



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

October 8, 2013 at 6:00 p.m.

Boundary Learning Centre, Midway

Agenda

Call to Order

Presentations/Delegations

Truth, Healing and Reconciliation – Marilyn Hanson & students

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

September 10, 2013 – Regular Meeting Minutes

Report on In-Camera Meeting from September 10, 2013

The Board discussed personnel issues, properties/facilities, and met with the Financial Auditors.

Business Items

1. Superintendent's Report

- Report for September 2013 (Attachment)
- Class Size (Attachment)

2. Secretary-Treasurer's Report

- Report September 2013 (Attachment)
- Enrolment Report (Attachment)

3. Director of Learning Report

Report for September 2013 (Attachment)

4. Talking Break

- AbEd - Truth & Reconciliation

5. Committee Reports

6. BCSTA Provincial Council Motions

7. Trustee Reports

- Kootenay Boundary Branch Meeting

8. Around the Boundary

Trustee Activities and Upcoming Events

- BCPSEA Symposium – October 24-26, 2013
- BCSTA Provincial Council Meeting – October 24-26, 2013

Future Agenda Items

Next Board Meeting: November 12, 2013, at 6:00 p.m. at the School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday September 10, 2013
7425 5th Street, Grand Forks, BC

The Chairperson called the meeting to order at 6:01 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. V. Gee	Trustee
	Mr. K. Harshenin	Trustee
	Mr. D. Reid	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning
Absent:	Mrs. Cathy Riddle	Vice Chair
	Mrs. Cindy Strukoff	Trustee

Presentations/Delegations

- Auditors Tyler Neels and Chris Meyers presented the Audited Financial Statements for the fiscal year 2012-2013.

MOVED Harshenin
2ND Zitko

“That the Board approve the Audited Financial Statements for the Fiscal Year 2012-2013, as presented.”

CARRIED

Adoption of Agenda

MOVED Reid
2ND Zitko

“That the Agenda for September 10, 2013 be adopted as circulated.”

CARRIED

Adoption of Minutes

MOVED Harshenin
2ND Gee

“That the Minutes of the June 11, 2013 Board Meeting be adopted as circulated.”

CARRIED

Report on In-Camera Meeting from June 11, 2013

The Board discussed personnel issues, properties/facilities, and the ratification of the Memorandum of Agreement on negotiated items with the BDTA and the strategic planning process.

Business Items

1. Superintendent’s Report

The Superintendent reported on the 2013/2014 school year initiatives and the focus on the Spirals of Inquiry.

The Achievement Contract for 2013/2014 was presented:

MOVED Gee
2ND Zitko

“That the Board approve the Achievement Contract for 2013-2014 as presented.”

2. Secretary-Treasurer's Report

The Secretary-Treasurer presented the Operations/Transportation report for September 2013.

Capital Plan 2013/2014

MOVED Zitko
2ND Harshenin

"That the Board of Education of School District No. 51 (Boundary) approve the Capital Plan as outlined on the attached summary."

CARRIED

Carbon Neutral Capital Program Bylaw #126580

MOVED Harshenin
2ND Reid

"That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 126580 all three readings at this meeting of September 10, 2013."

CARRIED

MOVED Reid
2ND Zitko

"A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act"). WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126580.

NOW THEREFORE the Board agrees to the following:

- (a) Upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement;
- (b) Observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) Maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$9,765.00 for Project No. 126580 is hereby adopted.
- 2. This Bylaw may be cited as "School District No. 51 (Boundary) Capital Project Bylaw No. 126580.

MOVED Zitko
2ND Harshenin

"That the Board of School District No. 51 (Boundary) approve the Capital Project Bylaw No. 126580 as read a first, second and third time, passed and adopted the 10th day of September 2013.

CARRIED

3. Director of Learning Report

The Director of Learning presented his report for September 2013.

4. Committee Reports

Trustee Gee reported that a committee has been struck to develop the Sexual Orientation Policy. Trustee Zitko reported on the Beaverdell PAC meeting she attended with the Director of Learning.

5. Talking Break

The talking break was on the Spirals of Inquiry.

6. Trustee Reports

Nil

7. Around the Boundary

Summer 2013 Around the Boundary was presented.

Meeting adjourned at 7:23 p.m.

