



## School District No. 51 (Boundary)

Regular Meeting of the Board of Education

November 13, 2018 at 6:00 p.m.

School Board Office

### Agenda

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#### **Call to Order**

#### **Opening Acknowledgement**

"We would like to give recognition and honor to all the Indigenous peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

#### **Presentations/Delegations**

- Monthly Events & Family Groups – Perley Elementary Delegation

#### **10 Minute Comment Period**

#### **Adoption of Agenda**

#### **Adoption of Minutes**

October 9, 2018 – Regular Meeting Minutes

#### **Report on In-Camera Meeting from October 9, 2018**

The Board discussed personnel issues, properties/facilities, business items as well as the budget considerations.

#### **Correspondence**

West Boundary Elementary PAC

#### **Business Items**

- 1. Superintendent's Report**
  - Report for October 2018 (Attachment)
- 2. Secretary-Treasurer's Report**
  - Report for October 2018 (Attachment)
  - Expenditure Report
- 3. Director of Learning Report**
  - Report for October 2018 (Attachment)
- 4. Website Update**
- 5. Talking Break – 7 p.m.**

Recognition of Retiring Trustees

**6. Board Committee Reports**

Board Committees/Liaisons (Attachment)  
Indigenous Education Committee  
Finance Committee  
Operations Committee  
Policy Committee

**7. Trustee Reports**

Rec Commission	BCPSEA/BCSTA Rep Council
BISM	BCSTA Provincial Council
BCSTA Kootenay Boundary Branch	Okanagan Labour Relations Council
District Literacy	PAC Highlights
Other	

**8. Around the Boundary**

**Trustee Activities and Upcoming Events**

- Trustee Academy November 28-Dec 1, 2018
- Hugh Black – Governance November 22, 2018 -- 11 a.m. – 3 p.m.

**Future Agenda Items**

**Next Board Meeting:**                      **December 11, 2018**  
    **6:00 p.m. at the School Board Office**

**Adjournment**

**QUESTION PERIOD**

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

## School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)  
held Tuesday, October 9, 2018 at the Boundary Learning Centre

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The Chairperson called the meeting to order at 6:01 p.m.

Present:	Mrs. C. Strukoff	Chair
	Mrs. R. Zitko	Vice Chair
	Mr. M. Danyluk	Trustee
	Mrs. K. Jepsen	Trustee
	Mrs. T. Rezansoff	Trustee
	Mrs. C. Riddle	Trustee
	Mr. K. Minette	Superintendent
	Ms. M. Burdock	Secretary-Treasurer
	Mr. D. Lacey	Director Learning

Absent: Mr. D. Reid Trustee

Acknowledgement of the Indigenous peoples and ancestors.

### **Presentations/Delegations**

- Presentation on the Boundary Central Secondary School flex timetable from Principal, Bo Macfarlane and Grade 12 student, Sarah MacDonald.

### **Adoption of Agenda**

MOVED Riddle  
2ND Rezansoff

*"That the Agenda for October 9, 2018 be adopted as circulated."*

CARRIED

### **Adoption of Minutes**

MOVED Riddle  
2ND Zitko

*"That the September 11, 2018 Regular Board Meeting minutes be adopted as circulated."*

CARRIED

### **Report on In-Camera Meeting from September 11, 2018**

The Board discussed personnel issues, properties/facilities, business items as well as the Auditor's Report.

### **Correspondence**

Nil

**Business Items**

**1. Superintendent's/Director of Learning's Report**

The Superintendent reported on meetings in and out of the District, as well as the class size and composition.

**2. Secretary Treasurer's Report**

Secretary Treasurer Burdock presented the Operations/Transportation report. She highlighted Ministry reporting deadlines, gave an update on the enrolment and on the Trustee election to date.

Budget Considerations were presented and discussed. The following motions were made:

MOVED Rezansoff  
2nd Zitko

"That the Board approve the following budget considerations:  
Computational Thinking, Math PLC and Teacher Coach 4-Schools as presented."

