

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

June 20, 2023, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order 6:01 p.m.

Present:	R. Zitko	Chair
	B. Bird	Vice Chair
	S. Hall	Trustee
	M. Danyluk	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: J. Massey Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Jepsen
2ND Bird

["THAT the Agenda for June 20, 2023, be adopted as circulated."](#)

CARRIED

Adoption of Minutes

MOVED Danyluk
2ND Van Marck

["THAT the May 16, 2023, Regular Board Meeting minutes be adopted as amended."](#)

CARRIED

Correspondence

None

Business Items

1. Strategic Plan Update

- Superintendent Lautard presented the Strategic Plan Update:
 - Student Trustee Elizabeth Tsigonias presented from BCSS
 - Early Childhood Education Dual Credit Project
 - 2022/23 YDI results
 - SD51 Family Survey

- District Reading Assessments

2. 2023/24 Board and Committee Meeting Dates

MOVED Danyluk
2ND Van Marck

“THAT the Board approve the Board and committee meeting dates as presented.”

CARRIED

3. 2023/2024 School Fees

MOVED Bird
2ND Jepsen

“THAT the Board approve the school fees as presented.”

CARRIED

4. District Communications

5. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the Expenditure Report
 - Showing 10% unspent which is on track with one month remaining
 - Management salaries are 34% unspent
 - New hires that were coded incorrectly but will be corrected for the financials
 - Deficit in services
 - Large legal expense item
 - City contract for IT services
 - Deficit in student transportation
 - Schools are choosing to overspend on this line item and underspend in others to balance
 - Insurance line item will be adjusted and return close to zero
 - Heat, water, sewer gets billed every second month, project budget will be fully spent.
- Secretary Treasurer Burdock presented the Local Capital briefing note

MOVED Danyluk
2ND Jepsen

“THAT the Board of Education approve a transfer of \$250,000 from operating to Local Capital in the 2023/24 annual budget to support planned expenditures over the next 3 years as presented”

CARRIED

- Secretary Treasurer Burdock presented the 2023/2024 Budget

MOVED Van Marck
2ND Bird

“THAT the Board of Education of School District No. 51 (Boundary) approve having all three readings of the 2023/24 Annual Budget Bylaw in this one meeting.”

CARRIED

MOVED Jepsen
2ND Bird

“THAT School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2023/24 be given first reading.”

CARRIED

MOVED Bird
2ND Danyluk

“THAT School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2023/24 be given second reading.”

CARRIED

MOVED Hall
2ND Van Marck

“THAT School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2023/24, be given third reading, reconsidered, and finally passed and adopted on this 20th day of June 2023.”

CARRIED

OPERATIONS

- Secretary Treasurer Burdock presented the 2024/25 Major Capital Project submission

MOVED Van Marck
2ND Hall

“THAT the Board approve the Major Capital Project submission for the 2024/25 Five-Year Capital Plan.”

CARRIED

POLICY

- 150 Policy Development
- 130 Board Committees
- 120 Board Role and Responsibilities
- 121 Role of Trustees
- 122 Role of the Board Chair
- 123 Role of the Board Vice-Chair
- 131 Trustee Liaison and Representation

MOVED
2ND Bird
 Hall

THAT the Board approve Policy 1140 – *Appeal Process* be repealed and incorporated with the Appeal Bylaw and that the following policies be repealed outright: *Policy 1000 – The School District, Policy 1010 – Authority of the Board, and Policy 1030 – District Organizational Chart.*

CARRIED

MOVED
2ND Bird
 Hall

“THAT the Board authorizes the following policies for public notice and comment as recommended by the Policy Committee:

1. Policy 150 – Policy Development (repealing and replacing Policy 1080 – Policy Development and Revision)
2. Policy 130 – Board Committees (repealing and replacing Policy 1265 – Trustee School Liaison and Board Committees)
3. Policy 120 – Board Role and Responsibilities (repealing and replacing Policy 1351 – Mandate and Role of the Board)
4. Policy 121 – Role of Trustees (repealing and replacing Policy 1354 – Role of the Trustee)
5. Policy 122 – Role of the Board Chair (repealing and replacing Policy 1352 – Role of the Board Chair)
6. Policy 123 – Role of the Board Vice-Chair (repealing and replacing Policy 1353 – Role of the Vice-Chair)
7. Policy 131 – Trustee Liaison and Representation (repealing and replacing Policy 1265 – Trustee School Liaison and Committees)”

CARRIED

6. Board Chair Report

- Reflections – Year in Review

7. Senior Management Reports

- Superintendent Lautard presented her report for May 2023
- Secretary Treasurer Burdock presented her report for May 2023
 - Out of Province Fees

MOVED
2ND Danyluk
 Bird

“THAT the annual fee for out of province students be set at \$15,325 for the 2023/2024 school year.”

CARRIED

8. Trustee Reports

- Boundary Indigenous Education Advisory Committee – Trustee Van Marck reported out
- BCSTA Provincial Council – No update available
- Rec Commission – Vice Chair Bird reported out
- Boundary Integrated Services Model – Superintendent Lautard reported out
- BCSTA Kootenay Boundary Branch – Superintendent Lautard provided an update on upcoming AGM
- BCPSEA – No update available
- PAC Highlights – Trustees Zitko, Hall, and Van Marck reported out
- Okanagan Labour Relations Council – No update available
- Community Literacy – No update available
- MES Repurposing Committee – No update available

8. Around the Boundary

Future Agenda Items

- School Sound Systems

Meeting adjourned at 8:59 p.m.



Chairperson



Secretary-Treasurer