

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

November 15, 2022, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order 6:06 p.m.

Present:	R. Zitko	Chair
	B. Bird	Vice Chair
	J. Massey	Trustee
	M. Danyluk	Trustee
	S. Hall	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Jepsen
2ND Massey

[“That the Agenda for November 15, 2022, be adopted as presented.”](#)

CARRIED

Adoption of Minutes

MOVED Bird
2ND Jepsen

[“That the October 18, 2022, Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

Correspondence

Business Items

1. Strategic Plan Update

- Thank you to all student trustees who are participating in the Board meeting.
- Student Trustees presented their reports.
- Superintendent Lautard provided Strategic Plan update.
- Superintendent Lautard highlighted the work of the District framework team.

- Superintendent Lautard reminds everyone that it is important as educators when we are excited about our practice it does a lot for mental health and how we are feeling.

2. Presentations/Discussion

- Director of Operations, David Reid, and Heather Manning from MQN Interiors presented the Accessibility Audit report.
 - The audit focused on certain areas of the building, including door levers, door widths, sizes, transitions, sinks in classrooms – different plumbing fixtures for hand washing etc., washrooms (some require more complex renovations), exterior curbs (ramp access),
 - Confirmed the *Accessibility Act* is provincial legislation and is implemented as of September 1, 2020. Public sector organizations are required to create accessibility committees and establish an accessibility plan.

3. Amended School Calendar 2022/23

- Unplanned statutory holiday occurred September 19, 2022 in recognition of the National Day of Mourning of Queen Elizabeth II. Ministry of Education and Child Care confirmed we are not required to make up the lost instructional time in 2022/23 school year. As such, school calendar has been amended to reduce days in session.

4. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report. It is the first report presented for current fiscal year. Represents costs incurred up to October 31st.
 - Significant increase in enrollment has increased staffing but is not yet reflected in our budget.
 - Secretary Treasurer Burdock highlighted that Superintendent Lautard and PVP invited her to a budget 101 learning session, and is happy to see school budgets being spent pro-actively. Also, Kirsten Rezansoff's district position includes oversight of teacher librarians which is creating a collaborative conversation.
 - -44% reported in Dues and Fees is likely coding error.
- Secretary Treasurer Burdock presented the Student and Family Affordability Fund – Spending Plan briefing note
 - Province announced the fund in August in response to inflation. Came with some parameters, but each district has the autonomy to determine how they will allocate out to families.
 - Surveys were completed to determine spending in certain areas at school level.
 - Approved categories for spending include school supplies/fees, food security, access to curricular and extra-curricular programs (fees and equipment)

OPERATIONS

- Superintendent Lautard provided an update on the Greenwood Elementary Kitchen
 - Building will start in April through AFG funding.
 - Kitchen should be completed in May but is currently fully functioning and students are being fed daily.

POLICY

5. Board Chair Report

- Board Chair Zitko indicated questions about DPAC have come up at PAC meetings and believes it is something the Board should encourage. DPAC gives parents voice at the District level and improves effectiveness of school PACs.

6. Senior Management Reports

- Superintendent Lautard presented her report for October 2022, including an update from the All-Superintendents Meeting.
- Secretary Treasurer Burdock presented her report for October 2022.
 - Highlighted the November 2nd meeting with BCASBO Kootenay Boundary Branch and MECC
 - Reported on a session from the BCPSEA Symposium around inclusive culture
 - Provided an update of Traversa

7. Trustee Reports

- Boundary Indigenous Education Advisory Committee – No update available
- BCSTA Provincial Council – No update available
- Rec Commission – No update available
- Boundary Integrated Services Model – Superintendent Lautard reported out
- BCSTA Kootenay Boundary Branch – No update available
- BCPSEA – Trustee Danyluk reported out
- PAC Highlights – Trustees Van Marck, Danyluk, Massey, Zitko, and Superintendent Lautard reported out
- Okanagan Labour Relations Council – Trustee Bird and Secretary Treasurer Burdock reported out
- Community Literacy – No update available

8. Around the Boundary

Future Agenda Items

Meeting adjourned at 8:55 p.m.



Chairperson



Secretary-Treasurer