CARRIED

MOVED Rezansoff  
2ND Riddle

"That the Board approve the Literacy Program at Hutton after further discussion with senior staff at a .25 to .5 fte and that the GFSS PEPP program be approved pending receipt of an outlined plan from Senior Staff."

CARRIED

**3. Director of Learning**

The Director of Learning reported on meetings in and out of the District for the month of September.

**4. Talking Break**

Discussed the flex timetable model and if it can support the revised curriculum.

**5. Framework for Enhancing Student Success**

The School Growth Plans were circulated and discussed.

MOVED Riddle  
2ND Jepsen

That the Board approve the School Growth Plans as presented."

CARRIED

**6. Committee Reports**

Indigenous Committee – Director of Learning, Doug Lacey reported on the meeting highlights.  
Policy Committee – The Tobacco policy will go back to the Policy Committee for further discussion.

**7. Trustee Reports**

BISM – Trustee Zitko reported out from the BISM Meeting.  
BCSTA Kootenay Boundary Branch – Trustee Strukoff reported out.  
OLRC – Trustee Rezansoff reported out.

**8. Around the Boundary**

Presented September events in Around the Boundary.

Meeting adjourned at 8:11 p.m.

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Chairperson

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Secretary Treasurer

8 October, 2018

To Whom it may Concern,

On September 17th, 2018, West Boundary Elementary School had their PAC meeting. At that time it was brought to our attention that there are some concerns regarding bus safety. We were informed that last year the red lights on the busses were run 97 times throughout the school year. This year, as of the aforementioned date there has been 22 already this year.

The bus drivers have been as diligent as possible collecting license plate information and having the students collect the information as well. Unfortunately, when relying on students and bus drivers whose main concern is child safety the information gathered is not often accurate.

Constable Denny Viktora from the Midway RCMP joined our meeting to discuss his thoughts on cameras in the school busses. From his own personal experience this is the best way to capture license plates and be able to ticket the drivers. His recommendation was the ROVE 4K as that is what he uses personally.

We trust that your main concern is student safety as well and we look forward to hearing from you.

Sincerely yours,

WBES PAC



**Ken Minette**  
**Superintendent of Schools**  
**Month-End Report October 2018**

School Visitations

- I visited all schools in the District since the October Board Meeting.

District Planning

- Still hiring teachers
- Framework for Enhancing Student Learning will be shared at December Board Meeting

**Grand Forks Secondary School Gr 9-12 Band Trip to Atlantic Music Festival in Nova Scotia (April 30 – May 6, 2019)**

- Requires Superintendent approval 4 months before and Trustee approval 2 months before
- 31 students
- Shannon Wolf (Band Teacher), Scott Stewart (VP of Grand Forks Secondary), and one parent will chaperone
- Stay at Mount St. Vincent University Residence
- Workshops at Acadia University
- Cost approximately \$57 000
- Fundraising approx. \$16 000



Learning51

- First People's Principles of Learning -Joanne Chrona
- Numeracy Teaching and Learning – Carole Fullerton
- Inquiry in Action – Judy Halbert and Linda Kaser
- Inclusive Practices – Shelley Moore
- Computational Thinking – Shawn Lockhart and SD51 teachers



## **ASSAI Newsletter Fall 2018 SD51 Grand Forks Segment**

### **Ropes for Hopes – SD 51 – Grand Forks**

Contributor: Carol Mitchell – ASSAI Coordinator

Following the devastating floods that hit Grand Forks in May, many neighborhoods and businesses were shattered. All of downtown and four neighborhoods as well as many rural properties were evacuated and when they were finally able to return to their homes and businesses many were in ruins.

Some have been able to return, some will return in the future and others will never return. Going into winter there are still many households in RVs. One neighborhood is slated to be bought out and the final outcome of the others is still unknown. The whole town was impacted.

If you weren't evacuated, you likely had someone who was staying with you. The schools were hugely impacted both students and staff. Many youth were sent home before the flooding, to become landlocked as roads washed out. Students came out of classes to sandbag and many lived out of their homes worrying about their families, pets and properties. Others were living in over-crowded temporary homes or RV's.

