

# SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education  
December 16, 2025, at 6:00 p.m.

## Minutes

The Chairperson called the meeting to order at 6:00pm.

Present:	S. Hall	Chair
	R. Zitko	Vice Chair
	B. Bird	Trustee
	J. Massey	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	M. Danyluk	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

### Adoption of Agenda

MOVED/SECONDED

[“That the Agenda for December 16, 2025, be adopted as circulated.”](#)

CARRIED

### Adoption of Minutes

MOVED/SECONDED

[“That the November 25, 2025, Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

MOVED/SECONDED

[“That the November 25, 2025, Election Meeting minutes be adopted as circulated.”](#)

CARRIED

### Correspondence

Nil

### Strategic Plan Update

- Superintendent Lautard introduced GFSS and BCSS Student Trustees, who provided the following update:
  - GFSS: Emma & Alex – November 17, 2025 was Louis Riel Day; Global Citizen Club had a bake sale to raise money for the cat shelter and Boundary Food Bank; Battle of the Boundary – girls

vs boys; Drama Productions - Ride the Cyclone and The Brothers Grimm Spectaculathion – performance was well-attended; Band Concert has been fundraising and performing concerts; Passion day for students – options include playing hockey, making crafts and baking; January 5<sup>th</sup>, 2026 we are back to school and hoping for a welcome back BBQ; Thursday Global Citizen Write for Rights – writing letters with the purpose to help people around the world that may be wrongfully imprisoned; Student Council hosting 8 days of Holiday Spirit – lots of participation; Yearbook Committee having meetings on Wednesdays at lunch.

- BCSS: Elizabeth and Kaela –BCSS is buzzing with energy; Congrats to the Grads of 2026, they have completed Capstone projects and chosen the design for grad hoodies; Senior French class has a dance December 17, 2025 to raise money for French trip; Student Council had meeting and learned how to stock and manage vending machines; Christmas Spirit Week; Grade 9 PE students are curling; Basketball has started with practices Mon/Wed.
- Superintendent Lautard presented the Strategic Plan Update, sharing information about District Reading Assessments and Student Learning Survey results (provincial).

## **Business Items**

- **Committee Reports**

### **EDUCATION**

Nil

### **FINANCE**

- Secretary Treasurer Burdock presented the Expenditure Report to November 30/2025
  - Salaries/benefits, including substitutes costs, are currently tracking as expected.
  - Negative variance in Dues/Fees is a coding error; all other Services/supplies tracking as expected.
- Secretary Treasurer Burdock reviewed the 2026/27 Budget Process/Timeline for second time.
  - Conflict identified with BCSTA AGM and Partner Group engagement in April. Schedule will be reviewed/updated and brought forward again in January.

### **OPERATIONS**

Nil

### **POLICY**

- Next meeting is scheduled for January 6, 2026.

- **Board Chair Report**

- Board Chair Hall shared the Trustee Committees and School Liaison appointments.

- **Senior Management Reports**

- Superintendent Lautard presented her report, sharing details of the District Wellness Committee and Well at Work program.
- Secretary Treasurer Burdock presented her report, highlighting that the 2025/26 recalculated operating grant table will be released by MECC December 18, as well as her attendance at the BSASBO conference in November.

- **Trustee Reports**

- BCSTA Provincial Council – Trustee Massey reported out
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – Trustee Massey reported out
  - KBB motion building session scheduled for January 24, 2026
- BCPSEA – Trustee Jepsen reported out
- PAC Highlights
  - Trustee Van Marck provided written reports
  - Trustee Jepsen and Vice Chair Zitko provided verbal reports
- Okanagan Labour Relations Council – Nothing to report
- Rural and Remote – Trustee Jepsen reported out
- 2025 BCSTA Trustee Academy
  - Board Chair Hall, Trustee Jepsen and Trustee Massey reported out

**Question Period**

Nil

**Future Agenda Items**

- Long Range Facilities Plan
- Accessibility update

**Meeting adjourned at 7:54 p.m.**

**ORIGINAL SIGNATURES ON FILE**

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**Chairperson**

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**Secretary-Treasurer**