Chairperson

Secretary-Treasurer

Kevin Argue
SD51 Superintendent of Schools
Month-End Report
October 8, 2013



School Visitations

- Christina Lake Elementary School
 - Visited TTOC Ms. Frank in the 4/5 and Ms. Nicholson's 6/7 classes and attended Ms. Stacey's K/1 class for a demonstration of the Smart Table
 - Met with Principal Shawn Lockhart
- Hutton Elementary School
 - Mrs. Gustafson's Kindergarten class for story time and predictions
 - Met with Principal Marci Butler
- Boundary Central Secondary School
 - Visited Mrs. Spelay's Math 10 and Mrs. Tripp's English 9 classes
 - Met with Principal Louise Bayles
- Greenwood Elementary School
 - Visited Mr. Vanlerberg's 6/7 class where students were working on developing Notebook computer skills
 - Visited Ms. Shaw's 4/5 class where students were learning about T-tables and working in their Jump Math Books
 - Met with Principal Brian Foy
- Perley Elementary School
 - Visited Mr. McKinlay's 6/7 class and observed a lesson using iPads with the class
 - Visited Mrs. Baliko's class for addition/subtraction facts head to head competition
 - Visited Mrs. Garrison's class and observed a fractions lesson
 - Met with Principal Bob Chapman
 - Attended warm-up and start of the Terry Fox Run
- Grand Forks Secondary School
 - Visited Mr. Nuyten's Biology 11 class
 - Attended the 'Over the Top' event
 - Met with Principal Scott Stewart and Vice Principal Mike Phelan



- Walker Development Center
 - Visited Mrs. Boyd's Adult Learning Class
 - Helped students with their learning
 - Shared a wonderful chicken dinner made by one of the students

District Planning

The Four Goals of the SD51 Achievement Contract are:

1. To embed the Inquiry Process into teaching and learning throughout SD51
2. To improve student achievement in Reading, Writing and Numeracy
3. To implement emerging technologies in teaching and learning in all classrooms for all students in School District 51
4. To develop a District-shared vision to embed Health Promoting Schools initiatives into the schools and classrooms of School District 51

LIF

- LIF funds have been allocated to schools.
- All schools have reviewed and submitted their Fall 2013 LIF plan consultation forms

Class Size

- We have two Grade 4 -12 classes over 30 students. Principals have completed the required consultation forms with teachers of those classes. Support choices will be made after September 30th for the teachers of those classes.

Ministry Initiatives

- Erase Bullying – Kevin Argue, Superintendent, contact/Safe Schools Coordinator. Regional working session set for Oct. 1st for secondary teams and Oct. 2nd and 3rd for elementary teams in Nelson.

Meetings out of the District

- BCSTA Chair meeting in Richmond – September 5/13
- Erase Bullying Working sessions – October 1-3 in Nelson
- Ministry of Education meeting for new BCSSA members –Victoria October 10th
- Kootenay Regional BCSSA meeting – Rossland October 11th
- Safe Schools Coordinator meeting – Richmond – October 23rd

School District No. 51 (Boundary)
Class Size Averages

District

Kindergarten	17.9
Grades 1-3	19.2
Grades 4-7	24.3
Grades 8-12	19.1

GFSS

Kindergarten	
Grades 1-3	
Grades 4-7	
Grades 8-12	20.3

BCSS

Kindergarten	
Grades 1-3	
Grades 4-7	
Grades 8-12	16.6

Perley

Kindergarten	21.5
Grades 1-3	22.2
Grades 4-7	26
Grades 8-12	

Hutton

Kindergarten	21
Grades 1-3	22.3
Grades 4-7	26.3
Grades 8-12	

CLES

Kindergarten	14
Grades 1-3	15.1
Grades 4-7	27.5
Grades 8-12	

WBES

Kindergarten	15
Grades 1-3	18.9
Grades 4-7	23.7
Grades 8-12	

Greenwood

Kindergarten	
Grades 1-3	
Grades 4-7	15.5
Grades 8-12	

MES

Kindergarten	19
Grades 1-3	15.1
Grades 4-7	
Grades 8-12	

BES

Kindergarten	10
Grades 1-3	10
Grades 4-7	
Grades 8-12	

BWCS

Kindergarten	10
Grades 1-3	10
Grades 4-7	17
Grades 8-12	

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

Dr. D. A. Perley Elementary

Total Headcount of students

Class	Half Day K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Total Enrolment
1	11	10							21
2	14	8							22
3		18	5						23
4			13	9					22
5			16	6					22
7				9	14				23
6					14	14			28
8					14	13			27
9						8	19		27
10							10	14	24
11							9	17	26
12									0
									0
									0
									0
									0
									0
									0
	25	36	34	24	42	35	38	31	265

