



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

November 16, 2021 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Swearing in of Student Trustees

Opening Acknowledgement

“With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect.”

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

October 19, 2021 – Regular Meeting Minutes

Report on In-Camera Meeting, October 19, 2021

The Board discussed personnel issues, properties/facilities, business items, as well as the district-based exempt staff and PVP compensation plan.

Correspondence

- North Fork Club (Attachment)

Business Items

1. Strategic Plan Update (Attachment)

- Equity, Inclusion & Belonging
- Student Voice & Agency
 - Student Trustee Introductions
- Wellness & Resiliency
- Community Connections

2. Presentations/Delegations

- Sandy Podmoroff, StrongStart

3. Committee Reports

FINANCE

- 2021/22 Budget Proposals (Attachment)

MOTION: "That the Board approve \$415,300 in budget proposals for 2021/22 to support Strategic Plan Initiatives and School Growth plans as recommended by the Finance Committee."

- Expenditure Report (Attachment)

OPERATIONS

POLICY

TRUSTEE ORIENTATION

4. Board Chair Report

5. Senior Management Reports

- Superintendent Report (Attachment)
 - Schools Report (Attachment)
- Secretary Treasurer Report (Attachment)

6. Trustee Reports

- | | |
|--|----------------------|
| • Student Trustees | • PAC Highlights |
| • Boundary Indigenous Education Advisory Committee | • BCPSEA |
| • BCSTA Kootenay Boundary Branch | • OLRC |
| • Rec Commission | • Community Literacy |
| • BISM | • GFSSAG |

7. Description & Discussion of Elected Positions (Attachment)

8. Election of Board Chair and Vice Chair

The Superintendent will assume the role of Chair for the Board Chairperson selection proceedings. The Secretary-Treasurer will call for nominations for the position of Board Chair and will conduct the vote by ballot. The process will then be repeated for Vice Chair.

- **Election of Board Chair**

MOTION: "That the Board elect _____ as the Board Chair for November 16, 2021 to November 15, 2022."

- **Election of Vice Chair**

MOTION: "That the Board elect _____ as the Board Vice-Chair for November 16, 2021 to November 15, 2022."

MOTION: "That the ballots cast to nominate the Board Chair and Vice Chair be destroyed."

The newly elected Board Chair will proceed to chair the remainder of the meeting.

9. Election of Board Representatives

- **Election of BCSTA Provincial Councilor and Alternate**

MOTION: "That the Board elect _____ as the Trustee Representative to the BCSTA Provincial Council and _____ as the Alternate for 2022."

- Election of BCPSEA Representative and Alternate

MOTION: "That the Board elect _____ as the BSPSEA Representative/BCSTA Bargaining Council Representative and _____ as the Alternate for 2022.

- **Okanagan Labour Relations Council (OLRC) Representative**

MOTION: “That the Board appoint _____ as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and **Miranda Burdock, Secretary-Treasurer** as the Alternate for 2022.”

10. Board Committees and Representatives (Attachment)

11. Around the Boundary

Trustee Activities and Upcoming Events

- Policy Committee Meeting – November 23, 2021
- BCSTA Trustee Academy – December 2 to 4, 2021
- Trustee Orientation Committee Meeting – December 7, 2021
- Trustee Orientation Committee Meeting – January 11, 2021
- BCSTA Provincial Council Meeting – February 11/12, 2022
- BCSTA AGM – April 21 to 24, 2022
- BCSTA Provincial Council – April 23, 2022

Future Agenda Items

Next Board Meeting: December 14, 2021 - 6:00 p.m.
at the School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, October 19, 2021 at the School Board Office

The Chairperson called the meeting to order at 6:01 p.m.

| | | |
|----------|--------------|---------------------|
| Present: | R. Zitko | Chair |
| | J. Massey | Vice Chair |
| | B. Bird | Trustee |
| | K. Jepsen | Trustee |
| | C. Strukoff | Trustee (Via Zoom) |
| | L. Van Marck | Trustee |
| | A. Lautard | Superintendent |
| | M. Burdock | Secretary-Treasurer |

Absent: M. Danyluk Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Bird
2ND Van Marck

[“That the Agenda for October 19, 2021 be adopted as amended with the removal of video surveillance and with the addition of #6. Provincial Council Motions and #7. Facility Use.”](#)

CARRIED

Adoption of Minutes

MOVED Massey
2ND Jepsen

[“That the September 21, 2021 Regular Board Meeting minutes be adopted as amended with ‘Acting Superintendent’ amended to Superintendent.”](#)

CARRIED

Correspondence

Two parent letters were circulated.

Business Items

1. Superintendent’s Report

Superintendent Lautard presented her report for September 2021. She highlighted the K-12 reporting policy development and presented the class size averages for SD51 as of September 30, 2021. She also presented the Fall update for Food for Families.