The after school art program resurrected the "Ropes for Hopes" project. In 2015, we had been asked to create banners that displayed words of encouragement and inspirational pictures to be hung in the fire ravaged blackened forests around Rock Creek and Westbridge.

In 2018, all our groups worked on banners and flags. We also put the word out to all of SD51 that we would supply kits that included cut fabric, felts, paints and directions if the classes could make inspirational messages.



Above: Carol and other ASSAI staff and participants show some of the flags with messages of hope

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### **Meetings out of the District**

#### **October 19 – K-16 Working Together to support the Changing Learner**

- ✓ **WORLD CAFE: FOCUS ON DOING** - Facilitated by Dr. Judy Halbert and Dr. Linda Kaser - Teaching from Big Ideas, Core Competencies and Owning Learning (Self-reflection/direction, emotional regulation), Collaboration (peer learning), Capstones, Indigenization, Worldviews, EPortfolios, Critical and Creative Thinking, Service and Community.
- ✓ **Curricula, Competency and Concrete Progress in BC: Dr. David Burns**



“Capstone experiences, and career education, must recognize both that our capacity to understand Student achievement has expanded dramatically, and that our responsibility to do so has moved with it. “

### **Nov 8 &9 – BCSSA Fall Conference – Transforming Education: Well Being in Schools**

- ✓ The Coping Crisis – Dr. Bill Howatt
- ✓ Reconciliation through Education: FPPL as Frame for Transformation, Equity and Well-Being – Joanne Chrona
- ✓ Chief Medical officer FNHA – Dr. Evan Adams
- ✓ Deputy Minister of Education – Scott MacDonald
- ✓ The challenge of understanding wellness and the promise of mental health literacy
- ✓ The heart of the matter: How relationships grow brains – Dr. Vanessa LaPointe

### **Meetings in District**

- ✓ October 10
  - Visited Grand Forks Secondary and J.A. Hutton – Carol Fullerton sessions GFSS
- ✓ October 11
  - Park Day – At Rock Creek Park – West Boundary Elementary & Big White
  - Turkey Lunch at Boundary Central Secondary School
  - Outdoor Day at Eholt for Kindergarten classes of Dr. D. A. Perley Elementary
- ✓ October 12
  - Gr 6/7 Soccer Tournament at J.A. Hutton Elementary
  - Observations at Hutton
- ✓ October 15
  - Meeting with CUPE
- ✓ October 16
  - District Leadership Team Meeting – updates around the Boundary
  - Skype with UVIC teacher candidates about teaching in the Boundary
- ✓ October 17
  - Meeting with Boundary Metis Community Association
- ✓ October 18
  - Visit GFSS classes
  - Great BC Shake Out at Grand Forks Secondary & Christina Lake Elementary at 10:18 a.m.
- ✓ October 24
  - Interior Health teleconference
  - Youth Substance Use Prevention Program – Guest - Dr. Dave Smith
  - New Guidelines for School staff: Helping a Student with a Suspected Eating Disorder – Guest - Carla Mantie
  - Legalization of Cannabis - implications for schools (Trish Hill- IH Integrated Tobacco Team Leader )
  - SOGI - IH support with Out in Schools presentation at October HPSC education session

- Meeting with CUPE
  - Meeting with Boundary Aboriginal Ed Advisory Council
- ✓ October 25
  - Maker Day at Christina Lake Elementary
- ✓ October 26
  - District Leadership Team Meeting
  - SOGI, SAFE Schools, FLEX , FSA, GM – Brain Plasticity and Brain Centric Teaching
- ✓ October 29
  - Meeting with City regarding Community Fibre and Tech Infrastructure
- ✓ October 30
  - Visited J.A. Hutton and went through the Spooky Haunted House built by Ms. Angus' Grade 6/7 class.
  - Meeting with CUPE
- ✓ October 31
  - Visited West Boundary, Beaverdell and Big White's Haunted House for some Halloween Fun
- ✓ Nov 1
  - Meeting about School Plans
- ✓ Nov 5
  - Monthly BISM (Boundary Integrated Services Model) Meeting
- ✓ Nov 7
  - Visit Beaverdell Elementary and Big White Community School



**Secretary-Treasurer's Report**  
**Miranda Burdock, CPA, CA**  
**October 2018**

**Election/New Trustees**

We'd like to welcome Bronwen, Larisa and Jaime to the Board - congratulations to each of you! We are all excited to work with you over the next 4 years.