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

John A. Hutton Elementary School

Total Headcount of students

Class	Half Day									Total
	K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Ungr	Enrolment
1	11	9								20
2	13	9								22
3			6	18						24
4			21							21
5			6	17						23
6				5	18					23
7					17	11				28
8						18	10			28
9							7	17		24
10							11	17		28
11										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
	24	18	33	40	35	29	28	34	0	241

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

Christina Lake Elementary School

	Total Headcount of students								
	Half Day								Total
Class	K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Enrolment
1	3	11							14
2			9	7					16
3					11	13			24
4							14	17	31
5									0
7									0
6									0
8									0
9									0
10									0
11									0
12									0
									0
									0
									0
									0
									0
	3	11	9	7	11	13	14	17	85

0

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

Midway Elementary School

Total Headcount of students

Class	Half Day								Total Enrolment
	K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	
1	9	10							19
2			5	8					13
3									0
4									0
5									0
7									0
6									0
8									0
9									0
10									0
11									0
12									0
									0
									0
									0
									0
									0
									0
									0
									0
	9	10	5	8	0	0	0	0	32

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

Greenwood Elementary School

Class	Half Day K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Total Enrolment
1					6	7			13
2							6	12	18
3									0
4									0
5									0
7									0
6									0
8									0
9									0
10									0
11									0
12									0
									0
									0
									0
									0
									0
									0
									0
									0
	0	0	0	0	6	7	6	12	31

**Elementary Class Size
for Classes enrolling Elementary Students
September 30, 2013**

Beaverdell Elementary School

Total Headcount of students

Class	Half Day								Total
	K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Enrolment
1	5	3		2					10
2									0
3									0
4									0
5									0
7									0
6									0
8									0
9									0
10									0
11									0
12									0
									0
									0
									0
									0
									0
									0
									0
									0
	5	3	0	2	0	0	0	0	10

Elementary Class Size

September 30, 2013

Big White Community School

Total Headcount of students

Class	Half Day K	Gr 1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Gr9	Gr10	Gr11	Gr12	Gr7	Total Enrolment
1	3	1	4	2											10
2					5	6	2	3		1					17
3															0
4															0
5															0
7															0
6															0
8															0
9															0
10															0
11															0
12															0
															0
															0
															0
															0
															0
															0
															0
															0
	3	1	4	2	5	6	2	3		1				0	27



Secretary-Treasurer's Report September 2013 Jeanette Hanlon, Secretary-Treasurer

Ministry Forms - During the month of September we gathered the data for Ministry reports due in October. The official snapshot date for reporting is September 30th. We work closely with the school secretaries, aboriginal education and special education teachers throughout September, so we deal with very few discrepancies. We do test downloads the last week in September and run the data through the Ministry verification software to analyze the information and address any issues before September 30th. This process enables us to submit our forms on time.



Technology – The Technology Department continues to do trouble shooting and working on implementing new UPS's as well as finishing the installation of the new VOIP systems. Trouble shooting issues are created by the installation of new equipment and image upgrades done during the summer months. This makes for a very busy month of September. The Tech Department has also been helping the City with relocation plans after the fire at City Hall.

Pro D for Support Staff – On September 27th we provided three different sessions for bus drivers, custodians and supervisors. The bus driver sessions included bus discipline protocol with Superintendent, Kevin Argue, and then they heard from Jason Odland, Department of Transportation, regarding pre trip protocol and paperwork. The custodians attended sessions with Brent Bourne who is a custodian instructor from Victoria. He discussed product usage as well as ways to maintain clean schools. The supervisors attended a session on self-regulation presented by the Director of Learning, Doug Lacey. He also led them through the yearly District safety orientation. Lynn Heriot and Anthony Bautista presented to each of the three groups regarding the use of first class, timesheet entry and maintenance, as well as how to produce IT request.

Operations - Maintenance has been completing some summer projects and focusing on work orders.

