



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

November 6, 2012 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Presentations/Delegations

- Principals D. Lacey & K. Argue - After School Program
- Heather Shilton, Health Promoting Schools Coordinator – Fundraising

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

October 9, 2012 – Regular Meeting

Report on In-Camera Meeting from October 9, 2012

The Board discussed personnel issues, properties/facilities, and business items as well as various external organization surveys that need to be completed.

Business Items

1. Superintendent's Report

- October Report 2012 (Attachment)

2. Secretary-Treasurer's Report

- October Report 2012 (Attachment)
- Enrollment October 2012 (Attachment)
- Expenditure Report

3. Director of Instruction's Report

- October Report 2012 (Attachment)

4. Talking Break

- RCMP Education Programs for Schools (Marty Kooiman)

5. Middle Schools Dialogue

6. Committee Reports

- Policy Committee – October 30, 2012
- Committee Structures (Attachment)
- Superintendent Search

7. Trustee Reports

- Provincial Council (Attachment)
- BCPSEA Symposium

8. Around the Boundary October 2012

9. Trustee Activities and Upcoming Events

Partnerships for Personalization – November 14-16, 2012 (BCSTA /BCSSA/BCP-VPA/BCASBO)
BCPSEA 19th AGM – January 25-26, 2013

Future Agenda Items

Next Board Meeting: December 11, 2012 – 6:00 p.m.
School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday October 9, 2012, 6:00 p.m. at the Boundary Learning Centre

The Chairperson called the Meeting to order at 6:09 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Ms. V. Gee	Trustee
	Mr. K. Harshenin	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. C. Strukoff	Trustee
	Mrs. R. Zitko	Trustee
	Mr. M. Strukoff	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Ms. M. Ruzicka	Director of Instruction

Presentations/Delegations

Principal Darryl Turner presented the process he followed to select the new Greenwood Elementary School playground.

Principal Jennifer Turner presented on the Erase Bullying Initiative. Training sessions are scheduled for October 24, 25, 26, 2012 in Castlegar.

Adoption of Agenda

MOVED Reid
2ND Riddle

“That the Agenda for October 10, 2012 be adopted as circulated.”

CARRIED

Adoption of Minutes

MOVED Zitko
2ND Harshenin

“That the Minutes of the September 11, 2012 Board Meeting be adopted as circulated.”

CARRIED

Report on In-Camera Meeting from September 11, 2012

The Board discussed personnel issues, properties/facilities and business items. Trustee Reid declared a conflict of interest for a portion of the September 11, 2012 Board of Education Closed Meeting.

Business Items

1. Superintendent’s Report

The Superintendent’s report was presented.
Report on class size configurations -- In compliance with Bill 33

2. Secretary-Treasurer’s Report

The Secretary-Treasurer presented the Operations/Transportation and enrolment reports for September 2012.

Capital Neutral Capital Program (CNCP) Project Bylaw No. 126424

MOVED Zitko
2ND Reid

“That the Board of Education of School District No. 51 (Boundary) unanimously agrees to give the Capital Project Bylaw No. 126424 all three readings at this meeting of October 9, 2012.”

CARRIED

MOVED C. Strukoff
2ND Riddle

“A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the “Minister”) has approved Capital Project No. 126424.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$7,317.00 for Project No. 126424 is hereby adopted.
2. This Bylaw may be cited as “School District No. 51 (Boundary) Capital Project Bylaw No. 126424.”

CARRIED

MOVED Riddle
2ND Harshenin

“That the Board of Education of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 126424 as read a first, second and third time, passed and adopted the 9th day of October 2012.”

CARRIED

3. Capital Plan 2012/2013

MOVED Harshenin
2ND Reid

“That the Board of Education of School District No. 51 (Boundary) approve the Capital Plan as outlined on the attached summary.”

CARRIED

4. Director of Instruction’s Report

Report for September 2012 was presented.

5. Talking Break

- Middle schools debriefing from recent public forums.

6. Provincial Council Motions

10.1 Consultation re: Student Information System Replacement (*Motion*); 10.2 Board of Education By-Election Requirements (*Motion*); 10.3 Approval of VISTA Branch Bylaws (*Motion*). These motions were discussed and direction given to Trustee Reid as he will be attending the Provincial Council meeting.

7. Committee Reports

Operations Committee -- The Secretary-Treasurer reported on projects completed this summer.

8. Trustee Reports

Trustees reported on the KBB BCSTA AGM, September 21-23, 2012; Grad Requirements Public Consultation Meeting, September 26, 2012; and the District Design Public Forum Meetings, October 1 & 2, 2012.

9. Around the Boundary September 2012
September 2012 presentation was given.

Meeting adjourned at 8:09 p.m.

