

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

February 20, 2024, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:04 p.m.

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| Present: | R. Zitko | Chair |
| | S. Hall | Trustee |
| | L. Van Marck | Trustee |
| | K. Jepsen | Trustee |
| | A. Lautard | Superintendent |
| | M. Burdock | Secretary-Treasurer |
| | M. Danyluk | Trustee |
| | J. Massey | Trustee |

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|---------|---------|------------|
| Absent: | B. Bird | Vice Chair |
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Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

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| MOVED | Danyluk |
| 2ND | Massey |

“That the Agenda for February 20, 2024, be adopted as circulated.”

CARRIED

Adoption of Minutes

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| MOVED | Massey |
| 2ND | Jepsen |

“That the January 23, 2024, Regular Board Meeting minutes be adopted as circulated.”

CARRIED

Correspondence

None

Business Items

1. Presentations/Discussion

- Julie Mercer, Health Promoting School Food Coordinator
 - Feeding Futures Program – Visited schools in September to meet with PVP/staff to identify successes/challenges with current food programs and support expansion and stabilization of those programs. Focus on facility upgrades, including purchasing equipment and appliances and developing sanitation and food preparation procedures. Also working towards procurement centralization and creating Food Service Assistant position.

- Food for Families Program – Continuing to provide food hampers to support food security for families at home. Focus on more efficient procurement and delivery practices.
- Goal to provide food literacy support and resources for teachers and students.

2. Strategic Plan Update

- Superintendent Lautard presented the Strategic Plan update:
 - BCSS student trustee Taylor Ramsay provided update on Spirit Club events, Youth Advisory Council work on empathy and belonging, seniors' grad fundraisers, random acts of kindness, ski program at Phoenix Mtn, theatre class performance, and boys' basketball
 - ADST with Peter Scott
 - Circle of Courage: Independence

3. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report to January 31, 2024
 - Represents 7 months of fiscal year and 5 months of school year
 - The amended budget addresses the major variances presented in the report, particularly substitute costs.
- Secretary Treasurer Burdock presented the 2023/2024 Amended Budget and highlighted the following:
 - No significant changes in staffing levels from original budget. Wage increases result of recording actual teacher salary compared to average salary, and teacher increments.
 - Two major areas of operating budget increase are: Substitute costs to cover increasing employee absenteeism and benefit costs for increased dental and extended health premiums and WorkSafe BC premiums.
 - Overall, \$10K from accumulated operating surplus required to balance operating budget.
 - Special Purpose Fund expenses increased \$573K from the annual budget, with majority of the increase related to Classroom Enhancement Fund (CEF) – Staffing as claimed 11.95 teacher FTE compared to 8.375 in original budget.
 - No change in transfer of \$250,000 from Operating to Local Capital reserve per original budget.

MOVED
2ND Massey
Jepsen

“That the Board unanimously agrees to give the Amended Annual Budget Bylaw all three readings at this meeting of February 20, 2024.”

CARRIED

MOVED
2ND Massey
Danyluk

“A Bylaw of the Board of Education of School District No. 51 (Boundary) (called the “Board”) to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to Time (called the “Act”)

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 51 (Boundary) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$26,720,419 for the 2023/2024 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.”

CARRIED

MOVED
2ND

Danyluk
Massey

“That the Board of Education of School District No. 51 (Boundary) approve the Amended Annual Budget Bylaw for 2023/2024 fiscal year, as read a first, second and third time, passed and adopted the 20th day of February 2024.”

CARRIED

OPERATIONS

POLICY

- Three policy revisions were recommended by the Policy Committee for adoption

MOVED
2ND

Jepsen
Hall

“That the Board adopt the following revised policies as recommended by the Policy Committee:

- 210 – Freedom of Information (repealing and replacing policy 1160 – Freedom of Information and Protection of Privacy)
- 270 – Advertising in Schools by Commercial Enterprises (repealing and replacing policy 1300 – Corporate, Advertising, Canvassing)
- 280 – Distribution of Union/Political Information (repealing and replacing policy 1342 – Distributing Union/Political Information)”

CARRIED

- Three policies were recommended by the Policy Committee for public notice and comment

MOVED
2ND

Danyluk
Hall

“That the Board approve the following policy revisions for public notice and comment as recommended by the Policy Committee:

- 220 – Inclusive and Respectful Environment (repealing and replacing 3 policies: 1180 – Non-Sexist Environment; 1190 – Inclusive Environment; 1200 – Multiculturalism)
- 221 – Sexual Orientation, Gender Identity and Gender Expression (repealing and replacing policy 4110 – Respect for Human Diversity: Gender and Sexual Diversity)
- 250 – Resolving Concerns and Complaints (repealing and replacing policy 1120 – Concerns & Complaints and policy 1130 – Steps for Addressing Concerns & Complaints)”

CARRIED

4. Board Chair Report

- Board Chair Zitko provided the following update:
 - The Canadian School Board Association (CSBA) is hosting annual conference in Whistler in July 2026
 - BCSTA is requesting feedback from boards regarding a virtual AGM in April 2026 and then having boards attend the CSBA event in July 2026, or holding both separately as scheduled.
 - BCSTA is co-hosting a virtual session on March 7th from 4-5 pm with BCASBO on the recent changes to electoral boundaries for the upcoming provincial election and how it may impact boards of education.
 - Attended the Partner Liaison conference on Feb 9th.

5. Senior Management Reports

- Superintendent Lautard presented her report and highlighted the following:
 - All Superintendent/Partner Liaison meeting Feb 8 and 9
 - Presentation from Michael Hancock regarding parent rights and gender identity very informative
- Secretary Treasurer Burdock presented her report and highlighted the following:
 - Status of Long-Range Facilities Plan (LRFP) process, public meetings scheduled for Feb 28 and March 6.
 - Operations/IT
 - 65 ViewSonic displays delivered and 8 have been installed by maintenance
- Secretary Treasurer Burdock presented the enrolment projections
 - 3-year projections due to the Ministry Feb 15th
 - Based on the February student data collection and then applied growth-factor of 2% as recommended by the Finance Committee
 - Projecting 1,311.625 FTE for September 2024

6. Trustee Reports

- Boundary Indigenous Education Council – No update available
- BCSTA Provincial Council – Trustee Jepsen reported out
- Recreation Commission – No update available
- Boundary Integrated Services Model – No update available
- BCSTA Kootenay Boundary Branch – Trustee Massey reported out
- BCPSEA – Trustee Hall reported out
- PAC Highlights – Trustee Zitko reported out
- Okanagan Labour Relations Council – No updated available

7. Around the Boundary

Future Agenda Items

- SD51 District Website

Meeting adjourned at 7:52 p.m.

Chairperson

Secretary-Treasurer

DRAFT