

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education
November 25, 2025, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:01 p.m.

Present:	S. Hall	Chair
	R. Zitko	Vice Chair
	B. Bird	Trustee
	J. Massey	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	M. Danyluk	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED/SECONDED

[“That the Agenda for November 25, 2025, be adopted as circulated.”](#)

CARRIED

Adoption of Minutes

MOVED/SECONDED

[“That the October 28, 2025, Regular Board Meeting minutes be adopted as amended.”](#)

CARRIED

Correspondence

Nil

Strategic Plan Update

- Julie Mercer, Health Promoting School Food Program Coordinator, provided presentation on the Feeding Futures/National School Food programs running across the District.
- Superintendent Lautard introduced GFSS and BCSS Student Trustees, who provided the following update:
 - GFSS: Ava – Student council has been leading assemblies and other student activities throughout November: Halloween assembly on Oct 30th; on Nov 5th the gr. 9’s participated in Take Your Kids to Work Day; the Remembrance Day assemblies were hosted on Nov 10th with guest Dan Crookshanks from the local Legion; Nov 12th was a Spirit Day: decades dress up

theme (gr. 8' – 2000's, gr. 9's 1990's etc.); Nov 13th was teachers dress like students and students dress like teachers day; Nov 14th was a pancake breakfast where student council cooked, served and cleaned-up; Nov 15 was the Ski Swap; Louis Riel Day was Nov 17th; Nov 20th, the Fall Learning Updates went home; and the grad Christmas craft fair is scheduled for Nov 29th.

- BCSS: Elizabeth – the Sr. French class is fundraising with an online Christmas sale and bottle drive; students in French planning to host a dance; grad class of 2026 has been busy with a FaceBook auction fundraiser, grad hoodies, Capstone projects and post secondary applications; Grads are deciding on events and theme for grad celebrations; Sr theater class has dates set for Winter performance (Jan 22, 24, 25) and received an RDKB grant to purchase 4 new microphones; Youth Advisory Council has been taking on weekly vending machine shifts; Sr. and Jr. volleyball zones were last weekend and basketball has started up this week; Spirit Club hosted horror hour for Halloween, Roadrunner Flex Fridays, and the Remembrance Day ceremonies, which WBES and GES joined for; BCSS also recognized First Peoples Day with elder Joanie Holmes.
- Superintendent Lautard presented the Strategic Plan Update, sharing that the Strategic Plan Survey went out and over 100 responses have already been received.

Business Items

1. Committee Reports

EDUCATION

Nil

FINANCE

- Secretary Treasurer Burdock presented the Expenditure Report to October 31/2025
 - Salaries/benefits, including substitutes costs, are currently tracking as expected.
 - Services/supplies also tracking as expected.
 - Negative variance in computer equipment is planned purchases for the Community Network being reported under a new code this year.
- Secretary Treasurer Burdock introduced the 2026/27 Budget Process/Timeline.

OPERATIONS

- Secretary Treasurer Burdock confirmed a draft LRFP would be presented in January.

POLICY

- Secretary Treasurer Burdock presented senior management's request to defer the School Catchment Areas consultation based on upcoming senior leadership staffing changes.

MOVED/SECONDED

"That the Board defer the School Catchment Area Consultation to the 2026/27 school year or later."

CARRIED

2. Board Chair Report

- Previous Board Chair (Vice Chair Zitko) provided an update on the Nov 13th Board Chair call, including discussion of Motion 15 from the 2025 AGM re proportional voting, an update on BCSTA's Policy Review project, and the preliminary work that has begun by BCSTA to prepare for the 2026 local elections.
- Previous Board Chair (Vice Chair Zitko) also shared information collected on how to document Question Period in the minutes.

3. Senior Management Reports

- Superintendent Lautard presented her report, sharing details of the BCSSA Fall Symposium's focus on Compassionate Systems Leadership.
- Secretary Treasurer Burdock presented her report, again highlighting Fall reporting requirements and focus on staffing changes at the SBO.

4. Trustee Reports

- BCSTA Provincial Council – Trustee Jepsen reported out
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – Trustee Massey reported out
- BCPSEA – Trustee Bird reported out
- PAC Highlights – Trustee Van Marck provided written reports
- Okanagan Labour Relations Council – Trustee Bird reported out
- Rural and Remote – Trustee Jepsen reported out

Question Period

Nil

Future Agenda Items

Long-Range Facilities Plan
Accessibility Update

Meeting adjourned at 7:35 p.m.

ORIGINAL SIGNATURES ON FILE

Chairperson

ORIGINAL SIGNATURES ON FILE

Secretary-Treasurer