Leadership Committee – BCASBO

I have agreed once again to be on the BCASBO Leadership Development Committee. The planning for the Leadership series over the next two years will be done via conference calls. There will be four sessions that I will be attending as a group facilitator. I have found this Committee and work to be very useful and a great pro-d opportunity.



School District No. 51 (Boundary)
Enrolment
As of September 30, 2013
Compared to September 30, 2012
Head Count

	September 30, 2013	September 30, 2012	Increase (Decrease)
GFSS	342	343	(1.0000)
Perley	265	259	6.0000
Hutton	241	250	(9.0000)
CLES	85	101	(16.0000)
BCSS	123	131	(8.0000)
MES	32	29	3.0000
GWD	31	34	(3.0000)
WBES	107	113	(6.0000)
BES	10	11	(1.0000)
Big White	27	18	9.0000
Walker	22	24	(2.0000)
Total	1285	1313	-28.0000

School District No. 51 (Boundary)
Enrolment
As of September 30, 2013
Compared to September 30, 2012
FTE

	September 30, 2013	September 30, 2012	Increase (Decrease)
GFSS	326.875	324.8125	2.0625
Perley	265	259	6.0000
Hutton	241	250	(9.0000)
CLES	85	101	(16.0000)
BCSS	119.75	131.125	(11.3750)
MES	32	29	3.0000
GWD	31	34	(3.0000)
WBES	107	113	(6.0000)
BES	10	11	(1.0000)
Big White	27	18	9.0000
Walker	19.625	21.5	(1.8750)
Total	1264.2500	1292	-28.1875



September 2013 Report

Director of Learning

Doug Lacey

Staff Learning and School Visits

- September 6th – Attended pancake breakfast and PAC meeting in Beaverdell Elementary. Also visited Administration and classrooms in WBES, MES, BCSS, and GES.
- September 9th – Visited two classrooms in Perley Elementary and two classrooms in GFSS
- September 12th – Visited classrooms at CLES
- September 17 – Visited two classroom at Perley Elementary and two classrooms at GFSS.
- September 23rd – Visited Administration and 4 classrooms at Hutton Elementary



- September 25th – Visited one classroom at GFSS

- September 27th - Held an in-service for School District noon-hour and after-school supervisors on student self-regulation, and improving effectiveness of hallway and playground supervision.

- October 30th – Attended Community Literacy Advisory Meeting. Will sit on a working committee for an anthology writing project called “Writing Through Time”, proposed by Leslie Davidson. This will be an opportunity for all school ages.

Special Education and Student Services

- September 11 – Joanne Gidney and I travelled out to WBES, MES, BCSS, GES to meet with School Administration and



special ed staff. Our goal was to understand the learning profiles of their students with special needs, and meet as many as we could. We discussed ways we can provide support this year.

- September 20th - Completed ARC-BC training to be a facilitator for the School District
- September 25th – Attended SBT at GFSS
- September 25th – Took webinar training on the MDI project
- September 26th - Special Education Teacher professional development day.



The day was spent focusing on improved start-up procedures and referral processes, and assessment pathways, reviewing provincial outreach and pro-d services, as well as discussion of Education Assistant capacity training and models of classroom support. Brenda Fitzner, District Psych. Ed., spoke to the group. The afternoon was spent on team mentoring and IEP writing.

- Joanne Gidney has been visiting school special education staff, and observing students to support intervention plans during her District Wednesdays. She has also been reviewing referral packages and developed the special ed pro-d day.

Aboriginal Education



- September 19th - One class from CLES, Greenwood, WBES, and two classes from Perley travelled to Kelowna to participate in a pow-wow. This was targeted at the Grade 4/5 level. Wanda Hecht oversaw this event

- September 19th - Truth and Reconciliation Education Conference was held at the Pacific Coliseum and PNE grounds. Four secondary students from

