



School District No. 51 (Boundary)

Regular Meeting of the Board of Education
March 12, 2013 at 6:00 p.m. - School Board Office

Agenda

Call to Order

Presentations/Delegations

Arts Council Delegation – Michele Garrison, Ted Invictus, and Anya Soroka
Shawn Lockhart – Fitness Centre

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

January 8, 2013 – Regular Meeting
February 12, 2013 – Regular Meeting

Report on In-Camera Meeting from February 12, 2013

The Board discussed personnel issues, properties/facilities, business items and that the Board will be initiating a self-review process.

Business Items

1. Superintendent's Report

- February Report 2013
- Monthly Class configurations (In Compliance with Bill 33)
- Strategic Plan
- School Calendars

MOTION: “That the Board approve the School Calendars for 2013-2014, as presented.”

2. Secretary-Treasurer's Report

- February Report 2013
- Enrollment February 2013
- Expenditure Report

3. Director of Instruction's Report

- February Report 2013

4. Notice of Motion

Dr. D. A. Perley and John A. Hutton Elementary Schools will both receive new Administrative Officers in 2013, therefore Trustee Reid presented the following notice of motion at the February 12, 2013 Board meeting for the Board to consider:

MOTION: "That the Board to look into making John A. Hutton Elementary a K to 3 school and Dr. D. A. Perley Elementary a grade 4 to 7 school for the 2013/2014 school year."

5. Talking Break

6. Community Engagement

- Erase Bullying

7. Request for Letter of Recognition

8. Vice Chair (Briefing Note)

9. Hold Policy 1342 in Abeyance

There is currently a provincial Interim Protocol Processes and Procedures Agreement on the distribution of materials that relate to a union and/or political issue by teachers to parents via students or directly to parents on school property. This protocol agreement is in effect until Arbitrator McPhillips renders his arbitration award on the BCPSEA policy grievance. As a result the Board will hold Policy No. 1342 (Distributing union/political Information) in abeyance.

MOTION: "That the Board hold policy No. 1342 (Distributing Union/Political Information) in abeyance pending the award of Arbitrator McPhillips, at which time this policy will be reviewed."

10. Committee Reports

- Policy Committee (Attachment)

MOTION: "That the Board approve for circulation the following policy:
Fundraising No. 1320."

- Committee Meeting Date Changes (Attachment)

11. Trustee Reports

- BCSTA Provincial Council Meeting
- Rossland Visit

12. Around the Boundary – February and March 2013

13. Trustee Activities and Upcoming Events

Board Working Session – April 23, 2013
BCSTA AGM – April 25-28th, 2013

Future Agenda Items

Next Board Meeting: April 9, 2013 – 6:00 p.m.
Boundary Learning Centre

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.



Boundary District Arts Council
P.O Box 2636 Grand Forks, BC V0H 1H0
boundaryarts@yahoo.ca
www.boundaryarts.org

February 6, 2013

Michael Strukoff
Superintendent SD51

Dear Mr. Strukoff:

Attached is a list of problems brought to my attention by our member groups who have rented the Centennial Community Auditorium. These problems have persisted, to my knowledge, since at least 2008.

Our inattention to these issues continually degrades the performances and presentations by and for our stakeholder groups, including stakeholders who funded the historic improvements to the Auditorium for its community use.

While there are other problems, at this time these are of the highest priority.

I am confident that Boundary District Arts Council (BDAC) and SD51 can collaboratively find solutions to these problems that will reduce stakeholder criticism of the facilities. My reason for confidence in our cooperative effort is that BDAC and SD51 have the common goal of serving our stakeholders, our community and the artists who serve us.

Very truly,

A handwritten signature in black ink, appearing to read "Michele Garrison", followed by a long horizontal line.

Michele Garrison
President, BDAC
DESK: (250) 442-2415
michele.shellygarrison@gmail.com

Centennial Community Auditorium

Lighting Issues:

1. Stage needs entire wash (including stairs) that does not require re-focusing. this may require more Lekos on the back bar (as Lekos on front bar are too close to the stage for adequate wash).
2. Re-patching Stage lights to increase flexibility and coverage (this also may require the hanging of more instruments, currently stored).
3. Currently performances are degraded by multiple areas of the stage being dark or barely lighted.

These on-going problems are caused by failures in the robotic lighting system which has not been maintained in a time-sensitive manner. Additional problems are caused by not using existing lights (now stored in the light loft).

An ongoing, time-sensitive maintenance system for the robotic lights needs to be in place to respond to their failure so that all scheduled shows are adequately lighted. Minimum requirement to light the stage is their full functioning. Currently the robotic system is only partially functioning.

Part of this maintenance system should include the hanging of existing lights (now stored in the light loft) to be used when the robotic lights are down for maintenance.

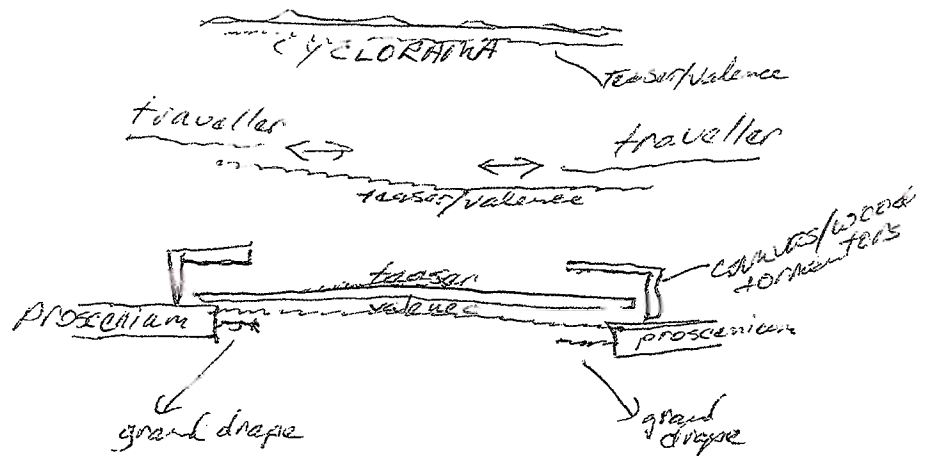
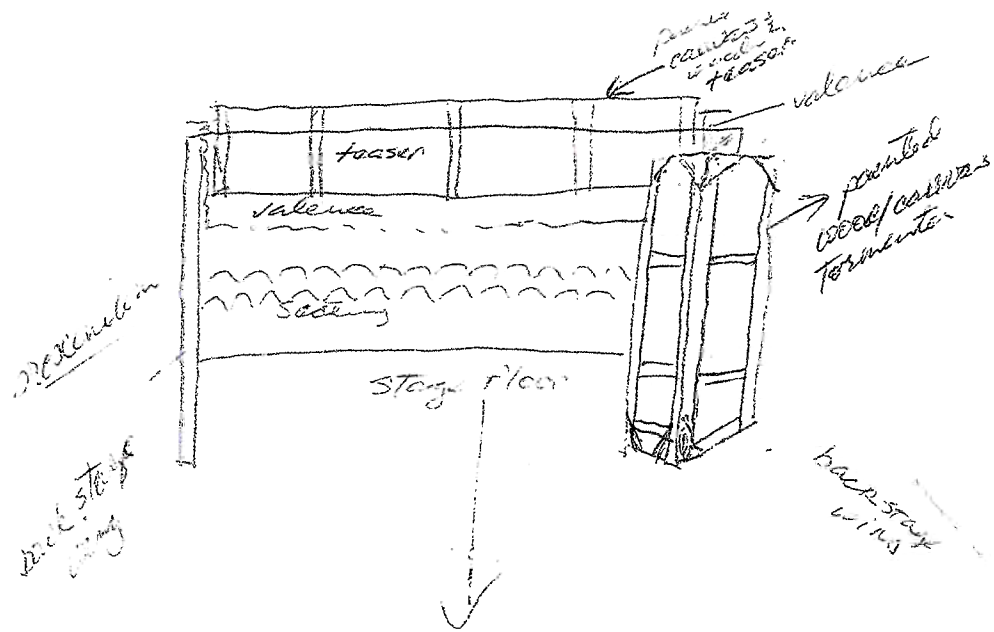
4. All lighting crews need access to light hanging apparatus and all lighting equipment to customize their own lighting needs.

