as well as the work being done in the AbEd and Special Education programs.

4. Year in Review

Board Chair Rezansoff gave a brief overview of the highlights from the 2015 year.

5. Talking Break

There was discussion on how to embed the expertise and life experiences of parents and community members into our students learning.

6. Capital Project Bylaw No. 127013

- Sawdust collection system for Boundary Central Secondary School

MOVED Strukoff
2ND Danyluk

“That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 127013 all three readings at this meeting of December 8, 2015.”

MOVED Zitko
2ND Reid

“A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the “Minister”) has approved Capital Project No. 127013.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$208,000 for Project No. 127013 is hereby adopted.
- 2. This Bylaw may be cited as “School District No. 51 (Boundary) Capital Project Bylaw No. 127013.

CARRIED

MOVED Danyluk
2ND Reid

“That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 127013 as read a first, second and third time, passed and adopted the 8th day of December 2015.”

CARRIED

7. Financial Disclosure Statements

These reports were distributed to trustees to complete between January 1 and January 15, 2016.

8. Election of Chairperson and Vice Chair

The Superintendent assumed the chair position for this portion of the meeting, and called for nomination by ballot for the positions of chairperson.

MOVED Zitko
2ND Reid

“That the Board elect Teresa Rezansoff as the Board Chair for December 8, 2015 to December 13, 2016.”

CARRIED

The newly elected Chairperson assumed the chair for the remainder of the meeting.

MOVED Reid
2ND Danyluk

“That the Board elect Cindy Strukoff as the Board Vice-Chair for December 8, 2015 to December 13, 2016.”

CARRIED

9. Board Representatives for 2016

The following representatives to the BCSTA and BCPSEA were elected:

MOVED Danyluk
2ND Zitko

“That the Board elect Cathy Riddle as the Trustee Representative to the BCSTA Provincial Council and Cindy Strukoff as the Alternate for 2016.”

CARRIED

MOVED Danyluk
2ND Strukoff

“That the Board elect Dave Reid as the BCPSEA Representative Council/BCSTA Bargaining Council Representative and Rose Zitko as the Alternate for 2016.”

CARRIED

MOVED Zitko
2ND Reid

“That the Board appoint Katie Jepsen as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and Jeanette Hanlon, Secretary-Treasurer as the Alternate for 2016.”

CARRIED

10. Board Committee Reports

A list of trustee committees and representatives was reviewed. Trustees will indicate to the committee chairs which positions and committees they would like to take part in. Trustee Zitko reported on the policy committee. The following motion was made:

MOVED Zitko
2ND Reid

“That the Board approve the Policy No. 2060 Public Use of School Facilities for circulation.”

CARRIED

11. Trustee Reports

Trustee Jepsen reported out on the District Literacy committee. Several trustees reported on the events of the November BCSTA Trustee Academy.

12. Around the Boundary

Around the Boundary for November 2015 was presented.

Meeting adjourned at 8:25 p.m.

Chairperson

Secretary-Treasurer



November 10, 2015

Ref: 164835

Kevin Argue
Superintendent
School District 51 Boundary
PO Box 640
Grand Forks, BC V0H 1H0

Dear Kevin Argue:

The After School Sport and Arts Initiative was selected as the recipient of the 2015 Premier's Award for Innovation in the Interior/North region of the province. The Innovation category recognizes individuals, teams, or organizations that have fundamentally designed or redesigned how public programs or services are delivered, resulting in substantial benefits to clients, the public service, or citizens.

The nomination for the After School Sport and Arts Initiative (ASSAI) highlighted four key learnings that have been critical to its success:

- Partnership development – leveraging of resources, skills and knowledge within the community.
- Supports for students facing barriers – a designated skilled leader available in every program to provide individualized behavioural support.
- Community driven programming – local delivery partners are able to identify their participants' unique needs and tailor activities to address the interests and culture of the community.
- Creating powerful networks across British Columbia and beyond – facilitated by the Directorate of Agencies for School Health, the programs boast a strong network of peers and an environment of learning and sharing amongst ASSAI partners, other provinces and partner agencies.

