



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

November 16, 2021 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Swearing in of Student Trustees

Opening Acknowledgement

“With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect.”

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

October 19, 2021 – Regular Meeting Minutes

Report on In-Camera Meeting, October 19, 2021

The Board discussed personnel issues, properties/facilities, business items, as well as the district-based exempt staff and PVP compensation plan.

Correspondence

- North Fork Club (Attachment)

Business Items

1. Strategic Plan Update (Attachment)

- Equity, Inclusion & Belonging
- Student Voice & Agency
 - Student Trustee Introductions
- Wellness & Resiliency
- Community Connections

2. Presentations/Delegations

- Sandy Podmoroff, StrongStart

3. Committee Reports

FINANCE

- 2021/22 Budget Proposals (Attachment)

MOTION: "That the Board approve \$415,300 in budget proposals for 2021/22 to support Strategic Plan Initiatives and School Growth plans as recommended by the Finance Committee."

- Expenditure Report (Attachment)

OPERATIONS

POLICY

TRUSTEE ORIENTATION

4. Board Chair Report

5. Senior Management Reports

- Superintendent Report (Attachment)
 - Schools Report (Attachment)
- Secretary Treasurer Report (Attachment)

6. Trustee Reports

- | | |
|--|----------------------|
| • Student Trustees | • PAC Highlights |
| • Boundary Indigenous Education Advisory Committee | • BCPSEA |
| • BCSTA Kootenay Boundary Branch | • OLRC |
| • Rec Commission | • Community Literacy |
| • BISM | • GFSSAG |

7. Description & Discussion of Elected Positions (Attachment)

8. Election of Board Chair and Vice Chair

The Superintendent will assume the role of Chair for the Board Chairperson selection proceedings. The Secretary-Treasurer will call for nominations for the position of Board Chair and will conduct the vote by ballot. The process will then be repeated for Vice Chair.

- **Election of Board Chair**

MOTION: "That the Board elect _____ as the Board Chair for November 16, 2021 to November 15, 2022."

- **Election of Vice Chair**

MOTION: "That the Board elect _____ as the Board Vice-Chair for November 16, 2021 to November 15, 2022."

MOTION: "That the ballots cast to nominate the Board Chair and Vice Chair be destroyed."

The newly elected Board Chair will proceed to chair the remainder of the meeting.

9. Election of Board Representatives

- **Election of BCSTA Provincial Councilor and Alternate**

MOTION: "That the Board elect _____ as the Trustee Representative to the BCSTA Provincial Council and _____ as the Alternate for 2022."

- Election of BCPSEA Representative and Alternate

MOTION: "That the Board elect _____ as the BSPSEA Representative/BCSTA Bargaining Council Representative and _____ as the Alternate for 2022.

- **Okanagan Labour Relations Council (OLRC) Representative**

MOTION: “That the Board appoint _____ as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and **Miranda Burdock, Secretary-Treasurer** as the Alternate for 2022.”

10. Board Committees and Representatives (Attachment)

11. Around the Boundary

Trustee Activities and Upcoming Events

- Policy Committee Meeting – November 23, 2021
- BCSTA Trustee Academy – December 2 to 4, 2021
- Trustee Orientation Committee Meeting – December 7, 2021
- Trustee Orientation Committee Meeting – January 11, 2021
- BCSTA Provincial Council Meeting – February 11/12, 2022
- BCSTA AGM – April 21 to 24, 2022
- BCSTA Provincial Council – April 23, 2022

Future Agenda Items

[illegible]

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, October 19, 2021 at the School Board Office

The Chairperson called the meeting to order at 6:01 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	K. Jepsen	Trustee
	C. Strukoff	Trustee (Via Zoom)
	L. Van Marck	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: M. Danyluk Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Bird
2ND Van Marck

[“That the Agenda for October 19, 2021 be adopted as amended with the removal of video surveillance and with the addition of #6. Provincial Council Motions and #7. Facility Use.”](#)

CARRIED

Adoption of Minutes

MOVED Massey
2ND Jepsen

[“That the September 21, 2021 Regular Board Meeting minutes be adopted as amended with ‘Acting Superintendent’ amended to Superintendent.”](#)

CARRIED

Correspondence

Two parent letters were circulated.

Business Items

1. Superintendent’s Report

Superintendent Lautard presented her report for September 2021. She highlighted the K-12 reporting policy development and presented the class size averages for SD51 as of September 30, 2021. She also presented the Fall update for Food for Families.

2. **Secretary-Treasurer's Report**

Secretary-Treasurer Burdock presented her report for September 2021. She also reported on CEF/Remedy funding.

