

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

April 16, 2024, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:03 p.m.

Present:	R. Zitko	Chair
	S. Hall	Trustee
	L. Van Marck	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer
	M. Danyluk	Trustee
	J. Massey	Trustee

Absent:	K. Jepsen	Trustee
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Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED	Massey
2ND	Danyluk

“That the Agenda for April 16, 2024, be adopted as circulated.”

CARRIED

Adoption of Minutes

MOVED	Danyluk
2ND	Massey

“That the February 20, 2024, Regular Board Meeting minutes be adopted as circulated.”

CARRIED

MOVED	Massey
2ND	Bird

“That the March 12, 2024, Special Regular Board Meeting minutes be adopted as circulated.”

CARRIED

Correspondence

- Heidi Christison – Email request to apply for the [Sanofi Biogenius Grant for Public High Schools](#)

MOVED
2ND Danyluk
 Massey

“That the Board approve Heidi Christison to apply for the Sanofi Biogenius Grant for Public High Schools on behalf of Boundary Central Secondary School for the purchase of an anatomage virtual cadaver table.”

CARRIED

Business Items

1. Presentations/Discussion

- Heather Slaney and three students presented on the BCSS Grade 12 trip to Quebec..

2. Strategic Plan Update

- Superintendent Lautard presented the Strategic Plan update:
 - BCSS student trustees Adaline Molloy and Addy provided update of events at BCSS: early dismissal for parent conferences this upcoming week, course selections, rehearsal and competitions for students in performing arts, and 8-week boundary basketball development program at GFSS, community soccer program running in Midway, development of two new school policies, and the upcoming BCSS grad ceremony.

3. 2024/25 School Calendars were reviewed

4. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report to March 31, 2024
 - Represents 9 months of fiscal year and 7 months of school year
 - Amended budget was passed in February however is not in the system yet and will address major variances presented in the report, particularly substitute costs.
- Secretary Treasurer Burdock presented the 2024/2025 Preliminary Operation Grant:
 - Submitted enrolment projections in February, which drives preliminary grant.
 - One new line-item for the Indigenous Education Councils
 - More information to be provided by MECC on this funding allocation
- Secretary Treasurer Burdock presented the 2023/2024 Inclusive Education Compliance Audit:
 - The Audit Team worked very closely with District Principal of Student Services, Lois Ehman, and provided thorough feedback on their work and recommendations included in the final report. The District will not be appealing the audit findings.

OPERATIONS

- Secretary Treasurer Burdock presented the Long-Range Facilities Plan – Public Consultation & Online Survey Results:
 - Suggested next steps are to take the feedback, vet it, and then share with each individual school community/parent group.
 - A first draft of the final LRFP will be presented at the May Board meeting

- Secretary Treasurer Burdock presented the Capital Plan Bylaw No. 2024/25-CPSD51- 01:
 - The proposed bylaw is to accept funding for projects that were submitted in September 2023 under the 2024/25 Capital Plan, and have now been approved.
 - To receive funding and move forward with these projects, the Board must adopt the bylaw and sign a funding agreement.

MOVED
2ND Massey
Bird

“That the Board of Education of School District No. 51 (Boundary) approve having all three readings of the Capital Plan Bylaw No. 2024/25-CPSD51- 01 in this one meeting.”

CARRIED

MOVED
2ND Van Marck
Massey

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2024/25- CPSD51- 01 be given first reading.”

CARRIED

MOVED
2ND Bird
Van Marck

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2024/25- CPSD51- 01 be given second reading.”

CARRIED

MOVED
2ND Danyluk
Massey

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2024/25- CPSD51- 01, be given third reading, reconsidered, and finally passed and adopted on this 16th day of April 2024.”

CARRIED

POLICY

- One policy revision was recommended by the Policy Committee for adoption.

MOVED
2ND Bird
Danyluk

“That the Board adopt the following revised policy as recommended by the Policy Committee:

- 250 – Resolving Concerns and Complaints (repealing and replacing policy 1120 – Concerns & Complaints and policy 1130 – Steps for Addressing Concerns & Complaints)”

CARRIED

- Eleven policies were recommended by the Policy Committee to be repealed and replaced with administrative procedures.

MOVED
2ND Bird
 Massey

“That the Board approve the following policies to be repealed and replaced with administrative procedures:

- 3000 - Physical and Health Education/Career Education Alternate Delivery
- 3010 - Challenge of Materials
- 3035R1 - Technology – Employee Acceptable Use Guidelines Regulation
- 3035R2 - Technology – Use of Personal Electronic Device Regulation
- 3035R4 - Technology – Student Acceptable Use Regulation
- 3035R5 - Technology – Web Page Publishing Regulation
- 3060 – Field Trips
- 3061 - Curricular/Co-curricular/Extra-Curricular Trips
- 5040 - Student Records
- 5050 - Access to Student Records
- 5131 – Communicating Student Learning (Student Reporting)”

CARRIED

- Nine policies were recommended by the Policy Committee to be repealed outright.

MOVED
2ND Bird
 Danyluk

“That the Board approves the following policies be repealed outright as recommended by the Policy Committee:

- 3005 Career Programs and Work Experience
- 3020 Copyright
- 3030 Course Challenge
- 3035 Technology – District-Wide Application of Technology
- 3040 Equivalency Credit
- 3050 Home Education
- 3062 School Completion Certificate
- 5010 Student Assessment & Evaluation
- 5080 Competition Recognition Fund”

CARRIED

5. District Website

- Concerns raised that website is challenging to navigate and lacks valuable content.
- Discussed that to improve functionality, the website requires a purpose and better design

MOVED Danyluk
2ND Massey

“That the Board direct staff to obtain a quote on website analytics and what type of parameters can be provided.”

CARRIED

6. Board Chair Report

- Board Chair Zitko provided the following update:
 - Looking for questions for the AGM student panel.

7. Senior Management Reports

- Superintendent Lautard presented her report and highlighted the following:
 - Mrs. Peron’s class letters followed by reading to the students
 - Story walk at Hutton’s Primary Run Day
- Secretary Treasurer Burdock presented her report and highlighted the following:
 - Capital projects
 - Hutton Kitchen upgrade which has improved the culture, uptake, space, etc. for the school food program.
 - Awarded grant through United Way for a refrigerated truck to deliver food throughout the District.
 - Implementation of bus cards in the West has been very successful. The goal is to collect data to inform transportation policy and procedures in the future.

8. Trustee Reports

- Boundary Indigenous Education Council – No update available
- BCSTA Provincial Council – No update available
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Massey and Superintendent Lautard reported out
- BCSTA Kootenay Boundary Branch – No update available
- BCPSEA – Trustee Massey and Secretary Treasurer Burdock reported out
- PAC Highlights – Trustees Bird, Van Marck, Massey, Zitko, and Hall reported out
- Okanagan Labour Relations Council – Secretary Treasurer Burdock reported out

9. Around the Boundary

Future Agenda Items

Meeting adjourned at 8:42 p.m.



Chairperson



Secretary-Treasurer