2. **Secretary-Treasurer's Report**

Secretary-Treasurer Burdock presented her report for September 2021. She also reported on CEF/Remedy funding.

3. **Presentations/Delegations**

Denise Herdman, teacher at Greenwood Elementary, presented on the Changing Results for Young Children Inquiry (CR4YC).

4. **Framework for Enhancing Student Success**

Superintendent Lautard presented the School Growth Plans.

5. **Budget considerations**

Budget considerations will be brought forward for further discussion at the November Board meeting.

6. **BCSTA Provincial Council Motions**

Trustee Jepsen circulated the provincial council motions for the upcoming BCSTA Provincial Council AGM. The Board discussed the motions and gave Trustee Jepsen direction.

7. **Facility Usage**

Secretary-Treasurer Burdock gave an update. Regional Guidelines from IHA continue to limit visitors entering schools, therefore, SD51 will continue to limit access to facilities until otherwise notified.

8. **Committee Reports**

Policy Committee

MOVED Strukoff
2ND Jepsen

["That the Board approve for circulation Policy No. 3063 – StrongStart Early Learning Centres, as presented."](#)

CARRIED

MOVED Strukoff
2ND Massey

["That the Board approve for circulation Draft Policy – Global Positioning Systems on District Vehicles, as presented."](#)

CARRIED

9. Trustee Reports

Rec Commission - Vice Chair Massey reported out.

BCPSEA - BCPSEA Symposium - November 4/5, 2021

BISM - Trustee Strukoff and Superintendent Lautard reported out.

BCSTA Kootenay Boundary Branch - Trustee Strukoff reported out on the AGM.

PAC Highlights - Trustee Jepsen as well as Board Chair Zitko reported out on PAC meetings attended.

Student Trustees - Jacob Collin from BCSS and Abbie Segstro from GFSS have agreed to be our student trustees for the 21/22 school year.

10. Around the Boundary

Around the Boundary for September 2021 was presented, highlighting events from across the District.

Meeting adjourned at 7:53 p.m.

Chairperson

Secretary-Treasurer

Dear SD51 Board of Education,

The NFCC would like to share our thoughts on the future of Brown Creek Hall. With most of our club members having children/grandchildren in the school district, we are hoping to see the hall remain part of this community for the kids.

Brown Creek Hall boasts an abundance of learning activities for children. The property spans over 4 acres of a natural outdoor environment. The pavilion would serve as a sheltered outdoor learning center. Brown Creek Hall is a historical school, with two bathrooms, a kitchen and main hall space that has a stage. This property would provide a multi level learning facility for teachers and students to use.

Brown Creek Hall is a short distance to Grand Forks, and currently on a bus route. This remarkable place would be an amazing asset to keep for our SD51 students to use and create their own special memories.

Please consider the positive effects Brown Creek Hall would create for an educational experience.

History is such an important piece of life and learning. Brown Creek Hall provides this learning journey and will create new history for generations to learn from.

There are members from the NFCC that would help in keeping Brown Creek Hall part of our past and future.

Thank you for taking the time to read and consider the future of Brown Creek Hall.

Yours truly,

North Fork Community Club

Strategic Plan Update

Each month, specific initiatives relating to School District 51's [Strategic Plan](#) will be reported on to assess the progress made thus far. Following is a reminder of our strategic directions:

Equity, Inclusion & Belonging:

For students to reach their potential, it is essential to remove barriers that exist, including systemic ones. Through student-centred, strength-based approaches, we will meet student needs, creating environments, both physical and emotional, where all can flourish. Using the Circle of Courage, we will focus on our most vulnerable learners to ensure they are reaching their full potential in all aspects of their being. Systemic challenges that exist in the school system, as well as in the District, must be addressed before Reconciliation occurs, and everyone needs to be part of this process.

Student Voice & Agency:

Students who are engaged, passionate and have voice in and power over their learning will be more fulfilled, not only in school, but outside of school as well. Student-centred, strength-based approaches will help students grow not only in skills and knowledge, but also in confidence, self-awareness, and wellbeing. Through this process-based approach, students will understand how mistakes are opportunities for learning and will develop a strong sense of personal strengths, stretches and identity.

Wellness & Resilience

Building personal resilience and support networks is essential to wellbeing. We are committed to strengthening mental health and wellness in schools and the District, embedding mental health promotion in all areas, including culture, leadership and learning environments. It is essential to destigmatize mental health and to create comfortable environments to talk about wellness.

Community Connections:

Building opportunities for learners and the community to connect will strengthen relationships, helping learners to position themselves not only as students within a school, but also as valued, contributing citizens. Learning needs to emphasize connections to community and environment, encouraging deep connections that are bi-directional.