The election was held October 20<sup>th</sup>. We had an impressive voter turnout considering there was only the referendum to vote on for the RDKB (Roly Russell was acclaimed as the RDKB director). Charlene, Jeanette and I spent the day in the gym at Perley Elementary helping out wherever we were needed. It was great to meet so many members of the community, including some SD51 employees!

**Budget/Finance**

The budget has been entered into the accounting system. The figures reflect more of the actuals than the annual budget passed in June.

**Ministry Reporting**

The September ST Report identified quite a few Ministry reports we were working on last month. Everything was submitted on time.

Additional reporting in October includes:

1. CEF (Classroom Enhancement Fund) Remedy - The Superintendent updated the Board last month on the classes in SD51 which were not in compliance with the MOU in regards to class size and composition. Each teacher was offered remedy of their choice. We have collected this data and will report to the Ministry to receive funding.
2. The Mercer Report - Our payroll clerk has been working furiously to complete the Census Data Collection as at October 31st, which is required for our Actuarial Valuation of Post-Employment Benefits.

**Technology**

Some exciting work has been happening in the IT department throughout October including:

- Updating the SD51 password policy for all staff to safeguard the District against security breaches
- Working with the contractor for the new SD51 website. Contract was signed with ProCreative Labs Sept 18<sup>th</sup> and design work is well underway.
- Converting phone lines in the District from analog to digital as a cost savings measure
- Attending annual meeting with the City of Grand Forks regarding the Community Fiber Network
- Researching requirements/cost of server replacement in the datacenter
- Invoicing the Ministry for flood recovery services provided May - September
- Upgrading hardware for trustees
- Coordinating fall technology purchase. Over \$75,000 worth of hardware purchased for the District as budgeted. November will be spent deploying it to various schools/sites.

**Maintenance & Transportation**

The new maintenance request approval process was implemented October 9<sup>th</sup>. A few hiccups that we've adjusted for, but things seem to be running smoothly now.

All irrigation systems have been flushed and prepared for winter. As well, most of the leaves have been picked up as we prepare for snow.

A contractor from Morrison Herschfield completed a Building Envelope Condition Assessment at West Boundary Elementary at the end of October. The results of this assessment will tell us how much work is required and whether the Ministry will fund the project.

Installation of the chlorination system at West Boundary Elementary is planned for December 2018.

We also have the insulation of the chiller room at GFSS taking place in December.

The shed at Beaverdell Elementary was broken into. Luckily the only items stolen were some fuel and a gas can and there was limited damage to the shed itself.

### **Operational Health & Safety**

The District OH&S Committee met on October 24th. It was a very productive meeting. The group was able to agree on a meeting schedule for the year, a new Chair (thanks, Norm Sabourin!) and updated terms of reference. We will meet again November 20<sup>th</sup>.

### **BCPSEA Symposium**

Rose and I attended the BCPSEA Symposium at the beginning of November. The sessions focused on bargaining this year and we heard presentations from government (Scott MacDonald), press (Keith Baldrey), public relations (Alyn Edwards), mediation/conflict resolution (Anne Grant), PSEC (Christina Zacharuk), and of course BCPSEA (Renzo Del Negro, Janet Stewart, Leanne Bowes, Rosalie Cress, Debra Stewart, Kathy Wright, Maureen Carradice). It was a very relevant and informative event as we head in to bargaining with both the BDTA and CUPE Local 2098 in the coming months.



Happy Halloween!!!!



