



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

May 12, 2015 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

Presentations/Delegations

- Global Citizens presentation
- BCSS Sevec Presentation
- AbEd Student Presentation

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

April 14, 2015 – Regular Board Meeting Minutes

Report on In-Camera Meeting from April 14, 2015

The Board discussed personnel issues, properties/facilities, as well as business items.

Correspondence

Nil

Business Items

1. Superintendent's Report

- May 2015 Report (Attachment)
- School Fees (Attachments)

MOTION: "That the Board approve the School Fees for 2015-2016, as presented."

2. Secretary-Treasurer's Report

- May 2015 Report (Attachment)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

3. Director of Learning Report

- May 2015 Report (Attachment)

4. Gateway Project

5. 2015/2016 Annual Budget Update

- School Consultations

6. Consultations in the Future

7. Use of Facilities

8. Talking Break

Why do we do extra-curricular trips? How do all of our students experience cultural learning?

9. Committee Reports

- AbEd Committee
- Finance Committee
- Operations Committee
- Policy Committee (Attachment)

10. Trustee Reports

- | | |
|----------------------------------|-------------------------------------|
| • Rec Commission | * BCPSEA/BCSTA Rep Council |
| • BISM | * BCSTA Provincial Council |
| • BCSTA Kootenay Boundary Branch | * Okanagan Labour Relations Council |
| • District Literacy | * PAC Highlights |
| • BCSTA 111 th AGM | |

11. Around the Boundary April 2015

Trustee Activities and Upcoming Events

May 26, 2015 – Policy Committee Meeting

June 11, 2015 – Gateway Project

June 12, 2015 – GFSS Graduation

June 13, 2015 – BCSS Graduation

June 25, 2015 – Last day of classes

Future Agenda Items

Next Board Meeting: June 9, 2015
School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held
Tuesday, April 14, 2015 at the Boundary Learning Centre

The Chairperson called the meeting to order at 6:00 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. C. Strukoff	Vice-Chair
	Mr. M. Danyluk	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Absent: Mrs. K. Jepsen Trustee

Acknowledgement of the Aboriginal peoples and ancestors.

Presentations/Delegations

Jennifer MacDonald shared the importance of partnerships regarding School District facility usage in the West side of the District.

Adoption of Agenda

MOVED Strukoff
2ND Danyluk

"That the Agenda for April 14, 2015 be adopted as circulated."

CARRIED

Adoption of Minutes

MOVED Reid
2ND Zitko

"That the Minutes of the March 10, 2015 Regular Board Meeting be adopted as circulated."

CARRIED

Report on In-Camera Meeting from March 10, 2015

The Board discussed personnel issues, properties/facilities, business items, shared services and ministry administrative efficiencies.

Trustee Riddle declared a personal conflict of interest for a portion of the March 10, 2015 Board of Education Closed Meeting.

Correspondence

Nil

Business Items

1. Superintendent's Report

The Superintendent reported on March meetings and school tours with trustees.

- Christina Lake Elementary 6/7 Vancouver/Victoria Field Trip

MOVED Strukoff
2ND Reid

"That the Board approve the Christina Lake grade 6/7 Vancouver/Victoria field trip as presented, at no cost to the District."

CARRIED

- Dr. D. A. Perley Elementary Grade 7 Field Trip

MOVED Reid
2ND Zitco

"That the Board approve the Dr. D. A. Perley Elementary School Field Trip as presented, at no cost to the District."

CARRIED

- Grand Forks Secondary School – Global Citizen Field Trip

MOVED Riddle
2ND Strukoff

"That the Board approve the Grand Forks Secondary School Global Citizen field Trip as presented, at no cost to the District."

CARRIED

2. Secretary-Treasurer's Report

The Secretary-Treasurer presented her report for March 2015 as well as the enrolment and expenditure reports.

3. Director of Learning Report

The Director of Learning reported on March 2015 events. He also reported on school visitations and the Special Education mock audits to ensure all files and schools are in compliance with the required process to best support our student needs.