Specific Initiatives

Equity, Inclusion & Belonging:

- Literacy/Numeracy Support teachers (budget proposal from Spring 2021)
 - Some challenges this year ensuring appropriate staff in place
 - West Boundary Elementary needing 5th division
 - Teachers leaving district at last moment
 - In schools with support teachers in place
 - Early Primary Reading Assessment (EPRA) given
 - Anchor marking and conferences
 - Identification of students not meeting expectations
 - Other assessments (Benchmark/Fountas) used to develop strategies
 - Guided reading kits being put together
 - Modeling different strategies, team teaching
 - Working closely with Learning Support teachers
 - Future focus
 - Need training for support teachers with EPRA
 - Former mentor no longer doing support
 - Have a new mentor able to start in February
 - Ensuring all schools have qualified staff
 - Literacy support for intermediate students & numeracy support for K-7 may need to wait

Student Voice & Agency:

- Introduction of Student Trustees
- District Student Advisory Council
 - School sponsors
 - Cindy-Anne Spelay from Boundary Central Secondary
 - Erin Madsen from Grand Forks Secondary
 - Next steps
 - Questions from Trustees to help guide
 - Meeting at GFSS on December 13 with interested students to discuss initiative
 - Begin to create District Leadership course
 - Reach out to other student groups

Wellness & Resilience

- Elementary counselling (budget proposal from Spring 2021)
 - Contract counselling in west end of District
 - First sessions occurring for 4 students
 - Sessions include parents/guardians
 - Elementary school counsellor in east end of District
 - Current case load - 21

- School based team referrals – 3
- Group sessions: grief
- Whole class sessions: social-emotional learning
- Successes
 - Teachers seeking support or recommendations to support students
 - Significant changes in students' behaviour and in how others view students as well
 - Each of Hutton's staff meetings begin with a counsellor-directed, short mindfulness-based practice.
- Challenges
 - Limited in west to students whose families opt in
 - East counsellor almost at maximum caseload

Community Connections:

- Youth Mentorship Program
 - many youths in our community don't have healthy adult connections in their lives and having those connections could benefit them
 - Erin Perkins from Columbia Basin Alliance for Literacy working with Child and Youth Mental Health staff
 - Proposed program schedule:
 - January 2022 - Advertising for adult mentors and starting the application process with CBAL as volunteers. The intake will include a Criminal Record Check and an information sheet outlining the person's interests to match them to a youth with similar interests. Identify youth who would benefit from this program through partner organizations like the Ministry of Children and Families and School District 51.
 - March 2022 - Train the volunteers and match with interested youth. The training program will be administered by both the Ministry of Children and Families and CBAL to prepare volunteers with the tools to mentor youth confidently and appropriately.
 - April 2022 - December 2022 - Volunteer adults and youth meet approximately weekly for coffee or a walk and once a month we provide a facilitated activity they may participate in.
 - Looking to hire a dedicated youth facilitator to run the sessions



Briefing Note Budget Proposals

As part of the 2020/21 Audited Financial Statements, the Board of Education of School District No. 51 appropriated up to \$500,000 of the unrestricted operating surplus to support Strategic Plan Initiatives during the 2021/22 school year.

In October, school and district principals and senior management were asked to submit budget proposals to the Board for consideration that support School Growth plans and/or the District's four strategic directions of Equity, Inclusion & Belonging, Student Voice & Agency, Wellness & Resilience, and Community Connections.

The Finance Committee met as a Committee of the Whole on November 9 and **\$415,300** of budget proposals were approved for recommendation to the Board, including:

| Strategic Direction | Description |
|-------------------------------|--------------------------------|
| Equity, Inclusion & Belonging | Truth & reconciliation inquiry |
| | Add'l SLP support |
| | Accessibility assessment |
| | Adaptive & assistive equipment |
| | Drone camp |
| | Student assessment initiatives |
| | Administrative staffing |
| Student Voice & Agency | Student advisory council |
| | |
| Wellness & Resilience | PVP mentoring program |
| | Ergonomic assessment program |
| | Outdoor education/learning |
| | Breathing practices |
| Community Connections | Youth mentoring program |
| | Fish In Schools program |
| | Russian cultural program |
| Other | Furniture & equipment |
| | Childcare needs assessment |

