



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

Tuesday, February 15, 2022 at 6:00 p.m.

Via Zoom

Agenda

Call to Order

Opening Acknowledgement

"With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect."

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

January 18, 2022 – Regular Meeting Minutes

Report on In-Camera Meeting from January 18, 2022

The Board discussed personnel issues, properties/facilities, business items as well as the BCPSEA AGM resolutions.

Correspondence

Letter to Board Regarding MES Closure from D. McMynn

Business Items

1. Strategic Plan Update

- Equity, Inclusion & Belonging
- Student Voice & Agency
- Wellness & Resiliency
- Community Connections

2. Presentations/Delegations

- Marcie Carney – Itinerant Elementary Counsellor

3. Committee Reports

FINANCE

- Expenditure Report to January 31, 2022 (Attachment)
- 2021/22 Amended Budget (Attachment)

MOTION: "That the Board unanimously agrees to give the Amended Annual Budget Bylaw all three readings at this meeting of February 15, 2022."

MOTION: "A Bylaw of the Board of Education of School District No. 51 (Boundary) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant to

section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Amended Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$23,586,990 for the 2021/2022 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

MOTION:

"That the Board of Education of School District No. 51 (Boundary) approve the Amended Annual Budget Bylaw for 2021/2022 fiscal year, as read a first, second and third time, passed and adopted the 15th day of February 2022."

OPERATIONS

POLICY

TRUSTEE ORIENTATION

4. Board Chair Report

5. Senior Management Reports

- Superintendent Report (Attachment)
 - School Reports (Attachment)
- Secretary Treasurer Report (Attachment)

6. Trustee Reports

- | | |
|--|----------------------|
| • Boundary Indigenous Education Advisory Committee | • PAC Highlights |
| • BCSTA Provincial Council | • BCPSEA AGM Update |
| • Rec Commission | • OLRC |
| • BISM | • Community Literacy |
| | • GFSSAG |

7. Around the Boundary

Trustee Activities and Upcoming Events

- Midway Elementary Public Consultation meeting #2 – Feb 24, 2022
- BCSTA AGM – April 21-24, 2022
- BCSTA Provincial Council – April 23, 2022

Budget Process Timeline

- February 22, 2022 – Finance Committee meeting (Initial information session)
- March 1, 2022 – World Café (Public information meeting)
- March 8, 2022 – Finance Committee Meeting (Internal stakeholder groups presenting)
- April 26, 2022 – Finance Committee Meeting (Staff review, preliminary budget comparisons)
- May 24, 2022 – Finance Committee Meeting (Review and approval of budget considerations)
- June 9, 2022 – Finance Committee Meeting (Review draft 2022/23 budget)
- June 21, 2022 – Board Meeting (Adoption of 22/23 budget)

Future Agenda Items

Next Board Meeting: **March 15, 2022**
 6:00 p.m. via Zoom

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, January 18, 2022 via Zoom

The Chairperson called the meeting to order at 6:04 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	M. Danyluk	Trustee
	C. Strukoff	Trustee
	L. Van Marck	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: K. Jepsen Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Massey
2ND Danyluk

“That the Agenda for January 18, 2022 be adopted as circulated.”

CARRIED

Adoption of Minutes

MOVED Massey
2ND Van Marck

“That the December 14, 2021 Regular Board Meeting minutes be adopted as amended.”

CARRIED

Correspondence

Nil

Business Items

1. Strategic Plan Update

- Superintendent Lautard gave an update on the Strategic Plan.
- Student Trustees Segstro, Maffioli and Colin gave an update on events at Boundary Central and Grand Forks Secondary Schools.

2. **Big White Community School Reconfiguration**

Superintendent Lautard gave an overview of the consultation process procedures. After discussion the following motion was made:

MOVE Danyluk
2ND Massey

“That the Board initiate the consultation process per Policy No. 1330 regarding the potential reconfiguration of Big White Community School from K to 9 to a K to 7 school.”

CARRIED

3. **Presentations and Delegations**

Principal Peter Scott, along with student Alice Armstrong and mother Michelle Armstrong, presented on the value and uses of e-Portfolios.

4. **Committee Reports**

FINANCE

- Secretary Treasurer Burdock presented the expenditure report to date and gave an update on the recalculated operating grant. She also gave an update on the 2021/22 budget reporting.
- Budget 2022/23 Process – Secretary Treasurer Burdock presented a briefing note on the upcoming budget process schedule.

TRUSTEE ORIENTATION

- Superintendent Lautard confirmed work on the Trustee Orientation Manual would begin when the new Executive Assistant is onboarded.

5. **Board Chair Report**

Board Chair Zitko gave an update on Board Chair meetings held over winter break. She also outlined the timeline as well as the process for the Midway Closure Consultation.

6. **Senior Management Reports**

- Superintendent Lautard presented her report for December 2021 as well as the school's reports on December events.
- Secretary Treasurer Burdock presented her report for December 2021. She also highlighted the status of implementation of updated H-VAC in schools to date.