3. **Presentations/Delegations**

Denise Herdman, teacher at Greenwood Elementary, presented on the Changing Results for Young Children Inquiry (CR4YC).

4. **Framework for Enhancing Student Success**

Superintendent Lautard presented the School Growth Plans.

5. **Budget considerations**

Budget considerations will be brought forward for further discussion at the November Board meeting.

6. **BCSTA Provincial Council Motions**

Trustee Jepsen circulated the provincial council motions for the upcoming BCSTA Provincial Council AGM. The Board discussed the motions and gave Trustee Jepsen direction.

7. **Facility Usage**

Secretary-Treasurer Burdock gave an update. Regional Guidelines from IHA continue to limit visitors entering schools, therefore, SD51 will continue to limit access to facilities until otherwise notified.

8. **Committee Reports**

Policy Committee

MOVED Strukoff
2ND Jepsen

["That the Board approve for circulation Policy No. 3063 – StrongStart Early Learning Centres, as presented."](#)

CARRIED

MOVED Strukoff
2ND Massey

["That the Board approve for circulation Draft Policy – Global Positioning Systems on District Vehicles, as presented."](#)

CARRIED

9. Trustee Reports

Rec Commission - Vice Chair Massey reported out.

BCPSEA - BCPSEA Symposium - November 4/5, 2021

BISM - Trustee Strukoff and Superintendent Lautard reported out.

BCSTA Kootenay Boundary Branch - Trustee Strukoff reported out on the AGM.

PAC Highlights - Trustee Jepsen as well as Board Chair Zitko reported out on PAC meetings attended.

Student Trustees - Jacob Collin from BCSS and Abbie Segstro from GFSS have agreed to be our student trustees for the 21/22 school year.

10. Around the Boundary

Around the Boundary for September 2021 was presented, highlighting events from across the District.

Meeting adjourned at 7:53 p.m.

Chairperson

Secretary-Treasurer

Dear SD51 Board of Education,

The NFCC would like to share our thoughts on the future of Brown Creek Hall. With most of our club members having children/grandchildren in the school district, we are hoping to see the hall remain part of this community for the kids.

Brown Creek Hall boasts an abundance of learning activities for children. The property spans over 4 acres of a natural outdoor environment. The pavilion would serve as a sheltered outdoor learning center. Brown Creek Hall is a historical school, with two bathrooms, a kitchen and main hall space that has a stage. This property would provide a multi level learning facility for teachers and students to use.

Brown Creek Hall is a short distance to Grand Forks, and currently on a bus route. This remarkable place would be an amazing asset to keep for our SD51 students to use and create their own special memories.

Please consider the positive effects Brown Creek Hall would create for an educational experience.

History is such an important piece of life and learning. Brown Creek Hall provides this learning journey and will create new history for generations to learn from.

There are members from the NFCC that would help in keeping Brown Creek Hall part of our past and future.

Thank you for taking the time to read and consider the future of Brown Creek Hall.

Yours truly,

North Fork Community Club

Strategic Plan Update

Each month, specific initiatives relating to School District 51's [Strategic Plan](#) will be reported on to assess the progress made thus far. Following is a reminder of our strategic directions:

Equity, Inclusion & Belonging:

For students to reach their potential, it is essential to remove barriers that exist, including systemic ones. Through student-centred, strength-based approaches, we will meet student needs, creating environments, both physical and emotional, where all can flourish. Using the Circle of Courage, we will focus on our most vulnerable learners to ensure they are reaching their full potential in all aspects of their being. Systemic challenges that exist in the school system, as well as in the District, must be addressed before Reconciliation occurs, and everyone needs to be part of this process.

Student Voice & Agency:

Students who are engaged, passionate and have voice in and power over their learning will be more fulfilled, not only in school, but outside of school as well. Student-centred, strength-based approaches will help students grow not only in skills and knowledge, but also in confidence, self-awareness, and wellbeing. Through this process-based approach, students will understand how mistakes are opportunities for learning and will develop a strong sense of personal strengths, stretches and identity.

Wellness & Resilience

Building personal resilience and support networks is essential to wellbeing. We are committed to strengthening mental health and wellness in schools and the District, embedding mental health promotion in all areas, including culture, leadership and learning environments. It is essential to destigmatize mental health and to create comfortable environments to talk about wellness.

Community Connections:

Building opportunities for learners and the community to connect will strengthen relationships, helping learners to position themselves not only as students within a school, but also as valued, contributing citizens. Learning needs to emphasize connections to community and environment, encouraging deep connections that are bi-directional.