Chairperson

Secretary-Treasurer

DRAFT



Michael Strukoff
Superintendent of Schools
Month-End Report
October 2012

EDUCATION

Class Size & Composition

- All classes are in compliance with Bill 22

Professional Development (Staff)

- Regional Erase Bullying Training sessions have been completed. Full participation from our schools with some key partner groups participating – Victims Services, MCFD
- Senior District Staff attended the Kootenay-Boundary BCSSA meeting. Updates on Ministry initiatives was provided by a variety of guest speakers
- Regional planning is underway to host a Kootenay region BCPSEA HR/LR school administrator Boot Camp after Christmas

District Initiatives

- Congratulations to the Greenwood School community on installing their new playground during the last weekend of October
- The District has completed its annual flu shot campaign – there were 60 vaccinations administered
- At a joint meeting of UBC/WKTEP staff and superintendents from SD 8, 10, 20, 51 it was confirmed that the program will continue in the future but most likely re-located to a facility in either SD8 or SD20.
- Middle School staff consultations completed with GFSS, DAPE, JAHE. Middle School visitation in Aldergrove has been arranged for Nov 23. Teachers have been invited to apply to participate in the visit. Deadline for applications is Nov 12, 2012. The week of Nov 26, participating teachers are asked to report to their staff about their impressions. A feedback form is under development for teachers to submit their views



Playground Prep – Greenwood Elementary

Ministry Initiatives

- Ministry has announced that they will resume Superintendent of Achievement District visits. The framework of the visit has been circulated. Visitation date has yet to be determined.

Meetings out of District for the Superintendent

- Nov 14, 15, 16 at the 2012 Educational Leadership Conference in Vancouver
- Nov 22 Kootenay Boundary meeting between Selkirk College and Superintendents
- Nov 29 & 30 Provincial Joint Leadership Mtg. (Advisory on School Health)



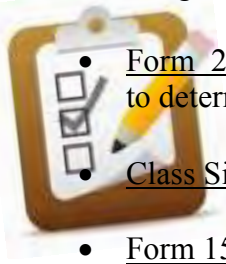
Harvest Lunch at Walker



OPERATIONS/TRANSPORTATION REPORT October 2012 Jeanette Hanlon, Secretary-Treasurer

Forms – Over the month of October we have diligently worked on reports for the Ministry.

- Form 1701 – Collection of FTE and headcount data for the District along with categorized special education students and aboriginal students.



- Form 2003 – Collection of data on teachers' salaries as at September 30th which is used to determine the Educator's Salary Adjustment portion of the funding formula.

Class Size– Used to calculate school district class size averages.

- Form 1530 - This report shows the positions for the operating school year that the District knows of as at September 30th.
- Form 2001 - Reports new staff and staff returning from leaves.

Budget

Budget figures have been put into the accounting system. The Board will pass the amended budget in February 2013.

Bus Orientation for K-3.

Joanne Rooke, bus driver for SD51, provided a 15 minute orientation on the rules of riding the school bus to all students in K-3 throughout the District. This year instead of a contest we provided students with an activity booklet highlighting bus safety.



Grounds

All irrigation systems have been flushed and prepared for winter. Leaves are still falling from the trees. Hopefully the leaves will be picked up before the snow falls. We also have had a problem with the deer messing up the playing fields. We have hired a bus driver to clean up the grounds.

School District No. 51 (Boundary)
Enrolment
As of November 6, 2012

Head Count

	November 6, 2012	September 30, 2012	Increase (Decrease)
GFSS	341	343	(2.0000)
Perley	262	259	3.0000
Hutton	251	250	1.0000
CLES	98	101	(3.0000)
BCSS	132	131	1.0000
MES	29	29	-
GWD	34	34	-
WBES	114	113	1.0000
BES	11	11	-
Big White	18	18	-
Walker	24	24	-
Total	1314	1313	1.0000



October 2012 Report

Director of Instruction
Maxine Ruzicka

Aboriginal Education

Aboriginal Information, Culture and Issues Circle: Moodle Preparation

- We held an on-line Adobe Connect planning session that included the 23 teachers involved from Boundary, Arrow Lakes, Haida Gwaii and Gold Trail School Districts.



- Even though all teachers could have connected via Adobe Connect, those who could attend the session in Grand Forks met at the School Board Office to connect with the others from around the province. Anna Lautard from BCSS and Sara Liebel from BWCS did join the conversation from their schools via Adobe Connect. This learning opportunity for students to deepen their knowledge and understanding of Aboriginal information, culture and issues by connecting with other students, to have thoughtful dialogue, on a variety of topics would not be available without these teachers and district administrators working together as a professional learning community. I can highlight the moodle site and information in the December report.
- We are piloting the use of Fluid Survey as a way to have all of the students (individually) in the different classrooms in all 4 school districts, respond to a Knowledge, Understanding and Attitudes rubric before and after engaging in the Circle – which will be open from November 5 to December 7.
- Bev Lambert, Métis jigger and historical storyteller was in elementary schools around the Boundary during the week of October 22 to 25. As in the past, she was well received by students.
- We are very excited about the work that local artist and carver Terry Jackson is currently doing at GFSS in Brent Johnson's Woodworking class and with Jan de Haan's art class.
- BCSS CAPP day is being planned with significant Aboriginal culture presentations

Student Support Services

Internal Audit of 4 designation categories was conducted - we reviewed 17 files

- District Vice-Principal Jennifer Turner and I reviewed the process of conducting an Internal Audit with SD No. 8 Director of Student Support, School Psychologist and District Student Support Teacher. They worked with us for the remainder of the day in 'auditing' our student red binder files. Each file had a review paper that indicated the strengths of that particular file and the areas that needed improvement to maintain designation for that student (and pass a Provincial Audit). We decided that I would debrief with school based Learning Assistance and Special Education teachers in the East Boundary and Jennifer Turner would debrief in the West Boundary. These meetings are continuing into November.