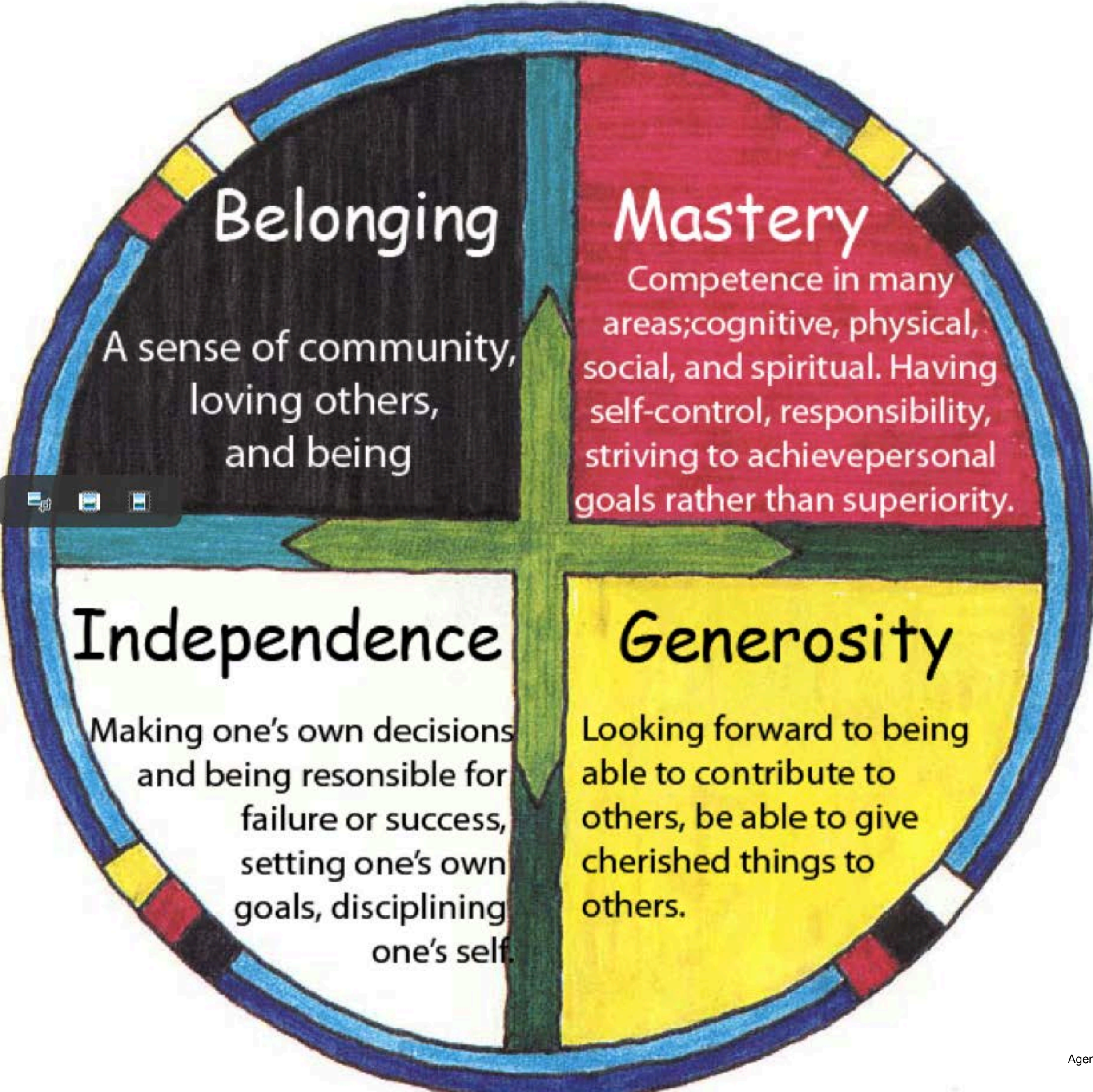
BCSS and two students from GFSS attended, as well as Marilyn Hanson, Joan Holmes (elder) and I attended this event with the students. Over 4000 students were in attendance at this Provincial and National event.

- September 26 – Boundary Aboriginal Education Advisory Council Meeting
- Student Learning Plans are well underway and almost completed to guide planning individual aboriginal student support using the lens of the Aboriginal Enhancement Agreement and Circle of Courage.
- All aboriginal student learning plans will be completed by the October 11th deadline.



Early Years

- September 16 – Attended the Boundary Integrated Services Model meeting.



Belonging

A sense of community,
loving others,
and being

Mastery

Competence in many
areas; cognitive, physical,
social, and spiritual. Having
self-control, responsibility,
striving to achieve personal
goals rather than superiority.

Independence

Making one's own decisions
and being responsible for
failure or success,
setting one's own
goals, disciplining
one's self.

Generosity

Looking forward to being
able to contribute to
others, be able to give
cherished things to
others.