Stage Draping Issues:

1. Back traveler needs re-hanging (currently too high, allowing lighting bleed and audience view of cross-over performance traffic). Easy solution: add links to each chain hanger correct traveler height.
2. The *old traveler* drape needs to be found and hung as a valence to conceal the fly-loft from the first 1/3 of the audience. All current valences are too short – need to be lengthened
3. Stage needs minimum of three (3) black painted teasers constructed of wood & canvas to conceal lights and rigging from the first 1/3 of audience.
4. Current legs are made of too flimsy a material and allow light onstage – need to be replaced with black velours.
5. Wood & canvas tormentors need to be located and/or constructed to conceal wings from audience.
6. Is there a cyclorama? If so it needs to be located so it can be hung. It will need a teaser/valence system.
7. All production crews need access to existing tormentors, flats, and draperies for customizing their own staging.

Dressing/Waiting Areas for Performers/Musicians/Dancers

1. There is currently not adequate space allotted for performers, musicians, dancers to dress, prepare and wait for their entrances on-stage.



SCHOOL DISTRICT NO. 51 (BOUNDARY)

P O L I C Y

SECTION	TITLE	NO. 2060
FINANCE/FACILITIES	<u>Public Use of School Facilities</u>	

DATE ADOPTED: June 13, 2006

DATE AMENDED:

The following policy applies to all rentals of School District facilities except those for which the School Board has entered into a separate Joint Use Agreement.

The policy regarding community use of School District facilities shall be based on the following premise:

1. The School Board's first consideration for the use of school facilities is to meet the needs of students and school programs during daytime periods and such evening and weekend periods as may be required.
2. The Board agrees, however, that school facilities should be used as extensively as possible by community organizations and other groups when not required for District educational programs. Preference will be given to activities of educational, cultural or recreational value and to children's groups.
3. The School Board considers that the schedule of fees and accompanying terms and conditions for community use of school facilities should be governed by several principles:
 - Need for recognition by all groups of building-related costs.
 - Need for adequate control of use by School District officials.
 - Provision of graduated fees, with lowest rates charged to student related activities and highest to private or commercial activities.
4. The following priorities shall apply to community use of school buildings, grounds and facilities:

Educational

- A logical extension of the Board's educational programs, e.g. school co-curricular programs (free usage between 3:00 p.m. and 10:00 p.m. on school days).
- Approved education or any other group, e.g. Fire Suppression Classes.

Cultural/Recreational

- Promoting cultural learning or physical fitness, e.g. art shows, concerts, etc.

Community Service

Community welfare as the primary objective, e.g. service clubs, class reunions, recognized political groups, etc.

Other

- Private and/or out of town profit making programs, commercial organizations, government agencies, and religious groups.
- Private teaching or instruction of recreational activities other than covered by the Recreation Commission.

School facilities will not be available for weddings or wedding receptions.

NOTE: Individuals or organizations sponsoring activities for recreational use or physical fitness must be sponsored through the Recreation Commission in the Grand Forks Geographical Area, however, arrangements for use of buildings will be booked by the School Board in liaison with the Recreation Director. Use of grounds is to be arranged through the Recreation Commission. Contact the Recreation Director at 442-2202. It is to be noted that the Board's policy and regulations apply to the use of grounds.

SCHOOL DISTRICT NO. 51 (BOUNDARY)

REGULATIONS

SECTION	TITLE	NO. 2060
FINANCE/FACILITIES	<u>Public Use of School Facilities</u>	

Terms & Conditions for Rental of School Facilities

The following terms and conditions shall apply to community use of all school buildings, grounds, and facilities.

1. No school facilities or grounds are to be used without a signed agreement. Applications for rental of school facilities must be completed at the School Board Office. A rental agreement must be signed by the user two (2) weeks prior to any reservation being accepted. THE PERSON OR GROUP USING THE SCHOOL DISTRICT BUILDINGS, GROUNDS, OR EQUIPMENT ARE RESPONSIBLE FOR BEING AWARE OF ALL REGULATIONS RELATING TO RENTAL OF SCHOOL FACILITIES.
2. The Principal of the school concerned shall be consulted before any rentals are finalized. Principals and/or designate may arrange all details for school and/or extra curricular activities, and shall advise the custodial staff and the School Board Office of all such arrangements.
3. The School Board reserves the right to request payment in advance of any rental and may require the posting of a damage deposit and/or proof of liability insurance. Depending on the user, documents referenced in Appendix C may be required.
4. Alcohol or non-prescription drugs are not to be brought onto nor consumed on School District premises.
5. Smoking is prohibited in the facility by the renting group or their customers.
6. No sprinklers or other irrigation equipment can be moved or tampered with.
7. All fire regulations shall be strictly observed.
8. Adequate adult supervision shall be provided for all youth activities.
9. The School Board reserves the right to refuse or to terminate any rental application.
10. In case of labour disputes (strikes, lockouts) resulting in the closure of schools, all rentals will be suspended.