Specific Initiatives

Equity, Inclusion & Belonging:

- Literacy/Numeracy Support teachers (budget proposal from Spring 2021)
 - Some challenges this year ensuring appropriate staff in place
 - West Boundary Elementary needing 5th division
 - Teachers leaving district at last moment
 - In schools with support teachers in place
 - Early Primary Reading Assessment (EPRA) given
 - Anchor marking and conferences
 - Identification of students not meeting expectations
 - Other assessments (Benchmark/Fountas) used to develop strategies
 - Guided reading kits being put together
 - Modeling different strategies, team teaching
 - Working closely with Learning Support teachers
 - Future focus
 - Need training for support teachers with EPRA
 - Former mentor no longer doing support
 - Have a new mentor able to start in February
 - Ensuring all schools have qualified staff
 - Literacy support for intermediate students & numeracy support for K-7 may need to wait

Student Voice & Agency:

- Introduction of Student Trustees
- District Student Advisory Council
 - School sponsors
 - Cindy-Anne Spelay from Boundary Central Secondary
 - Erin Madsen from Grand Forks Secondary
 - Next steps
 - Questions from Trustees to help guide
 - Meeting at GFSS on December 13 with interested students to discuss initiative
 - Begin to create District Leadership course
 - Reach out to other student groups

Wellness & Resilience

- Elementary counselling (budget proposal from Spring 2021)
 - Contract counselling in west end of District
 - First sessions occurring for 4 students
 - Sessions include parents/guardians
 - Elementary school counsellor in east end of District
 - Current case load - 21

- School based team referrals – 3
- Group sessions: grief
- Whole class sessions: social-emotional learning
- Successes
 - Teachers seeking support or recommendations to support students
 - Significant changes in students' behaviour and in how others view students as well
 - Each of Hutton's staff meetings begin with a counsellor-directed, short mindfulness-based practice.
- Challenges
 - Limited in west to students whose families opt in
 - East counsellor almost at maximum caseload

Community Connections:

- Youth Mentorship Program
 - many youths in our community don't have healthy adult connections in their lives and having those connections could benefit them
 - Erin Perkins from Columbia Basin Alliance for Literacy working with Child and Youth Mental Health staff
 - Proposed program schedule:
 - January 2022 - Advertising for adult mentors and starting the application process with CBAL as volunteers. The intake will include a Criminal Record Check and an information sheet outlining the person's interests to match them to a youth with similar interests. Identify youth who would benefit from this program through partner organizations like the Ministry of Children and Families and School District 51.
 - March 2022 - Train the volunteers and match with interested youth. The training program will be administered by both the Ministry of Children and Families and CBAL to prepare volunteers with the tools to mentor youth confidently and appropriately.
 - April 2022 - December 2022 - Volunteer adults and youth meet approximately weekly for coffee or a walk and once a month we provide a facilitated activity they may participate in.
 - Looking to hire a dedicated youth facilitator to run the sessions



Briefing Note Budget Proposals

As part of the 2020/21 Audited Financial Statements, the Board of Education of School District No. 51 appropriated up to \$500,000 of the unrestricted operating surplus to support Strategic Plan Initiatives during the 2021/22 school year.

In October, school and district principals and senior management were asked to submit budget proposals to the Board for consideration that support School Growth plans and/or the District's four strategic directions of Equity, Inclusion & Belonging, Student Voice & Agency, Wellness & Resilience, and Community Connections.

The Finance Committee met as a Committee of the Whole on November 9 and **\$415,300** of budget proposals were approved for recommendation to the Board, including:

Strategic Direction	Description
Equity, Inclusion & Belonging	Truth & reconciliation inquiry
	Add'l SLP support
	Accessibility assessment
	Adaptive & assistive equipment
	Drone camp
	Student assessment initiatives
	Administrative staffing
Student Voice & Agency	Student advisory council
Wellness & Resilience	PVP mentoring program
	Ergonomic assessment program
	Outdoor education/learning
	Breathing practices
Community Connections	Youth mentoring program
	Fish In Schools program
	Russian cultural program
Other	Furniture & equipment
	Childcare needs assessment

