



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

May 10, 2016 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

Presentations/Delegations

- Aboriginal Truth & Reconciliation Outdoor Friendship Circle - David SevenDeers presenting

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

April 12, 2016 – Regular Board Meeting Minutes

Report on In-Camera Meeting from April 12, 2016

The Board discussed personnel issues, properties/facilities, business items as well as the appointment of Grant Thornton as auditors.

Correspondence

Nil

Business Items

1. Superintendent's Report

- April 2016 Report (Attachment)
- School Fees (Attachments)

MOTION: "That the Board approve the School Fees for 2016-2017, as presented."

- Grand Forks Secondary School Quebec Exchange Field Trip 2016 (Attachment)

MOTION: "That the Board approve in principle the Quebec Exchange 2016 field trip, as presented."

2. Secretary-Treasurer's Report

- April 2016 Report (Attachments)
- Enrolment Report (Attachment)
- Expenditure Report (Attachment)

3. Capital portion of the AFG requires a Board Bylaw

MOTION: "That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 127090 all three readings at this meeting of May 10, 2016."

MOTION: "A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 127090.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$429,362 for Project No. 127090 is hereby adopted.
2. This Bylaw may be cited as "School District No. 51 (Boundary) Capital Project Bylaw No. 127090.

MOTION: "That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 127090 as read a first, second and third time, passed and adopted the 10th day of May 2016."

4. Director of Learning Report

- April 2016 Report (Attachment)

5. Evolution of Learning

6. Talking Break

How do non-traditional school environments provide connectedness to students?

7. Committee Reports

- AbEd Committee
- Finance Committee
- Operations Committee
- Audit Committee
- Policy Committee (Attachments)

MOTION: "That the Board approve for circulation Policy No. 1130 – *Procedure for Addressing Concerns.*"

MOTION: "That the Board approve and adopt Policy – *Video Surveillance – Exterior of Properties.*"

8. Trustee Reports

- | | |
|----------------------------------|-------------------------------|
| • Rec Commission | * BCPSEA/BCSTA Rep Council |
| • BISM | * BCSTA Provincial Council |
| • BCSTA Kootenay Boundary Branch | * District Literacy |
| • PAC Highlights | * BCSTA 112 th AGM |

9. Around the Boundary April 2016

Trustee Activities and Upcoming Events

Future Agenda Items

Next Board Meeting: June 14, 2016
School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held
Tuesday, April 12, 2016 at the Boundary Learning Centre

The Chairperson called the meeting to order at 6:00 p.m.

| | | |
|----------|-------------------|----------------------|
| Present: | Mrs. T. Rezansoff | Chairperson |
| | Mrs. C. Strukoff | Vice Chair |
| | Mr. M. Danyluk | Trustee |
| | Mrs. K. Jepsen | Trustee |
| | Mr. D. Reid | Trustee |
| | Mrs. C. Riddle | Trustee |
| | Mrs. R. Zitko | Trustee |
| | Mr. K. Argue | Superintendent |
| | Mrs. J. Hanlon | Secretary-Treasurer |
| | Mr. D. Lacey | Director of Learning |

Acknowledgement of the Aboriginal peoples and ancestors.

Presentations/Delegations

- Ericka Thorpe, Jennifer Eaton and students from Greenwood Elementary reported on the process they used to do a school *Dragon's Den*.

Adoption of Agenda

MOVED Riddle
2ND Strukoff

"That the Agenda for April 12, 2016 be adopted as circulated."

CARRIED

Adoption of Minutes

MOVED Zitko
2ND Reid

"That the March 8, 2016 Regular Board Meeting minutes be adopted as circulated."

CARRIED

MOVED Riddle
2ND Strukoff

"That the March 16, 2016 Special Board Meeting minutes be adopted as circulated."

CARRIED

Report on In-Camera Meeting from March 8, 2016

The Board discussed personnel issues, properties/facilities, as well as business items.

Correspondence

Nil

Business Items

1. Superintendent's Report

The Superintendent reported on school visits, as well as meetings attended in and out of the District. The Board discussed concerns raised regarding highway speeds through school zones and made the following motion:

MOVED Riddle
2ND Zitko

"That the Board write a letter to the Ministry of Transportation and Highways with copies to, ICBC, Municipalities and Regional Districts about installing signage or devices that will catch the attention of motorists when approaching crosswalks in areas throughout the District where students are crossing highways on their way to school."

CARRIED

2. Secretary-Treasurer's Report

The Secretary-Treasurer reported on operation and transportation events for March 2016 and reported on the enrolment and expenditures to date.

3. Director of Learning Report

The Director of Learning reported on March school visitations, as well as the work being done in the AbEd and Special Education programs.

4. Financial Framework for Supporting Student Success

Secretary-Treasurer Hanlon gave an update.

5. Evolution of Learning

The PAC consultations to date were discussed as well as a review of the timelines for District planning.

6. Talking Break

There was discussion on how we provide opportunities for student's to have a voice in the District decision making processes.

7. Memorandum of Understanding

The Memorandum of Understanding was discussed and input from trustees will be sought.

8. Committee Reports

The Audit Committee met to review tenders for the selection of the auditor. Grant Thornton was awarded the tender.

9. Trustee Reports

Trustee Strukoff reported on the Rec Commission and BISM meetings.

10. Around the Boundary

Around the Boundary for March 2016 was presented.

Meeting adjourned at 8:19 p.m.

Chairperson

Secretary-Treasurer



Kevin Argue
Superintendent of Schools
Month End Report
April 2016

School Visitations

- ***Perley Elementary School*** – Visited classrooms and met with Mr. Chapman.
- ***Grand Forks Secondary School*** – Met with Mr. Stewart and Mr. Phelan and visited classes. Attended the Lynn Miller student and parent sessions.
- ***Boundary Central Secondary School*** – Met with Mr. Macfarlane and visited classes. Attended Lynn Miller Parent Anxiety Workshop.
- ***West Boundary Elementary School*** – Met with Mr. Foy and Ms. Lautard re Professional Growth plans and completed School Parent Consultation.

