



## School District No. 51 (Boundary)

Regular Meeting of the Board of Education

March 14, 2017 at 6:00 p.m.

School Board Office

### Agenda

---

#### Call to Order

#### Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

#### Presentations/Delegations

- Vice Principal, Mike Phelan – Co-Learners Initiative

#### 10 Minute Comment Period

#### Adoption of Agenda

#### Adoption of Minutes

February 14, 2017 – Regular Meeting Minutes

#### Report on In-Camera Meeting from February 14, 2017

The Board discussed personnel issues, properties/facilities, business items, the cancellation of the enrolment audit and discussed the request for yoga space. Trustees Jepsen and Riddle declared a non-pecuniary conflict of interest for a portion of the February 14, 2017, Board of Education Closed Meeting.

#### Correspondence

#### Business Items

##### 1. Superintendent's Report

- Report for February 2017 (Attachment)
- CLES Field Trip
- School Calendars (Attachment)

**MOTION:** "That the Board approve the school calendars as presented."

##### 2. Secretary-Treasurer's Report

- Report February 2017 (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

##### 3. Director of Learning Report

- Report for February 2017 (Attachment)

##### 4. Update on Staff Consultations & Public Meeting Consultations

##### 5. Talking Break

- What do you see as the impact and value of Educational Leadership in schools?

## **6. Committee Reports**

- AbEd Committee
- Finance Committee
- Operations Committee
- Audit Committee
- Policy Committee (Attachment)

**MOTION:** “That the Board approve for circulation Policy on School Enhancement Projects.”

## **7. Trustee Reports**

Rec Commission  
BISM  
District Literacy  
PAC Highlights

BCPSEA/BCSTA Rep Council  
Okanagan Labour Relations Council  
BCSTA Kootenay Boundary Branch

## **8. February Around the Boundary**

### **Trustee Activities and Upcoming Events**

- BCSTA 113th AGM – April 20-23, 2017

### **Future Agenda Items**

**Next Board Meeting:**                    **April 11, 2017**  
   **6:00 p.m. at the Boundary Learning Centre**

### **Adjournment**

### **QUESTION PERIOD**

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening’s Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

## School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)  
held Tuesday, February 14, 2017 at the School Board Office

---

The Chairperson called the meeting to order at 6:01 p.m.

Present:	Mrs. T. Rezansoff	Chairperson (via phone)
	Mrs. C. Strukoff	Vice Chair
	Mrs. K. Jepsen	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Absent: Mr. M. Danyluk Trustee

Acknowledgement of the Aboriginal peoples and ancestors.

### **Presentations/Delegations**

Nil

### **Adoption of Agenda**

MOVED Zitko  
2ND Strukoff

["That the Agenda for February 14, 2017 be adopted as presented."](#)

CARRIED

### **Adoption of Minutes**

MOVED Reid  
2ND Zitko

["That the January 10, 2017 Regular Board Meeting minutes be adopted as circulated."](#)

CARRIED

### **Report on In-Camera Meeting from January 10, 2017**

The Board discussed personnel issues, properties/facilities, business items as well as the upcoming consultations.

### **Correspondence**

The Board discussed the Competition/Recognition fund request.

At 6:04 p.m., Trustee Reid declared a conflict in the request for funding based on a pecuniary interest as his son plays on this curling team.

MOVED Riddle  
2ND Zitko

“That the Board approve the request for funds supporting the Grand Forks Secondary School Curling Team to attend the BC Secondary School Curling Championships as per policy and practice.”

CARRIED

**Business Items**

**1. Superintendent’s Report**

The Superintendent reported on school visitations during the month of January.

**2. Secretary-Treasurer’s Report**

The Secretary-Treasurer presented the Operations/Transportation report for January 2017 and reported on the enrolment numbers and expenditures to date.

**3. Amended Budget**

MOVED Zitko  
2ND Riddle

“That the Board unanimously agrees to give the Amended Annual Budget Bylaw all three readings at this meeting of February 14, 2017.”

CARRIED

MOVED Riddle  
2ND Reid

“A Bylaw of the Board of Education of School District No. 51 (Boundary) (called the “Board”) to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the “Act”).