Fund : 0 General Operating

OB	TITLE	OCT	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	107,784.65	416,008.22		1,270,376	854,368	67
11	Teacher Salaries	685,689.07	1,345,170.38		6,429,247	5,084,077	79
12	Non-Teachers Salaries	523,362.10	943,477.77		4,037,759	3,094,281	77
13	Management Salaries	40,410.10	166,902.57		674,797	507,894	75
14	Substitute Salaries	69,293.33	91,335.53		509,195	417,859	82
19	Trustees Indemnity	7,769.67	31,078.68		91,408	60,329	66
21	Statutory Benefits	98,712.33	199,903.22		981,942	782,039	80
22	Pension Plans	134,080.98	294,018.45		1,364,667	1,070,649	78
23	Medical And Life Benefits	18,262.18	149,975.64		806,141	656,165	81
31	Services	30,910.25	151,384.77		654,564	503,179	77
33	Student Transportation	18,953.77	20,378.09		108,713	88,335	81
34	Training & Travel	12,493.68	23,597.18		254,609	231,012	91
36	Rentals & Leases	11,176.00	11,176.00		33,528	22,352	67
37	Dues And Fees	8,600.87	57,500.62		94,157	36,656	39
39	Insurance	29,050.00	41,922.79		45,075	3,152	7
51	Supplies	57,853.24	170,868.37	5,854.55	833,301	656,578	79
52	Learning Resources	3,271.07	7,745.83	558.60	47,259	38,955	82
53	Library Books	1,321.63	1,708.44		25,990	24,282	93
54	Electricity	7,643.26	59,733.86		277,070	217,336	78
55	Heat	3,932.83	9,992.11		160,810	150,818	94
56	Water And Sewage	147.48	4,073.97		22,820	18,746	82
57	Garbage And Recycling	2,640.31	6,519.78		27,440	20,920	76
58	Furn. & Equipment Replacement	707.34	1,993.01		31,900	29,907	94
59	Computer Equipment Replacement				10,100	10,100	100
TOTAL FOR Fund - 0		1,874,066.14	4,206,465.28	6,413.15	18,792,868	14,579,990	78
GRAND TOTAL		1,874,066.14	4,206,465.28	6,413.15	18,792,868	14,579,990	78

OBJECT				Year-to-Date	Budget	Unspent	% Unspent	NOTES
11/12	Salaries:	Teachers/Non-teachers	10 month employees	2,288,648	10,467,006	8,178,358	78.13%	2 out of 10 months, expect 80% unspent.
10/13/19		PVPs/Mgmt/Trustees	12 month employees	613,989	2,036,581	1,422,592	69.85%	4 out of 12 months, expect around 67% unspent
14		Substitues	Sick, Sick Family, LT Sick,	91,336	509,195	417,859	82.06%	Majority of costs associated with 10 month employees expect 80% unspent. Fewer absences early in the year
21	Benefits:	Statutory benefits (EI, CPP)	Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT)	199,903	981,942	782,039	79.64%	Majority of costs associated with 10 month employees (80% unspent); CPP/EI paid on calendar year - many employees max out by June.
22/23		Pension/Medical and Life	Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental	443,994	2,170,808	1,726,814	79.55%	Mix of 10 and 12 month employees, but majority are 10 month (80% unspent)
31-39	Services:	Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance		305,959	1,190,646	884,687	74.30%	See NOTE 1 below for details
51	Supplies:	Supplies		176,723	833,301	656,578	78.79%	Schoool budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Cusotidal and Transportation supplies
52/53		Learning Resources/Library Books		10,013	73,249	63,236	86.33%	School budgets for library books and learning resource
54/55		Electricity/Heat,		69,726	437,880	368,154	84.08%	4 out of 12 monthss (67% unspent) - expect surplus
56/57		Water/Sewer and Garbage/Recycling		10,594	50,260	39,666	78.92%	4 out of 12 monthss (67% unspent) - expect surplus
58/59		Furniture/Equipment & Computer Equipment Replacement		1,993	42,000	40,007	95.25%	School furniture/equipment budgets, as well as: equipment for Operations and all IT/tech replacements
				4,212,878	18,792,868	14,579,990	77.58%	

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

Object	Year-to-Date	Budget	Unspent	% Unspent	
31 Services	151,384.77	654,564.00	503,179.23	76.87%	Consulting, Legal, Audit, Telephone, Contract Software, Postage
33 Student transportation	20,378.09	108,713.00	88,334.91	81.26%	Schools transportation budgets (curricular, extra-curricular, and transportation grant)
34 Training/ Travel	23,597.18	254,609.00	231,011.82	90.73%	Training/travel across SD (instruction, District admin, O&M, transportation)
36 Rentals/Leases,	11,176.00	33,528.00	22,352.00	66.67%	525 monthly lease from City, 8 out of 12 months (17% unspent)
37 Dues/Fees	57,500.62	94,157.00	36,656.38	38.93%	Senior mgmt professional association fees, BCSTA, Make a Future, OLRC, SD23 re Claims Mgmt contract
39 Insurance	41,922.79	45,075.00	3,152.21	6.99%	SPP and fleet insurance (paid upfront)
	305,959.45	1,190,646.00	884,686.55		