Fund : 0 General Operating

| OB | TITLE | OCT | YEAR TO DATE | ENCUMBERED | FULL YEAR BUDGET | AVAILABLE | PERC |
|--------------------|--------------------------------|--------------|--------------|------------|---------------------|------------|------|
| 10 | Principal & Vice Principal Sal | 107,784.65 | 416,008.22 | | 1,270,376 | 854,368 | 67 |
| 11 | Teacher Salaries | 685,689.07 | 1,345,170.38 | | 6,429,247 | 5,084,077 | 79 |
| 12 | Non-Teachers Salaries | 523,362.10 | 943,477.77 | | 4,037,759 | 3,094,281 | 77 |
| 13 | Management Salaries | 40,410.10 | 166,902.57 | | 674,797 | 507,894 | 75 |
| 14 | Substitute Salaries | 69,293.33 | 91,335.53 | | 509,195 | 417,859 | 82 |
| 19 | Trustees Indemnity | 7,769.67 | 31,078.68 | | 91,408 | 60,329 | 66 |
| 21 | Statutory Benefits | 98,712.33 | 199,903.22 | | 981,942 | 782,039 | 80 |
| 22 | Pension Plans | 134,080.98 | 294,018.45 | | 1,364,667 | 1,070,649 | 78 |
| 23 | Medical And Life Benefits | 18,262.18 | 149,975.64 | | 806,141 | 656,165 | 81 |
| 31 | Services | 30,910.25 | 151,384.77 | | 654,564 | 503,179 | 77 |
| 33 | Student Transportation | 18,953.77 | 20,378.09 | | 108,713 | 88,335 | 81 |
| 34 | Training & Travel | 12,493.68 | 23,597.18 | | 254,609 | 231,012 | 91 |
| 36 | Rentals & Leases | 11,176.00 | 11,176.00 | | 33,528 | 22,352 | 67 |
| 37 | Dues And Fees | 8,600.87 | 57,500.62 | | 94,157 | 36,656 | 39 |
| 39 | Insurance | 29,050.00 | 41,922.79 | | 45,075 | 3,152 | 7 |
| 51 | Supplies | 57,853.24 | 170,868.37 | 5,854.55 | 833,301 | 656,578 | 79 |
| 52 | Learning Resources | 3,271.07 | 7,745.83 | 558.60 | 47,259 | 38,955 | 82 |
| 53 | Library Books | 1,321.63 | 1,708.44 | | 25,990 | 24,282 | 93 |
| 54 | Electricity | 7,643.26 | 59,733.86 | | 277,070 | 217,336 | 78 |
| 55 | Heat | 3,932.83 | 9,992.11 | | 160,810 | 150,818 | 94 |
| 56 | Water And Sewage | 147.48 | 4,073.97 | | 22,820 | 18,746 | 82 |
| 57 | Garbage And Recycling | 2,640.31 | 6,519.78 | | 27,440 | 20,920 | 76 |
| 58 | Furn. & Equipment Replacement | 707.34 | 1,993.01 | | 31,900 | 29,907 | 94 |
| 59 | Computer Equipment Replacement | | | | 10,100 | 10,100 | 100 |
| TOTAL FOR Fund - 0 | | 1,874,066.14 | 4,206,465.28 | 6,413.15 | 18,792,868 | 14,579,990 | 78 |
| GRAND TOTAL | | 1,874,066.14 | 4,206,465.28 | 6,413.15 | 18,792,868 | 14,579,990 | 78 |

| OBJECT | | | | Year-to-Date | Budget | Unspent | % Unspent | NOTES |
|----------|-----------|---|---|--------------|------------|------------|-----------|--|
| 11/12 | Salaries: | Teachers/Non-teachers | 10 month employees | 2,288,648 | 10,467,006 | 8,178,358 | 78.13% | 2 out of 10 months, expect 80% unspent. |
| 10/13/19 | | PVPs/Mgmt/Trustees | 12 month employees | 613,989 | 2,036,581 | 1,422,592 | 69.85% | 4 out of 12 months, expect around 67% unspent |
| 14 | | Substitues | Sick, Sick Family, LT Sick, | 91,336 | 509,195 | 417,859 | 82.06% | Majority of costs associated with 10 month employees expect 80% unspent. Fewer absences early in the year |
| 21 | Benefits: | Statutory benefits (EI, CPP) | Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT) | 199,903 | 981,942 | 782,039 | 79.64% | Majority of costs associated with 10 month employees (80% unspent); CPP/EI paid on calendar year - many employees max out by June. |
| 22/23 | | Pension/Medical and Life | Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental | 443,994 | 2,170,808 | 1,726,814 | 79.55% | Mix of 10 and 12 month employees, but majority are 10 month (80% unspent) |
| 31-39 | Services: | Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance | | 305,959 | 1,190,646 | 884,687 | 74.30% | See NOTE 1 below for details |
| 51 | Supplies: | Supplies | | 176,723 | 833,301 | 656,578 | 78.79% | Schoool budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Cusotidal and Transportation supplies |
| 52/53 | | Learning Resources/Library Books | | 10,013 | 73,249 | 63,236 | 86.33% | School budgets for library books and learning resource |
| 54/55 | | Electricity/Heat, | | 69,726 | 437,880 | 368,154 | 84.08% | 4 out of 12 monthss (67% unspent) - expect surplus |
| 56/57 | | Water/Sewer and Garbage/Recycling | | 10,594 | 50,260 | 39,666 | 78.92% | 4 out of 12 monthss (67% unspent) - expect surplus |
| 58/59 | | Furniture/Equipment & Computer Equipment Replacement | | 1,993 | 42,000 | 40,007 | 95.25% | School furniture/equipment budgets, as well as: equipment for Operations and all IT/tech replacements |
| | | | | 4,212,878 | 18,792,868 | 14,579,990 | 77.58% | |