11. No person or group shall use any School District buildings, grounds or equipment for any purpose other than normal school instruction without the permission of the Board through the Secretary-Treasurer. The exception to this regulation is for recreational or physical fitness users who arrange for use through the Recreation Commission. Costs for damages to school facilities will be billed to the user group. No goal posts or other fixtures or equipment, glass containers, line paint or other preparation shall be allowed on playing fields or lawns unless prior permission is obtained. No unauthorized vehicles are allowed on school grounds. Golfing is not allowed on School District property.
12. Outdoor Facilities – the use of the grounds is subject to the user being responsible for any damage to school property during the occupation of the grounds. Lessors must clean up papers, rocks, and other refuse left on the grounds by spectators and others that may be present. The Board may request a deposit in the amount of \$100 refundable on satisfactory clean up of the grounds by the users.
13. The following terms and conditions shall apply to community use of all School District equipment.
 - Equipment is not included except mats, badminton and volleyball nets and posts in gyms, and standard pianos in the auditorium.
 - If sound equipment is required the user must contact Cactus Music at 442-9519 or 442-3857. The school District has no sound equipment for public use.
 - Organizations using equipment shall be responsible for all costs if lost or damaged.
 - The Board and/or the school reserve the right to refuse any application for the use of School District equipment.
14. All groups using school facilities shall provide adequate supervision of the participants in the activity by a mature person or persons. The right is reserved by school officials to evaluate the supervision. An individual appointed by the organization on duty throughout the occupancy will:
 - Make him/herself known to the custodian-in-charge on duty in the building
 - Enforce all Board regulations
 - Supervise entrance and adjacent areas to prevent unauthorized persons from entering the building
 - Limit activities to the area assigned to the group and restrict participants to these areas
 - Ensure that specified time is adhered to or, if slight variation becomes necessary, advise custodian
 - Users are expected to make a reasonable effort to restore the facility to the order in which they found it
 - Ensure when activity ceases and in any event no later than 10:00 p.m.
15. Telephone service will not be made available to parties using facilities except where a pay phone is already provided.
16. Supervision – use of facilities on weekends, legal holidays, and other times where regular custodial staff are not on duty, will be contingent on the availability of appropriate supervision.

17. Advertising – no advertising may be done (for commercial purposes) through the school, nor can advertising be attached to the outside of the school.

18. Restricted Use

- Only areas specifically mentioned in the rental contract may be used when using grounds. Access to buildings not included unless previous approval has been granted by the Secretary-Treasurer or their designate.
- Libraries are not available for public use. This does not include the Adult Library use at Christina Lake Elementary School.
- Gymnasiums may be available during July and August subject to maintenance schedules and approval granted by the Secretary-Treasurer.
- School weight rooms are not available for public use.

19. Note that School District areas have maximum capacity ratings pursuant to local fire regulations – See Appendix A.

General

All users must complete a Facility Use Agreement – Appendix D

Fees for use of school facilities and/or equipment shall be administered by the School Board Office and reviewed periodically. District labour costs, calculated at the appropriate union rates, shall be charged for services exceeding normal duties (e.g. after normal custodial or maintenance shifts or for special electrical hookups during regular working shifts). See Appendix B.

Supervision & Clean-up Charges

A School District employee must be on supervision for all after-school use of a school building, but the organization authorized to use the facilities shall assume full responsibility for supervision of the activity in which it is involved.

When an event necessitates overtime supervision by a School District employee, the rate charged shall be in accordance with the salary schedule in effect at the time the facilities are in use by the organization. No direct payment to School District personnel is to be made by the organization.

When an event is held on a non-instructional day, the cost of custodial services will be the responsibility of the renter.

APPENDIX A

Grand Forks Secondary School

Gymnasium	715.00 sq.m.	Maximum Capacity	675
Gymnasium Bleachers	223.57 sq.m.		350
Auditorium	320.77 sq.m.		335 fixed
Multi-Purpose Room	145.69 sq.m.		100

Dr. D.A. Perley Elementary School

Gymnasium	332.07 sq.m.	435
Library	203.07 sq.m.	145

John A. Hutton Elementary School

Gymnasium	332.07sq.m.	435
Library	146.22 sq.m.	85

Christina Lake Elementary School

Gymnasium	257.26 sq.m.	340
Library	146.22 sq.m.	130

Board Room	50.53 sq.m.	35
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School Facilities from Greenwood to Beaverdell are rented through Selkirk College.

APPENDIX B

RENTAL RATES

User Group	Room	Hourly Rate
Local Non-profit	• Gymnasiums – Secondary	\$30.00
	– Elementary	\$20.00
	• Multi-purpose room – Secondary	\$15.00
	• Auditorium & Dressing Rooms**	
	- For Production	\$25.00
	- For Recital	\$20.00
	• Rehearsals/set-up/breakdown	\$10.00
	• Classroom	\$10.00

**Amounts collected for the Auditorium Rentals will be collected in a separate account. Monies collected will then be used to refurbish the facility.

User Group	Room	Hourly Rate
Other	• Gymnasiums – Secondary	\$50.00
	– Elementary	\$40.00
	• Multi-purpose room – Secondary	\$30.00
	• Kitchen– GFSS	\$65.00
	• Auditorium & Dressing Rooms	\$50.00
	• Rehearsals	\$40.00
	• Classroom	\$35.00

APPENDIX C

Commercial Users – Individuals, partnerships, corporations, or other businesses set up for commercial or profit purposes, using the facilities with the intention of making a profit (e.g., promoter presenting concert in School District theatre).

Non-Profit Users – Individuals, organizations, associations, cultural or religious groups, educational, youth or service groups, or sports organizations set up for nonprofit activities using the facilities for fund-raising events (e.g. Big Brothers and Big Sisters holding a fund-raising auction).

Community Users – Individuals, organizations, associations, societies, or other groups resident in the community using the facilities for any casual and/or information community activities (e.g., community soccer tournament).

STANDARD CLAUSES	USER GROUPS		
	Commercial	Nonprofit	Community
Indemnification and Hold Harmless	X	X	X
Liability Insurance Requirement	X	X	
Waiver of Subrogation	X	X	X
Certificates of Insurance	X	X	
Incident Reporting Requirement	X	X	X

INDEMNIFICATION AND HOLD HARMLESS CLAUSE

The _____(user group) shall indemnify and hold harmless School District No. 51 (Boundary) (owner) and any of its officers, employees, servants, agents, and contractors from any and all loss, liability, claims, or expenses arising out of the use and/or occupation of the property belonging to School District No. 51 (Boundary) by _____ (user group) and any of its officers, employees, servants, agents, contractors, and volunteers except to the extent that such loss arises from the independent negligence of the School District.

Signature

LIABILITY INSURANCE CLAUSE

The _____ (user group) shall without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in British Columbia and in forms and amounts acceptable to School District No. 51 (Boundary).

General liability insurance with a limit of not less than One Million Dollars (\$1,000,000.00), inclusive per occurrence for bodily injury and property damage including loss of use thereof. Such insurance shall extend to cover the _____ (user group), its officers, employees, servants, agents, contractors, and volunteers and shall include the School District, its officers, employees, servants, agents and contractors, and volunteers and shall include the School District, its officers, employees, servants, agents, and contractors as additional Insurers with respect to liability arising out of the use or occupation by the _____ (user group) of the property belonging to the School District.

Signature

WAIVER OF SUBROGATION CLAUSE

The _____ (user group) hereby agrees to waive all rights of subrogation or recourse against the School District with respect to the use or occupation by the _____ (user group) of the premises described in the Agreement.