**Month-End Report
October 2021
Anna Lautard
Superintendent of Schools**

BCSTA Joint Partner Liaison meeting Oct 14 & Oct 15

- All Superintendents met on Oct 14
 - Variety of presentations given
 - Child Care
 - Guidelines of Vaccine Policies
 - COVID-19 Update from Public Health
 - K-12 Reporting Policy
 - Online Learning
 - Framework for Enhancing Student Learning
- Board Chairs, Secretary-Treasurers and Superintendents met on Oct 15
 - Reconciliation & the Declaration Act Draft Action Plan
 - Framework for Enhancing Student Learning
 - Equity in Education
 - Anti-Racism Action Plan
- New Superintendents Dinner

Jointly Convened Annual Meeting of BC Tripartite Education Agreement

- Joanie Holmes, Elder in Residence, and Jacqueline Lessard, member of Boundary Indigenous Education Advisory Council, joined me on the Zoom meeting
- Sessions included the following:
 - Equity for First Nations Learners
 - First Nations Anti-Racism Strategy
 - Adult Dogwood
 - Local Education Agreements
 - *Declaration on the Rights of Indigenous Peoples Act* Action Plan
- Speakers from First Nations Education Steering Committee emphasized that a focus on First Nations students will help all vulnerable students
- The issue of systemic racism and racism of low expectations were also discussed

Youth Development Instrument

- A free-of-charge pilot study to develop and evaluate a survey of youth development and well-being in BC Grade 11 students.
- The YDI survey directly follows up on the results of the Early Development Instrument (EDI) and Middle Years Development Instruments (MDI) implemented by HELP-UBC.
- Will provide SD 51 with a snapshot of the health and well-being of students in your district.

- Able to use other ways to report back findings, such as co-presenting findings with passionate students who compose our YDI Youth Advisory Committee.
- YDI group is interested in exploring further with participating schools to learn how best to engage with stakeholders and communicate our findings.

Meetings

Oct	1 st	Update with Deputy Minister Update with Trustees Update with District Leadership Team
	4 th	Boundary Integrated Services Model
	5 th	Agenda Setting Management Update
	6 th	Youth Development Instrument Presentation Education COVID Update with Deputy Minister
	7 th	McCreary Centre webinar Amy Allan
	8 th	New Superintendent Webinar Financial Literacy webinar Update with Deputy Minister
	12 th	Agenda Setting Management Update
	13 th	Travel to Vancouver District Leadership Team Update
	14 th	All Superintendents meeting New Superintendents dinner
	15 th	BCSTA Joint Partner Liaison meeting Transformative Educational Leadership Program
	16 th	Transformative Educational Leadership Program
	18 th	Mentor call Finance Committee
	19 th	Agenda Setting Management Update Board Meetings
	20 th	Health and Wellness Update Grand Forks Social Services Advisory Committee
	21 st	Framework for Enhancing Student Learning Cohort Session Neurosequential Model in Education Debrief Visit Christina Lake Elementary School
	22 nd	Ministry of Education Sector Update Regional Superintendent Zoom
	25 th	Visit Midway Elementary School

- Temporary Teacher on Call interview
- Teacher Mentorship program planning session at BDTA office
- 26th Agenda Setting
 - Management Update
 - The Governance Core book club with Trustees
- 27th Jointly Convened Annual Meeting with Joanie Holmes and Jacqueline Lessard
 - District Leadership Team Update
 - The Boy Who was Raised as a Dog book club
- 28th Jointly Convened Annual Meeting with Joanie Holmes and Jacqueline Lessard
- 29th Strategic Plan working session with District Principals and Vice-Principals

SD 51 LEARNING TOGETHER

- October 14: Katie White and Assessment through a Leadership Lens, Session 2
 - District Leadership Team
- September 27 – 30: Compassionate Systems Leadership
 - Four members of District Leadership team
- September 2: Katie White and Assessment through a Leadership Lens, Session 1
 - District Leadership Team
- August 30 – September 1: Non-Instruction Days
 - Big White Community School (2 days)
 - Indigenous Learning/Ripple Effect of Resiliency – Monique Gray Smith Course
 - School Growth Plan
 - Staff Professional Inquiries
 - 4-Schools (2 days)
 - School Community
 - Truth & Reconciliation
 - Outdoor Education
 - Boundary Central Secondary School (3 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
 - Hutton Elementary (2 days)
 - Literacy – Katie White, guided reading, literature circles
 - Social Emotional Learning – student profiles, class profiles, school profiles
 - School Growth Plan
 - Perley Elementary (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate

