

# SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

June 24, 2025, at 6:00 p.m.

## Minutes

The Chairperson called the meeting to order at 6:01 p.m.

Present:	R. Zitko	Chair
	S. Hall	Vice Chair
	B. Bird	Trustee
	L. Van Marck	Trustee
	M. Danyluk	Trustee
	K. Jepsen	Trustee
	J. Massey	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

### Adoption of Agenda

MOVED/SECONDED

*"That the Agenda for June 24, 2025, be adopted as amended."*

CARRIED

### Adoption of Minutes

MOVED/SECONDED

*"That the May 27, 2025, Regular Board Meeting minutes be adopted as presented."*

CARRIED

### Business Items

#### 1. Presentations/Discussion

- Boundary District Teachers' Association
  - BDTA President Janine Fraser presented on the Teacher Mentorship Program

#### 2. Strategic Plan Update

- Superintendent Lautard introduced the strategic plan update and invited student trustees to share.
  - BCSS/Elizabeth Tsigonias, Adaline Molloy, Kaela Colin provided highlights of school events for 2024/25 school year.

- Superintendent Lautard presented her Strategic Plan Update for June 2025 highlighting the data talk presentation from the last Education Committee meeting.

### 3. 2025/26 Board and Committee Meeting Dates

MOVED/SECONDED

“That the Board approve the schedule of meeting dates for the 2025/26 school year as presented.”

CARRIED

### 4. 2025/2026 School Fees

MOVED/SECONDED

“That the Board approve school fees for the 2025/26 school year as presented.”

CARRIED

### 5. Committee Reports

#### FINANCE

- Secretary Treasurer Burdock presented the Expenditure Report to May 31/2025 and provided the following highlights:
  - The report reflects 11 months of the fiscal year and 9 months of the school year.
  - Salaries and benefits are tracking as expected for both 10- and 12-month employees. Substitute costs continue to trend high and are anticipated to be over budget.
  - Supplies and services are generally on track, though utility rates are expected to result in an overspend.
- Secretary Treasurer Burdock presented the Local Capital continuity schedule as part of the 2025/26 Annual Budget.

MOVED/SECONDED

“That the Board of Education approve a transfer of \$215,000 from operating to Local Capital in the 2025/26 annual budget to support planned expenditures in Local Capital over the next 3 years as presented”

CARRIED

- Secretary Treasurer Burdock presented the 2025/26 Annual Budget

MOVED/SECONDED

“That the Board of Education of School District No. 51 (Boundary) approve having all three readings of the 2025/26 Annual Budget Bylaw in this one meeting.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2025/26 be given first reading.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2025/26 be given second reading.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2025/26, be given third reading, reconsidered, and finally passed and adopted on this 24th day of June 2025.”

CARRIED

#### **OPERATIONS**

- Secretary Treasurer Burdock presented the Amended 2025/26 Annual Five-Year Capital Plan and Capital Plan Bylaw No. 2025/26-CPSD51- 02

MOVED/SECONDED

“That the Board of Education of School District No. 51 (Boundary) approve having all three readings of the Capital Plan Bylaw No. 2025/26-CPSD51- 02 in this one meeting.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2025/26- CPSD51- 02 be given first reading.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2025/26- CPSD51- 02 be given second reading.”

CARRIED

MOVED/SECONDED

“That School District No. 51 (Boundary) Capital Plan Bylaw No. 2025/26- CPSD51- 02, be given third reading, reconsidered, and finally passed and adopted on this 24<sup>th</sup> day of June 2025.”

CARRIED

- Secretary Treasurer Burdock provided a verbal update on the Long-Range Facilities Plan highlighting that the context and environment have shifted significantly over the past six months. To ensure the LRFP provides meaningful value, it is recommended to pause and reconsider how the plan can support and potentially impact the budget and Local Capital reserve fund. Will bring the plan to the Operations and Finance Committee in the Fall for further review and discussion.
- Secretary Treasurer Burdock presented the Major Capital Plan Submission for 2026/27

MOVED/SECONDED

[“That the Board approve the Major Capital Project submission for the 2026/27 Five-Year Capital Plan as presented.”](#)

CARRIED

#### **POLICY**

- Trustee Bird presented Policy 570, Provision of Transportation Services

MOVED/SECONDED

[“That the Board adopt Policy 570, Provision of Transportation \(repealing and replacing policy 5091, Bus Transportation and Walk Limits\) as recommend by the Policy Committee.”](#)

CARRIED

### **6. Board Chair Report**

- Board Chair Zitko provided the following verbal update:
  - Meeting with Minister Baer on June 18<sup>th</sup> to address challenges in SD51.
  - Upcoming meeting with BCSTA President, Tracy Loffer, to discuss how BCSTA can support SD51.
  - Gratitude to trustees and staff in SD51 for another great year of learning and growing, and wishing everyone a wonderful summer.

### **7. Senior Management Reports**

- Superintendent Lautard presented her report highlighting National Indigenous Peoples Day and the 2025/26 District Calendar change re District Professional Development Day to be rescheduled from August 26 to another date TBD.
- Secretary Treasurer Burdock presented her report.
- Secretary Treasurer presented the suggested rate for Out-of-Province tuition.

MOVED/SECONDED

[“That the annual fee for Out-of-Province students be set at \\$16,789 for the 2025/2026 school year.”](#)

CARRIED

### **8. Trustee Reports**

- BCSTA Provincial Council – No meeting to report
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – No meeting to report

- BCPSEA – Secretary Treasurer Burdock reported out
- PAC Highlights – Trustee Van Marck provided written reports
- Okanagan Labour Relations Council – Trustee Massey reported out
- Rural and Remote – No meeting to report

## 9. Around the Boundary

### Future Agenda Items

- Finance Summary for public

Meeting adjourned at 7:59 p.m.



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Chairperson



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Secretary-Treasurer