District Planning

- *Presented process for the new Framework for Enhancing Student Learning at Principal and Vice Principal meeting.*
- *SD51 Board Planning using Community Consultations feedback*
- *Board planning session for the Financial Framework for supporting Student Success*

Achievement Contract

The 4 Goals of the SD51 Achievement Contract are:

1. *To embed the Inquiry Process into teaching and learning throughout School District 51*
2. *To improve student achievement in Reading*
3. *To increase students' access and use of technology to deepen learning and authentically communicate their knowledge*
4. *To improve the positive, social emotional connectedness of our students to their school experience through school initiatives supported by our Health Promoting Schools Coordinator*

Meetings out of the District

- ***BCSSA Spring Forum*** – *Diverse Classrooms: Engaging Each Learner Through Inclusion* – April 7/8th
- ***BCSTA AGM*** – *Making the Connection for Student Success: Aligning Vision, Governance and Finance* – April 14-16th
- ***BCPSEA*** – *Motivational-Based Interviewing* – April 26/27th

Meetings in District

- *BISM – April 4th*
- *SBO Staff Meeting – April 4th*
- *Ministry conference call – April 5th*
- *Board Working Session – April 5th*
- *Secondary Technology meeting – April 6th*
- *District Leadership Team GOTO meeting – April 7th*
- *4 School Parent Consultation – April 11th*
- *Board of Education meeting – April 12th*
- *Principal Professional Growth Plan meeting – April 12th*
- *BCPSEA District Consultation – April 13th*
- *District Curriculum NID at BCSS – April 18th*
- *Principal Professional Growth Plan meeting – April 19th*
- *Budget Planning meeting – April 19th*
- *Timetable meeting at GFSS – April 20th*
- *Lynn Miller – GFSS students/parents – April 20th*
- *Teacher meeting – April 21st*
- *BDTA meeting – April 28th*
- *District Leadership meeting with BCPSEA ‘Health and Wellness’ – April 29th*
- *District Leadership team meeting – April 29th*
- *Fred Walker Scholarship Committee meeting – April 29th*





BCSS
School Fees
2016 - 2017

| Our school has fees | Y | * | N | |
|---|--------|------------------------|---|--------|
| | Amount | | | |
| ELEMENTARY | | | | |
| • Bus Trips (in District) | | | | \$ |
| • Bus Trips (out of District) | | | | \$ |
| • School Agenda | | | | \$ |
| • Ski Program | | | | \$ |
| • Swim Program | | | | \$ |
| • Other | | | | \$ |
| SECONDARY | | | | |
| Student Council Fee | | | | \$ |
| Elective Course Fees: | | | | \$ |
| Other Optional Expenses: | | | | |
| • Locks | | | | \$ |
| • Grad Ceremony Fee | | | | \$ |
| • Sports Team Uniform Deposit | | | | \$ |
| • Yearbook | | | | \$ |
| • Band | | | | \$ |
| • Hockey Academy | | | | \$ 200 |
| • Sports Team Fees | | | | \$ 50 |
| • Student fee | | | | \$10 |
| Financial Hardship Information: No child is left behind for financial reasons. | | | | |
| Comments: | | | | |
| Signature: <i>RN</i> | | Date: <i>Apr 17/16</i> | | |

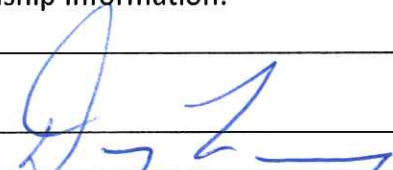


Grand Forks Secondary School
School Fees
2016 - 2017

| | | | | |
|--|-----------------|----------------------|----------|--|
| Our school has fees | Y | X | N | |
| | Amount | | | |
| Athletic Fee Breakdown | | | | |
| • Sr Basketball / Sr Volleyball | \$150 | | | |
| • Jr Basketball / Jr Volleyball / Baseball / Sr Soccer | \$100 | | | |
| • Golf / Gr 8 Basketball / Gr 8 Volleyball / Jr Soccer / Rugby | \$50 | | | |
| • Swimming / Curling / Track and Field | Individual Fees | | | |
| • Commitment fee | \$50 | | | |
| <p><small>* At the discretion of the Athletic Director, partial refunds may be issued to parents when a season has been shortened or the number of competitions has been less than anticipated (this does not apply to students who quit partway through a season).</small></p> | | | | |
| SECONDARY | | | | |
| Student Council Fee | \$20 | | | |
| Elective Course Fees: | \$TBD | | | |
| Other Optional Expenses: | | | | |
| • Locks | \$8 | | | |
| • Grad Ceremony Fee | \$25 | | | |
| • Sports Team Uniform Deposit | \$60 to \$100 | | | |
| • Yearbook | \$40/45 | | | |
| • Band | \$Varies | | | |
| • Hockey Academy | \$NA | | | |
| • Lost Textbooks | \$ 30-50 | | | |
| <p>Financial Hardship Information: GFSS has recommended the following fee structure with the understanding that no student will be prevented from participation due to financial hardship. A fund is created each year by the school to assist those students in need. Any request for support should be directed to either the school Principal or Athletic Director.</p> | | | | |
| <p>Comments: (Sport team fees are based on a tier system which is designated by the level of team travel and tournament participation. Fees cover costs associated with tournament entry fees, refereeing and minor official costs, team first aid supplies, BC School Sports registration fees, sport specific team equipment, and uniform replacements where needed. These fees may be supplemented by team fundraising and school athletic account where needed. These fees do not cover costs for student accommodations on trips)</p> | | | | |
| Signature: | | Date: April 16, 2015 | | |



Walker Development Centre
School Fees
2016 - 2017

| | | | |
|--|---------------|----------------------|----------|
| Our school has fees | Y | N | x |
| | Amount | | |
| ELEMENTARY | | | |
| • Bus Trips (in District) | \$ | | |
| • Bus Trips (out of District) | \$ | | |
| • School Agenda | \$ | | |
| • Ski Program | \$ | | |
| • Swim Program | \$ | | |
| • Other | \$ | | |
| SECONDARY | | | |
| Student Council Fee | \$ | | |
| Elective Course Fees: | \$ | | |
| Other Optional Expenses: | | | |
| • Locks | \$ | | |
| • Grad Ceremony Fee | \$ | | |
| • Sports Team Uniform Deposit | \$ | | |
| • Yearbook | \$ | | |
| • Band | \$ | | |
| • Hockey Academy | \$ | | |
| • Sports Team Fees | \$ | | |
| • Other | \$ | | |
| Financial Hardship Information: | | | |
| Comments: | | | |
| Signature:  | | Date: April 22, 2016 | |




