

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

February 25, 2025, at 6:00 p.m.

Minutes

In the absence of Board Chair Zitko and Vice Chair Hall, Secretary Treasurer Burdock called the meeting to order at 6:01 p.m. Trustees chose Trustee Danyluk to chair the meeting.

Present:	B. Bird	Trustee
	L. Van Marck	Trustee
	M. Danyluk	Trustee
	K. Jepsen	Trustee
	J. Massey	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent:	R. Zitko	Chair
	S. Hall	Vice Chair

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED/SECONDED

[“That the Agenda for February 25, 2025, be adopted as circulated.”](#)

CARRIED

Adoption of Minutes

MOVED/SECONDED

[“That the January 28, 2025, Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

Correspondence

Nil

Business Items

1. Presentations/Discussion

- Blake Lewis, with students Georgia Routley and Steph NAME, from Perley Elementary presented on Applied Design, Skills, and Technologies (ADST)
 - Students have been developing creative, practical, and innovative work in response to everyday prompts and challenges and are being encouraged to explore where their curiosity naturally leads them. Engaging in hands-on learning has led to higher retention of skills and content.

2. Strategic Plan Update

- Superintendent Lautard introduced the strategic plan update and invited student trustees to share their updates.
 - Elizabeth Tsigonias and Adaline Molloy provided an update for BCSS, highlighting the start of semester 2, the Sr Musical Theatre production of Chicago, Valentine's week, Pink Shirt Day pledges of kindness, Youth Advisory Council continuing research on vending machines, Penticton music festival, and students preparing for the musical performance of Into the Woods in June.
- Superintendent Lautard presented her Strategic Plan Updated for February 2025 highlighting the 2023/2024 "How Are We Doing" Report.

3. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the Expenditure Report to January 31/2025 and provided the following highlights:
 - Salaries and benefits tracking as expected apart from replacement costs, which has been adjusted in the amended budget. Supplies and services are up due to these being expenses not being incurred evenly throughout the year such as insurance, rentals, and leases.
- Secretary Treasurer Burdock presented the Recalculated Operating Grant, noting the grant of \$21,001,865 is up \$66,550 from the Preliminary operating grant of \$20,935,315 announced in March 2024.
- Secretary Treasurer Burdock shared the Local Capital Continuity Schedule highlighting changes from the June 2024 plan, resulting in a recommendation to increase the transfer from operating to Local Capital to \$275,000.

MOVED/SECONDED

["That the Board approve an increase in the transfer from operating to Local Capital in the 2024/25 Amended Annual Budget from \\$250,000 to \\$275,000 to fund planned expenditures."](#)

CARRIED

- Secretary Treasurer Burdock presented the Amended Annual Budget Bylaw of \$27,500,890, highlighting a planned operating deficit of \$166,168 to be funded through the Accumulated Operating Surplus.

MOVED/SECONDED

“That the Board unanimously agrees to give the 2024/25 Amended Annual Budget Bylaw all three readings at this meeting of February 25, 2025.”

CARRIED

MOVED/SECONDED

“A Bylaw of The Board of Education of School District No. 51 (Boundary) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51_(Boundary) Amended Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached “Statement 2” showing the estimated revenues and the estimated expenditures for the 2024/2025 fiscal year and the total budget bylaw amount of \$27,500,890 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2024/2025.”

CARRIED

MOVED/SECONDED

“That the Board of Education of School District No. 51 (Boundary) approve the Amended Annual Budget Bylaw for 2024/2025 fiscal year, as read a first, second and third time, passed and adopted the 25th day of February 2025.”

CARRIED

- Secretary Treasurer Burdock presented the Enrolment Projections for September 2025 to September 2027, noting the trend of declining enrolment resulting from graduating cohorts of 100+ students and projected kindergarten cohorts of 63 to 97 students.
- Secretary Treasurer Burdock presented her recommendation to extend the appointment of BDO Canada LLP as auditor for a 2-year term to June 30, 2026.

MOVED/SECONDED

“That the Board approve an extension to the appointment of BDO Canada LLP as independent financial statement auditors for School District No. 51 (Boundary) for an additional two-year term to June 30/2026.”

CARRIED

OPERATIONS

- Superintendent Lautard presented an update on the Long-Range Facilities Plan highlighting the next phase of the process – administering surveys to individual school communities for more targeted feedback regarding facility upgrades/priorities.

POLICY

Nil

4. Board/Authority Authorized (BAA) Course: Learning Strategies 10, 11, 12

- Superintendent Lautard presented the BAA Course: Learning Strategies 10, 11, 12 highlighting the courses are designed to support students with designations, significant social-emotional needs, or those struggling in academic courses with building classroom skills and applying them to various learning environments.

MOVED/SECONDED

“That the Board approve the Board/Authority Authorized (BAA) Course: Learning Strategies 10, 11, 12 as presented.”

CARRIED

5. BCPSEA AGM – Resolution, Budget, and Audited Financial Statements

- Secretary Treasurer Burdock provided a verbal update on the 2025 BCPSEA AGM

6. Board Chair Report

- Trustee Danyluk read a Board Chair report on behalf of Board Chair Zitko
 - Attended Board Chair and Superintendent meetings on February 20th with Minister Bair and new Minister of Infrastructure, Minister Ma, who will now oversee all provincial capital facilities.

7. Senior Management Reports

- Superintendent Lautard presented her report highlighting the Mental Health in School Strategy update.
- Secretary Treasurer Burdock presented her report highlighting the tabling of the Provincial budget scheduled for March 4th, which will provide context for budget/capital planning for 2025/26 and teacher and support staff bargaining.

8. Trustee Reports

- BCSTA Provincial Council – Trustee Jepsen reported out
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – No meeting to report
- BCPSEA – Secretary Treasurer Burdock reported out
- PAC Highlights – Trustee Van Marck provided written reports
- Okanagan Labour Relations Council – No meeting to report
- Rural and Remote – No meeting to report

9. Around the Boundary

Future Agenda Items

Nil

Meeting adjourned at 7:24 p.m.



Chairperson



Secretary-Treasurer