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$18,904,415 for the 2016/2017 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

CARRIED

MOVED        Reid  
2ND            Strukoff

“That the Board of Education of School District No. 51 (Boundary) approve the Amended Annual Budget Bylaw for 2016/2017 fiscal year, as read a first, second and third time, passed and adopted the 14<sup>th</sup> day of February 2017.”

CARRIED

**4. Director of Learning**

The Director of Learning reported on January school visitations and meetings attended. He also reported on the absence analysis for the winter break.

**5. Framework for Enhancing Student Learning**

The Board discussed the planning process.

**6. Talking Break**

There was discussion around the three possible questions to be presented at the consultation meetings.

**7. BCSTA Provincial Council Motions & Proposed Budget**

Motions were discussed and direction given to Trustee Strukoff.

**8. Committee Reports**

The Policy Committee put forth the following policy: Safety of Students and Staff – Maintenance of Order – School Action Section 177.

MOVED        Strukoff  
2ND            Zitko

“That the Board approve for circulation the policy: Safety of Students and Staff – Maintenance of Order – School Act Section 177.”

CARRIED

**9. Trustee Reports**

Trustee Reid and Zitko reported out from the BCPSEA AGM.

**10. Around the Boundary**

Around the Boundary for January was presented.

Meeting adjourned at 7:30 p.m.

---

Chairperson

---

Secretary-Treasurer



## **School Visitations**

- **Perley Elementary School**

- I was able to visit some classrooms and meet with the Principal

- **Grand Forks Secondary School**

- I met with the Principal and Vice Principal and participated in a NID Day

- **Boundary Central Secondary School**

- We met with the Principal of BCSS and visited classes

- **West Boundary Elementary School**

- We met with the Vice Principal and visited some classes

- **Hutton Elementary School**

- Met the Principal and visited classes
- Attended the Co-Learning cohort visit to Ms. Angus' 6/7 class

## **District Planning**

- All Schools have submitted their Spirals of Inquiry Growth Plans to the Board of Education after strengthening conversations with Judy Halbert and Linda Kaser
- The SD51 Framework for Enhancing Student Learning District Plan has been posted on the District website and sent into the Ministry of Education
- All School Learning Plans have been shared with Students, Staff and the Community
- District Plans have been shared with the Community and Ministry of Education
- SD51 Learns
  - ***Inquiry and Explorations – Co-learning Cohort!***
    - Leyton Schnellart / Mike Phelan – 15 Staff members
  - ***Building Inclusive Classrooms – Shelley Moore***
    - 16 staff members
  - ***Numeracy Teaching and Learning – Carole Fullerton***
    - All Primary and All Intermediate teachers
  - ***PVP/SBO Staff Professional Learning – Helen Timperley***
    - All Principals and Vice Principals, Director of Learning, Superintendent and Secretary Treasurer
  - ***School Staff Growth Plan Professional Learning***
    - All Schools

## Meetings in District

- Audit feedback call with Terry Taylor SD10 - Feb. 1<sup>st</sup>
- Bargaining update call with BCPSEA/BCSTA and Min of Ed. – Feb. 4<sup>th</sup>
- Shelley Moore –Inclusive Learning Cohort via GoTo mtg. - Feb 6<sup>th</sup>
- Leyton Schnellert Day with CoLearning Cohort – Feb 7<sup>th</sup>
- SCC Interim measures mtg. with the BDTA President - Feb. 8<sup>th</sup>
- Principals and Vice Principals mtg. Feb. 8<sup>th</sup>
  - Helen Timperley Book Review conversations
- Board of Education mtg. - Feb. - 14<sup>th</sup>
- District Tech Inquiry mtg. – Feb. 15<sup>th</sup>
- District Tech and SBO Staff Planning mtg. - Feb. 16<sup>th</sup>
- Professional Growth Plan mtg. with Joanne Gidney – Feb. 17<sup>th</sup>
- District Tech Planning mtg. - Feb. 17<sup>th</sup>
- Policy Committee mtg. - Feb 20<sup>th</sup>
- Bargaining Conference call - BCPSEA/BCSTA and Min of Ed - Feb. - 20<sup>th</sup>
- Board of Education and PVP Budget mtg. #2 – Feb 21<sup>st</sup>
- Monthly Regional Superintendents Conference call– Feb. 22<sup>nd</sup>
- Professional Growth Plan mtg. with Marci Butler -- Feb 23<sup>rd</sup>
- Professional Growth Plan mtg. with Anna Lautard -- Feb 23<sup>rd</sup>
- Professional Growth Plan mtg. with Bo MacFarlane --Feb 23<sup>rd</sup>
- Professional Growth Plan mtg. with Mike Phelan – Feb. 27<sup>th</sup>
- Professional Growth Plan mtg. with Shawn Lockhart -- Feb 28<sup>th</sup>
- Meeting with GFSS Principal and Vice Principal -- Feb 28<sup>th</sup>