Christina Lake Elementary School
School Fees
2016-2017

| Our school has fees | Y | ✓ | N | |
|--|--------|----------------------------|---|----------|
| | Amount | | | |
| ELEMENTARY | | | | |
| • Bus Trips (in District) | | | | \$ -- |
| • Bus Trips (out of District) | | | | \$ -- |
| • School Agenda | | | | \$ n/c |
| • Ski Program | | | | \$48-105 |
| • Swim Program | | | | \$ n/c |
| • Field Trip – Vancouver-Victoria (6/7) | | | | \$160 |
| • Field Trips – other (primary, 4/5) | | | | \$10-50 |
| • Band – monthly rental | | | | \$15-50 |
| • Sports Uniform Deposit (6/7) | | | | \$60 |
| SECONDARY | | | | |
| Student Council Fee | | | | \$ |
| Elective Course Fees: | | | | \$ |
| Other Optional Expenses: | | | | |
| • Locks | | | | \$ |
| • Grad Ceremony Fee | | | | \$ |
| • Sports Team Uniform Deposit | | | | \$ |
| • Yearbook | | | | \$ |
| • Band | | | | \$ |
| • Hockey Academy | | | | \$ |
| • Sports Team Fees | | | | \$ |
| • Other | | | | \$ |
| Financial Hardship Information: All students are included regardless of the ability to pay. Our Parent Advisory Council provides monetary assistance when necessary. | | | | |
| Comments: | | | | |
| Signature: | | Date: April 7, 2015 | | |



Big White Community School
School Fees
2016 – 2017

| | | | |
|--|---------------------|----------|-------------------------------------|
| Our school has fees | Y | N | <input checked="" type="checkbox"/> |
| | Amount | | |
| ELEMENTARY | | | |
| • Bus Trips (in District) | \$ | | |
| • Bus Trips (out of District) | \$ | | |
| • School Agenda | \$ | | |
| • Ski Program | \$ | | |
| • Swim Program | \$ | | |
| • Other | \$ | | |
| SECONDARY | | | |
| Student Council Fee | \$ | | |
| Elective Course Fees: | \$ | | |
| Other Optional Expenses: | | | |
| • Locks | \$ | | |
| • Grad Ceremony Fee | \$ | | |
| • Sports Team Uniform Deposit | \$ | | |
| • Yearbook | \$ | | |
| • Band | \$ | | |
| • Hockey Academy | \$ | | |
| • Sports Team Fees | \$ | | |
| • Other | \$ | | |
| Financial Hardship Information: All students are included regardless of the ability to pay. | | | |
| Comments: BWCS Parent Advisory Council purchases school supplies in bulk then charges parents a flat rate of \$60 per child for student supplies for the year. No fee is charged by the school for this service. | | | |
| Signature:  | Date: April 7, 2016 | | |

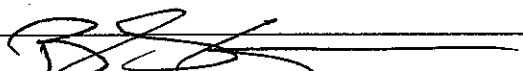


**Hutton
School Fees
2016 - 2017**

| | | | |
|--|---------------|---------------------------|-------|
| Our school has fees | Y | N | |
| | Amount | | |
| ELEMENTARY | | | |
| • Bus Trips (in District) vary collected by teacher of students participating | | | \$ |
| • Bus Trips (out of District) vary collected by teacher of students participating | | | \$ |
| • School Agenda | | | \$5 |
| • Ski Program (variable...anywhere from \$48 – \$105) | | | \$105 |
| • Swim Program (total is 21.53 but PAC donates \$6.53/student) | | | \$15 |
| • Other | | | \$ |
| SECONDARY | | | |
| Student Council Fee | | | \$0 |
| Elective Course Fees: | | | \$0 |
| Other Optional Expenses: | | | |
| • Locks (Intermediate students only and not mandatory) | | | \$6 |
| • Grad Ceremony Fee | | | \$0 |
| • Sports Team Uniform Deposit | | | \$0 |
| • Yearbook | | | \$0 |
| • Band | | | \$0 |
| • Hockey Academy | | | \$0 |
| • Sports Team Fees | | | \$0 |
| • Other | | | \$ |
| Financial Hardship Information: | | | |
| Any family that needs assistance is supported either through the Budget or PAC | | | |
| Comments: | | | |
| Signature: <i>[Signature]</i> | | Date: <i>Mar. 2, 2016</i> | |

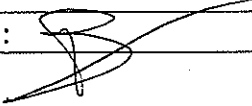


Dr. D. A. Perley
School Fees
2016 - 2017

| Our school has fees | Y | N |
|--|--------------------|---------------|
| | Amount | |
| ELEMENTARY | | |
| • Bus Trips (in District) | | \$ 2.00 |
| • Bus Trips (out of District) | | \$ 3.00 |
| • School Agenda | | \$ 8.00 |
| • Ski Program | | \$ 42 – 99.00 |
| • Swim Program | | \$ 15.00 |
| • Other – Curling (gr. 6/7) | | \$ \$9.00 |
| Skating (K-7) Skate Rentals | | \$ 2.00 |
| SECONDARY | | |
| Student Council Fee | | \$ |
| Elective Course Fees: | | \$ |
| Other Optional Expenses: | | |
| • Locks | | \$ |
| • Grad Ceremony Fee | | \$ |
| • Sports Team Uniform Deposit | | \$ |
| • Yearbook | | \$ |
| • Band | | \$ |
| • Hockey Academy | | \$ |
| • Sports Team Fees | | \$ |
| • Other | | \$ |
| Financial Hardship Information: | | |
| Comments: | | |
| Signature:  | Date: Apr. 11/2016 | |



4 Schools
School Fees
2016 - 2017

| Our school has fees | Y | X | N | |
|---|--------|---|---|-------------------|
| | Amount | | | |
| ELEMENTARY | | | | |
| • Bus Trips (in District) | | | | \$ |
| • Bus Trips (out of District) | | | | \$ |
| • School Agenda | | | | \$ 8.00 |
| • Ski Program | | | | \$30.00/time |
| • Swim Program | | | | \$ 5.00 |
| • Other – Mystery Trip | | | | \$ 5.00 |
| SECONDARY | | | | |
| Student Council Fee | | | | \$ |
| Elective Course Fees: | | | | \$ |
| Other Optional Expenses: | | | | |
| • Locks | | | | \$ |
| • Grad Ceremony Fee | | | | \$ |
| • Sports Team Uniform Deposit | | | | \$ |
| • Yearbook | | | | \$ |
| • Band | | | | \$ |
| • Hockey Academy | | | | \$ |
| • Sports Team Fees | | | | \$ |
| • Other | | | | \$ |
| Financial Hardship Information: No students are ever denied participation in any activity or program because of an inability to pay. The school will cover the cost and/or PAC helps to support these students. | | | | |
| Comments: | | | | |
| Signature:  | | | | Date: May 4, 2016 |

May 3rd, 2016

Mr. Kevin Argue
Superintendent
School District #51 (Boundary)

Dear Mr. Argue and SD51 Board of Trustees,

Re: Request for Approval in Principle – Quebec Exchange 2016

Students in the 2016/17 French 11/12 classes have the opportunity to participate in a Cultural/Linguistic Exchange to round out their French as a Second Language experience. The exchange will take place in the fall of next year (dates to be determined by both groups). We currently have 26 students interested in the exchange. The exact numbers will be determined in next two weeks as many forms will be needed to be filled out.

