

# SCHOOL DISTRICT NO. 51 (BOUNDARY)

Inaugural Meeting of the Board of Education  
November 15, 2022, at 3:30 p.m.

## Minutes

The Chairperson called the meeting to order at 3:08 p.m. The following Trustees were sworn in as the Board of Education of School District No. 51 (Boundary):

Present:	R. Zitko	Trustee
	B. Bird	Trustee
	J. Massey	Trustee
	M. Danyluk	Trustee
	S. Hall	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Secretary Treasurer Burdock reported out on the 2022 General Local Election results.

Adoption of agenda – Massey and Van Marck

### Business Items

Superintendent Lautard assumed the role of Chair for the Election of Chairperson and Vice Chair.

#### 1. Election of Chairperson and Vice Chair

MOVED Massey  
2ND Bird

“That the Board elect Rose Zitko as the Board Chair for November 15, 2022 to November 14, 2023.”

CARRIED

#### 2. Election of Vice Chair

MOVED Zitko  
2ND Van Marck

“That the Board elect Bronwen Bird as the Vice-Chair for November 15, 2022 to November 14, 2023.”

CARRIED

MOVED            Zitko  
2nd                Jepsen

“That the ballots cast to nominate the Board Chair and Vice Chair be destroyed.”

CARRIED

### 3. Board Representatives for 2022

Board Chair Zitko assumed the role of Chair for the remainder of the meeting.

MOVED            Bird  
2ND                Danyluk

“That the Board elect Katie Jepsen as the Trustee Representative to the BCSTA Provincial Council and Shannon Hall as the Alternate for November 15, 2022 to November 14, 2023.”

CARRIED

MOVED            Hall  
2nd                Danyluk

“That the Board elect Mark Danyluk as the BCPSEA Representative and Katie Jepsen as the Alternate for November 15, 2022 to November 14, 2023.”

CARRIED

MOVED            Van Marck  
2nd                Jepsen

“That the Board appoint Jaime Massey as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and Miranda Burdock, Secretary Treasurer, as the Alternate for November 15, 2022 to November 14, 2023.”

CARRIED

Recess 3:46 p.m.  
Reconvene 4:10 p.m.

MOVED            Massey  
2nd                Jepsen

“That the Board approve that all ballots cast be destroyed.”

CARRIED

### 4. Board Committees and Representatives.

The list of the Board Committees, Representatives and Liaison positions were reviewed.

### 5. Legal Documents

Discussed the signing officers for all legal documents on behalf of the school District. The following motion was made:

MOVED Massey  
2nd Jepsen

“BE IT RESOLVED THAT the signing officers for School District No. 51 (Boundary) for all legal documents be the Chairperson of the Board and the Superintendent of Schools or Secretary Treasurer.”

CARRIED

## 6. Signing Officers

The Signing Officers for all cheques of School District No. 51 (Boundary) shall consist of the following:

- i) Chairperson of the Board
- i) Superintendent of Schools
- ii) Secretary-Treasurer
- iii) All Trustees

According to the following schedule:

- i) One of: Superintendent of Schools or Secretary-Treasurer be authorized to sign all cheques not exceeding \$7,500.00

Cheques not exceeding \$7,500.00 require one signature.

- ii) One of: Superintendent of Schools or Secretary-Treasurer;

And One of: Chairperson of the Board or a Trustee to sign all cheques exceeding \$7,500.00.

Cheques exceeding \$7,500.00 require two signatures.

- iii) The following payments can be made electronically or by transfer without signature or limit:
  - a) Receiver General
  - b) Teachers' Pension
  - c) Municipal Pension
  - d) Workers' Compensation Board

Meeting adjourned at 4:22 p.m.



Chairperson



Secretary-Treasurer