**School District No. 51 (Boundary)**  
**PROPOSED SCHOOL CALENDAR**  
**Grand Forks Secondary School**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7hr
Minutes of Operation (Office Hours)	7:45am to 4:15pm
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	8:17am
Lunch (start and end time)	Currently 12:14 to 12:58pm
Dismissal	3:31
Recess (start and end time) (elementary)	
Minutes in each block (secondary)	77, 76, 74, 71, 77 (These may change)
Minutes between blocks (secondary)	5 min

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar

Principal's Signature

Date

**School District No. 51 (Boundary)**  
**PROPOSED SCHOOL CALENDAR**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Remember  
Day?

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hours 49 minutes
Minutes of Operation (Office Hours)	8:00 am - 4:00 pm
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	8:19 am
Lunch (start and end time)	12:16 - 12:56 pm
Dismissal	3:30 pm
Recess (start and end time) (elementary)	10:55 - 11:02
Minutes in each block (secondary)	76, 77, 74, 76, 77
Minutes between blocks (secondary)	3 minutes

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar

Principal's Signature

Date

Dec 13, 2016

*School District No. 51 (Boundary)*  
**Christina Lake Elementary School**  
**PROPOSED SCHOOL CALENDAR**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hours, 47 minutes
Minutes of Operation (Office Hours)	510 minutes (7:30 am to 4:00 pm)
Total Instructional Time	342 min/day (Elem)
School Commences	8:28 am
Lunch (start and end time)	11:30 am – 12:20 pm
Dismissal	3:15 pm
Recess (start and end time) (elementary)	10:00-10:15 am

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date January 9<sup>TH</sup> / 2017

**School District No. 51 (Boundary)**  
**Big White Community School**  
**PROPOSED SCHOOL CALENDAR**  
**2017 - 2018**

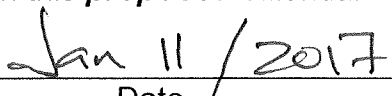
Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hours, 42 minutes
Minutes of Operation (Office Hours)	510 (8:00 am – 4:30 pm)
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	8:28 am
Lunch (start and end time)	12:30 – 1:30 pm
Dismissal	3:30 pm
Recess (start and end time) (elementary)	10:40-11:00 am
Minutes in each block (secondary)	n/a
Minutes between blocks (secondary)	n/a

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar

  
 \_\_\_\_\_  
 Principal's Signature

  
 \_\_\_\_\_  
 Date


**Dr. D. A. Perley Elementary School  
PROPOSED SCHOOL CALENDAR  
2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 Hours 50 Minutes (8:25 – 3:15)
Minutes of Operation (Office Hours)	7:30 – 4:15 (8 Hours 45 Minutes)
Total Instructional Time	342 min/day (Elem)      375 min/day (Sec)
School Commences	8:25
Lunch (start and end time)	11:30 – 12:23
Dismissal	3:15
Recess (start and end time) (elementary)	1:30 – 1:45

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar


Feb 8 2017  
 Principal's Signature Date

**J. A. Hutton Elementary School**  
**PROPOSED SCHOOL CALENDAR**  
**2017 - 2018**

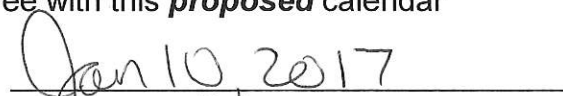
Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hours 50 minutes
Minutes of Operation (Office Hours)	7:30 am to 4:20 pm
Total Instructional Time	342 min/day (Elem)      375 min/day (Sec)
School Commences	8:30 am
Lunch (start and end time)	11:52 am to 12:45 PM
Dismissal	3:20 pm
Recess (start and end time) (elementary)	2:05 pm to 2:20 pm
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