The trip will be organized through Experiences Canada (<http://www.experiencescanada.ca/home/> - formerly SEVEC) which provides the structure to organize a successful exchange. As this is an exchange that enhances Canadian identity, airfare and travel is covered by Heritage Canada through the Experiences Canada organization. Students are required to submit a \$ 50 application fee as proof of commitment and submit the appropriate forms to the school and the Experiences Canada organization. The total cost for each student should be approximately \$500 minus any fundraising that is done throughout the summer. (The exact cost will not be known until we have a confirmed number, plan the program and deduct fundraising money from individual students).

The details are as follows:

- 21-26 students total from GFSS twinned with 26 students from LaRuche Polyvalent high school in Lac Magog Quebec (same high school as our last exchange!)
- One week in Grand Forks where we host the Quebec students. Quebec students stay with their “twin”
- One week in Lac Magog and Quebec where GFSS students stay with their “twin”
- Two teacher and one parent chaperones (approximately a 1:7 teacher/student ratio)
- Most of teacher release time will come from District Federal French funds
- Their teacher sponsor is the same from last exchange (Marco Asselin)
- Dates have yet to be decided

As with the previous trip, many forms are yet to be filled out (District and Experiences Canada paperwork). I am excited about the possibility and await your response and approval. Please email or call me if you have any questions about the trip.

Thank you for your consideration.

Sincerely,

David Reimer (B. Ed., MALA)
French Teacher
Grand Forks Secondary School

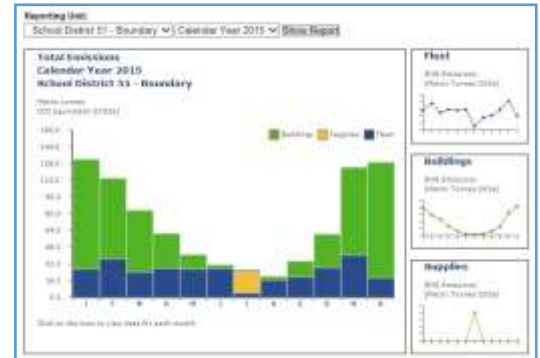


SECRETARY-TREASURER'S REPORT J. Hanlon, Secretary-Treasurer April 2016

Carbon Offset

The Carbon Neutral Government Regulation of the Greenhouse Gas Reduction Targets Act requires yearly reporting of greenhouse gas emissions. While SD 51 successfully reduced our carbon footprint again in 2015, the District will still owe the Pacific Carbon Trust \$15,650 for our 2015 emissions.

SD51 will receive a Carbon Tax Rebate in the amount of \$24,839 for carbon taxes paid, of which we receive 100% back. In the end, we are \$9,189 to the good.



I have attached the Carbon Neutral Action Report and Executive Summary that is sent into the Ministry. Charlene works with the schools, Maury Turgeon, John Popoff and Dean Higashi to compile this report as well as the consumption data used for the analysis.

Enrolment

During the month of April we continued to work on the finances, and we are closely monitoring our enrolment. I have attached the figures showing the comparison of where we are currently projected to be in September 2016 and what we had projected in February.

Operations/Finance

The Operations Committee looked at the allocation of the Annual Facilities Grant monies. Most of the funds will be used for the boiler upgrade at Boundary Central Secondary, concrete work at various facilities, and locker replacement at Hutton Elementary.

At the Board meeting we will be passing the bylaw for the Capital portion of the AFG. We have also looked at our Local Capital expenditures for next year, and are still confirming staffing allocations with schools. The 2016/2017 budget will be passed at the June Board meeting.



Other Activities and Reports for April

- Third quarter GRE (Government Reporting Entity)
- EDAS file
- Carbon Neutral Action Report (CNAR)
- Staff Planning for 2016-2017
- BCSTA AGM
- Four Schools Parent Consultation

Projected Enrolment Change

Current Status of Projected Enrolment
For September 2016

| | May-02 2016/2017 | 2016/2017 Headcount | Difference | May-02 2016/2017 | 2016/2017 FTE | Difference |
|--------------|---------------------|------------------------|------------|---------------------|------------------|------------|
| GFSS | 346 | 346 | 0 | 339 | 339 | 0 |
| PERLEY | 214 | 217 | -3 | 214 | 217 | -3 |
| HUTTON | 260 | 264 | -4 | 260 | 264 | -4 |
| CLES | 73 | 68 | 5 | 73 | 68 | 5 |
| BCSS | 121 | 121 | 0 | 118 | 118 | 0 |
| MIDWAY | 37 | 32 | 5 | 37 | 32 | 5 |
| GES | 36 | 27 | 9 | 36 | 27 | 9 |
| WBES | 89 | 92 | -3 | 89 | 92 | -3 |
| BES | 12 | 13 | -1 | 12 | 13 | -1 |
| BWCS | 46 | 47 | -1 | 46 | 47 | -1 |
| Walker | 31 | 31 | 0 | 31 | 31 | 0 |
| Total | 1265 | 1258 | 7 | 1255 | 1248 | 7 |