Signature

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held Tuesday, January 8, 2013 Via Telephone

The Chairperson called the Meeting to order at 7:02 p.m. Both the Closed and the Regular Board Meetings were cancelled on January 8, 2013 due to weather conditions. The one time sensitive issue on school calendars was discussed.

Present: Mrs. T. Rezansoff Chairperson (via telephone)
Ms. V. Gee Trustee (via telephone)
Mr. K. Harshenin Trustee (via telephone)
Mr. D. Reid Trustee (via telephone)
Mrs. C. Riddle Trustee (via telephone)
Mrs. C. Strukoff Trustee (via telephone)
Mrs. R. Zitko Trustee (via telephone)
Mr. M. Strukoff Superintendent of Schools (via telephone)
Mrs. J. Hanlon Secretary-Treasurer (via telephone)
Ms. M. Ruzicka Director of Instruction (via telephone)
Mr. K. Argue Superintendent Designate (via telephone)

1. School Calendar

With the changes in legislation in regards to the school calendar the Board was advised that there could be additional savings by being in session for three less days of instruction. Norm Sabourin, BDTA President, as well as Janet Thorpe, CUPE President, joined the Board via telephone to provide their comments and input on the potential calendar change. The Board agreed that they are not interested in less days of instruction and that the school calendar will be developed similar to previous years.

2. Rescheduling of Board Meeting.

The Board meetings will be rescheduled for January 22, 2013.

Meeting adjourned at 7:48 p.m.

CHAIRPERSON

SECRETARY-TREASURER

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday February 12, 2013, 6:00 p.m. at Dr. D. A. Perley Elementary School Gymnasium

The Chairperson called the Meeting to order at 6:00 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Ms. V. Gee	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. C. Strukoff	Trustee
	Mrs. R. Zitko	Trustee
	Mr. M. Strukoff	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Ms. M. Ruzicka	Director of Instruction
	Mr. Kevin Argue	Superintendent Designate
	Mr. Doug Lacey	Director of Learning Designate
	Mr. K. Harshenin	Trustee (via phone conference at 6:00 p.m. for middle school decision)

Presentations/Delegations

Nil

Adoption of Agenda

MOVED Riddle
2ND C. Strukoff

“That the Agenda for February 12, 2013 be adopted as amended with the removal of the Fundraising Policy item.”

CARRIED

Adoption of Minutes

MOVED Riddle
2ND Reid

“That the Minutes of the January 22, 2013 Board Meeting be adopted as circulated.”

CARRIED

Report on In-Camera Meeting from January 22, 2013

The Board discussed personnel issues, business items, and the transition with the new Superintendent Designate. The Board will be appointing a Trustee representative on the local CUPE and Boundary Teachers Association bargaining committees.

Business Items

1. Middle Schools Decision

Members of the Board shared what they felt were the pros and cons of the middle school venture. The following motion was made:

MOVED Gee
2ND Reid

“That the Board approve a Middle School configuration with the schools in Grand Forks and that the 2014-2015 school year be the transition year. In the transition year John A. Hutton would move to grades k-4, Dr. D. A. Perley to grades 5-7 and Grand Forks Secondary would stay at grades 8-12. In the 2015-2016 school year, these same schools will move to the final configuration: John A. Hutton – grades k to 5; Dr. D. A. Perley – grades 6 to 8; and Grand Forks Secondary to grades 9 to 12.”

DEFEATED

2. Superintendent's Report

- The Superintendent's monthly report was presented.
- Edmonton Band tour 2013 proposal

MOVED C. Strukoff
2ND Reid

"That the Board approve in principle the proposal for the 2013 GFSS Band trip to Edmonton."

CARRIED

- GFSS Career Programs Proposal was discussed.

MOVED C. Strukoff
2ND Zitko

"That the Board approve the allocation of \$15,000 towards Career Programs at Grand Forks Secondary and Boundary Central Secondary Schools with an annual review of these programs."

CARRIED

3. Secretary-Treasurer's Report

The Secretary-Treasurer presented the Operations/Transportation and enrolment reports for January 2013. The January expenditure report was also circulated. The amended budget for 2013 was circulated and the following motion was made:

MOVED Zitko
2ND Riddle

"That the Board unanimously agrees to give the Amended Annual Budget Bylaw all three readings at this meeting of February 12, 2013."

CARRIED

MOVED Reid
2ND Riddle

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (Boundary) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2012/2013 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Amended Annual Budget Bylaw for fiscal year 2012/2013.
3. The attached Statement 2 showing the estimated revenue and expense for the 2012/2013 fiscal year and the total budget bylaw amount of \$18,356,772 for the 2012/2013 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2012/2013.

CARRIED

MOVED Riddle
2ND C. Strukoff

"That the Board of Education of School District No. 51 (Boundary) approve the Amended Annual Budget Bylaw for 2012/2013 fiscal year, as read a first, second and third time, passed and adopted the 12th day of February 2013."

CARRIED

4. **Director of Instruction’s Report**
The Director of Instruction presented her report for January 2013.
5. **Talking Break**
Planning for the future and school configurations were discussed.
6. **BCSTA Provincial Council Meeting Motions**
The Board discussed the provincial council motions and provided direction for Provincial council representative Trustee Riddle.

7. **Policy Committee**

MOVED Gee
2ND Zitko

“That the Board approve and adopt the Field Trip Policy #3060.”

CARRIED

MOVED Gee
2ND Reid

“That the Board approve and adopt the Distribution Union Political Information Policy.”

CARRIED

8. **Trustee Reports**
Trustee Strukoff reported on the January 25-26, 2013 – BCPSEA 19th AGM.
9. **Around the Boundary**
January 2013 Around the Boundary will be presented in March.
10. **Other**
Notice of Motion – Trustee Reid presented the following notice of motion for the March 12, 2013 Board Meeting:

Notice of Motion put forward by Trustee Reid for March Regular Board meeting to look into making John A. Hutton Elementary a K to 3 school and Dr. D. A. Perley Elementary a grade 4 to 7 school for the 2013/2014 school year.

Meeting adjourned at 8:10 p.m.

Chairperson

Secretary-Treasurer



Michael Strukoff
Superintendent of Schools
Month-End Report - February
March 12, 2013

EDUCATION

Class Size & Composition

- All classes are in compliance

Administration Transition

- Transition meetings and inclusion of the Superintendent designate and Director of Learning are ongoing. A modified form of job shadowing is occurring and participation is customary in key planning decisions for next year.

Social Responsibility

- All schools had Pink Shirt day events scheduled. Photographs will be shared in Around The Boundary. Grade 3 Hutton student Jonah Seminoff is featured on the bully.ca website playing their theme song. [Click here](#) and scroll down to the second video to see "Jonah Rocks" video.
- All schools have received a DVD of the Bully Project. Check out the [Trailer](#) or [website](#)



L to r: Trustees Kathy Riddle, Cindy Strukoff, Rose Zitko, Teresa Rezanoff, chair, Vicki Gee and David Reid

District Initiatives

- Prior to June 30, 2012 the BC Government passed new FOIPPA legislation. This legislation impacts schools. Our past practices on this issue are in effect to June 30, 2013. Over the next few months, schools will be sending forms to parents seeking permission to use student images in school or district communications and media communications. Judith Clark, BCSTA attorney, prepared sample templates for all districts to use. SD51 used the template forms that were provided as the basis the district documents. SD51 forms are attached.
- With the previously announced retirements and now with the news that Mrs. J. Turner and Mr. D. Turner will be leaving SD51 to join SD6, the challenge of re-designing school and district-based administration has taken additional time. If the planning cycle is successful, announcements will be made before schools close for Spring Break.