On behalf of the Province of British Columbia, I would like to thank School District 51 Boundary for its commitment to the Initiative. We are proud to support programming that meets the needs and interests of students within your schools who face barriers to sport and arts participation. Please convey my sincere thanks to all staff and partners who have contributed to the planning, delivery and expansion of after school sport and arts programming for students within your school community.

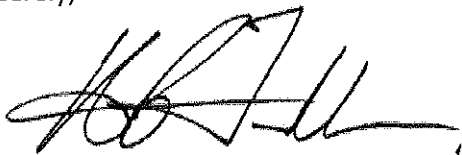
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Name
Title

Page 2

Enclosed is a framed certificate which acknowledges your school district's contribution to the After School Sport and Arts Initiative's success. Also enclosed are unframed certificates for you to provide to selected staff and/or partners.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Fassbender', with a stylized flourish at the end.

Peter Fassbender
Minister

Enclosures



Kevin Argue
Superintendent of Schools
Month End Report
December 2015

School Visitations

- ***Perley Elementary School*** – Visited classrooms and met with Mr. Chapman. I was able to attend the Perley Christmas Concert. Also attended Mrs. Klockenbrink's Project-Based Pirates Learning Celebration.
- ***Hutton Elementary School*** – Visited classrooms and met with Ms. Butler. I was able to attend the Hutton Christmas concert.
- ***Grand Forks Secondary School*** – Met with Mr. Stewart and Mr. Phelan. I was able to attend the GFSS Christmas Concert. Attended Mr. Stewart's class participating in the Hour of Code.
- ***Christina Lake Elementary School*** – Visited classrooms and met with Mr. Lockhart. I attended the CLES Christmas Concert.
- ***Boundary Central Secondary School*** – Visited classrooms, talked with students and met with Mr. Macfarlane. I was able to attend the BCSS performance of 'All Shook Up'.
- ***Fred Walker Development Centre*** – Visited students and staff and observed their individual learning programs. I had the opportunity to enjoy in the Walker Winter Luncheon.
- ***Greenwood Elementary School*** – Visited classrooms and spoke to staff.
- ***West Boundary Elementary School*** – Visited classrooms and was able to attend the Christmas concert.
- ***Beaverdell Elementary School*** – I was able to attend the school Christmas Concert.

District Planning

- Continued to work on developing plans for the new Framework for Enhancing Student Learning.
- District Plans and Timelines for the new Framework are to be made public by March.
- Planning has begun in conjunction with the BDTA for supporting teachers as they transition to the new K-9 Curriculum in September 2016 taking advantage of the two additional Non Instructional Days the Ministry of Education has placed into the 2015/16 calendar year.
- SD51 Board Planning for upcoming Community Consultations on the New Curriculum, School and District Plans and District Financial Framework for Supporting student success.

Achievement Contract

The 4 Goals of the SD51 Achievement Contract are:

1. *To embed the Inquiry Process into teaching and learning throughout School District 51*
2. *To improve student achievement in Reading*

3. *To increase students' access and use of technology to deepen learning and authentically communicate their knowledge*
4. *To improve the positive, social emotional connectedness of our students to their school experience through school initiatives supported by our Health Promoting Schools Coordinator*

Ministry Initiatives

- *Erase Bullying – Kevin Argue Superintendent contact/Safe Schools Coordinator*

Meetings out of the District

- *BCSSA Fall Conference – Vancouver November 18 – 20*
- *BCSTA Winter Academy – Vancouver November 26 – 28*

Meetings in District

- *Project Based Learning Team meeting – December 1st*
- *District Digital Learning Team meeting – December 4th*
- *Superintendent /Ministry conference call – December 14th*





Jeanette Hanlon
Secretary-Treasurer's Report
December 2015

Finances

We have received our final funding allocation for 2015/2016. I will be providing an overview during the meeting.