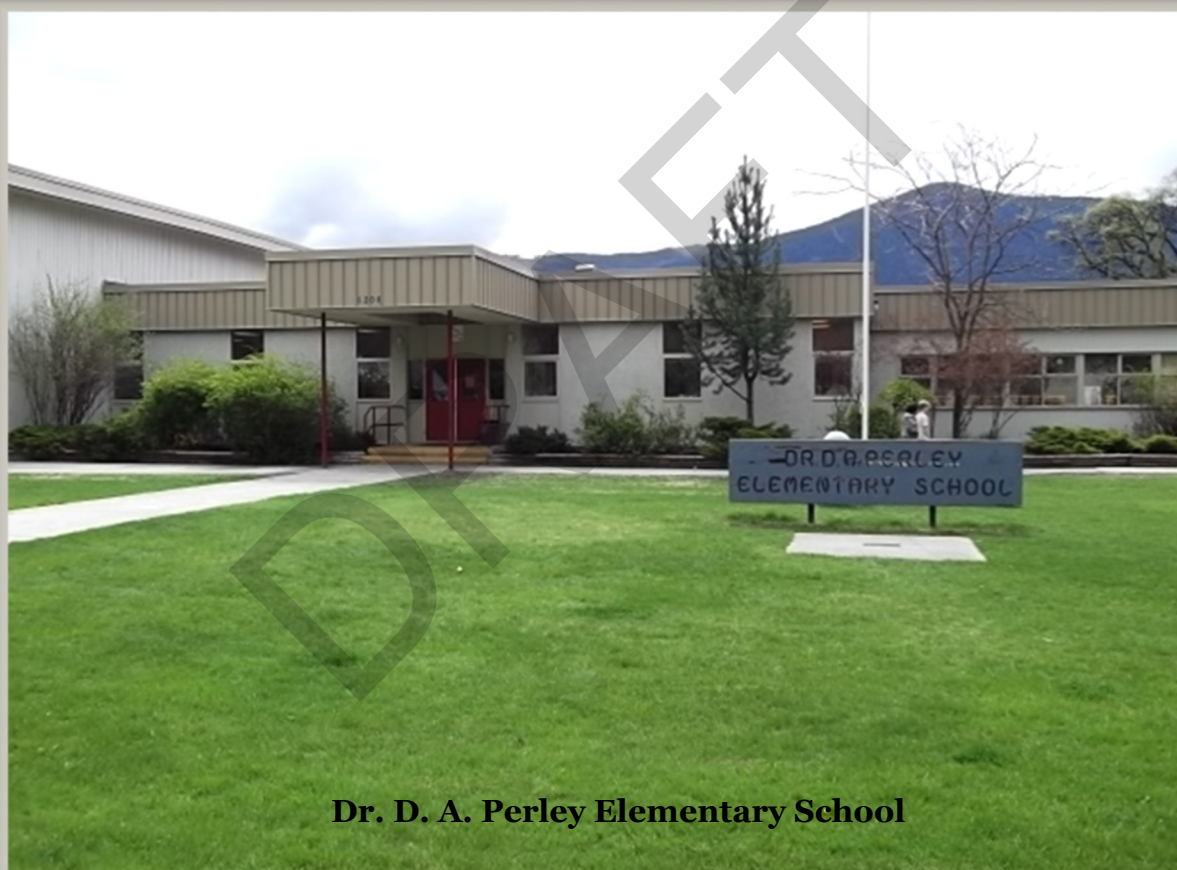
Projected Kindergarten Enrolments

| K's | Projected | Current | Difference |
|--------|-----------|---------|------------|
| Perley | 29 | 21 | -8 |
| Hutton | 29 | 24 | -5 |
| CLES | 8 | 10 | 2 |
| MES | 5 | 9 | 4 |
| WBES | 7 | 7 | 0 |
| BES | 1 | 1 | 0 |
| BWCS | 1 | 1 | 0 |
| Total | 80 | 73 | -7 |



SCHOOL DISTRICT NO. 51 (BOUNDARY)

Carbon Neutral Action Report 2015



Dr. D. A. Perley Elementary School

EXECUTIVE SUMMARY

This is the 2015 Carbon Neutral Action Report for School District No. 51 (Boundary). This report summarizes our 2015 emissions profile, the amount of offsets purchased to reach net zero emissions, the actions we have taken in 2015 to reduce our greenhouse gas emissions and our plans to continue reducing emissions in 2016.

By June 30, 2016, School District No. 51's final CNAR will be posted to our website at www.sd51.bc.ca

This year's report once again demonstrates our commitment to reducing our greenhouse gas emissions. School District No. 51 (Boundary) Board of Education believes that we should all be lifelong learners, and as a District we try to cultivate as well as teach a respect for our environment that will follow our students into adulthood. We believe that the District and its schools have a unique opportunity to reinforce positive environmental concepts, that will enhance the relationship between living things and their natural and built surroundings.

"I think it's harder for people than it should be. But as more and more of us become carbon neutral and change the patterns in our lives to be part of the solution instead of part of the problem, we are now beginning to see the changes in policy that are needed." – Al Gore

In 2015 we were able to further reduce our carbon footprint. In June 2015 we installed software that initiates automatic shutdown of computers. This enabled us to reduce energy consumption by approximately 39.5 tons. This installation enabled reduction in power usage in computer labs as well as HVAC usage. This software reports reductions in energy usage, costings as well as emissions.

We installed a program called PaperCut which limits printing, and we continued replacing lighting as needed with more energy efficient bulbs. This year SD51 began the process of replacing the dust collection systems at both secondary schools, as well as completing the boiler upgrades at Grand Forks Secondary School.

All schools in School District No. 51 continued to educate students on environmental issues as well as model environmentally

sound practices through recycling programs and/or green teams, and intentional reduction of paper. Several teachers have attended pro-d events to further their own education and have taken on individual green initiatives in their classrooms. Schools and staff members continue to run and improve school recycling programs and make improvements such as the addition of recycling bins for paper towels. Schools also incorporate walking to events and promote active lifestyles such as in the success stories on pages 4 and 5.

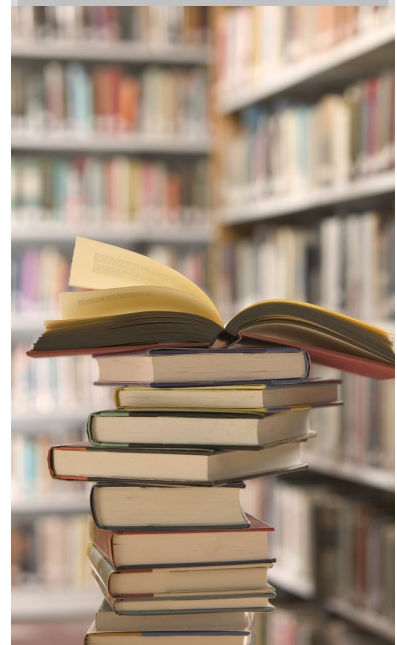
2016 GOALS

In 2016, we plan to continue moving forward with energy saving upgrades. We plan to continue replacing exterior doors, as well as weather stripping. HVAC upgrades and replacement will continue throughout the District as necessary and financially feasible. The District will continue to replace older light bulbs with more energy efficient ones, and there are also plans to further reduce power usage by eliminating computer labs and replacing them with devices that use less power such as iPads.

The dust collection system replacement will be completed in 2016. These systems will improve energy efficiency by using less energy to run and by recirculating the already warmed air from inside the shops.