Community Meetings

- February 7, 2013 – Community Futures hosted a “Welcoming Communities Action Planning” session to develop a plan to be more effective at welcoming new immigrants to the Grand Forks Region
- February 18, 2013 - Kootenay Regional Workforce Table (KRWT) information gathering regarding critical workforce issues in our community and region sponsored by Selkirk College and Ministry of Jobs, Tourism and Innovations; Kevin Argue represented SD51.

Meetings out of District for the Superintendent

- March 14/15, 2013 Vancouver- ERAC Board Meeting



Pink Shirt Day at Midway Elementary



School District No. 51 (Boundary)
Personal Information Consent
Effective from date of enrolment to date of withdrawal

For parents and high school students: Please complete, sign, and return to your school.*

Student's Name: (Last) _____ (First) _____
(please print)

School: _____

Collection, use, and sharing of student personal information

Schools and Districts are authorized to collect, use, and share student personal information that is directly related to and necessary for their educational functions. For other school or education-related purposes, parental or student consent is required.

The Board of Education of School District No. 51 (Boundary) is seeking your consent to collect, keep, use and share photographs, videos, images, and/or names of students in a variety of publications and on the school or District's website(s) for education related purposes, such as recognizing and encouraging student achievement, building the school community, and informing others about school and District programs and activities.

For example, student names, and/or images may be used or shared in

- school and District communications, such as newsletters, brochures, and reports in limited or public circulation;
- school and District websites, social media sites (e.g. Facebook), and online video (e.g. YouTube), with limited or public access;
- videos, CDs, and DVDs designed for educational use only.

Please check A OR B (not both)

A. _____ I GIVE MY CONSENT for the school or District to collect, use, and share my child's name and/or image for purposes consistent with the above. I understand that images and information posted on the internet may be stored and accessed outside of Canada.

This consent may be withdrawn at any time in writing but withdrawal of consent does not require the school or District to take any steps to withdraw from publication any previously published material. Unless withdrawn, this consent is effective immediately and lasts until my child is withdrawn from the school he/she is currently attending.

B. _____ I DO NOT CONSENT to the use and disclosure of my child's name and/or image for the above purposes at any time while enrolled in the school.

Date: _____

Parent's Name: (Last) _____ (First) _____
(please print)

Parent/Guardian* Signature: _____

Parent/Guardian Contact Information (for contacts related to this notice)

Telephone No.: _____ Email: _____

For Students:

I consent to the school and District collecting, keeping, using, and sharing my image and name for educational purposes such as recognizing and encouraging student achievement, building school community, and informing others about the school and District, its programs, and activities.

Student Signature: _____

**For parents who have court orders describing their parental rights, this form should be signed by a parent who has the right to exercise the student's privacy protection rights.*

If you have questions about this consent or about the collection of student personal information, you may contact:

The School Principal or the Superintendent of Schools

Business Address: 1021 Central Avenue, Grand Forks BC V0H 1H0

Telephone No.: 250-442-8258



School District No. 51 (Boundary)
Notice to Parents and Students: Outside Media in Schools
Effective from date of enrolment to date of withdrawal

For parents and high school students: Please complete, sign, and return to your school.*

Student's Name: (Last) _____ (First) _____
(please print)

School: _____

Media (including radio, television, newspapers, and other print and online media) are sometimes permitted or invited to come to the school or to school activities and allowed to take photos or video or conduct interviews with students, for the purposes of promoting public understanding of school programs, building public support for public education, and encouraging student achievement.

If you do not want your child to be involved in such activities, you need to:

- Tell your child to avoid these situations,
- Tell your child's teacher of your wishes,
- Complete and return the form on the back of this page to ask the school and school district to take reasonable steps to avoid this type of publication of your child's name, image, or personal information by outside media.

Note that school and district staff cannot control news media access, photos/videos taken by the media or others in public locations (such as field trips or off school grounds) or school events open to the public, such as sports events, student performances, Board of Education meetings, etc.

For Parents: I acknowledge receipt of this Notice. If I have questions I will contact the School District Information and Privacy Officer.

Parent's signature

For Students: I acknowledge that I am primarily responsible for protection of my personal privacy while at school and at school activities and will take appropriate steps to do so.

Student's signature

**For parents who have court orders describing their parental rights, this form should be signed by the parent who has the right to exercise the student's privacy protection rights.*

Notice to School District re: Outside Media
Effective from date of enrolment to date of withdrawal

NOTE: *To be completed only if you wish to register an objection to publication of your child's personal information by outside media at school events.*

I do not want my child's image or name being published by outside media. I have told my child's teacher of my wishes. **I REQUEST** that the school district and its staff take all reasonable steps to avoid having my child's image or name collected or published by outside media when they are present in school or at school activities at the invitation of the school or school district. **I CONSENT** to disclosure by the school district or its staff of the personal information that is necessary to give effect to this request. **I MAY** choose to override this Notice by giving my consent in a specific circumstance. This request applies while my child is enrolled in the school unless I expressly revoke it.

Date: _____

Parent's Name: (Last) _____ (First) _____
(please print)

Parent/Guardian* Signature: _____

Parent/Guardian Contact Information (for contacts related to this notice)

Telephone No.: _____ **Email:** _____

For Students:

I am aware of my parent's wishes as expressed above. I understand that I am primarily responsible for the protection of my own privacy at school and at school activities and will take appropriate steps to do so.