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

| Object | Year-to-Date | Budget | Unspent | % Unspent | |
|---------------------------|--------------|--------------|------------|-----------|---|
| 31 Services | 151,384.77 | 654,564.00 | 503,179.23 | 76.87% | Consulting, Legal, Audit, Telephone, Contract Software, Postage |
| 33 Student transportation | 20,378.09 | 108,713.00 | 88,334.91 | 81.26% | Schools transportation budgets (curricular, extra-curricular, and transportation grant) |
| 34 Training/ Travel | 23,597.18 | 254,609.00 | 231,011.82 | 90.73% | Training/travel across SD (instruction, District admin, O&M, transportation) |
| 36 Rentals/Leases, | 11,176.00 | 33,528.00 | 22,352.00 | 66.67% | 525 monthly lease from City, 8 out of 12 months (17% unspent) |
| 37 Dues/Fees | 57,500.62 | 94,157.00 | 36,656.38 | 38.93% | Senior mgmt professional association fees, BCSTA, Make a Future, OLRC, SD23 re Claims Mgmt contract |
| 39 Insurance | 41,922.79 | 45,075.00 | 3,152.21 | 6.99% | SPP and fleet insurance (paid upfront) |
| | 305,959.45 | 1,190,646.00 | 884,686.55 | | |



**Month-End Report
October 2021
Anna Lautard
Superintendent of Schools**

BCSTA Joint Partner Liaison meeting Oct 14 & Oct 15

- All Superintendents met on Oct 14
 - Variety of presentations given
 - Child Care
 - Guidelines of Vaccine Policies
 - COVID-19 Update from Public Health
 - K-12 Reporting Policy
 - Online Learning
 - Framework for Enhancing Student Learning
- Board Chairs, Secretary-Treasurers and Superintendents met on Oct 15
 - Reconciliation & the Declaration Act Draft Action Plan
 - Framework for Enhancing Student Learning
 - Equity in Education
 - Anti-Racism Action Plan
- New Superintendents Dinner

Jointly Convened Annual Meeting of BC Tripartite Education Agreement

- Joanie Holmes, Elder in Residence, and Jacqueline Lessard, member of Boundary Indigenous Education Advisory Council, joined me on the Zoom meeting
- Sessions included the following:
 - Equity for First Nations Learners
 - First Nations Anti-Racism Strategy
 - Adult Dogwood
 - Local Education Agreements
 - *Declaration on the Rights of Indigenous Peoples Act* Action Plan
- Speakers from First Nations Education Steering Committee emphasized that a focus on First Nations students will help all vulnerable students
- The issue of systemic racism and racism of low expectations were also discussed

Youth Development Instrument

- A free-of-charge pilot study to develop and evaluate a survey of youth development and well-being in BC Grade 11 students.
- The YDI survey directly follows up on the results of the Early Development Instrument (EDI) and Middle Years Development Instruments (MDI) implemented by HELP-UBC.
- Will provide SD 51 with a snapshot of the health and well-being of students in your district.

- Able to use other ways to report back findings, such as co-presenting findings with passionate students who compose our YDI Youth Advisory Committee.
- YDI group is interested in exploring further with participating schools to learn how best to engage with stakeholders and communicate our findings.

Meetings

| | | |
|-----|------------------|---|
| Oct | 1 st | Update with Deputy Minister Update with Trustees Update with District Leadership Team |
| | 4 th | Boundary Integrated Services Model |
| | 5 th | Agenda Setting Management Update |
| | 6 th | Youth Development Instrument Presentation Education COVID Update with Deputy Minister |
| | 7 th | McCreary Centre webinar Amy Allan |
| | 8 th | New Superintendent Webinar Financial Literacy webinar Update with Deputy Minister |
| | 12 th | Agenda Setting Management Update |
| | 13 th | Travel to Vancouver District Leadership Team Update |
| | 14 th | All Superintendents meeting New Superintendents dinner |
| | 15 th | BCSTA Joint Partner Liaison meeting Transformative Educational Leadership Program |
| | 16 th | Transformative Educational Leadership Program |
| | 18 th | Mentor call Finance Committee |
| | 19 th | Agenda Setting Management Update Board Meetings |
| | 20 th | Health and Wellness Update Grand Forks Social Services Advisory Committee |
| | 21 st | Framework for Enhancing Student Learning Cohort Session Neurosequential Model in Education Debrief Visit Christina Lake Elementary School |
| | 22 nd | Ministry of Education Sector Update Regional Superintendent Zoom |
| | 25 th | Visit Midway Elementary School |

- Temporary Teacher on Call interview
- Teacher Mentorship program planning session at BDTA office
- 26th Agenda Setting
 - Management Update
 - The Governance Core book club with Trustees
- 27th Jointly Convened Annual Meeting with Joanie Holmes and Jacqueline Lessard
 - District Leadership Team Update
 - The Boy Who was Raised as a Dog book club
- 28th Jointly Convened Annual Meeting with Joanie Holmes and Jacqueline Lessard
- 29th Strategic Plan working session with District Principals and Vice-Principals