District Psychologist

- Psycho-educational Assessment - 7
- Student consultation, assessment, program planning support – 22

District vice-principal Student Services

- Review and Development of 2012-2013 Level B and C Assessment Case Load - all schools
- Confirmation of 1701 submission with ST and DI - all schools
- ARC-BC - District Approval for access to text to speech materials for Kurzweil - 7
- Level B Assessment and school-based SPED support - 11
- Adjudication file summary and district approval - BCSS, GFSS, WDC
- Moodle site Online Learning Coordinator
Uploaded 52 Moodle courses onto SD 51 site, training of new staff and facilitating Aboriginal Circle moodle course development
- ERASE District Coordinator
- BEYAC / CYSN Meeting
- Kootenay Boundary Supported Child Care Community Funding Committee

Community and Regional Partnership

- SD 51 and Freedom Quest (Youth Addictions) has again partnered to provide a few service hours in the Boundary for students under 13 years of age. Myself and Jennifer Turner work with the Youth Addictions Worker in the Boundary to identify targeted services and supervise this work.

YOUTH FRIENDS in-service: SD 51 hosted training for 19 grade 6/7 teachers and CYC's.

- Our district is now providing the FRIENDS program (anxiety prevention and depression prevention) to all Kindergarten and grades 1,4,5,6 and 7 students. This program is a joint partnership with Education, MCFD, and Child and Youth Mental Health in BC.



- MDI (Middle Years Development) survey will be conducted in November with all students currently in grade 4. I have also been meeting with elementary school staff to review their school and district results from Feb. 2012 cohort. The district results have already been shared with the community and are currently on our website. The costs for this program are shared with HELP, BISM and SD 51.
- The Regional Alliance (Interior Health, MCFD and School Districts, and relevant agencies in this area) meeting was held in Kamloops. The focus of this session was to share an ECD (Early Childhood Development) pilot program that featured agencies and ministries working together to assess and support preschool children who have a variety of vulnerabilities. We also shared what is happening in our districts and/or ministries. This information is then shared at our BISM and at BEYAC tables.



SCHOOL DISTRICT NO. 51 (BOUNDARY) BOARD COMMITTEES -2012/2013

POLICY DEVELOPMENT

Vicki Gee - Chair

The Policy Committee shall hold regular meetings with the intent of developing and maintaining District Policies. They are to involve education partners in the development of School District Policy. The Committee shall make recommendation to the School Board on individual policy adoption or modification.

OPERATIONS

Ken Harshenin - Chair

The Committee shall review, explore and make recommendations to the Board on any major issues dealing with facilities or transportation that require the attention of the Board.

PERSONNEL

AD HOC REPRESENTATION

Administration may call on members of this Committee when needed to sit in on personnel or employee relations meetings.

***COMMUNITY ENGAGEMENT COMMITTEE OF THE WHOLE* Cathy Riddle/Rose Zitko - Co-Chairs**

The intent of this Committee of the Whole is to engage the public in matters relating to education and to provide a venue for informal conversations on education to take place between the Board and the Public. This committee will meet four (4) times a year, twice in the East and twice in the West.

FINANCE COMMITTEE

Jeanette Hanlon - Chair

This Committee is responsible for the fiscal stewardship of the School District. It has responsibility for all matters of fiscal policy including submission of the recommended annual operating budget to the Board. The Committee is to involve education partners in the budget process.

ABORIGINAL EDUCATION

Vicki Gee - Chair

DISTRICT DEVELOPMENT TEAM

COMMUNITY LITERACY COMMITTEE

Ken Harshenin - Chair

BOARD VICE-CHAIRPERSON

****Alternate every month****

MARCH & SEPTEMBER	ROSE ZITKO
FEBRUARY & AUGUST	CATHY RIDDLE
JUNE & DECEMBER	KEN HARSHENIN
MAY & NOVEMBER	CINDY STRUKOFF
APRIL & OCTOBER	DAVE REID
JANUARY & JULY	VICKI GEE

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
11.1	Consultation re: Student Information System Replacement	SD39 (Vancouver)	That BCSTA request the Ministry of Education to ensure that all education partner groups are consulted regarding the replacement of the BC Enterprise Student Information System (BCeSIS).	Carried
11.2	Board of Education By- Election Requirement	SD39 (Vancouver)	That BCSTA advocate that a by-election be called to elect a new board of education as soon as possible, in the event that an elected board of education is removed by the Minister of Education.	Removed from agenda
11.3	Approval of VISTA Branch Bylaws	VISTA Branch	That Provincial Council approve the amended VISTA Branch Bylaws.	Carried