



# School District No. 51 (Boundary)

Regular Meeting of the Board of Education

November 14, 2017 at 6:00 p.m.

School Board Office

## Agenda

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### Call to Order

#### Opening Acknowledgement

"We would like to give recognition and honor to all the Indigenous peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

#### Presentations/Delegations

- Computational Thinking Rollout – Shawn Lockhart

#### 10 Minute Comment Period

#### Adoption of Agenda

#### Adoption of Minutes

October 10, 2017 – Regular Meeting Minutes

#### Report on In-Camera Meeting from October 10, 2017

[The Board discussed personnel issues, properties/facilities, business items as well as the enrolment audit.](#)

#### Correspondence

Nil

#### Business Items

##### 1. Superintendent's Report

- Report for October 2017 (Attachment)

##### 2. Secretary-Treasurer's Report

- Report for October 2017 (Attachment)
- Expenditure Report (Attachment)

##### 3. Director of Learning Report

- Report for October 2017 (Attachment)

##### 4. Framework for Enhancing Student Learning

- District Plan Update

##### 5. Website Review

##### 6. Talking Break

What has technology done to impact your life?

##### 7. Liaison and Board Chair Meeting – Report Out

## 8. Committee Reports

- Indigenous Education Committee
- Finance Committee
- Operations Committee
- Policy Committee (Attachment)

**MOTION:**        “That the Board approve and adopt the policy, *School Enhancement Projects* as presented.”

## 9. Trustee Reports

Rec Commission

BISM

BCSTA Kootenay Boundary Branch

District Literacy

Other

BCPSEA/BCSTA Rep Council

BCSTA Provincial Council

Okanagan Labour Relations Council

PAC Highlights

## 10. Around the Boundary

### Trustee Activities and Upcoming Events

- Trustee Academy November 23-25, 2017

### Future Agenda Items

**Next Board Meeting:**                **December 12, 2017**  
   **6:00 p.m. at the School Board Office**

### Adjournment

### QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

## School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held  
Tuesday, October 10, 2017 at the Boundary Learning Centre, Midway

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The Chairperson called the meeting to order at 5:56 p.m.

|          |                   |                      |
|----------|-------------------|----------------------|
| Present: | Mrs. T. Rezansoff | Chairperson          |
|          | Mr. M. Danyluk    | Trustee              |
|          | Mr. D. Reid       | Trustee              |
|          | Mrs. R. Zitko     | Trustee              |
|          | Mr. K. Argue      | Superintendent       |
|          | Mrs. J. Hanlon    | Secretary-Treasurer  |
|          | Mr. D. Lacey      | Director of Learning |
| Absent:  | Mrs. C. Strukoff  | Vice Chair           |
|          | Mrs. K. Jepsen    | Trustee              |
|          | Mrs. C. Riddle    | Trustee              |

Acknowledgement of the Aboriginal peoples and ancestors.

### **Presentations/Delegations**

Vicki Gee from the RDKB, reported that the Healthy Communities grant was not successful, but that they will continue to work on the Community Centre project.

Principal Macfarlane as well as Cam Spelay and Cindy-Ann Spelay, teachers at Boundary Central Secondary, talked about the possibilities of using an alternate timetable at Boundary Central Secondary School.

### **Adoption of Agenda**

MOVED        Zitko  
2ND            Reid

["That the Agenda for October 10, 2017 be adopted as circulated."](#)

CARRIED

### **Adoption of Minutes**

MOVED        Reid  
2ND            Danyluk

["That the September 12, 2017 Regular Board Meeting minutes be adopted as amended."](#)

CARRIED

### **Report on In-Camera Meeting from September 12, 2017**

The Board discussed personnel issues, properties/facilities, business items as well as the Auditor's Report.

**Correspondence**

Nil

**Business Items**

**1. Superintendent's Report**

The Superintendent reported on school visitations. He highlighted the sessions with Judy Halbert and Linda Kaser, and also reported on the curriculum day, training provided by Raj Dhasi from Turning Point Solutions, as well as the Co-Learners group. Superintendent Argue also reported out on the class size information.

**2. Secretary-Treasurer's Report**

The Secretary-Treasurer presented the Operations/Transportation report for September 2017 and reported on the 1701 enrolment numbers as of September 30, 2017.

**3. Director of Learning Report**

Director of Learning Doug Lacey, reported on September school visitations, environmental learning and highlighted the AbEd work being done with the secondary school students.

**4. Talking Break**

The talking break took place after the presentations. They discussed the alternate timetable.