4. Budget Consultation Update

The Board discussed writing a letter to MLA Linda Larsen in regards to the funding for education. The Board also agreed that the BCSTA survey regarding the efficiencies and cuts the Board has made, and the impact those cuts have made to the District, should be completed.

MOVED Strukoff
2ND Zitco

“That the Board write a letter to MLA Larsen regarding the funding for education.”

CARRIED

This letter will be circulated through e-mail for Trustees input.

5. AFG Bylaw

MOVED Reid
2ND Riddle

“That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 126905 all three readings at this meeting of April 14, 2015.”

CARRIED

MOVED Riddle
2ND Zitko

“A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the “Minister”) has approved Capital Project No. 126905.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$462,601 for Project No. 126905 is hereby adopted.
2. This Bylaw may be cited as "School District No. 51 (Boundary) Capital Project Bylaw No. 126905.

CARRIED

MOVED Zitko
2ND Danyluk

"That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 126905 as read a first, second and third time, passed and adopted the 14th day of April 2015."

CARRIED

6. 2015/2016 Carbon Neutral Capital Program

- Grand Forks Secondary School – Boiler Replacement

MOVED Reid
2ND Strukoff

"That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 126843 all three readings at this meeting of April 14, 2015."

CARRIED

MOVED Danyluk
2ND Reid

"A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126843.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$86,235.00 for Project No. 126843 is hereby adopted.
2. This Bylaw may be cited as "School District No. 51 (Boundary) Capital Project Bylaw No. 126843. "

CARRIED

MOVED Strukoff
2ND Reid

"That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 126843 as read a first, second and third time, passed and adopted the 14th day of April 2015."

CARRIED

7. Talking Break

Discussion around how to partner with the community and businesses to support transformation of learning.

8. Committee Reports

Nil

9. Trustee Reports

BISM – Director of Learning reported out.

BCSTA Kootenay Boundary Branch – Trustee Strukoff will prepare a report for the Branch meeting at the AGM.

District Literacy – Director of Learning reported out.

PAC Highlights - Trustees Strukoff and Danyluk reported on PAC meetings attended.

10. Around the Boundary

February/March 2015 presentation of District happenings.

Meeting adjourned 7:47 p.m.

Chairperson

Secretary-Treasurer



Kevin Argue
Superintendent of Schools
Month End Report
April 2015

School Visitations

- *Boundary Central Secondary – met with the Principal and visited classrooms.*
- *Grand Forks Secondary – met with the Principal and Vice Principal.*
- *Perley Elementary School – met with the Principal and visited classes*
- *Toured Midway, Boundary Central, Greenwood, West Boundary, Beaverdell and Big White Schools with Trustees visiting classrooms and sites*
- *School Staff Consultation at Perley Elementary School*
- *School Staff Consultation at Christina Lake and BWC School*

District Planning

- *Midway Community Consultation Meeting*
- *Grand Forks Community Consultation Meeting*

Achievement Contract

The 4 Goals of the SD51 Achievement Contract for 2014-2015 are:

- 1. To embed the Inquiry Process into teaching and learning throughout School District 51*
- 2. To improve student achievement in Reading*
- 3. To increase students' access and use of technology to deepen learning and authentically communicate their knowledge*
- 4. To improve the positive, social emotional connectedness of our students to their school experience through school initiatives supported by our Health Promoting Schools Coordinator*

Ministry Initiatives

Erase Bullying – Kevin Argue, Contact/Coordinator, Safe Schools

Meetings out of the District

- *BCSS Spring Conference*
- *BCSTA AGM*

Meetings in District

- *April 7 – Schools re-open*
- *April 7 – Ministry conference call*
- *April 8 – SD51 Board Community Consultation - Midway*
- *April 9 – SD51 Board Community Consultation – Grand Forks*
- *April 10 – District Leadership Team meeting*
- *April 13 – Makers Day - Nelson*
- *April 20 – BISM meeting*

- *April 21 – Budget Planning meeting #3*
- *April 21 – Interior Health conference call*
- *April 27 – August Days Planning*
- *April 28 – Policy meeting*