SD 51 LEARNING TOGETHER

- October 14: Katie White and Assessment through a Leadership Lens, Session 2
 - District Leadership Team
- September 27 – 30: Compassionate Systems Leadership
 - Four members of District Leadership team
- September 2: Katie White and Assessment through a Leadership Lens, Session 1
 - District Leadership Team
- August 30 – September 1: Non-Instruction Days
 - Big White Community School (2 days)
 - Indigenous Learning/Ripple Effect of Resiliency – Monique Gray Smith Course
 - School Growth Plan
 - Staff Professional Inquiries
 - 4-Schools (2 days)
 - School Community
 - Truth & Reconciliation
 - Outdoor Education
 - Boundary Central Secondary School (3 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
 - Hutton Elementary (2 days)
 - Literacy – Katie White, guided reading, literature circles
 - Social Emotional Learning – student profiles, class profiles, school profiles
 - School Growth Plan
 - Perley Elementary (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate

- Walker Development Centre (2 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Grand Forks Secondary School (2 days)
 - Universal Design for Learning (UDL)
 - First Peoples Principles of Learning
 - School Growth Plan
- Christina Lake Elementary School (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate



School District 51 Boundary

School Updates – October/November 2021



- Students had a river walk with Mr. Stewart and noticed evidence of beavers while enjoying a five senses scavenger hunt.
- Have been enjoying outdoor math through the exploration of patterns
- Learned to identify primary and secondary colours through hands-on colour mixing after being inspired by the book, The Colour Monster
- Once again built Pumpkin People for Highway 33 drivers to enjoy
- Had a Halloween treasure hunt, spooky lunch, and STEM challenges
- Went on a trip to visit goats
- First snowpeople of the school year were created



BIG WHITE COMMUNITY SCHOOL

- Upcoming teacher Professional Development on November 16th
- Staff are currently working towards implementing a daily literacy block
- Snow is falling and everyone is looking forward to the start of the ski program
- The senior class has been doing some trail building

- Staff and students participated in a Harvest Lunch early in October and then a Halloween Fun Day on the 28th



- Foods 9-12 hosted the annual Tea at the Empress event
- Students and staff participated in a Truth and Reconciliation Lunch
- Students in Foods 9-12 participated in a Cowboy Cookout
- Textiles students created Pumpkin Pillows in celebration of Fall





CHRISTINA LAKE ELEMENTARY SCHOOL

- Renata Hext joined the CLES team as Strong Start Facilitator
- K-7 students went to Son Ranch for a day of hands-on learning
- Students and staff participated in Halloween Fun Afternoon including Ghost Bingo, spider relays, a cookie walk and Mr. Lockhart's favourite: dodgeball
- Remembrance Day learning is underway – all students participated in writing postcards to Veterans and creating posters for the Legion Poster Contest. The Grade 4/5 class learned the poem In Flanders Fields and recited it in our school ceremony as well as the Christina Lake Community ceremony on November 11th



DR. D.A. PERLEY ELEMENTARY SCHOOL

- Lots of professional learning happened this month – seizure training for EAs and teachers, teacher team ProD around assessment and reporting, and a huge variety of things on the Provincial ProD Day including social-emotional learning, early years literacy, outdoor education, virtual portfolios, and music education
- Students and staff participated in a Fall Fun Afternoon where students rotated through stations led by Grade 6/7s including karaoke, Just Dance, a scavenger hunt, hot chocolate by the fire, scarecrow making, and a dress up relay.
- Students and staff honoured Remembrance Day with a variety of classroom activities and a ceremony outside on November 10th
- Many classes have been exploring the outdoors this month – Grade 6/7 classes went up to Saddle Lake, the Grade 3/4s joined Jamie Stewart at Wilgress Lake, the Grade 1s have been on many walks to local spots, and the K and K/1 classes went to explore the forest on Eholt



Grand Forks Secondary School

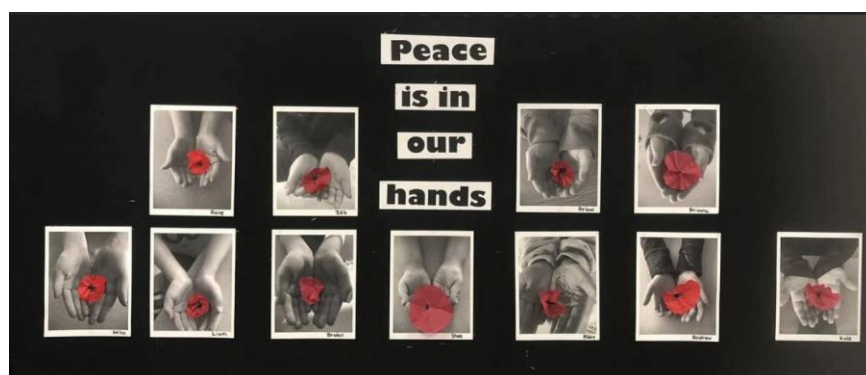
- Teachers participated in Professional Development about Universal Design for Learning
- Staff and students dressed up to celebrate Halloween
- Basketball is starting up and students are very excited to be back on the court
- Staff and students honoured Remembrance Day with a virtual assembly