- Walker Development Centre (2 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Grand Forks Secondary School (2 days)
 - Universal Design for Learning (UDL)
 - First Peoples Principles of Learning
 - School Growth Plan
- Christina Lake Elementary School (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate



School District 51 Boundary

School Updates – October/November 2021



- Students had a river walk with Mr. Stewart and noticed evidence of beavers while enjoying a five senses scavenger hunt.
- Have been enjoying outdoor math through the exploration of patterns
- Learned to identify primary and secondary colours through hands-on colour mixing after being inspired by the book, The Colour Monster
- Once again built Pumpkin People for Highway 33 drivers to enjoy
- Had a Halloween treasure hunt, spooky lunch, and STEM challenges
- Went on a trip to visit goats
- First snowpeople of the school year were created



BIG WHITE COMMUNITY SCHOOL

- Upcoming teacher Professional Development on November 16th
- Staff are currently working towards implementing a daily literacy block
- Snow is falling and everyone is looking forward to the start of the ski program
- The senior class has been doing some trail building

- Staff and students participated in a Harvest Lunch early in October and then a Halloween Fun Day on the 28th



- Foods 9-12 hosted the annual Tea at the Empress event
- Students and staff participated in a Truth and Reconciliation Lunch
- Students in Foods 9-12 participated in a Cowboy Cookout
- Textiles students created Pumpkin Pillows in celebration of Fall





CHRISTINA LAKE ELEMENTARY SCHOOL

- Renata Hext joined the CLES team as Strong Start Facilitator
- K-7 students went to Son Ranch for a day of hands-on learning
- Students and staff participated in Halloween Fun Afternoon including Ghost Bingo, spider relays, a cookie walk and Mr. Lockhart's favourite: dodgeball
- Remembrance Day learning is underway – all students participated in writing postcards to Veterans and creating posters for the Legion Poster Contest. The Grade 4/5 class learned the poem In Flanders Fields and recited it in our school ceremony as well as the Christina Lake Community ceremony on November 11th



DR. D.A. PERLEY ELEMENTARY SCHOOL

- Lots of professional learning happened this month – seizure training for EAs and teachers, teacher team ProD around assessment and reporting, and a huge variety of things on the Provincial ProD Day including social-emotional learning, early years literacy, outdoor education, virtual portfolios, and music education
- Students and staff participated in a Fall Fun Afternoon where students rotated through stations led by Grade 6/7s including karaoke, Just Dance, a scavenger hunt, hot chocolate by the fire, scarecrow making, and a dress up relay.
- Students and staff honoured Remembrance Day with a variety of classroom activities and a ceremony outside on November 10th
- Many classes have been exploring the outdoors this month – Grade 6/7 classes went up to Saddle Lake, the Grade 3/4s joined Jamie Stewart at Wilgress Lake, the Grade 1s have been on many walks to local spots, and the K and K/1 classes went to explore the forest on Eholt



Grand Forks Secondary School

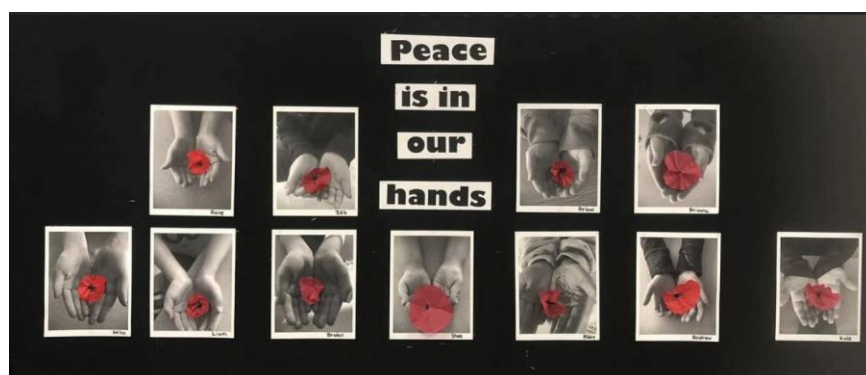
- Teachers participated in Professional Development about Universal Design for Learning
- Staff and students dressed up to celebrate Halloween
- Basketball is starting up and students are very excited to be back on the court
- Staff and students honoured Remembrance Day with a virtual assembly