Maintenance/Custodial

Some projects done over the Christmas break were:

- Perley -- library painted and new carpet installed
- Perley -- added a handicap washroom
- GFSS -- new linoleum installed in staffroom
- GFSS -- gym floor was refinished
- GFSS -- cleaned auditorium robotic lights
- BCSS -- relocated weight equipment to stage area
- Custodians did a heavy clean at each of the schools

The dust collector system for GFSS has arrived. The tender has closed and R & G Mechanical was successful in the bid for installation. We are slightly behind schedule on the installation as specific duct work still needs to be shipped to us.



We are hopeful that both dust collection systems, (BCSS and GFSS) will be up and running for the second semester. The portable equipment will be left in place at GFSS until the system is complete.

Dean Higashi and I hosted a maintenance staff appreciation lunch meeting. We have a very lean maintenance staff consisting of only 6 people. These employees do an amazing job of keeping our facilities up and running.

Technology

The technology staff continued to work over the break. Some of the projects completed were:

- Software updates on all switches
- Deployed PaloAlto firewalls to BWCS, BES, WBES, MES, BCSS, GES, and CLES (preparation for NGN / PLNet transition)
- Began migrating fiber sites off PLNet hardware (preparation for NGN / PLNet transition)
- Upgrades to phone systems to current shipping version
- Assessed damage to BWCS after fire
- Completed installation of sound system in GFSS Auditorium
- Added additional network drops for GFSS TV Studio computers
- Completed installation of fiber terminations in datacenter for City/RDKB offices
- Replaced UPS's in WBES and IT building for servers
- Made plans for teacher laptop replacements

Christmas Events

I attended the Perley and Christina Lake Elementary Christmas Concerts, as well as the Boundary Central Secondary School production of “All Shook Up”. I also attended the student *Pirate Presentations* in Deb Klockenbrink’s class. Students and teachers did an excellent job.



Payroll Year End

Lynn Heriot, Payroll Administrator, worked over Christmas to complete the payroll year end process. This process is done at the end of the calendar year, whereas the accounting year end process is done at the end of the fiscal year in the summer.

School District No. 51 (Boundary)
Enrolment
As of December 31, 2015
Head Count

	December 31, 2015	November 30, 2015	Increase (Decrease)	September 30, 2015
Secondary				
BCSS	136	137	(1.0000)	134
GFSS	345	343	2.0000	345
Elementary				
BES	15	15	-	15
Big White	56	47	9.0000	44
CLES	69	71	(2.0000)	71
GWD	24	24	-	26
Hutton	261	261	-	252
MES	35	35	-	34
Perley	224	227	(3.0000)	226
WBES	97	96	1.0000	95
Alternate School				
Walker	32	31	1.0000	26
Total	1294.0000	1287.0000	7.0000	1268.0000

Expenditure Report

Object	Title	January	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Salaries	89,972.99	497,179.28		1,028,138	530,959	52
11	Teacher Salaries	584,835.75	2,314,047.21		5,859,165	3,545,118	61
12	Non-Teachers Salaries	252,930.86	1,153,991.31		3,040,682	1,886,691	62
13	Management Salaries	32,747.17	196,483.02		417,303	220,820	53
14	Substitute Salaries	46,175.52	140,053.51		481,576	341,522	71
19	Trustees Indemnity	6,473.67	38,842.02		78,866	40,024	51
21	Statutory Benefits	31,635.31	163,845.46		600,790	436,945	73
22	Pension Plans	134,918.96	548,714.59		1,418,115	869,400	61
23	Medical And Life Benefits	66,529.57	288,604.57		688,838	400,233	58
31	Services	57,148.06	217,662.58	12,187.99	525,976	296,125	56
33	Student Transportation	13,479.19	38,302.25		80,990	42,688	53
34	Training & Travel	13,144.61	93,656.67		268,223	174,566	65
36	Rentals & Leases	2,794.00	16,764.00		33,528	16,764	50
37	Dues And Fees	1,949.23	55,561.81		71,790	16,228	23
39	Insurance		64,455.00		73,400	8,945	12
51	Supplies	87,915	398,732	28,410	1,030,330	603,188	58
54	Electricity	9,729.45	105,068.89		303,210	198,141	65
55	Heat	7,867.08	21,695.73		127,100	105,404	83
56	Water And Sewage	87.29	3,980.94		22,400	18,419	82
57	Garbage And Recycling	2,388.53	6,032.34		14,850	8,818	59
Totals		\$ 1,442,722.03	\$ 6,363,673.36	\$ 40,597.86	\$ 16,165,270.00	\$ 9,760,998.00	60