Midway and Greenwood Elementary Schools

- The Canadian War Museum lent us a trunk of World War II memorabilia to learn from and practice thinking like historians
- Greenwood and Midway Elementary School gathered for a Halloween Spocktacular Adventure. Breakfast was provided for all students by PAC and students participated in stations around the school that included collaborative mural making, decorating pumpkins, a scary story, spooky gym games, and a haunted escape room.
- Grade 6/7 students have been creating a collection of scary stories that they will be publishing
- Grade 2-3 have been working on a kindness initiative that includes literature based on the theme, school-wide recognition of kind acts, and related art-based activities
- Grade 4-5 students took on the challenge of creating a dramatic, audio production to share during the school ceremony for Remembrance Day
- Kindergarten-grade one students have explored pumpkins in science-based activities and are about to also have an adventure in pie making with the remains for fun Friday
- Volleyball Teams have begun training for the session





- Numerous outdoor learning activities led by Mr. Stewart
- Basketball after school 2 times a week, volleyball at lunch 2 times a week, and a band at lunch 2 times a week!
- Lots of team teaching with both primary and intermediate students using Ozobots and Sphero Bolts
- Teachers are starting to embrace e-portfolios in classrooms K-7 using MyBluePrint after learning about them in a recent NID



- Students have had lots of great learning activities this month including creating their own black t shirt designs, carving pumpkins, and playing with clay



- Kettle Valley Park Day has returned! Jamie Stewart, Ginette Wheeler, and Joan Holmes helped lead the school through a variety of fabulous activities that centered around Indigenous teachings and First Nations Principles of Learning
- After school yoga has begun for all interested students
- Grade 6-7's have been performing mini-plays
- Halloween activities included a haunted house and a dance
- Intramurals have started with dodgeball being the first sport played
- Hands-on science adventures continue outside using nature as a classroom





Secretary-Treasurer's Report
October 2021
Miranda Burdock, CPA, CA

Budget/Finance

2021/22 Annual Budget

The annual budget was set and approved by the Board in June based on preliminary enrolment projections. It has been entered into the accounting system this month - see attached Expenditure Report to October 31/2021. Both salaries/benefits and supplies are on track for the first 4 months of the fiscal year.

Based on the audited financial statements, the Board is considering budget additions this month to support Strategic Plan Initiatives and School Growth plans. As well, the recalculated operating grants will be released in December based on our student data collection in September. I will update the budget as the information is available in preparation for the amended annual budget, which is to be submitted to MoE by the end of February.

Professional Learning/Meetings

- BCASBO/ST Only Meeting, October 14
- BCSTA/MoE Partner Liaison Meeting, October 15
- Kootenay Boundary Branch ST Meeting, November 3
- BCPSEA Symposium, November 4 and 5

Nathan Cable and I also met with representatives from the City of Grand Forks on October 21 for our annual Community Network partner meeting. There is \$58,991 in the reserve as at June 30/2021. It is planned for each organization to continue to contribute \$15,000 to the reserve for the each of the next five years. With the next major purchase planned in 2025, the reserve will be sufficiently funded.

I'm looking forward to a few more in-person learning events in November for the BCASBO Fall Conference and the BCSTA Trustee Academy.

Operations/Transportation

In addition to continuing to support busing as relief drivers, the maintenance department is preparing our grounds and facilities for winter as we are anticipating the first snowfall any time now.

Our new HVAC Mechanic, Cory McNab, has been familiarizing himself with the systems at each District facility. He spent much of his first few weeks with us completing a Ventilation System Overview for each site. The completed reports can be found on our website [here](#).

Dave Reid and I have also been attending training sessions with Traversa, the transportation management software program we purchased last Spring. Although we do not have a "go-live" date set yet, we will be working with our transportation department and school principals in the coming weeks to develop a roll-out plan. Stay tuned!

Technology

The IT department has been using Fridays in October to inventory all of the technology assets in the District. This will not only inform our budgeting process with accurate replacement information, but will also support discussions regarding technology as an educational tool in our schools - we want to ensure all students have access to relevant tech to support learning in 2021 and beyond.

We are also still recruiting for the position of Server Administrator and are hoping to increase exposure of the posting through new marketing platforms.

Description of Elected Positions - Duties and Responsibilities

Board Chair:

Please review Board Policy 1352 Role of the Board Chair and Policy 1353 Role of the Vice-Chair.