Some of the goals that schools in our District intend to pursue are increased reminders to close blinds to reduce heating/cooling demands as well as continuing to hold paperless meetings. All schools will continue to implement their very successful recycling programs and are committed to either the continuing or the forming of green teams and providing recognition for green actions taken. They will continue to incorporate curriculum that enlightens and educates students, as they are committed to being responsible environmentally.

These changes will support us as we continue to reduce our carbon footprint in 2016. As well, the District will continue to look for opportunities through a continuous improvement approach to energy management.





RUNNING CLUB AND HEALTHY SNACK

We are in a small town of 4000 people. There are 2 elementary schools in town. We have 265 students. The running club was an opportunity for all students Grade 4-7 to become active, and it especially appealed to those that are not generally involved in team sports. Most of the students that participated were grade 4 and 5 level.

We started by announcing that there would be a running club starting at our school right after Spring Break. Students signed up and their names were put on a big chart in the gym hallway. We kept track of the number of kilometres run by each student. Runs were after school twice per week. We had different 2 – 3 kilometre routes. Some students ran and walked to complete the route and others ran the route more than once completing up to 10 kilometres per session. After the runs, there was a healthy snack provided for students.

The reason for starting a running club was that several students expressed interest and there has never been one at our school. On our last running day we invited another school in the District to join us. They also had a small running club. We had some games and a fun-run. It was a great way to finish off the season.

Several teachers helped by either running or riding bikes alongside students. Parents came to help with preparing snack each session. Students enjoyed participating and some became competitive, trying to run more kilometres each week. The running club brought parents, teachers and students together in a health environment. Students learned to push themselves physically and also learned that with conditioning their physical fitness improved. They were pleased with their improvements over time. Some students wanted to continue running into the summer and set goals for themselves to complete running events.

I was very pleased with the turnout of students. Some of the participation dwindled after about 6 weeks. I believe that the social/snack part of the running club was key to keeping kids coming back. They enjoyed socializing and having a healthy snack after their efforts. Next time I would have students set individual goals for the distance they run each time, just to help give them a little push. I would also incorporate more running games next time.

Sonia McKinlay, Teacher
Perley Elementary School

“The running club brought parents, teachers and students together in a healthy environment.”

TOWER GARDENS

PART 1: Gathering Evidence

The students in our school were super curious about this activity and were really engaged in learning about growing their own tower garden. It was so rewarding observing the students educating their peers with their new found knowledge!

PART 2: Focus and Plan, New Learning

Problem solving was something we all had the opportunity to work on initially as a team.

We followed directions as closely as possible and:

- Assembled the tree and lights
- Planted vegetables and then transferred them to the tree once established
- Set timers
- And added appropriate amounts of nutrients as needed and balanced the PH in the water tank

We focused on educating the students around the benefits of sustainability and growing their own food.

PART 3: Taking Action

- Child and youth counselors went into classrooms and talked about nutrition and healthy snacks.
- Educated students about the importance of vegetables in their daily diet.
- Received information from a nutritionist, a DVD on sustainable living was watched and growth charts were made.
- Learning to be empathetic was also something that came into play in terms of the students caring for living things.

PART 4: Reflect & Evaluate

The students were extremely proud of the results of all their effort and were excited to share the tower garden with their family and community. The student's excitement was contagious.

I believe the next round with our tower garden in the fall will be even more successful as the staff who were present to witness our activity will be more likely to engage in the project! We are super excited!

Sabrina Rougeau, Child & Youth Counsellor
Perley Elementary School



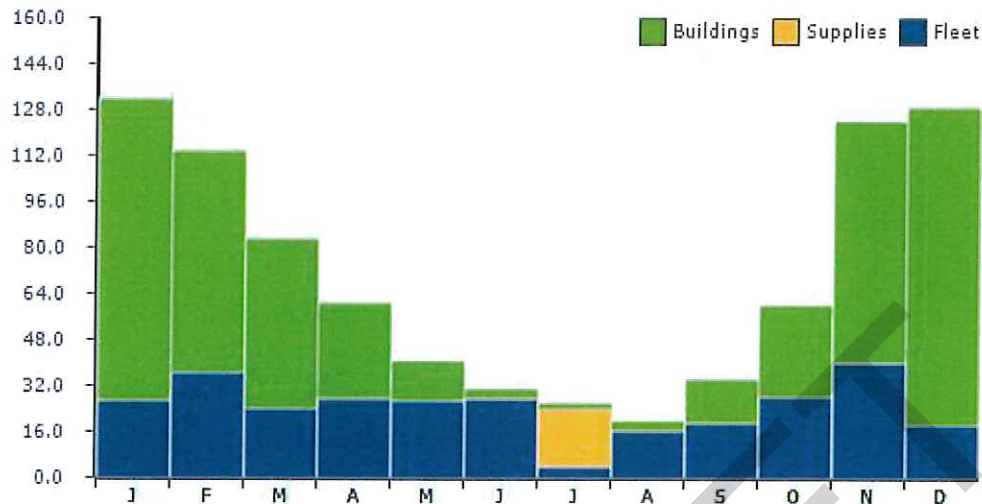
Reporting Unit:

School District 51 - Boundary

Calendar Year 2015

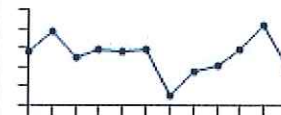
Show Report

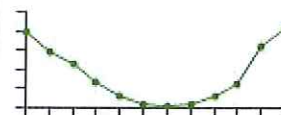
**Total Emissions
Calendar Year 2015
School District 51 - Boundary**

Metric tonnes
CO2 equivalent (tCO2e)


Click on the bars to view data for each month

Fleet

GHG Emissions
(Metric Tonnes CO2e)

Buildings

GHG Emissions
(Metric Tonnes CO2e)

Supplies

GHG Emissions
(Metric Tonnes CO2e)

Totals Calendar Year 2015, School District 51 - Boundary

| | | Greenhouse Gases in Tonnes | | | | | |
|--|------------|----------------------------|-----------------|--------------------|-----------------|------------------|---------------------------------|
| | Measure | Quantity | CO ₂ | BioCO ₂ | CH ₄ | N ₂ O | tCO ₂ e ¹ |
| Scope 1 (Direct) Emissions | | | | | | | |
| Mobile Combustion (Fleet) | Litres | 116,487.96 | 287.98 | 10.82 | 0.01 | 0.02 | 306.13 |
| Stationary Combustion, Reported ³ | GigaJoules | 10,847.70 | 536.50 | 0.00 | 0.01 | 0.01 | 539.69 |
| Scope 2 (Indirect) Emissions | | | | | | | |
| Purchased Energy, Reported ³ | GigaJoules | 9,821.77 | 6.62 | 0.00 | 0.00 | 0.00 | 6.62 |
| Scope 3 (Business Travel and Office Paper) Emissions | | | | | | | |
| Office Paper | Packages | 3,220.00 | 20.90 | 0.00 | 0.00 | 0.00 | 20.90 |
| Total Emissions, Calendar Year 2015 | | | 852.00 | 10.82 | 0.03 | 0.03 | 873 |
| Carbon Neutral or Offset Exempt | | | 232.21 | 10.82 | 0.01 | 0.01 | 247 |
| Total for Offsets ⁴ | | | 619.79 | 0.00 | 0.02 | 0.02 | 626 |