Student Signature: _____

**For parents who have court orders describing their parental rights, this form should be signed by a parent who has the right to exercise the student's privacy protection rights.*

If you have questions about this notice or about the collection of student personal information, you may contact:

The School Principal or the Superintendent of Schools

Business Address: 1021 Central Avenue, Grand Forks BC V0H 1H0

Telephone No.: 250-442-8258

Grand Forks Secondary School PROPOSED SCHOOL CALENDAR 2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7 hr 15min
Minutes of Operation (Office Hours)	7:30 am to 4:15 pm
Total Instructional Time	371 min/day
School Commences	8:19 am
Lunch (start and end time)	12:14 pm – 12:59 pm
Dismissal	3:30pm
Recess (start and end time)	10:55 am to 11:02 am – nutrition break
Minutes in each block (secondary)	76, 76, 72, 71, 76
Minutes between blocks (secondary)	4 min

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

Dr. D. A. Perley Elementary School
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
	24 & 25	Early Dismissal – 2:15 (Parent Teacher Interviews)
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	15 & 16	Early Dismissal – 2:15 (Parent Teacher Interviews)
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day	6 hours 45 minutes
Minutes of Operation (Office Hours)	7:30 am – 4:15 pm
Total Instructional Time	342 min/day
School Commences	8:30 am
Lunch (start and end time)	11:30 am – 12:18 pm
Dismissal	3:15 pm
Recess (start and end time)	1:30 pm – 1:45 pm
Minutes in each block (secondary)	N/A
Minutes between blocks (secondary)	N/A

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

March 5, 2013

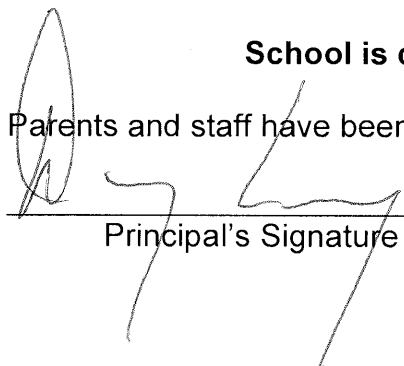
J.A. Hutton Elementary School
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hr 50 min
Minutes of Operation (Office Hours)	7:30 am – 4:15 pm
Total Instructional Time	342 min/day
School Commences	8:30 am
Lunch (start and end time)	11:52 am to 12:45 pm
Dismissal	3:20 pm
Recess (start and end time) (elementary)	2:05 pm to 2:20 pm
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar


Principal's Signature

March 5/13
Date

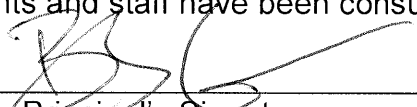
Christina Lake Elementary School
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hours 47 minutes
Minutes of Operation (Office Hours)	510 (7:30-4:00)
Total Instructional Time	342 min/day (Elem)
School Commences	8:28
Lunch (start and end time)	11:30 – 12:20
Dismissal	3:15
Recess (start and end time) (elementary)	10:00 – 10:15

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar



 Principal's Signature

March 5/2013

 Date

**BOUNDARY CENTRAL SECONDARY SCHOOL
PROPOSED SCHOOL CALENDAR
2013 - 2014**

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7 hrs 11 minutes
Minutes of Operation (Office Hours)	6:45 am – 4:00 pm
Total Instructional Time	371 min/day
School Commences	8:19 am
Lunch (start and end time)	12:14 pm -12:59 pm
Dismissal	3:30 pm
Recess (start and end time)	Nutrition break: 10:55 am – 11:02 am
Minutes in each block (secondary)	76, 76, 72, 71, 76
Minutes between blocks (secondary)	4

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

Midway Elementary
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	BC Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
	31	School Re-Opens after Spring Vacation
April	18	Good Friday
	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6:43
Minutes of Operation (Office Hours)	8:00-3:30
Total Instructional Time	342 min/day (Elem) 371 min/day (Sec)
School Commences	8:35
Lunch (start and end time)	12:29-1:15
Dismissal	3:18
Recess (start and end time) (elementary)	10:45-11:00
Minutes in each block (secondary)	N/A
Minutes between blocks (secondary)	N/A

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

FEB 27 / 13

Greenwood Elementary
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
	31	School Re-Opens after Spring Vacation
April	18	Good Friday
	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6:49
Minutes of Operation (Office Hours)	8:00-3:30
Total Instructional Time	342 min/day (Elem) 371 min/day (Sec)
School Commences	8:20
Lunch (start and end time)	12:08-1:00
Dismissal	3:09
Recess (start and end time) (elementary)	10:15-10:30
Minutes in each block (secondary)	N/A
Minutes between blocks (secondary)	N/A

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

FEB 27 / 13

WEST BOUNDARY ELEMENTARY PROPOSED SCHOOL CALENDAR 2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7 hrs 12 min
Minutes of Operation (Office Hours)	(510) 7:30 am – 4:00 pm
Total Instructional Time	342 min/day
School Commences	8:19 am
Lunch (start and end time)	12:30 pm – 1:30 pm
Dismissal	3:31 pm
Recess (start and end time)	10:15 am – 10:45 am
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

March 5, 2013

**BEAVERDELL ELEMENTARY
PROPOSED SCHOOL CALENDAR
2013 - 2014**

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hrs 57 min
Minutes of Operation (Office Hours)	(510) 7:30 am – 4:00 pm
Total Instructional Time	342 min/day
School Commences	8:20 am
Lunch (start and end time)	12:30 pm – 1:30 pm
Dismissal	3:17 pm
Recess (start and end time)	10:15 am – 10:30 am
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Principal's Signature

Date

March 5, 2013

Big White Community School
PROPOSED SCHOOL CALENDAR
2013 - 2014

Month	Day	
August	26	District Professional Development Day
	27	District Professional Development Day
September	3	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	6	Friday - School in Session
October	14	Thanksgiving Day (School in session Tuesday to Friday this week)
	18	Friday - School in Session
	25	Provincial Professional Development Day TBC
November	11	Remembrance Day observed
	15	Friday - School in Session
December	19	School Closes for Winter Vacation (Last day of classes)
January	6	School Re-Opens after Winter Vacation
February	10	Family Day
	14	Friday - School in Session
March	13	School Closes for Spring Vacation (Last Day of classes)
March	31	School Re-Opens after Spring Vacation
April	18	Good Friday
April	21	Easter Monday (School in session Tuesday to Friday this week)
	25	Friday - School in Session
May	19	Victoria Day (School in session Tuesday to Friday this week)
	23	Friday - School in Session
June	26	Last Day for Students (Dismissal at 11:30 a.m.)
	27	Administrative Day

Days in Session	160
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7 hours
Minutes of Operation (Office Hours)	n/a
Total Instructional Time	342 min/day (elementary) 371 min/day (secondary)
School Commences	8:30 am
Lunch (start and end time)	12:00 pm – 12:58 pm (elem) 12:00 pm – 12:49 pm (sec)
Dismissal	3:30 pm
Recess (start and end time) - elementary	10:00 am - 10:20 am
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.

Parents and staff have been consulted and agree with this *proposed* calendar

Maxine Kuzirka for
Principal's Signature

March 7, 2013
Date

Jennifer Turner



Month-end Report February 2013

J. Hanlon

Secretary-Treasurer

February Enrolment Count

The second enrolment count was done on February 18, 2013. Our headcount is 1326 which is an increase of 13 students since September. This month I have included the FTE comparisons to September 30th. Our FTE is 1298.375 compared to 1292.4375 in September. The statistics show that 26% of our students are aboriginal and 9% are categorized special needs. We are funded on FTE not headcount.

We also once again received a certificate of recognition from the Ministry for our reporting practices.

Yearly Bus Inspections

The Department of Transportation annually reviews the maintenance of our buses. This is part of our Preventative Maintenance Program. We had a successful review. Thank you to the bus drivers, as well as to Greg Lee and Bryan Romaine for all the hard work they do to make sure our students safely get to and from school.