Upcoming Events

- *May 1 – District Leadership meeting*
- *May 4 – Meeting with Apple Rep re 'The Framework' planning*
- *May 5 – Consultation with GFSS staff*
- *May 6 – Consultation with 4 Schools' staff*
- *May 7/8 – Passion and Purpose – Innovative Leadership Conference*
- *May 12 – Board meeting*
- *May 13-15 – BCSSA Regional meeting – Cranbrook*
- *May 20 – Consultation with BCSS Staff*
- *May 21 – Consultation with Hutton Staff*
- *May 21 – DPAC meeting*
- *May 25 – August Days meeting*
- *May 26 – Policy meeting*
- *May 28 – District Track Meet*




(School Name)
School Fees
2015 - 2016

BCSS

Our school has fees	Y	N
	Amount	
ELEMENTARY		
• Bus Trips (in District)	\$	
• Bus Trips (out of District)	\$	
• School Agenda	\$	
• Ski Program	\$	
• Swim Program	\$	
• Student fee	\$	
SECONDARY		
Student Council Fee	\$10.00	
Elective Course Fees:	\$no	
Other Optional Expenses:		
• Locks	\$no	
• Grad Ceremony Fee	\$no	
• Sports Team Uniform Deposit	\$50.00	
• Yearbook	\$30.00	
• Band	\$no	
• Hockey Academy	\$ no	
• Sports Team Fees	\$30.00	
• Other	\$	
Financial Hardship Information: No child left behind. Parent or student just needs to speak to principal. Fee waived		
Comments:		
Signature: <i>R. M. L.</i>	Date: <i>April 15/15</i>	



Big White Community School
School Fees
2015 - 2016

Our school has fees	Y	N	<input checked="" type="checkbox"/>
	Amount		
ELEMENTARY			
• Bus Trips (in District)	\$		
• Bus Trips (out of District)	\$		
• School Agenda	\$		
• Ski Program	\$		
• Swim Program	\$		
• Other	\$		
SECONDARY			
Student Council Fee	\$		
Elective Course Fees:	\$		
Other Optional Expenses:			
• Locks	\$		
• Grad Ceremony Fee	\$		
• Sports Team Uniform Deposit	\$		
• Yearbook	\$		
• Band	\$		
• Hockey Academy	\$		
• Sports Team Fees	\$		
• Other	\$		
Financial Hardship Information:			
Comments: BWCS Parent Advisory Council purchases school supplies in bulk then charges parents \$50 per child for student supplies for the year. No fee is charged by the school for this service.			
Signature: 		Date: April 30, 2015	




Christina Lake Elementary School
School Fees
2015 - 2016

Our school has fees	Y	✓	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)				\$ --
• Bus Trips (out of District)				\$ --
• School Agenda				\$ n/c
• Ski Program				\$27-105
• Swim Program				\$ n/c
• Field Trip – Kootenay (6/7)				\$140
• Field Trips – other (primary, 4/5)				\$10-50
• Band – monthly rental				\$15-50
• Sports Uniform Deposit (6/7)				\$60
SECONDARY				
Student Council Fee				\$
Elective Course Fees:				\$
Other Optional Expenses:				
• Locks				\$
• Grad Ceremony Fee				\$
• Sports Team Uniform Deposit				\$
• Yearbook				\$
• Band				\$
• Hockey Academy				\$
• Sports Team Fees				\$
• Other				\$
Financial Hardship Information: All students are included regardless of the ability to pay. Our Parent Advisory Council provides monetary assistance when necessary.				
Comments: 				
Signature:				Date: April 15, 2015



Dr. D.A. Perley Elementary
School Fees
2015 - 2016

Our school has fees	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
	Amount
ELEMENTARY	
• Bus Trips (in District)	\$1.00-2.00
• Bus Trips (out of District)	\$3.00-5.00
• School Agenda	\$8.00
• Ski Program	\$42.00-99.00
• Swim Program	\$16.00
• Other (Skating)	\$6.00-10.00
SECONDARY	
Student Council Fee	\$
Elective Course Fees:	\$
Other Optional Expenses:	
• Locks	\$
• Grad Ceremony Fee	\$
• Sports Team Uniform Deposit	\$
• Yearbook	\$
• Band	\$
• Hockey Academy	\$
• Sports Team Fees	\$
• Other	\$
Financial Hardship Information: No students are ever denied participation because of an inability to pay. If they are unable to pay the school covers the cost. We also rely on the PAC to supplement our swim program.	
Comments: This past school year there was no ski program because of poor weather.	
Signature: 	Date: April 14, 2015