Each greenhouse gas has been converted to a standard measurement (tCO₂e) by multiplying its emissions by its global warming potential (GWP). The GWP of carbon dioxide (CO₂) from both anthropogenic and biogenic sources is 1; methane (CH₄) is 25, and nitrous oxide (N₂O) is 298. The Totals for tCO₂e are shown here rounded to the nearest whole metric tonne as only whole tonnes of tCO₂e can be purchased for offsets.

2. Estimated data has been calculated based on the methods described in the Methodology Document.

3. Reported data refers to consumption which has been directly billed to the organization.

4. The tCO₂e value from the "Total for Offsets" line represents the quantity of offset purchases required to become carbon neutral.

COPYRIGHT | DISCLAIMER | PRIVACY

School District No. 51 (Boundary)
As of April 30, 2016
Head Count Enrolment

| | April 30, 2016 | March 31, 2016 | Increase (Decrease) | September 30, 2015 |
|-------------------------|------------------|------------------|------------------------|--------------------|
| Secondary | | | | |
| Boundary Central | 136 | 136 | - | 134 |
| Grand Forks | 335 | 336 | (1.0000) | 345 |
| | | | | |
| Elementary | | | | |
| Beaverdell | 14 | 15 | (1.0000) | 15 |
| Big White | 50 | 47 | 3.0000 | 44 |
| Christina Lake | 71 | 71 | - | 71 |
| Greenwood | 26 | 25 | 1.0000 | 26 |
| Hutton | 264 | 265 | (1.0000) | 252 |
| Midway | 37 | 36 | 1.0000 | 34 |
| Perley | 222 | 220 | 2.0000 | 226 |
| West Boundary | 99 | 97 | 2.0000 | 95 |
| | | | | |
| Alternate School | | | | |
| Walker | 33 | 33 | - | 26 |
| | | | | |
| Total | 1287.0000 | 1281.0000 | 6.0000 | 1268.0000 |

Expenditure Report

| Object | Title | April | YTD | ENCUMBERED | BUDGET | Remaining | % |
|---------------|--------------------------------|------------------------|-------------------------|---------------------|-------------------------|------------------------|-----------|
| 10 | Principal & Vice Principal Sal | 85,666.60 | 839,845.68 | | 1,019,879 | 180,033 | 18 |
| 11 | Teacher Salaries | 588,819.91 | 4,671,110.77 | | 5,849,165 | 1,178,054 | 20 |
| 12 | Non-Teachers Salaries | 240,154.96 | 2,257,794.74 | | 3,045,932 | 788,137 | 26 |
| 13 | Management Salaries | 32,747.17 | 327,471.70 | | 413,799 | 86,327 | 21 |
| 14 | Substitute Salaries | 24,603.92 | 273,797.36 | | 440,026 | 166,229 | 38 |
| 19 | Trustees Indemnity | 6,473.67 | 64,736.70 | | 78,866 | 14,129 | 18 |
| 21 | Statutory Benefits | 74,655.71 | 478,467.19 | | 600,790 | 122,323 | 20 |
| 22 | Pension Plans | 123,751.99 | 1,080,010.15 | | 1,368,615 | 288,605 | 21 |
| 23 | Medical And Life Benefits | 52,676.80 | 502,448.27 | | 663,838 | 161,390 | 24 |
| 31 | Services | 45,095.32 | 365,916.42 | 21,025.02 | 539,675 | 152,734 | 28 |
| 33 | Student Transportation | 6,891.74 | 85,101.94 | | 80,990 | -4,112 | -5 |
| 34 | Training & Travel | 17,182.69 | 182,612.18 | | 249,223 | 66,611 | 27 |
| 36 | Rentals & Leases | 2,794.00 | 27,940.00 | | 33,528 | 5,588 | 17 |
| 37 | Dues And Fees | | 57,946.38 | | 66,190 | 8,244 | 12 |
| 39 | Insurance | | 66,222.50 | | 68,400 | 2,178 | 3 |
| 51 | Supplies | 71,942.27 | 665,415.85 | 39,223.02 | 1,070,273 | 365,634 | 27 |
| 54 | Electricity | 44,882.66 | 224,821.71 | | 303,210 | 78,388 | 26 |
| 55 | Heat | 12,350.22 | 82,954.86 | | 127,100 | 44,145 | 35 |
| 56 | Water And Sewage | 1,785.43 | 11,226.83 | | 22,400 | 11,173 | 50 |
| 57 | Garbage And Recycling | 1,167.26 | 10,808.84 | | 14,850 | 4,041 | 27 |
| Totals | | \$ 1,433,642.32 | \$ 12,276,650.07 | \$ 60,248.04 | \$ 16,056,749.00 | \$ 3,719,851.00 | 23 |



Doug Lacey **Director of Learning** **Month End Report** **April 2016**

Staff Learning and School Visits

- April 18th Facilitated a day of learning and sharing with all the Child and Youth Care Workers in the District*
- April 19th Participated in Principal/Vice Principal personal and school growth plan conversations with Brian Foy, Anna Lautard, Bo Macfarlane and Kevin Argue*
- April 20/21st Attended Violence Threat Risk Assessment Train-the-Trainer training for Safer Schools in Nelson with Bo Macfarlane*
- April 23-26th Attended four-day Environmental Education Leadership Clinic with Brian Foy, Matt Grey, and Sarah Bond. All six Kootenay-Boundary school districts sent capacity-building teams to the clinic.*
- April 29th Participated in attendance-support program learning session with district/school administration and the BDTA.*