**School closed Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this **proposed** calendar

  
Principal's Signature

  
Date

**Midway / Greenwood Elementary Schools**  
**APPROVED SCHOOL CALENDAR**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day - dismissal at 11:30am (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (school in session Tues to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	Last day of classes before Winter vacation
January	8	School re-opens after Winter vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	Last day of classes before Spring vacation
April	3	School re-opens after Spring vacation after Easter Monday (school in session Tuesday to Friday this week).
April	6	<b>Friday – School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students - dismissal at 11:30am
	29	Administrative Day

Days in Session	163	
Number of Days of Instruction	156	
Number of Non-Instructional Days	6	
Number of Administrative Days	1	
Length of School Day (ie: 6 hrs 45 mins)	GES 6 hrs 49 mins	MES 6 hrs 43 mns
Minutes of Operation (Office Hours)	GES 8:30 – 2:15	
Total Instructional Time	342 min/day (Elem)	375 min/day (Sec)
School Commences	GES 8:20	MES 8:35
Lunch (start and end time)	GES 12:30 – 1:22	MES 12:29 – 1:15
Dismissal	GES 3:09	MES 3:18
Recess (start and end time) (elementary)	GES 10:15 – 10:30	MES 10:45 – 11:00
Minutes in each block (secondary)		
Minutes between blocks (secondary)		

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this proposed calendar.

Feb 8/17  
Principal's Signature

[Signature]  
Date



**West Boundary Elementary School**  
**APPROVED SCHOOL CALENDAR**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday – School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	7 hrs. 12 min.
Minutes of Operation (Office Hours)	(510) 7:30 a.m. – 4:00 p.m.
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	8:19
Lunch (start and end time)	12:30 – 1:30
Dismissal	3:31
Recess (start and end time) (elementary)	10:10 – 10:40
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this ***proposed*** calendar

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date



**Beaverdell Elementary School**  
**APPROVED SCHOOL CALENDAR**  
**2017 - 2018**

Month	Day	
August	28	District Professional Development Day
September	5	School Opening Day (Dismissal at 11:30 a.m.) (School in session Tuesday to Friday this week)
	8	<b>Friday - School in Session</b>
October	9	Thanksgiving Day (School in session Tuesday to Friday this week)
	13	<b>Friday - School in Session</b>
	20	Provincial Professional Development Day TBC
December	21	School Closes for Winter Vacation
January	8	School Re-Opens after Winter Vacation
February	12	Family Day (School in session Tuesday to Friday this week)
	16	<b>Friday - School in Session</b>
March	15	School Closes for Spring Vacation (Last Day of classes)
April	3	School Re-Opens after Spring Vacation after Easter Monday (School in session Tuesday to Friday this week)
April	6	<b>Friday - School in Session</b>
May	21	Victoria Day (School in session Tuesday to Friday this week)
	25	<b>Friday - School in Session</b>
June	28	Last Day for Students (Dismissal at 11:30 a.m.)
	29	Administrative Day

Days in Session	163
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	6 hrs. 57 min.
Minutes of Operation (Office Hours)	(510) 7:30 a.m. – 4:00 p.m.
Total Instructional Time	342 min/day (Elem)      375 min/day (Sec)
School Commences	8:20
Lunch (start and end time)	12:30 – 1:30
Dismissal	3:17
Recess (start and end time) (elementary)	10:15 – 10:30
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

**School is closed on Friday unless otherwise noted.**

Parents and staff have been consulted and agree with this ***proposed*** calendar

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date



## **Secretary-Treasurer's Report**

### **J. Hanlon, Secretary-Treasurer**

### **February 2017**

#### **February Enrolment Count**

The second enrolment count was completed on February 10<sup>th</sup>, 2017. Our headcount was 1309, which is an increase of 16 students since September. For this month's report, I have also included the FTE comparisons to September 30<sup>th</sup>. Our FTE on February 10<sup>th</sup>, was 1,299.625 compared to 1,286.75 in September. We receive funding based on FTE not headcount.