**5. Board Planning for Student Success**

- Discussed the School Growth Plans. The following motion was made:

MOVED       Reid  
2ND         Danyluk

["That the Board approve the School Growth Plans for supporting student success."](#)

CARRIED

**6. Cannabis Legalization Conversation**

The Board reviewed the report and provided direction to the Chair.

**7. BCSTA**

- Discussed the Provincial Council Motions. Chair Rezansoff will update Trustee Jepsen on the Board's discussion so that she can vote accordingly.
- Governance structure for BCPSEA was discussed

**8. Committee Reports**

- Trustee Danyluk and Director of Learning Doug Lacey reported out on the Aboriginal Education Committee meeting. There were no other meetings to report on.

**9. Trustee Reports**

Trustee Zitko reported on the BISM meeting. They discussed Vision and Strategic Planning. There were no further reports to discuss.

**10. Around the Boundary**

Around the Boundary was presented.

Meeting adjourned at 7:36 p.m.

DRAFT

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Chairperson

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Secretary-Treasurer

Kevin Argue- Superintendent of Schools



## Month-End Report October 2017

### School Visitations

I have visited the following Schools this month:

- Perley Elementary - visited classes on Halloween and went to the costume parade. Observed Carole Fullerton teaching in Mrs. Garrisons class
- Hutton Elementary – attended the Provincial NID day and the HAWKS awards assembly
- Grand Forks Secondary - visited classes and met with the Principal and Vice Principal
- Midway Elementary – visited classrooms and met the 4 Schools Leadership team with Judy Halbert and Linda Kaser
- Boundary Central Secondary - visited the Principal and met with students regarding facility changes
- Christina Lake Elementary – visited school during Maker's Day

### District Planning

- Reviewed School Spirals of Inquiry Growth Plans with Judy Halbert and Linda Kaser with school teams of teachers and principals and the Director of Learning and the Superintendent
- Completed work reviewing the Framework for Enhancing Student Learning District Plan
  - Plans to be shared with the Community and Ministry of Education at the end of November 2017
- Learning51
  - **SD51 August Day – Professional Learning**
  - **School Based NID's**
  - **Co-Learners – Leyton Schnellart – Doug Lacey**
  - **Building Inclusive Classrooms – Shelly Moore**
  - *Numeracy Teaching and Learning – Carole Fullerton*
  - *Indigenous Inquiry – Judy Halbert and Linda Kaser*
  - **Computational Thinking – Shawn Lockhart and SD51 teachers**
  - **Environmental Education – Place conscious learning**
- Planning for Aboriginal Student Success
  - Enhancement Agreements
  - SD51 Aboriginal Education Advisory Council

## Meetings out of the District

- BCSSA Regional mtg. in SD10
- Ministry mtg. with District Superintendents – Richmond
- Partner Liaison Day mtg. with Board Chairs/ST/Superintendent and Deputy Ministry of Education and staff

## Meetings in District

- Judy Halbert and Linda Kaser meeting with school teams – Oct. 6<sup>th</sup>
- Indigenous Inquiry Cohort – SD51 teachers and Judy and Linda – Oct 6<sup>th</sup>
- Judy and Linda meeting with school teams – Oct. 7<sup>th</sup>
- Meeting with Joanne Gidney -- Oct. 10<sup>th</sup>
- Meeting with BCSS students regarding BCSS facility upgrades -- Oct. 10<sup>th</sup>
- Board of Education meeting, Midway -- Oct. 10<sup>th</sup>
- Mtg. with BDTA President Debra Klockenbrink – Oct. 11<sup>th</sup>
- Mtg. with Shawn Lockhart and Sarah Stoochnoff - Staff Wellness -- Oct.12<sup>th</sup>
- Carole Fullerton in SD51 – Oct. 12<sup>th</sup>-13<sup>th</sup>
- Meeting the GFSS team re Audit -- Oct. 16<sup>th</sup>
- BCSSA Regional Meeting – Oct. 17<sup>th</sup>-19<sup>th</sup>
- Ministry meetings – Oct. 24<sup>th</sup> – 26<sup>th</sup>
- 1701 Enrollment Audit mtg. – Oct. 30<sup>th</sup>
- Policy Committee mtg. – Oct. 30<sup>th</sup>
- Board Agenda mtg. – Oct. 31st





## Operations/Transportation Report J. Hanlon, Secretary-Treasurer October 2017

### **Budget**

The budget has been inputted into the accounting system. Figures reflect more of the actuals than the annual budget passed in June. The Operations/Finance Committee meetings were held October 30, 2017.