Provincial/Regional/Community Meetings

- April 4th Chaired the regular monthly meeting of the Boundary Integrated Services Model Team*
- April 5th Participated in School Board/Senior Staff working session*
- April 6th Participated in a meeting of the Boundary CYMHSU Local Action Team*
- April 6-8th Attended the BC Case (Administrators of Special Education) annual Spring Conference in Vancouver with Joanne Gidney*
- April 12th Participated in Boundary CYMHSU Local Action Team Chartlet review*
- April 12th Participated in School Board regular monthly closed and open meetings*
- April 15th Attended Ministry session on Aboriginal Education sharing in Richmond*
- April 19th Participated in Budget Planning meeting of the Board.*
- April 21st Participated in meeting with the West Kootenay Teacher Education Program (U.B.C.) and representatives the other Kootenay-Boundary school districts*
- April 27th Chaired the regular meeting of the Boundary Aboriginal Education Advisory Council*
- April 28th Participated in telephone conference call with Kootenay-Boundary regional school district administrators of special education.*
- April 29th Participated in Superintendent/School Administrators meeting*



SCHOOL DISTRICT NO. 51 (BOUNDARY)

P O L I C Y

| SECTION | TITLE | NO. 1130 |
|---------------------------|--|----------|
| GOVERNANCE/COMMUNICATIONS | <u>Procedure for Addressing Concerns</u> | |

DATE ADOPTED: January 13, 1998

DATE AMENDED: May 13, 2008

The proper procedure for addressing questions or concerns regarding school-related matters is as follows:

- Students or Teacher – talk to the teacher first, then the Principal, then the Superintendent of Schools, if necessary.
- School Personnel – talk to the person first, then the Principal then the Secretary-Treasurer in the case of non-educational staff, or the Superintendent of Schools on education staff.
- Busing – talk to the driver first, then the Principal, then the Operations Manager and, if necessary, the Secretary Treasurer.
- District policies or regulations – talk with the Superintendent or Secretary-Treasurer.
- Principal or Vice-Principal – talk to the Principal or Vice-Principal first, then the Superintendent of Schools, if necessary.

General Information

- The school Parent Advisory Committee may be of assistance in answering inquiries of a general nature. The District Parent Advisory Committee may be consulted and may provide and advocate for assistance.
- If the matter is not resolved satisfactorily and covered by the Appeal Process Policy and By-law then the parent or student may initiate an appeal.

Any other matter of either an educational or non-educational concern that cannot be resolved at the school or Senior Administration level will be presented to the appropriate Board Committee or to the Board as a whole.

SCHOOL DISTRICT NO. 51 (BOUNDARY)

P O L I C Y

| SECTION | TITLE | NO. |
|----------------------|--|-----|
| FINANCE & FACILITIES | <u>Video Surveillance – Exterior of Properties</u> | |

DATE ADOPTED:

DATE AMENDED:

The Board of Education believes for reasons of, deterring acts of vandalism, crime, and inappropriate behavior and enhancing student safety, the Board authorizes the use of video surveillance equipment on the exterior of School District property. The Board of Education recognizes their responsibility to provide a learning environment for student, staff and others that recognizes the right to assemble and associate without undue intrusion on personal privacy balanced with commitment for the protection of District property and the property of others.

In balancing the actions associated with these beliefs, the Board of Education recognizes the value of video surveillance systems and supports their limited use on Board property. Such use shall comply with all federal and provincial legislation and regulation, and with the Regulation associated with this policy.

The Board therefore authorizes the use of video surveillance on School District property, where circumstances have shown that it is necessary. This surveillance is not intended to monitor the work of staff or students.

R E G U L A T I O N S

These regulations are intended to comply with the Video Surveillance guidelines of the *Privacy Guidelines for Use of Video Surveillance Technology by Public Bodies*.

1. Use of Video Surveillance Systems:

- 1.1 Video surveillance systems may be used to monitor and/or record activity that occurs on property that is owned or leased by the District as according to the *School Act*.
- 1.2 Video surveillance systems may be placed only in areas where surveillance has proven to be necessary as a result of prior property damages or related security incidents, or in areas the surveillance is deemed to be a deterrent.

- 1.3 Before video surveillance is introduced at a new site, a written report must be provided to the Superintendent of Schools, or designate, for approval.
- 1.4 Written approval by staff must be received from the Superintendent of Schools, or designate, before video surveillance is introduced at a site.
- 1.5 Video surveillance camera locations must be authorized by the Superintendent of Schools or designate. Any significant change in the camera location must be authorized in the same manner.
- 1.6 Signage will be displayed at all video surveillance sites.
- 1.7 Video recordings may be used by the Board as evidence in any disciplinary action brought against an individual arising out of the individual's conduct on or about Board property and/or to detect criminal offences that occur in view of the camera.

2. Security:

- 2.1 Only a designated employee or an agent of the District is permitted to install video cameras. Only the school Principal, designated employees or agents of the District shall handle the camera or video recordings.
- 2.2 Electronic recordings must be securely stored.
- 2.3 Video recordings may never be sold, publicly viewed or distributed in any other fashion except as provided for by this Policy and appropriate legislation.

3. Real Time Monitoring:

Real time monitoring shall only be used when there is an expectation of serious misconduct impacting the safety and security of students, staff, volunteers or property. The Superintendent of Schools or designate must approve all real time monitoring.

4. Viewing of Video Recordings:

- 4.1 An individual who is the subject of video surveillance has the right to request access to the video recording in accordance with the provision of the Freedom of Information and Protection of Privacy Act.
- 4.2 Parents or guardians may be requested by the District to review a segment of a video recording related to a specific incident involving their child or children, unless the review might violate the privacy of a third party.
- 4.3 Video recordings may be released to third parties or applicants in conformance with the provisions contained in the Freedom of Information and Protection of Privacy Act of British Columbia or any rules and regulations there under. The Superintendent of Schools or designate shall ensure that a Video Recording

Release Form is completed before releasing video recordings to appropriate authorities or third parties.

4.4 Video monitors used to view video recordings shall not be located in public view.

4.5 A master log shall be maintained of all episodes of access to, or use of, video recordings.

5. Retention of Video Recordings:

5.1 Video recordings shall be erased or otherwise disposed of within 90 days, unless they are being retained at the request of the school Principal, District official, employee, parent, or student for documentation related to a specific incident, or are being transferred to the District's insurers.

5.2 Video recordings retained under 5.1 above shall be erased or otherwise disposed of as soon as the incident in question has been resolved. Video recordings that have been used to make a decision directly affecting an individual shall be retained for a minimum of one year after disposition of the incident.

5.3 Where an incident raises a prospect of a legal claim against the District, a copy of the video recording, shall be sent to the District's insurers.

5.4 Video recordings shall be disposed of in a secure manner.

6. Review:

6.1 The Superintendent of Schools or designate shall conduct a review annually to ensure that this Policy/Regulation is being followed according to the School Act.

To Board for Adoption May 10 2016