Midway and Greenwood Elementary Schools

- The Canadian War Museum lent us a trunk of World War II memorabilia to learn from and practice thinking like historians
- Greenwood and Midway Elementary School gathered for a Halloween Spocktacular Adventure. Breakfast was provided for all students by PAC and students participated in stations around the school that included collaborative mural making, decorating pumpkins, a scary story, spooky gym games, and a haunted escape room.
- Grade 6/7 students have been creating a collection of scary stories that they will be publishing
- Grade 2-3 have been working on a kindness initiative that includes literature based on the theme, school-wide recognition of kind acts, and related art-based activities
- Grade 4-5 students took on the challenge of creating a dramatic, audio production to share during the school ceremony for Remembrance Day
- Kindergarten-grade one students have explored pumpkins in science-based activities and are about to also have an adventure in pie making with the remains for fun Friday
- Volleyball Teams have begun training for the session





- Numerous outdoor learning activities led by Mr. Stewart
- Basketball after school 2 times a week, volleyball at lunch 2 times a week, and a band at lunch 2 times a week!
- Lots of team teaching with both primary and intermediate students using Ozobots and Sphero Bolts
- Teachers are starting to embrace e-portfolios in classrooms K-7 using MyBluePrint after learning about them in a recent NID



- Students have had lots of great learning activities this month including creating their own black t shirt designs, carving pumpkins, and playing with clay



- Kettle Valley Park Day has returned! Jamie Stewart, Ginette Wheeler, and Joan Holmes helped lead the school through a variety of fabulous activities that centered around Indigenous teachings and First Nations Principles of Learning
- After school yoga has begun for all interested students
- Grade 6-7's have been performing mini-plays
- Halloween activities included a haunted house and a dance
- Intramurals have started with dodgeball being the first sport played
- Hands-on science adventures continue outside using nature as a classroom





Secretary-Treasurer's Report
October 2021
Miranda Burdock, CPA, CA

Budget/Finance

2021/22 Annual Budget

The annual budget was set and approved by the Board in June based on preliminary enrolment projections. It has been entered into the accounting system this month - see attached Expenditure Report to October 31/2021. Both salaries/benefits and supplies are on track for the first 4 months of the fiscal year.

Based on the audited financial statements, the Board is considering budget additions this month to support Strategic Plan Initiatives and School Growth plans. As well, the recalculated operating grants will be released in December based on our student data collection in September. I will update the budget as the information is available in preparation for the amended annual budget, which is to be submitted to MoE by the end of February.

Professional Learning/Meetings

- BCASBO/ST Only Meeting, October 14
- BCSTA/MoE Partner Liaison Meeting, October 15
- Kootenay Boundary Branch ST Meeting, November 3
- BCPSEA Symposium, November 4 and 5

Nathan Cable and I also met with representatives from the City of Grand Forks on October 21 for our annual Community Network partner meeting. There is \$58,991 in the reserve as at June 30/2021. It is planned for each organization to continue to contribute \$15,000 to the reserve for the each of the next five years. With the next major purchase planned in 2025, the reserve will be sufficiently funded.

I'm looking forward to a few more in-person learning events in November for the BCASBO Fall Conference and the BCSTA Trustee Academy.

Operations/Transportation

In addition to continuing to support busing as relief drivers, the maintenance department is preparing our grounds and facilities for winter as we are anticipating the first snowfall any time now.

Our new HVAC Mechanic, Cory McNab, has been familiarizing himself with the systems at each District facility. He spent much of his first few weeks with us completing a Ventilation System Overview for each site. The completed reports can be found on our website [here](#).

Dave Reid and I have also been attending training sessions with Traversa, the transportation management software program we purchased last Spring. Although we do not have a "go-live" date set yet, we will be working with our transportation department and school principals in the coming weeks to develop a roll-out plan. Stay tuned!

Technology

The IT department has been using Fridays in October to inventory all of the technology assets in the District. This will not only inform our budgeting process with accurate replacement information, but will also support discussions regarding technology as an educational tool in our schools - we want to ensure all students have access to relevant tech to support learning in 2021 and beyond.

We are also still recruiting for the position of Server Administrator and are hoping to increase exposure of the posting through new marketing platforms.

Description of Elected Positions - Duties and Responsibilities

Board Chair:

Please review Board Policy 1352 Role of the Board Chair and Policy 1353 Role of the Vice-Chair.

Vice Chair:

Please review Board Policy 1353 Role of the Vice-Chair.

BCSTA - Provincial Councillor:

Represent the Board at the BCSTA spring and fall provincial council meetings. Vote on the provincial council motions based on the direction of the Board and provide a report to the Board of the provincial council proceedings.