### **Ministry Reporting & Forms**

Over the month of October, we worked on the following Ministry reports:

- Form 1701 – Collection of FTE and headcount data for the District along with categorized special education students and aboriginal students.
- Class Size – This report is used to calculate School District class size averages.
- Form 1530 - This report shows the positions for the operating school year that the District has as of September 30, 2017.
- EDAS - This report is done quarterly and reports salary information to the Ministry. The Ministry extracts the teachers' salaries from this information to complete the Form 2003, and we verify that the information extracted is correct. This information effects the supplement for salary differential for our funding.



### **Enrolment Audit**

The Ministry conducted an Enrolment Audit in October at Grand Forks Secondary and Walker Development. We will lose some monies in Aboriginal Education and in Support Blocks claimed. Both the Grand Forks Secondary and Walker staff's did a great job during the process.



### **Maintenance & Transportation**

All irrigation systems have been flushed and prepared for winter. We will continue to pick up leaves as long as possible before the first snow fall.

### **Bus Safety Orientation**

We provided a bus safety orientation to Kindergarten and Grade 1 students. Thank you to our bus drivers, Joanne Rooke and Ben Pazdzierski, and to Nicole Reid for organizing this event.

### **Other Activities**

This month I also attended the Makers Day at Christina Lake Elementary. There were many innovative projects on display. I also attended the 3<sup>rd</sup> Annual Partner Liaison Meeting in Richmond.



## Expenditure Report

| Object        | Title                          | October                | YTD                    | ENCUMBERED          | BUDGET                  | Remaining               | %         |
|---------------|--------------------------------|------------------------|------------------------|---------------------|-------------------------|-------------------------|-----------|
| 10            | Principal & Vice Principal Sal | 99,285.75              | 383,551.84             |                     | 1,188,483               | 804,931                 | 68        |
| 11            | Teacher Salaries               | 562,183.18             | 1,117,618.82           |                     | 5,759,731               | 4,642,112               | 81        |
| 12            | Non-Teachers Salaries          | 276,046.38             | 669,222.58             |                     | 3,251,382               | 2,582,159               | 79        |
| 13            | Management Salaries            | 36,723.10              | 146,892.40             |                     | 449,489                 | 302,597                 | 67        |
| 14            | Substitute Salaries            | 58,831.69              | 96,333.89              |                     | 601,096                 | 504,762                 | 84        |
| 19            | Trustees Indemnity             | 6,623.81               | 26,495.24              |                     | 79,440                  | 52,945                  | 67        |
| 21            | Statutory Benefits             | 38,131.27              | 96,876.08              |                     | 600,414                 | 503,538                 | 84        |
| 22            | Pension Plans                  | 124,940.72             | 293,185.18             |                     | 1,312,675               | 1,019,490               | 78        |
| 23            | Medical And Life Benefits      | 78,518.90              | 232,424.39             |                     | 763,807                 | 531,383                 | 70        |
| 31            | Services                       | 12,938.43              | 134,864.13             | 2,458.40            | 696,365                 | 559,042                 | 80        |
| 33            | Student Transportation         | 16,813.45              | 21,603.37              | 100                 | 135,217                 | 113,514                 | 84        |
| 34            | Training & Travel              | 19,780.83              | 46,069.71              |                     | 257,023                 | 210,953                 | 82        |
| 36            | Rentals & Leases               | 2,794.00               | 11,176.00              |                     | 33,528                  | 22,352                  | 67        |
| 37            | Dues And Fees                  | 31,026.54              | 50,684.82              |                     | 71,890                  | 21,205                  | 29        |
| 39            | Insurance                      | 25,274.00              | 53,232.92              |                     | 57,500                  | 4,267                   | 7         |
| 51            | Supplies                       | 113,156.18             | 284,872.65             | 28,852.93           | 1,160,511               | 846,785                 | 72        |
| 54            | Electricity                    | 7,255.67               | 63,489.84              |                     | 329,400                 | 265,910                 | 81        |
| 55            | Heat                           | 2,638.99               | 7,463.94               |                     | 114,600                 | 107,136                 | 93        |
| 56            | Water And Sewage               | 75.68                  | 2,755.54               |                     | 21,730                  | 18,974                  | 87        |
| 57            | Garbage And Recycling          | 2,013.05               | 4,329.60               |                     | 13,400                  | 9,070                   | 68        |
| <b>Totals</b> |                                | <b>\$ 1,515,051.62</b> | <b>\$ 3,743,142.94</b> | <b>\$ 31,411.33</b> | <b>\$ 16,897,681.00</b> | <b>\$ 13,123,125.00</b> | <b>78</b> |