Grand Forks Secondary
School Fees
2015 - 2016

Our school has fees	Y	<input type="checkbox"/>	N	<input type="checkbox"/>
	Amount			
Athletic Fee Breakdown				
• Sr Basketball / Sr Volleyball	\$150			
• Jr Basketball / Jr Volleyball / Baseball / Sr Soccer	\$100			
• Golf / Gr 8 Basketball / Gr 8 Volleyball / Jr Soccer / Rugby	\$50			
• Swimming / Curling / Track and Field	Individual Fees			
<p>* At the discretion of the Athletic Director, partial refunds may be issued to parents when a season has been shortened or the number of competitions has been less than anticipated (this does not apply to students who quit partway through a season).</p>				
SECONDARY				
Student Council Fee	\$20			
Elective Course Fees:	\$			
Other Optional Expenses:				
• Locks	\$8			
• Grad Ceremony Fee	\$25			
• Sports Team Uniform Deposit	\$60 to \$100			
• Yearbook	\$40			
• Band	\$Varies			
• Hockey Academy	\$NA			
• Other	\$			
<p>Financial Hardship Information: GFSS has recommended the following fee structure with the understanding that no student will be prevented from participation due to financial hardship. A fund is created each year by the school to assist those students in need. Any request for support should be directed to either the school Principal or Athletic Director.</p>				
<p>Comments: (Sport team fees are based on a tier system which is designated by the level of team travel and tournament participation. Fees cover costs associated with tournament entry fees, refereeing and minor official costs, team first aid supplies, BC School Sports registration fees, sport specific team equipment, and uniform replacements where needed. These fees may be supplemented by team fundraising and school athletic account where needed. These fees do not cover costs for student accommodations on trips)</p>				
Signature:		Date: April 16, 2015		




John A. Hutton Elementary School
School Fees
2015 - 2016

Our school has fees	Y	N	
	Amount		
ELEMENTARY			
• Bus Trips (in District) depends on length of trip			\$ 0-2
• Bus Trips (out of District) also depends on length of trip			\$ 0-5
• School Agenda			\$ 5-6
• Ski Program			\$ 48 basic (+57 for all gear)
• Swim Program			\$ 13
• Other			\$
SECONDARY			
Student Council Fee			\$
Elective Course Fees:			\$
Other Optional Expenses:			
• Locks			\$
• Grad Ceremony Fee			\$
• Sports Team Uniform Deposit			\$
• Yearbook			\$
• Band			\$
• Hockey Academy			\$
• Sports Team Fees			\$
• Other			\$
Financial Hardship Information: Request for sponsorship for any activity/event/hot lunch is always welcome			
Comments: All fees are optional. Our school has no mandatory fee.			
Signature: <i>M. Butler</i>		Date: April 15, 2015	

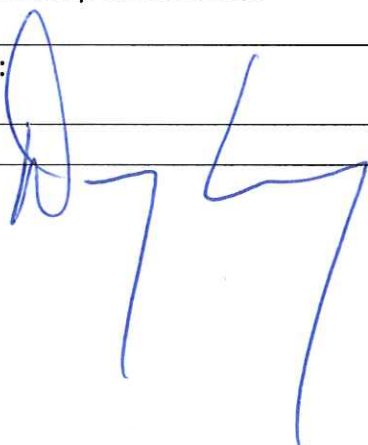


4 Schools
School Fees
2015 - 2016

Our school has fees	Y	X	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)				\$
• Bus Trips (out of District)				\$
• School Agenda				\$ 8.00
• Ski Program				\$30.00/time
• Swim Program				\$ 5.00
• Other – Mystery Trip				\$ 5.00
SECONDARY				
Student Council Fee				\$
Elective Course Fees:				\$
Other Optional Expenses:				
• Locks				\$
• Grad Ceremony Fee				\$
• Sports Team Uniform Deposit				\$
• Yearbook				\$
• Band				\$
• Hockey Academy				\$
• Sports Team Fees				\$
• Other				\$
Financial Hardship Information: No students are ever denied participation in any activity or program because of an inability to pay. The school will cover the cost and/or PAC helps to support these students.				
Comments:				
Signature: 		Date: May 7, 2015		