BCPSEA Representative:

Each member school board appoints one representative to the Association, who will represent the Board at an annual general meeting, and at a special general meeting known as Representative Council. During years when collective bargaining is scheduled with teachers, at least one Representative Council meeting shall be held to discuss bargaining objectives.

2022 – Board Representatives

Board members are asked to sit on external committees and groups as representatives of School District #51. Representatives of the District are expected to take a District point of view when representing the District. They should relay District concerns to the individual groups/organizations and report back to the Board on issues when necessary to do so. Some of these external positions are appointed and some need to be elected by the Board as a whole. The current major positions are as follows.

Committee	Representative
DISTRICT SCHOLARSHIP Time Commitment – Approximately 1 to 2 days in May or June	_____/_____-EAST _____/_____-WEST
BCSTA – KOOTENAY BOUNDARY BRANCH	_____- Rep _____- Alternate
BCSTA PROVINCIAL COUNCIL	_____- Rep _____- Alternate
BCPSEA REPRESENTATIVE COUNCIL	_____- Rep _____- Alternate
OKANAGAN LABOUR RELATIONS COUNCIL	_____- Rep Miranda Burdock - Alternate
INDIGENOUS EDUCATION Monthly Meetings - 3 rd Wednesday 4–6 pm (Sept– June)	_____- Rep _____- Alternate
COMMUNITY LITERACY COMMITTEE Monthly meetings – times to be determined	_____- Rep _____- Alternate
BOUNDARY INTEGRATED SERVICES MODEL Monthly Meetings – 1 st Monday 9-11 a.m. (Sept-June)	_____- Rep _____- Alternate
RECREATION COMMISSION (GRAND FORKS & CHRISTINA LAKE) 3 year term with Monthly Meetings – 2 nd Thursday 8:45-11 a.m. (Sept-June)	_____- Rep

CITY COUNCIL LIAISONS (ON AN AS NEED BASIS)

GRAND FORKS – Jaime Massey/Larisa Van Marck
MIDWAY -- MARK DANYLUK
AREA D – Bronwen Bird

GREENWOOD – Katie Jepsen
AREA C -- CINDY STRUKOFF
AREA E -- ROSE ZITKO

2022 Board Committees

<p><u>Policy Development</u></p> <p>Chair – _____ Alternate – _____</p>	<ul style="list-style-type: none"> • The Policy Committee shall hold regular meetings with the intent of developing and maintaining District policies. They are to involve education partners in the development of School District policy. The Committee shall make recommendations to the School Board on individual policy adoption and/or modification. • Time Commitment - every 2nd month, could change depending on how many policies need to be reviewed
<p><u>Personnel Committee</u> Ad Hoc Representation</p>	<ul style="list-style-type: none"> • Administration may call on members of this Committee when needed to sit in on personnel or employee relations meetings.
<p><u>Ad Hoc Committees</u> Ad Hoc Representation</p>	<ul style="list-style-type: none"> • The Board will form working groups or ad hoc committees on a situational basis as needed.
<p><u>Finance/Operations/Audit Committee</u></p> <p>Chair – _____ Alternate – _____</p>	<ul style="list-style-type: none"> • The Finance Committee is responsible for the fiscal stewardship of the School District. It has responsibility for all matters of fiscal policy including submission of the recommended annual operating budget to the Board. The Committee is to involve education partners in the budget process. • The Operations Committee will review, explore and make recommendations to the Board on any major issues dealing with facilities or transportation that requires the attention of the Board • Time Commitment - twice a year _____ • The Audit Committee will deal with audit recommendations and processes.

2022 School Liaisons

BEAVERDELL ELEMENTARY SCHOOL

_____- Alternate

BIG WHITE COMMUNITY SCHOOL

_____- Alternate

GREENWOOD/MIDWAY ELEMENTARY SCHOOL

_____- Alternate

BOUNDARY CENTRAL SECONDARY SCHOOL

_____- Alternate

WEST BOUNDARY ELEMENTARY SCHOOL

_____- Alternate

GRAND FORKS SECONDARY SCHOOL

_____- Alternate

DR. D.A. PERLEY ELEMENTARY SCHOOL

_____- Alternate

JOHN A. HUTTON ELEMENTARY SCHOOL

_____- Alternate

CHRISTINA LAKE ELEMENTARY SCHOOL

_____- Alternate

WALKER DEVELOPMENT CENTRE

_____- Alternate

DISTRICT PARENT ADVISORY COUNCIL

_____- Alternate