#### **Professional Development**

On February 3, 2017, we held a custodian pro-d day. Anthony Bautista and Dean Higashi, provided hands on demonstration and practice for the custodians on Outlook, the new e-mail system, as well as a refresher on the work order system. Martha Clark, a Rehabilitation Consultant at Vital Life, did an in service on the correct ways to do custodial work. Custodians were given the opportunity to demonstrate current job practices for Martha to ensure they are doing the work ergonomically correct. These practices aid in the prevention of injuries.

#### **T4's**

Lynn Heriot in Payroll has completed all the T4's in February.



#### **Budget Meetings**

During the month of February, I met with the principals and trustees for 2017/2018 budget planning. Principals spoke to the investments that the Board made in 2016/2017. Once again, we are using the Inquiry process as a basis for items to be considered by the Board for 2017/2018. Each school presented those considerations. We are also looking at class configurations based on the 2001 re-instated class size and composition language and non-enrolling ratios. Secondary schools are building their timetables and elementary schools are looking at configurations.

We will receive our provincial funding allocation by March 15, 2017.

#### **Additional Grants**

In February, a Learning Support Grant of \$50 per student was announced. We are hoping to hear news on the Equipment Grant and our School Enhancement Program, which was submitted in the fall.

**School District No. 51 (Boundary)**  
**1701 Enrolment**  
as of February 17, 2017  
Head Count

	February 17, 2017	September 30, 2016	Increase (Decrease)	September 30, 2015
<b>Secondary</b>				
BCSS	130	125	5.0000	134
GFSS	347	356	(9.0000)	344
<b>Elementary</b>				
BES	13	13	-	15
Big White	45	41	4.0000	44
CLES	79	76	3.0000	71
GWD	33	32	1.0000	26
Hutton	272	264	8.0000	252
MES	37	39	(2.0000)	34
Perley	229	226	3.0000	226
WBES	88	88	-	95
<b>Alternate School</b>				
Walker	36	33	3.0000	26
<b>Total</b>	<b>1309.0000</b>	<b>1293.0000</b>	<b>16.0000</b>	<b>1267.0000</b>

**School District No. 51 (Boundary)**  
**1701 Enrolment**  
as of February 17, 2017  
Compared to September 30, 2016  
FTE

	February 17, 2017	September 30, 2016	Increase (Decrease)	September 30, 2015
<b>Secondary</b>				
BCSS	128.375	126.625	1.7500	130.125
GFSS	340.625	349.125	(8.5000)	330
			-	
<b>Elementary</b>			-	
BES	13	13	-	15
Big White	45	41	4.0000	44
CLES	79	76	3.0000	71
GWD	33	33	-	26
Hutton	272	264	8.0000	252
MES	37	39	(2.0000)	34
Perley	229	226	3.0000	226
WBES	88	87	1.0000	95
			-	
<b>Alternate School</b>			-	
Walker	34.625	32	2.6250	25.25
			-	
<b>Total</b>	<b>1299.6250</b>	<b>1286.7500</b>	<b>12.8750</b>	<b>1248.3750</b>

