

# SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

September 20, 2022, at 6:00 p.m.

## Minutes

The Chairperson called the meeting to order at 6:06 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	M. Danyluk	Trustee
	C. Strukoff	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

### Adoption of Agenda

MOVED Danyluk  
2ND Strukoff

[“That the Agenda for September 20, 2022, be adopted as amended.”](#)

CARRIED

### Adoption of Minutes

MOVED Massey  
2ND Van Marck

[“That the June 21, 2022, Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

### Correspondence

### Business Items

#### 1. Presentation

- Independent Auditor’s Report presented by Sinead Scanlon of BDO Canada LLP
  - Confirmed independence and that clean opinion issued

## 2. Strategic Plan Update

- Superintendent Lautard presented the 2022/23 Student Learning Report

MOVED Massey  
2ND Strukoff

“That the Board of Education receive and approve the School District No. 51 (Boundary) Enhancing Student Learning Report for 2022/23 for submission to the Ministry of Education and Child Care, publication and ongoing use as a planning document.”

CARRIED

- Superintendent Lautard presented the School Growth Plans

## 3. Committee Reports

### FINANCE

- Local Capital Continuity Schedule
  - Secretary Treasurer Burdock presented the continuity schedule, showing 3-year plan for white fleet and technology replacements
  - Surplus policy change requires separate motion to approve transfer for increased transparency

MOVED Van Marck  
2ND Bird

“That the Board of Education approve a transfer of \$375,000 from operating to Local Capital at June 30, 2022 to support planned expenditures in Local Capital over the next 3 years as presented”

CARRIED

- Internally Restricted Surplus – Operating Fund
  - Again, surplus policy change requires separate motion to approve appropriations for increased transparency
  - Four categories of restrictions based on the nature of the funds as presented

MOVED Strukoff  
2ND Massey

“That the Board of Education approve the internally restricted Accumulated Operating Surplus as detailed in Note 16 of the Audited Financial Statements for the year ended June 30, 2022.”

CARRIED

- 2021/2022 Audited Financial Statements
  - Finance committee met last week and reviewed in detail
  - Statements, notes and schedules are in similar format as prior years, with biggest change being the prior period adjustment related to change in amortization policy
  - Ending operating surplus of \$1.751 million
- 2021/2022 Financial Statement Discussion and Analysis
  - This is first year the FSD&A document has been prepared
  - Requirement per updated financial management policies to improve transparency and accountability, and act as companion document for financial statements

MOVED Bird  
2ND Van Marck

“That the Board of Education receive and approve the Audited Financial Statements for the year ended June 30, 2022.”

CARRIED

#### OPERATIONS

- 2023/2024 Minor Capital Program submission
  - Secretary Treasurer Burdock presented the minor capital program submission, which is due September 30, 2022
  - Director of Operations went through a comprehensive review of the capital plan at the Operations Committee meeting last week

MOVED Massey  
2ND Danyluk

“That the Board of Education receive and approve the 2023/2024 Minor Capital Program for submission to the Ministry of Education and Child Care as presented.”

CARRIED

- Midway School Facility – Community Use Committee
  - Secretary Treasurer Burdock recapped June meeting discussion regarding establishment of committee to consider uses of Midway school facility
  - Trustees Danyluk and Jepsen will sit on the committee as Board representatives
  - Trustee reps to meet with Secretary Treasurer Burdock to create terms of reference and consider composition of committee, and will report back to Board in October

#### POLICY

- Child Care Policy
  - Policy circulated, no comments/feedback received

MOVED Strukoff  
2ND Van Marck

“That the Board adopt Child Care Policy as circulated.”

CARRIED

#### 4. Board Chair Report

- Board Chair Zitko invited the public to attend in-person for the October Board meeting
- Invited trustees to request presentation topics throughout the school year
- Local election October 15, 2022 – congratulations to all trustees in by acclamation
- Review of trustee time commitments
- Link to survey on BCSTA website
- Two board chair meetings

#### 5. Senior Management Reports

- Superintendent Lautard presented her report from June to August 2022.
- Secretary Treasurer Burdock presented her report from June to August 2022.

**6. Trustee Reports**

- Boundary Indigenous Education Advisory Committee
- BCSTA Provincial Council – Trustee Jepsen reported out
- Rec Commission
- Boundary Integrated Services Model – Trustee Strukoff reported out
- BCSTA Kootenay Boundary Branch – Trustees Strukoff and Massey reported out
- BCPSEA – Trustee Danyluk reported out
- PAC Highlights – Trustees Strukoff, Van Marck, and Zitko reported out
- Okanagan Labour Relations Council
- Community Literacy – Trustee Strukoff reported out

**7. Around the Boundary**

Nil

Meeting adjourned at 8:01 p.m.



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Chairperson



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Secretary-Treasurer