Walker Development Centre
School Fees
2015 - 2016

Our school has fees	Y	N	<input checked="" type="checkbox"/>
	Amount		
ELEMENTARY			
• Bus Trips (in District)	\$		
• Bus Trips (out of District)	\$		
• School Agenda	\$		
• Ski Program	\$		
• Swim Program	\$		
• Other	\$		
SECONDARY			
Student Council Fee	\$		
Elective Course Fees:	\$		
Other Optional Expenses:			
• Locks	\$		
• Grad Ceremony Fee	\$		
• Sports Team Uniform Deposit	\$		
• Yearbook	\$		
• Band	\$		
• Hockey Academy	\$		
• Sports Team Fees	\$		
• Other	\$		
Financial Hardship Information:			
Comments:			
Signature: 		Date: April 30, 2015	



SECRETARY-TREASURER'S REPORT

J. Hanlon, Secretary-Treasurer

April 2015

Public and Staff Consultation Meetings

During the month of April we held two Public Consultation meetings, one in Midway and another in Grand Forks, for input into district directions, goals and finances. There was a review of enrolment (historic, projected and current), as well as an overview of our budget process and an outline of our three year projections. The Board continues to focus on the classroom and how to best support students.

Consultations are also being held with school staffs. The Board is adding \$300,000 of one time funding; some of these funds will be used to address multi grade blends. Schools affected will need to utilize this resource to best adapt to multi grade blends in the future. We will also be addressing the need identified for additional Education Assistant professional development.

Operations

The Operations Committee looked at the allocation of the Annual Facilities Grant monies. Most of the funds are going to the boiler upgrade at GFSS this year and heating control upgrades. Other school requests slated to be done are washrooms, painting and flooring, as well as a nutrition room at CLES.

2015/16 Budget

The Board is still reviewing input from staff consultation meetings and will not be passing the budget until the June Board Meeting. Class configurations have been looked at with Principals, and staffing allotments have been given to schools based on the normal allocation process. Schools are also working on applications for the Education Fund. This will add additional teacher support to schools where there is demonstrated need for students. This year we will have no teacher layoffs and hope to start our teacher staffing process sooner.



Other Activities and Reports for April

- Third quarter GRE (Government Reporting Entity)
- EDAS file
- Carbon Neutral Action Report (CNAR) - final submissions
- Staff Planning for 2015-2016

School District No. 51 (Boundary)
Enrolment
As of April 30, 2015
Head Count

School	April-30-15	March-31-15	Increase (Decrease)
Secondary			
BCSS	137	134	3.0000
GFSS	336	336	-
Elementary			
Beaverdell	9	9	-
Big White	38	39	(1.0000)
Christina Lake	73	72	1.0000
Greenwood	29	29	-
John A. Hutton	237	236	1.0000
Midway	36	36	-
Dr. D. A. Perley	242	242	-
West Boundary	101	99	2.0000
Alternate School			
Walker	34	36	(2.0000)
Total	1272.0000	1268.0000	4.0000