Technology

The Technology Department is working on getting the new back up servers system up. It will take one to two months before it is up and running.



T4's

Lynn Heriot in Payroll has been busy and has completed all the T4's in February.

Operations

The Operations manager and I have been working on developing the budget for the Annual Facilities Grant for 2013-2014 and looking at expenses and efficiencies in Function 5 -- Operations and Maintenance and Function 7 – Transportation.

School District No. 51 (Boundary)
Enrolment
As of February 18, 2013
FTE

	February 18, 2013	September 30, 2012	Increase (Decrease)
GFSS	317.375	324.8125	(7.4375)
Perley	261	259	2.0000
Hutton	246	250	(4.0000)
CLES	102	101	1.0000
BCSS	127.25	131.125	(3.8750)
MES	31	29	2.0000
GWD	34	34	-
WBES	118	113	5.0000
BES	11	11	-
Big White	25	18	7.0000
Walker	25.75	21.5	4.2500
Total	1298.3750	1292.4375	5.9375

Head Count

	February 18, 2013	September 30, 2012	Increase (Decrease)	January 8, 2013
GFSS	339	343	(4.0000)	341
Perley	261	259	2.0000	262
Hutton	246	250	(4.0000)	251
CLES	102	101	1.0000	100
BCSS	130	131	(1.0000)	131
MES	31	29	2.0000	31
GWD	34	34	-	35
WBES	118	113	5.0000	114
BES	11	11	-	11
Big White	25	18	7.0000	20
Walker	29	24	5.0000	24
Total	1326	1313	13.0000	1320

Fund : 0 General Operating

OB	TITLE	FEB	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	92,060.98	727,262.67		1,108,903	381,640	34
11	Teacher Salaries	597,926.30	3,592,653.89		6,019,488	2,426,834	40
12	Non-Teachers Salaries	237,120.32	1,574,346.23		2,747,734	1,173,388	43
13	Management Salaries	32,713.75	265,301.68		404,946	139,644	34
14	Substitute Salaries	46,855.91	262,427.58		550,316	287,888	52
19	Trustees Indemnity	6,169.94	49,359.52		74,042	24,682	33
21	Statutory Benifits	75,157.17	288,427.36		581,154	292,727	50
22	Pension Plans	115,878.50	765,061.02		1,296,747	531,686	41
23	Medical And Life Benifits	48,109.07	382,997.13		614,237	231,240	38
31	Services	45,372.83	318,036.80	4,909.49	580,397	257,451	44
33	Student Transportation	9,701.18	47,487.40	450.00	83,985	36,048	43
34	Training & Travel	5,969.22	154,214.71		252,395	98,180	39
36	Rentals & Leases	2,819.02	22,552.16		33,528	10,976	33
37	Dues And Fees	141.76	60,206.68		71,790	11,583	16
39	Insurance	403.00	60,280.00		67,400	7,120	11
51	Supplies	80,634.21	413,247.77	20,890.96	853,345	419,206	49
52	Learning Resources	936.17	23,139.05	4,636.40	48,830	21,055	43
53	Library Books	763.43	4,090.17	1,423.47	24,880	19,366	78
54	Electricity	9,639.20	139,277.32		285,000	145,723	51
55	Heat	24,396.95	71,722.32		163,000	91,278	56
56	Water And Sewage	3,315.76	9,586.37		20,000	10,414	52
57	Garbage And Recycling	1,167.68	10,320.23		16,000	5,680	36
58	Furn. & Equipment Replacement	8,693.66	8,693.66	5,986.96	65,000	50,319	77
59	Computer Equipment Replacement				100,000	100,000	100
TOTAL FOR Fund - 0		1,445,946.01	9,250,691.72	38,297.28	16,063,117	6,774,128	42
GRAND TOTAL		1,445,946.01	9,250,691.72	38,297.28	16,063,117	6,774,128	42



March 2013 Board Report

Director of Instruction

Maxine Ruzicka

Aboriginal Education



- Above: Stolo author David Seven Deers with Big White Community School students sitting on their snow bench in front of the fire pit
- Left: BWCS primary teacher Sara Liebel and students

- Aboriginal culture activities in classrooms this month have included:
 - Terry Jackson – Metis artist and carver has continued to work with carving in wood work classes at the Secondary Schools and designing and painting paddles with grade 6/7 classes
 - Russell Podgurny- has been in schools sharing the cultural significance of drumming and expression of spirit in dance and the meaning of regalia.
 - Michael Kusugak- Inuit author and oral storyteller kept the students spellbound during his presentations. The students really enjoyed his demonstration of string games, and were delighted to get their own string to do the same.
 - David Seven Deers – First Nation author enthralled students at Big White Community School with his stories and demonstration of Aboriginal culture.
- The Boundary Aboriginal Education Advisory met for half a day to review the four goals of our Enhancement Agreement. We determined the data and information indicators that we will need to collect over the next month or two in preparation for preparing the annual Aboriginal Education report.
- Over the next 6 or 7 weeks, all principals will lead a discussion with school staffs to formulate a response regarding the Inquiry questions in the four goal areas of the Aboriginal Enhancement Agreement. These responses will be summarized for inclusion in the Boundary Aboriginal Education Report.

Early Years

- Below are pictures of kindergarten teachers in a session with Ellen Strelaeff, supervisor of Early Years programs with BFISS – Ellen reviewed the importance of the EDI data to Early Years programming and resource allocation. After the time with Ellen, the teachers shared successes and challenges and brainstormed solutions.



- Over the past month, Jennifer Turner or I have attended five CYSN Early Years to Kindergarten transition meetings and several grades 12 to community meetings.

Special Education

- Community Link reporting/evaluation format is again being reviewed at the provincial level. There will be continued use of the Logic Model, but the 'reportables' are being determined for the 2012-13 school year. We are looking to utilize the tools being identified in the data project to streamline the data collection from schools so that it will take less time and be in a format that will help us evaluate how we are doing.
- Individual meetings with some student support teachers regarding IEP goals, objectives and evaluation have really helped focus on the needs of the students in a learning environment.
- There was a meeting with Rob Plaskett – SET BC consultant regarding special education technologies and the implementation for more effective and efficient technology solutions for struggling students – we are looking into possible inquiry based projects for interested classroom teachers in the fall of 2013.
- February 26: BC CASE regional information for provincial meeting in April

Collaborative Partnerships/Regional

- On February 20, Bill Reid – facilitator for Spectrum solutions hosted a lunch and share session with Children with Special Needs parents and service providers at the Glanville Centre. This was well attended by local and regional service providers and parents from around the Boundary – over 39 in attendance. Specific and some general needs were identified and there was a commitment to further the discussion on how to best support families with children with special needs.
- February 4: Boundary Integrated Services Team (BISM) meeting focused on the sharing of information between MCFD, Health, Education and partner agencies Boundary Family and Individual Services Society.



