

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

January 28, 2025, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:01 p.m.

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|----------|--------------|---------------------|
| Present: | R. Zitko | Chair |
| | S. Hall | Vice Chair |
| | B. Bird | Trustee |
| | L. Van Marck | Trustee |
| | M. Danyluk | Trustee |
| | K. Jepsen | Trustee |
| | A. Lautard | Superintendent |
| | M. Burdock | Secretary-Treasurer |
| | J. Massey | Trustee |

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED/SECONDED

[“That the Agenda for January 28, 2025, be adopted as circulated.”](#)

CARRIED

Adoption of Minutes

MOVED/SECONDED

[“That the December 17, 2024, Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

Correspondence

Nil

Business Items

1. Presentations/Discussion

- Angela Bragg, Principal of Greenwood Elementary, and Ian Moslin, grade 3/4 teacher at Greenwood Elementary presented on the *Wild Schools* program
 - Engages students in outdoor, place-based learning to connect students with nature
 - Fosters school participation in stewardship of B.C.'s biodiversity
 - Provides staff with professional development and resources to support environmental teaching and learning

2. Strategic Plan Update

- Superintendent Lautard introduced the strategic plan update and invited student trustees to share their updates.
 - Elizabeth Tsigonias and Adaline Molloy provided an update for BCSS, including semester 1 final exams happening, Sr Musical Theatre production of Chicago, grade 12 capstone presentations, Careers 10 interview project, ski trip to Baldy, and grade 10/11 French class fundraising.
 - Cerys Hoover and Kenna MacGregor provided an update for GFSS, including Ski/Board Club overnight trip to Big White, Spirit Club hygge week, grade 12 capstone presentations, semester 1 finals and start of semester 2, basketball season, talent show, school dance planned for end of February.
- Superintendent Lautard highlighted the Circle of Courage and Talking Circles being led by SD51 Elder in Residence, Joanie Holmes.

3. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the Expenditure Report to December 31/2024 and provided the following highlights:
 - Expenses tracking as expected with the exception of replacement costs, which will be discussed at the finance committee in February regarding the amended budget.
- Secretary Treasurer Burdock provided a verbal update on the 2025-2026 Budget Process:
 - The Recalculated Operating Grants were released today (January 28) and the deadline for submission of 2024/25 amended budgets has been extended from February 28 to March 31. However, the goal is still to bring the budget bylaw forward at the February 25th Board meeting.

OPERATIONS

Nil

POLICY

- Secretary Treasurer Burdock presented School District No. 51 (Boundary) School Act, Section 11 Appeal Procedures Bylaw No. 3-24 for first reading.

MOVED/SECONDED

[“That School District No. 51 \(Boundary\) School Act, Section 11 Appeal Procedures Bylaw No. 3-24 be given first reading on this 28th day of January 2025.”](#)

CARRIED

- Trustee Bird confirmed the Policy Committee met on January 7/2025 and is recommending six policies to be adopted.

MOVED/SECONDED

“That the Board adopt the following policies as recommended by the Policy Committee:

- 510, Financial Management and Reporting (repealing and replacing policy 2074, Financial Management and Reporting);
- 511, Accumulated Operating Surplus (repealing and replacing policy 2073, Accumulated Operating Surplus)
- 530, Expectations for Fundraising (repealing and replacing policy 1320, Fundraising);
- 540, Provision of Child Care Programs (repealing and replacing policy 3071, Provision of Child Care Programs);
- 562, Disposal of Equipment and Assets (repealing and replacing policy 2006, Disposal of Equipment and Assets); and
- 581, Video Surveillance (repealing and replacing policy 2070, Video Surveillance – Exterior of Properties and policy 2071, Video Surveillance – School Buses).”

CARRIED

- Trustee Bird confirmed the Policy Committee is also recommending five policies to be circulated for public notice and comment.

MOVED/SECONDED

“That the Board approve the following revised policies for circulation as recommended by the Policy Committee:

- 520, Signing Authorities (repealing and replacing policy 2030, Signing Authority in the Absence of the Secretary Treasurer or Superintendent; 2040, Signing Authority – Cheques; and 2050, Signing Authority – Legal Documents);
- 550, Public Use of Facilities (repealing and replacing policy 2060, Public Use of Facilities);
- 560, School Closure (repealing and replacing policy 560, School Closure);
- 561, Disposal of Land and Building (repealing and replacing policy 2005, Disposal of Land and Building); and
- 570, Provision of Transportation (repealing and replacing policy 5091, Bus Transportation and Walk Limits).”

CARRIED

- Trustee Bird confirmed one policy be adopted for a housekeeping/numbering change.

MOVED/SECONDED

“That the Board adopt the following housekeeping change:

- Policy 1356, Global Positioning Systems on District Vehicles be renumbered to policy 580, Global Positioning Systems on District Vehicles.”

CARRIED

4. Board Chair Report

- Board Chair Zitko provided a verbal update:
 - Trustee reps/committees were reviewed and appointed, see agenda package.
 - Attended a provincial call for all board chairs, included information on recent cybersecurity attacks and the Partner Liaison Meeting in March.
 - BCSTA revised their weekly bulletin and will no longer be publishing news highlights.

5. Senior Management Reports

- Superintendent Lautard presented her report and highlighted the following:
 - Continue to work to establish our Indigenous Education Council, with goal of creating terms of reference.
 - There are three child care programs/initiatives at various stages within the District:
 - The Seamless Day before-/after-school program is running at Perley;
 - The Just B4 preschool program at West Boundary has received licensing and an ECE posting is out; and
 - The District submitted for NewSpaces funding for a child care centre at Perley.
- Secretary Treasurer Burdock presented her report and highlighted the upcoming February student data collection process and the Focused Education Incident Response Retainer Services.

6. Trustee Reports

- BCSTA Provincial Council – No report available
- Recreation Commission – No update available
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – Trustee Van Marck reported out
- BCPSEA – Trustee Hall reported out
- PAC Highlights – Trustee Van Marck provided written reports
- Okanagan Labour Relations Council – No update available
- Rural and Remote – Trustee Jepsen reported out

7. Around the Boundary

Future Agenda Items

Meeting adjourned at 7:47 p.m.



Chairperson



Secretary-Treasurer