# October 2018 Report

Director of Learning

Doug Lacey

## Staff Learning and School Visits

- October 4<sup>th</sup> – Visited a number of Grand Forks school classrooms with West Kootenay Teacher Education (WKYEP) teacher candidates working SD 51 teachers at part of their “In Situ” experience.
- October 9<sup>th</sup> – Participated in numeracy pedagogy learning with Carole Fullerton and all SD 51 intermediate teachers.
- October 9<sup>th</sup> – Participated in the regular month meetings of the School Board.
- October 10<sup>th</sup> – Participated in second day of numeracy pedagogy learning with Carole Fullerton and all SD 51 intermediate teachers.
- October 11<sup>th</sup> – Visited West Boundary Elementary School, Beaverdell Elementary School, and Big White Elementary School “Take Me Outside for Learning” Day at the Kettle River Provincial Park.
- October 11<sup>th</sup> – Participated in Fall Luncheon at Boundary Central Secondary School
- October 11<sup>th</sup> – Visited the “Take Me Outside for Learning” Day for Dr. D. A. Perley Kindergarten classes at the old Eholt townsite.
- October 11<sup>th</sup> – Attended the annual J. A. Hutton Elementary School Lummi Stick Tournament.
- October 11<sup>th</sup> – Participated in Ministry webinar on redesigned FSA data analysis session.
- October 12<sup>th</sup> – Participated in the Dr. D.A. Perley Elementary “School-wide Read”.
- October 12<sup>th</sup> – Attended the annual District Elementary School Soccer Playday hosted at J. A. Hutton Elementary School.
- October 22<sup>nd</sup> - Visited schools and classrooms at Greenwood Elementary, Midway Elementary and West Boundary Elementary
- October 22<sup>nd</sup> – Attended Boundary Central Secondary School’s leadership class TED Talks
- October 24<sup>th</sup> – Attended Grand Forks Secondary “Capstone Project” seminar for Grade 12 students
- October 25<sup>th</sup> – Visited the “Makers Day” at Christina Lake Elementary School.
- October 30<sup>th</sup> – Visited classrooms and the “Haunted House” at J. A. Hutton Elementary School

- October 31<sup>st</sup> – Visited the “Haunted House” at Grand Forks Secondary School
- October 31<sup>th</sup> – “Attended the Halloween Costume Parade” at Dr. D. A. Perley Elementary School

### **Provincial/Regional/Community Meetings**

- October 1<sup>st</sup> – 2<sup>nd</sup> – Attended Kootenay Boundary Regional THINK TANK with four SD 51 school principals – The was a Ministry initiative focused on school growth plans and the evolving Framework for Enhancing Student Learning
- October 2<sup>nd</sup> – 3<sup>rd</sup> – Attended Fall Kootenay-Boundary BCSSA Chapter Meetings as St. Eugene Resort in Cranbrook
- October 16<sup>th</sup> – Participated in District leadership team Go-to Meeting
- October 16<sup>th</sup> – Participated in regular meeting of the Boundary Early Years Advisory Council
- October 17<sup>th</sup> – Participated in an introductory meeting of the Boundary Community Metis Association and Superintendent of Schools
- October 19<sup>th</sup> – Attended the K-16 Conference focused on the redesigned curriculum and assessment at Selkirk College and L.V. Rogers Secondary School.
- October 24<sup>th</sup> – Chaired the second meeting of the school year of the Boundary Aboriginal Education Advisory Council
- October 26<sup>th</sup> – Participated in District Leadership Team Meeting
- October 30<sup>th</sup> – Participated in the regular meeting of the Boundary Community Literacy Committee



# 2018-2019 Board Committees

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## **Policy Development**

**Cindy Strukoff - Chair  
Committee of the  
Whole**

The Policy Committee shall hold regular meetings with the intent of developing and maintaining District policies. They are to involve education partners in the development of School District policy. The Committee shall make recommendations to the School Board on individual policy adoption and/or modification.

## **Personnel Committee**

**Ad Hoc Representation**

Administration may call on members of this Committee when needed to sit in on personnel or employee relations meetings.