# October 2017 Report

Director of Learning

Doug Lacey

## Staff Learning and School Visits

- October 4<sup>th</sup> – Participated in the school team meeting with Judy Halbert and Linda Kaser on School Growth Plans
- October 4<sup>th</sup> – Participated in meeting of school inquiry teams with Judy Halbert and Linda Kaser
- October 4<sup>th</sup> – Attended the Walker Development Centre fall luncheon
- October 5<sup>th</sup> - Participated in school team meeting with Judy Halbert and Linda Kaser on School Growth Plans
- October 5<sup>th</sup> – Participated in Ministry webinar on Classroom Assessment Transformation
- October 12<sup>th</sup> – Participated in Grade 6/7 teachers' numeracy learning facilitated by Carole Fullerton
- October 13<sup>th</sup> – Participated in Grade 4/5 teachers' numeracy learning facilitated by Carole Fullerton
- October 13<sup>th</sup> – Attended District Elementary Soccer Play-day at Hutton
- October 19<sup>th</sup> – Participated in Ministry webinar on the transforming Graduation Program
- October 20<sup>th</sup> – Participated in teacher field trip hosted by the Boundary Woodlot Association for the Provincial Non-Instructional day with 12 District teachers
- October 23<sup>rd</sup>– Participated in the first of two Aboriginal Student Consultation Forums at Boundary Central Secondary, which included District Aboriginal support teachers, BANAC, and Boundary Metis Association members. Forum was made up of students from Boundary Central Secondary, Grand Forks Secondary and Walker Development Centre
- October 25<sup>th</sup> – Visited Josh Mace's classroom at Perley Elementary to observe the "Mathletics" program he is piloting
- October 26<sup>th</sup> – Attended Grand Forks Secondary school assembly
- October 27<sup>th</sup> – Travelled to Creston with two groups of teachers attending learning events. One group attended a day-long Ministry-led regional Kindergarten Transition session and the other group attended a day-long session on Environmental Education and Place-Based learning. Both groups of teachers were able to hear from and work with author, David Sobel.

- October 30<sup>th</sup> – Participated in the second of two Aboriginal Student Consultation Forums at GFSS, which included District Aboriginal support teachers, BANAC, and Boundary Metis Association members. The forum was again made up of students from BCSS, GFSS and WDC.
- October 30<sup>th</sup> – Attended a meeting with the enrolment auditors prior to the audit process for Walker Development Centre and Grand Forks Secondary

### **Provincial/Regional/Community Meetings**

- October 2<sup>nd</sup> – Chaired the regular monthly meeting of BISM
- October 3<sup>rd</sup> – Participated in regular meeting of the Boundary Early Years Advisory Council
- October 10<sup>th</sup> – Attended the monthly meeting of the School Board in Midway
- October 12<sup>th</sup> – Attended the community presentation on the effects of excessive “screen time” on children and youth
- October 12<sup>th</sup> – Participated in conference call regarding enrolment audit with lead-auditor
- October 16<sup>th</sup> – Participated in District leadership team Go-to Meeting
- October 17<sup>th</sup> – 19<sup>th</sup> – Attended Fall Kootenay-Boundary BCSSA Chapter Meetings in Halcyon Hot Springs
- October 24<sup>th</sup> – Participated in a planning meeting of the new District Clinical Therapy Program
- October 26<sup>th</sup> – Chaired the second meeting of the school year of the Boundary Aboriginal Education Advisory Council
- October 25<sup>th</sup> – Participated in the regular meeting of the CYMHSU Local Action Team

## SCHOOL DISTRICT NO. 51 (BOUNDARY)

### P O L I C Y

| SECTION            | TITLE                              | NO. |
|--------------------|------------------------------------|-----|
| FINANCE/FACILITIES | <u>School Enhancement Projects</u> |     |

DATE ADOPTED:

DATE AMENDED:

The Board of Education recognizes that Parent Advisory Council's, school communities and staff have school enhancement projects they would like to complete on school sites.

Examples are playgrounds, outdoor classrooms, interior renovations, grounds beautification, etc.

The Board or its designate must be informed of and approve any school enhancement project prior to any actions being taken by the group.

All school enhancement projects must follow the regulations as stated below.

### R E G U L A T I O N S

All groups must present their proposal to the Operations Committee or a designate of the Board.

The school group proposal must include:

- Detailed plans and budget
- Estimated timeline and schedule of start and completion
- Fundraising plans
- Maintenance Plans
- Potential ongoing costs

The Operations Committee or designate of the Board will report to the Board once all details and costs have been confirmed.

The Board or its designate will determine if final approval is given for all School Enhancement Projects.