Expenditure Report

Object	Title	April	YTD	ENCUMBERED	BUDGET	Remaining	%
10	Principal & Vice Principal Sal	83,071.76	821,529.06		1,001,284	179,755	18
11	Teacher Salaries	592,542.77	4,291,985.16		5,488,555	1,196,570	22
12	Non-Teachers Salaries	253,825.78	2,262,686.03		2,965,285	702,599	24
13	Management Salaries	32,747.17	327,471.70		405,289	77,817	19
14	Substitute Salaries	52,619.41	289,665.36		490,056	200,391	41
19	Trustees Indemnity	6,473.67	64,006.64		76,727	12,720	17
21	Statutory Benefits	76,096.18	488,748.20		568,530	79,782	14
22	Pension Plans	126,806.98	1,032,999.02		1,360,461	327,462	24
23	Group Benefits	53,970.43	485,500.45		627,861	142,361	23
31	Services	45,157.84	363,497.24	18,654.72	578,320	196,168	34
33	Student Transportation	2,913.53	68,023.11	798	81,180	12,359	15
34	Training & Travel	43,041.82	163,639.75		260,202	96,562	37
36	Rentals & Leases	2,794.00	27,940.00		33,528	5,588	17
37	Dues And Fees	375.39	50,829.39		71,790	20,961	29
39	Insurance		64,457.26		67,400	2,943	4
51	Supplies	19,128.55	521,623.25	15,418.52	1,089,862	552,821	44
54	Electricity	8,958.03	203,774.34		275,560	71,786	26
55	Heat	10,473.40	113,484.28		152,350	38,866	26
56	Water And Sewage	70.05	11,155.91		24,650	13,494	55
57	Garbage And Recycling	1,246.58	10,917.79		15,000	4,082	27
Totals		1,412,313.34	11,663,933.94	34,871.24	15,633,890.00	3,935,087.00	25



Doug Lacey Director of Learning Month End Report April 2015

Professional Learnings

- April 7-9 MyEducationBC Train the Trainer Webinars*
- April 17 Facilitated and participated in a Dreambox professional development webinar with district pilot teachers*
- April 20 Facilitated meeting of the District Learning with Technology Inquiry Team*
- April 21 Visited Dreambox pilot classrooms at Hutton Elementary School*
- April 30 Visited kindergarten-Grade 1 classroom at Midway Elementary School and watched students completing a Science experiment*



Special Education

- April 22-24 Attended B.C. Council of Administrators' of Special Education (BC CASE) Conference in Vancouver*

Meetings in District

- April 7-9 MyEducationBC Train the Trainer webinars*
- April 8 Community Consultation evening at BCSS*
- April 9 Gateway Celebration Planning meeting with District Aboriginal Support Teachers*
- April 9 Meeting with interagency committee on new suicide prevention protocol development*
- April 9 Community Consultation evening at Perley Elementary*
- April 11 Participated in a Restorative Justice meeting*
- April 14 Attended School Board meeting*
- April 15 Participated in a meeting regarding new MCFD intake process*
- April 20 Chaired regular monthly meeting of BISM*
- April 20 Participated in District Literacy consultation and planning meeting*
- April 21 Participated in budget planning meeting with Trustees*
- April 27 Gateway Celebration planning meeting with District Aboriginal Support Teachers and David Seven Deers*
- April 27 Participated in August Days planning meeting*
- April 28 Participated in regional meeting of Suicide Prevention and Postvention Committee*





FIELD TRIP GUIDE

Nature of Trip	Duration	Approved By	Field Trip Form Required
Walking Trips from school (visits to local sites, businesses, recreation for PE activities, etc.)	Less than 6 hours	Principal	Field Trip Form #1
Single day trips	1 day	Principal	Field Trip Form #1
▪ Bicycle trips	1 day	Principal	Field Trip Form #1
▪ Swimming (including lessons at the local pool)	1 day	Principal	Field Trip Form #1
▪ Skating (arena, outdoor rink)	1 day	Principal	Field Trip Form #1
▪ Skateboarding, rollerblading activities	1 day	Principal	Field Trip Form #1
▪ Ski trips/Winter Activities (regular day trips to local mountains)	1 day	Principal	Field Trip Form #1
Extra Curricular Trips – Sports, Fine Arts, Presentations/Competitions	3 days or less	Principal	Field Trip Form #2
BC Trips	2 – 4 days	Superintendent Submit 30 days in advance	Field Trip Form #3
Trips exceeding 4 days	5+ days	Board Submit 3 months in advance	Field Trip Form #4
Out of Province	1+ days	Board Submit 4 months for Approval in Principle prior to parent meetings. Submit 2 months for final approval	Field Trip Form #5
International	1+ days	Board Submit 4 months for Approval in Principle prior to parent meetings. Submit 2 months for final approval	Field Trip Form #5