Briefing Note

Date: March 1, 2013

Topic: Board Vice-Chair Position

Background

The current practice of the Board of Education of SD51 is not to elect a Vice-Chair. Trustees rotate through this position on a monthly basis.

BOARD VICE-CHAIRPERSON **Alternate every month**

MARCH & SEPTEMBER	ROSE ZITKO
FEBRUARY & AUGUST	CATHY RIDDLE
JUNE & DECEMBER	KEN HARSHENIN
MAY & NOVEMBER	CINDY STRUKOFF
APRIL & OCTOBER	DAVE REID
JANUARY & JULY	VICKI GEE

There are some inequities with this practice. For instance December and March usually only have two weeks of activity because of winter and spring break. During July and August, the summer break, there is very little activity for the Vice-Chair.

Continuity is also an issue. Board meetings are the second Tuesday of the month so next month's agenda preparation begins on the second Tuesday of the month and finalized on the first Tuesday of the next month. The acting Vice-Chair's time is always split between the development of two board meeting agendas but not part of the start to finish of any agenda.

The Proposal

The Procedural by-law allows the Board to elect a Vice-Chair at any time. To try and address some of these issues the following course of action is being proposed:

- Effective immediately the Board elects a Vice-Chair whose term will coincide with the Chair's term of office.
 - For the balance of the 2012-2013 school year the Vice-Chair attend all agenda planning meetings.
 - Effective September 2013 the trustee rotation at the agenda planning meetings be for 2 month durations.
 - The indemnity for the Vice-Chair is 90% of the Chair's indemnity. (This is a 50/50 split of the difference between the Chair's and a trustee's indemnity.)
 - Travel expense allocation has always been the same for all trustees.
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SCHOOL DISTRICT NO. 51 (BOUNDARY)

P O L I C Y

SECTION	TITLE	NO. 1320
GOVERNANCE/COMMUNICATIONS	<u>Fund Raising</u>	

DATE ADOPTED: January 12, 1999

DATE AMENDED: October 13, 2009

DATE AMENDED:

The Board recognizes that students, staff and/or the Parent Advisory Councils (PACs) may wish to raise funds or do community service for school or other charitable purposes. The Board also recognizes the educational, humanitarian and economic values of fundraising activities.

The Board supports the fundraising activities of students, staff and PACs. The Board recognizes the challenges these groups face to fund a variety of worthwhile activities and purchases. The Board seeks to balance how we fundraise with its role as a leader in the development of healthy, productive individuals and communities.

The Board also wants to recognize the relationship of the school community to the larger community. Individuals in the school community come and go over time. The relationship with the larger community is ongoing. Ideally, fundraising campaigns should promote strong students, schools, families and communities. They should promote good nutrition, physical activity and strong connections for schools and students within the wider community.

R E G U L A T I O N S

1. Schools, staff and PACs may participate in fundraising activities.
2. Any internal fund-raising or community service must have the prior approval of the school Principal. External activities, involving non-school agencies or to support non-school based charities or service events, must have the approval of the Superintendent or Superintendent's delegate in advance.
3. Door-to-door sales by students are not allowed.
4. Fundraising activities should be consistent with stated Board policy (eg. nutrition and fitness, health and safety), be legal, ethical, and benefit students.
5. Fundraising activities should be planned with the involvement of school administration, students, staff, and PACs as much as possible.
6. There must be no pressure or coercion to obtain involvement of any student, staff or parent in fundraising.
7. Fundraising and community service activities will be properly supervised.

8. Activities will be of a nature that does not contribute to unhealthy behaviours. e.g. selling 'not recommended' foods as defined in the "Guidelines for Food and Beverage Sales in BC Schools", Ministry of Education and Ministry of Healthy Living and Sport.
9. Fundraising organizers should be sensitive to the broader community.
10. Funds must be managed either by PAC or the school trust account.
11. Schools and PACs are encouraged to work with other schools and groups to share best practices.
12. Community service activity will benefit a worthwhile and appropriate recipient or cause such as UNICEF, Terry Fox Run.
13. Necessary permits, licenses and insurance coverage will be obtained in advance.
14. No undue intrusion will exist on instructional or staff time.

REFERENCES

1. Nutrition and Fitness in Schools Policy No. 5130
2. "Guidelines for Food and Beverage Sales in BC Schools", Ministry of Education and Ministry of Healthy Living and Sport",
http://www.bced.gov.bc.ca/health/2010_food_guidelines.pdf

FUNDRAISING RESOURCE MATERIALS

1. DASH BC, Healthy Fundraising for Schools,
<http://healthyschoolsbc.ca/program/261/healthy-fundraising-for-schools>
2. Farm Bag Fundraising
<http://farmbag.littlegreenbook.ca/>
3. Healthy Fundraising - Region of Peel
<http://www.peelregion.ca/health/baew/help-your-school/create-opportunity/healthy-fundraising.htm>
4. Fundraising the Healthy Way
http://projects.cbe.ab.ca/sss/teamingup/docs/fundraising_healthy_way.pdf
5. Healthy School Fundraising, Region of Durham
http://www.durham.ca/departments/health/food_nutrition/healthy_eating/nts/Healthy%20Choices%20for%20School%20Fundraising.pdf
6. Healthy Fundraisers for Schools: Tips from AFHK Team Members, Action for Healthy Kids
<http://www.cde.state.co.us/cdenutritran/download/pdf/WPHealthyFundraisingforSchools.pdf>

BOARD MEETINGS 2013

BOARD OF EDUCATION MEETING DATES

Tuesday, March 12, 2013, School Board Office

Tuesday, April 9, 2013, Boundary Learning Centre

Tuesday, May 14, 2013, School Board Office

Tuesday, June 11, 2013, School Board Office

POLICY COMMITTEE – 4:30 pm

(Vicki Gee – Chair)

- Tuesday, April 30, 2013
- Tuesday, May 28, 2013

FINANCE COMMITTEE

(Teresa Rezanoff/Jeanette Hanlon, co-chairs)

- Tuesday, April 16, 2013 2:30 p.m. (West)
- Wednesday, April 17, 2013 3:30 pm (East)

OPERATIONS/FACILITIES COMMITTEE - 3:00 pm

(David Reid/Ken Harshenin , co-chairs)

- Tuesday, May 21, 2013

COMMUNITY ENGAGEMENT COMMITTEE – 6:30 p.m.

(Cathy Riddle/Rose Zitko, co-chairs)

- East - Tuesday, April 16, 2013
- Wednesday, April 17, 2013

ALTERNATE DATES

POLICY COMMITTEE – Alternate date

Tuesday, April 30, 2013 - 4:30 p.m.

FINANCE COMMITTEE – Alternate date

Monday, April 29 at 6:30 p.m. (WEST)

Tuesday, April 30, 6:30 p.m. (EAST)

Monday, April 8, at 3:45 p.m. (For February Cancellation)

COMMUNITY ENGAGEMENT COMMITTEE – Alternate date

Monday, April 29 at 7:15 p.m. (WEST)

Tuesday, April 30 at 7:15 p.m. (EAST)