Vice Chair:

Please review Board Policy 1353 Role of the Vice-Chair.

BCSTA - Provincial Councillor:

Represent the Board at the BCSTA spring and fall provincial council meetings. Vote on the provincial council motions based on the direction of the Board and provide a report to the Board of the provincial council proceedings.

BCPSEA Representative:

Each member school board appoints one representative to the Association, who will represent the Board at an annual general meeting, and at a special general meeting known as Representative Council. During years when collective bargaining is scheduled with teachers, at least one Representative Council meeting shall be held to discuss bargaining objectives.

2022 – Board Representatives

Board members are asked to sit on external committees and groups as representatives of School District #51. Representatives of the District are expected to take a District point of view when representing the District. They should relay District concerns to the individual groups/organizations and report back to the Board on issues when necessary to do so. Some of these external positions are appointed and some need to be elected by the Board as a whole. The current major positions are as follows.

| Committee | Representative |
|--|---|
| DISTRICT SCHOLARSHIP Time Commitment – Approximately 1 to 2 days in May or June | _____/_____-EAST _____/_____-WEST |
| BCSTA – KOOTENAY BOUNDARY BRANCH | _____- Rep _____- Alternate |
| BCSTA PROVINCIAL COUNCIL | _____- Rep _____- Alternate |
| BCPSEA REPRESENTATIVE COUNCIL | _____- Rep _____- Alternate |
| OKANAGAN LABOUR RELATIONS COUNCIL | _____- Rep Miranda Burdock - Alternate |
| INDIGENOUS EDUCATION Monthly Meetings - 3 rd Wednesday 4–6 pm (Sept– June) | _____- Rep _____- Alternate |
| COMMUNITY LITERACY COMMITTEE Monthly meetings – times to be determined | _____- Rep _____- Alternate |
| BOUNDARY INTEGRATED SERVICES MODEL Monthly Meetings – 1 st Monday 9-11 a.m. (Sept-June) | _____- Rep _____- Alternate |
| RECREATION COMMISSION (GRAND FORKS & CHRISTINA LAKE) 3 year term with Monthly Meetings – 2 nd Thursday 8:45-11 a.m. (Sept-June) | _____- Rep |

CITY COUNCIL LIAISONS (ON AN AS NEED BASIS)

GRAND FORKS – Jaime Massey/Larisa Van Marck
MIDWAY -- MARK DANYLUK
AREA D – Bronwen Bird

GREENWOOD – Katie Jepsen
AREA C -- CINDY STRUKOFF
AREA E -- ROSE ZITKO

2022 Board Committees

| | |
|---|--|
| <p><u>Policy Development</u></p> <p>Chair – _____ Alternate – _____</p> | <ul style="list-style-type: none"> • The Policy Committee shall hold regular meetings with the intent of developing and maintaining District policies. They are to involve education partners in the development of School District policy. The Committee shall make recommendations to the School Board on individual policy adoption and/or modification. • Time Commitment - every 2nd month, could change depending on how many policies need to be reviewed |
| <p><u>Personnel Committee</u> Ad Hoc Representation</p> | <ul style="list-style-type: none"> • Administration may call on members of this Committee when needed to sit in on personnel or employee relations meetings. |
| <p><u>Ad Hoc Committees</u> Ad Hoc Representation</p> | <ul style="list-style-type: none"> • The Board will form working groups or ad hoc committees on a situational basis as needed. |
| <p><u>Finance/Operations/Audit Committee</u></p> <p>Chair – _____ Alternate – _____</p> | <ul style="list-style-type: none"> • The Finance Committee is responsible for the fiscal stewardship of the School District. It has responsibility for all matters of fiscal policy including submission of the recommended annual operating budget to the Board. The Committee is to involve education partners in the budget process. • The Operations Committee will review, explore and make recommendations to the Board on any major issues dealing with facilities or transportation that requires the attention of the Board • Time Commitment - twice a year _____ • The Audit Committee will deal with audit recommendations and processes. |

2022 School Liaisons

BEAVERDELL ELEMENTARY SCHOOL

_____- Alternate

BIG WHITE COMMUNITY SCHOOL

_____- Alternate

GREENWOOD/MIDWAY ELEMENTARY SCHOOL

_____- Alternate

BOUNDARY CENTRAL SECONDARY SCHOOL

_____- Alternate

WEST BOUNDARY ELEMENTARY SCHOOL

_____- Alternate

GRAND FORKS SECONDARY SCHOOL

_____- Alternate

DR. D.A. PERLEY ELEMENTARY SCHOOL

_____- Alternate

JOHN A. HUTTON ELEMENTARY SCHOOL

_____- Alternate

CHRISTINA LAKE ELEMENTARY SCHOOL

_____- Alternate

WALKER DEVELOPMENT CENTRE

_____- Alternate

DISTRICT PARENT ADVISORY COUNCIL

_____- Alternate