## **Ad Hoc Committees**

**Ad Hoc Representation**

The Board will form working groups or ad hoc committees on a situational basis as needed.

## **Finance Committee**

**Rose Zitko - Chair  
Committee of the  
Whole**

The Finance Committee is responsible for the fiscal stewardship of the School District. It has responsibility for all matters of fiscal policy including submission of the recommended annual operating budget to the Board. The Committee is to involve education partners in the budget process.

## **Operations Committee**

**Mark Danyluk - Chair  
Committee of the  
Whole**

The Operations Committee will review, explore and make recommendations to the Board on any major issues dealing with facilities or transportation that requires the attention of the Board.

**The Finance and Operations Committee Meetings will be held on the same day.**

## **Audit Committee**

**Katie Jepsen - Chair  
Committee of the  
Whole**

The Audit Committee will deal with audit recommendations and processes.

# 2018-2019 School Liaisons

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BEAVERDELL ELEMENTARY SCHOOL

Rose Zitko  
Katie Jepsen - Alternate

BIG WHITE COMMUNITY SCHOOL

Rose Zitko  
Katie Jepsen - Alternate

GREENWOOD/MIDWAY ELEMENTARY SCHOOL

Katie Jepsen  
Mark Danyluk - Alternate

BOUNDARY CENTRAL SECONDARY SCHOOL

Rose Zitko  
Mark Danyluk - Alternate

WEST BOUNDARY ELEMENTARY SCHOOL

Mark Danyluk  
Rose Zitko - Alternate

GRAND FORKS SECONDARY SCHOOL

Bronwen Bird  
Cindy Strukoff - Alternate

DR. D.A. PERLEY ELEMENTARY SCHOOL

Jaime Massey  
Larisa Van Marck - Alternate

JOHN A. HUTTON ELEMENTARY SCHOOL

Larisa Van Marck  
Jaime Massey - Alternate

CHRISTINA LAKE ELEMENTARY SCHOOL

Cindy Strukoff  
Bronwen Bird - Alternate

WALKER DEVELOPMENT CENTRE

Cindy Strukoff  
Bronwen Bird - Alternate

DISTRICT PARENT ADVISORY COUNCIL

\_\_\_\_\_  
\_\_\_\_\_ - Alternate



# 2018-2019 – Board Representatives

Board members are asked to sit on external committees and groups as representatives of School District #51. Representatives of the District are expected to take a District point of view when representing the District. They should relay District concerns to the individual groups/organizations and report back to the Board on issues when necessary to do so. Some of these external positions are appointed and some need to be elected by the Board as a whole. The current major positions are as follows.

<b>Committee</b>	<b>Representative</b>
<b>DISTRICT SCHOLARSHIP</b>	_____/_____- EAST _____/_____- WEST
<b>BCSTA – KOOTENAY BOUNDARY BRANCH</b>	Cindy Strukoff
<b>BCSTA PROVINCIAL COUNCIL</b>	_____ _____- Alternate
<b>BCPSEA REPRESENTATIVE COUNCIL/BCSTA BARGAINING COUNCIL REPRESENTATIVE</b>	_____ _____- Alternate
<b>OKANAGAN LABOUR RELATIONS COUNCIL</b>	_____ Miranda Burdock – ALTERNATE
<b>ABORIGINAL EDUCATION</b>	Mark Danyluk
<b>COMMUNITY LITERACY COMMITTEE</b>	Katie Jepsen
<b>BOUNDARY INTEGRATED SERVICES MODEL</b>	Rose Zitko Cindy Strukoff - Alternate
<b>RECREATION COMMISSION (GRAND FORKS &amp; CHRISTINA LAKE)</b>	_____

## **CITY COUNCIL LIAISONS (ON AN AS NEEDED BASIS)**

**GRAND FORKS – Jaimey Massey/Larisa Van Marck**  
**MIDWAY -- MARK DANYLUK**  
**AREA D – Bronwen Bird**

**GREENWOOD – Katie Jepsen**  
**AREA C -- CINDY STRUKOFF**  
**AREA E -- ROSE ZITKO**