## Expenditure Report

Object	Title	February	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Sal	94,205.47	730,293.56		1,107,135	376,841	34
11	Teacher Salaries	597,524.29	3,547,610.14		5,950,311	2,402,701	40
12	Non-Teachers Salaries	276,864.39	1,849,861.23		3,175,899	1,326,038	42
13	Management Salaries	36,177.76	282,826.10		435,703	152,877	35
14	Substitute Salaries	52,211.78	235,782.07		482,196	246,414	51
19	Trustees Indemnity	6,567.89	52,543.12		78,817	26,274	33
21	Statutory Benefits	77,539.63	327,302.65		610,068	282,765	46
22	Pension Plans	116,066.79	769,383.54		1,294,028	524,644	41
23	Medical And Life Benefits	59,517.51	426,354.08		647,456	221,102	34
31	Services	28,374.28	234,241.11	40,605.60	602,083	327,236	54
33	Student Transportation	20,658.11	90,285.22		110,733	20,448	18
34	Training & Travel	8,436.39	154,108.22		230,373	76,265	33
36	Rentals & Leases	2,794.00	22,352.00		33,528	11,176	33
37	Dues And Fees	75	54,010.78		66,190	12,179	18
39	Insurance	-164	49,979.60		66,200	16,220	25
51	Supplies	59,503.70	439,768.34	2,462.38	1,071,308	629,077	52
54	Electricity	12,911.65	175,422.53		310,300	134,877	43
55	Heat	23,911.06	73,460.80		120,010	46,549	39
56	Water And Sewage	1,886.12	7,924.88		22,400	14,475	65
57	Garbage And Recycling	3,962.70	10,918.40		14,850	3,932	26
<b>Totals</b>		<b>\$ 1,479,024.52</b>	<b>\$ 9,534,428.37</b>	<b>\$ 43,067.98</b>	<b>\$ 16,429,588.00</b>	<b>\$ 6,852,090.00</b>	<b>42</b>



# **February 2017 Report**

**Director of Learning**

**Doug Lacey**

## **Staff Learning and School Visits**

- February 6<sup>th</sup> – Participated in afternoon session “Creating Inclusive Classrooms” with school teams, Shelley Moore facilitating
- February 7<sup>th</sup> – Participated in Co-learning Cohort session with Leyton Schnellert facilitating
- February 22<sup>nd</sup> – Participated in Principal Mid-Year Conversation with Superintendent Kevin Argue and Principal Chapman
- February 22<sup>nd</sup> – Participated in Principal Mid-Year Conversation with Superintendent Kevin Argue and Principal Stewart
- February 23<sup>rd</sup> - Participated in Vice-Principal Mid-Year Conversation with Superintendent Kevin Argue and Vice Principal Lautard
- February 23<sup>rd</sup> - Participated in Principal Mid-Year Conversation with Superintendent Kevin Argue and Principal Macfarlane
- February 23<sup>rd</sup> – Participated in Principal Mid-Year Conversation with Superintendent Kevin Argue and Principal Butler
- February 27<sup>th</sup> to March 2<sup>nd</sup> – Attended Apple Canada Distinguished School Tour with Principals, Bob Chapman and Brian Foy

## **Provincial/Regional/Community Meetings**

- February 2<sup>nd</sup> – Participated in CYMHSU Local Action Team Co-Chair Meeting
- February 6<sup>th</sup> - Chaired monthly meeting of the Boundary Integrated Services Model (BISM)
- February 7<sup>th</sup> – Participated in conference call as SMC Representative for MyEducationBC deployment team
- February 14<sup>th</sup> – Attended regular monthly meeting of the Board of Education
- February 15<sup>th</sup> – Kindergarten teacher learning day cancelled due to closure of schools
- February 16<sup>th</sup> – Participated in Technology committee meeting of senior management
- February 17<sup>th</sup> – Participated in Principals/Vice Principals/Superintendent leadership meeting

- February 21th – Participated Trustee/Principals/Vice Principals/Senior Staff budget planning meeting
- February 22nd – Chaired regular meeting of the Boundary Aboriginal Education Advisory Council



## SCHOOL DISTRICT NO. 51 (BOUNDARY)

### P O L I C Y

SECTION	TITLE	NO.
FINANCE/FACILITIES	<u>School Enhancement Projects</u>	

**DATE ADOPTED:**

**DATE AMENDED:**

The Board of Education recognizes Parent Advisory Council's, school communities and staff have school enhancement projects they would like to complete on school sites.

Examples are playgrounds, outdoor classrooms, interior renovations, grounds beautification, etc.

The Board or its designate must approve the project prior to any actions taken by the group.

All school enhancement projects must follow the regulations as stated below.

### R E G U L A T I O N S

All groups must present their proposal to the Operations Committee.

The school group proposal must include:

- Detailed plans and budget
- Estimated timeline and schedule of start and completion
- Fundraising plans
- Maintenance Plans
- Potential ongoing costs

The Operations Committee will report to the Board once all details and costs have been confirmed.

School Groups may present their projects to the Board.