Director of Learning Report

December, 2015

Doug Lacey

Staff Learning and School Visits

- December 7th – Attended afternoon Christmas Concert at Hutton Elementary
- December 9th – Attended afternoon Christmas Concert at Perley Elementary
- December 10th – Participated in “New Curriculum Training Days” planning team meeting comprised of BDTA members and school administration
- December 10th – Attended Greenwood and Midway Elementary schools’ evening Christmas Concert and Grade 6/7 fund-raising bazaar (Project-Based Learning opportunity)
- December 15th – Attended afternoon Christmas Concert at Christina Lake Elementary
- December 15th – Attended Boundary Central Secondary production of “All Shook Up”
- December 16th – Attended Walker Development Centre annual Winter Luncheon
- December 16th – Attended afternoon Christmas concert at Grand Forks Secondary
- December 16th – Attended Mrs. Klockenbrink’s Grade 2/3 class Project-Based Learning showcase on pirates at Perley Elementary

Special Education and Student Service

- December 8th – Met with East Boundary Speech and Language Therapist and Joanne Gidney regarding the Speech and Language Program

Provincial/Regional/Community Meetings

- December 1st – Participated in Boundary Early Intervention Committee meeting
- December 1st – Chaired meeting of the Local Action Team co-chairs
- December 2nd – Represented the District regarding information-seeking conference call with the Superintendent of Early Learning
- December 2nd – Participated in Interior Local Action Team co-chair teleconference meeting
- December 7th – Chaired regular monthly meeting of the Boundary Integrated Services Model (BISM)
- December 8th – Participated in a meeting regarding the newly-formed Boundary Local Action Team regarding budgeting, chartlet design and project lead hiring
- December 8th – Participated in Board of Education meeting

- December 9th – Participated in a meeting of the Boundary District Literacy Committee regarding the 2016 “Anthology Project”.
- December 16th – Participated in regular conference call meeting of Regional BC CASE members
- December 17th – Participated on hiring committee for the new Project Lead position for the Boundary Local Action Team



Making Christmas Decorations at Walker Development Centre

Dear Provincial Councillors
Treasurers

cc Board Chairs, Superintendents, Secretary

You will have recently received an overview of the key questions to be addressed at the February 20th Provincial Council Issues Forum regarding audits of school districts. We hope the early circulation of the key questions will help facilitate any pre-Forum discussions you and your fellow trustees would like to undertake.

Following below are links to additional background information on current audits and processes that you and your board may find helpful in identifying issues, questions or suggested direction on the general topic.

Please do not hesitate to contact BCSTA at any time if you have questions about the February Issues Forum or the content materials.

Mike

OAG - An Audit of the Education of Aboriginal Students in the B.C. Public School System - November 2015

<http://www.bcauditor.com/pubs/2015/audit-education-aboriginal-students-bc-public-school-system>

OAG - Performance Audit Coverage Plan 2015/16 - 2017/18 completed in July 2015

<http://www.bcauditor.com/pubs/2015/performance-audit-coverage-plan-201516-201718>

OAG - School District Board Governance Examinations - April 2013

<http://www.bcauditor.com/pubs/2012/report8/summary-report-results-completed-projects-and-other-matte>

E&Y - Report on the Special Advisor's Review of the Vancouver Board of Education (District 39) Final report - June 8, 2015

http://www.vsb.bc.ca/sites/default/files/publication-files/moe_vsb_review_report_june_2015.pdf

Ministry of Education Compliance Program Audits

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/compliance-program>

Ministry of Education School District Financial Reporting

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/school-district-financial-reporting>

Ministry of Finance – Administrative Efficiency Audits of School Districts

No detailed public results available at this time.