7. Trustee Reports

- Rec Commission – Trustee Massey reported out.
- BISM – Trustee Strukoff reported out.
- PAC Highlights – Board Chair Zitko reported on Big White PAC meeting.

8. Around the Boundary

Around the Boundary for December 2021 was presented.

Meeting adjourned at 8:05 p.m.

Chairperson

Secretary-Treasurer

February 9, 2022

To: The Board of School Trustees
Superintendent of Schools
Secretary-Treasurer
School District 51 (Boundary)
PO Box 640
Grand Forks, B.C. V0H 1H0

Dear: Board of School Trustees, Superintendent of Schools, and Secretary-Treasurer

This letter is submitted in response to the proposed closure of Midway Elementary school, on behalf of affected individuals who choose to present their response in this collective manner. This submission represents Concerned Parents, Stakeholders, Taxpayers and Community Residents.

Please be advised that we, as a very concerned representative group,

ADAMANTLY OPPOSE THE PERMANENT CLOSURE OF MIDWAY ELEMENTARY SCHOOL

We have reviewed all the Board's presentation materials and rationale for initiating this process, and we feel that the conditions cited by the Board also apply to other schools in the district, as well as many schools in the province. Our conviction is that the reasons presented by the Board DO NOT constitute a rush decision for permanent closure.

Midway Elementary is a pivotal and critically important component of our community. This unique, cordial facility provides an excellent and effective space that embraces and nurtures young students in their formative years to be educated, be active and learn socialization skills. The caring teachers and support staff provide excellent and effective education for our young children. To undertake such an impactful decision without ample time to review and resolve Board stated issues is less than appropriate. We do not concur that your timeline offers the adequate amount of time to discuss the issues, explore options and consider alternatives properly, fairly, and effectively.

We have a myriad of responses and solutions we would like to discuss regarding each of your points you raised as rationale for closure. But we feel the much better and more effective approach at this time is to have face-to-face discussions and develop solutions to the areas of concerns you have submitted as a Board. As such, we would like to:

1. **Request** the Board **immediately stop the process for school closure of Midway Elementary** so that a plan for a more affirmative and unified effort is formulated and can be utilized to find resolutions to ensure the school remains open.
2. **Inform** the Board that we prefer a collective and proactive process where **we form a committee of concerned stakeholders that will work in harmony with the Board** to carefully review perceived issues, mitigate those issues and find solutions in a cooperative and consensus style manner.

3. **Request** the Board implement a **5-year plan of remediation** where ongoing communication with the established committee continues to work cooperatively with the Board to review and adequately assess circumstances, options and collectively reach decisions based on the educational aspirations of the local community as per designated responsibilities of a Board.

We believe that we could and should use the public platform scheduled for February 24 in Midway to establish and launch the process described above. To initiate dialogue and potential strategies would be much more productive and positive than a 'back and forth' between Board rationale and Community opposition. We would prefer this more harmonized effort to find solutions.

Closing a school has huge negative and diverse impacts on students and the community. The reality is that once a school is closed it will not be reopened. The consequence is that future primary aged children in Midway will always be bused, regardless of increased enrollment in the community.

No one represented in this letter supports the Board's proposal for closure of Midway Elementary. **We are offering to, and advocate for, working with you to resolve issues and make this a win/win for the Students, the Stakeholders, and the Board.**

You have been elected as our representatives and as such are the advocates for public education of children and the public at large. Please consider that **every one of the hundreds of individuals** who signed the petitions we are submitting are requesting that you listen to us and that you fulfil your role as proponents of the wishes of your constituents who also advocate for children.

Please advise us in writing as soon as possible (we request at least one week in advance of the next public meeting) the Board's thoughts or decision with respect to the proposal we have submitted in this letter so we can prepare for the February 24 meeting.

Thank you in advance for recognizing the importance of using this strategy as an implement for successful amelioration. We look forward to working with you!

Respectfully,

Doug McMynn

Submitted on behalf of the Representative Group of Concerned Stakeholders including but not limited to Fred Marshall, Jane Marshall, Heinz Kreuzer, Marilyn Hanson, Rick Hanson, Tasha Ho, Stephanie Neufeld, Tia Nordstrom, Emily Kreuzer, Barb Kowalik, Jackie McMynn and Barb Hisey regarding Closure of Midway Elementary School.

If you would like to contact myself or the committee please email me at dcmcmynn@shaw.ca or phone me at (250)449-8545.

Fund : 0 General Operating

OB	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	107,515.01	742,713.98		1,270,376	527,662	42
11	Teacher Salaries	693,851.01	3,392,022.22		6,429,247	3,037,225	47
12	Non-Teachers Salaries	373,575.83	2,041,770.46		4,037,759	1,995,989	49
13	Management Salaries	41,420.50	294,996.27		674,797	379,801	56
14	Substitute Salaries	40,863.83	225,142.46		509,195	284,053	56
19	Trustees Indemnity	7,769.67	54,387.69		91,408	37,020	40
21	Statutory Benefits	125,568.88	466,729.65		981,942	515,212	52
22	Pension Plans	119,642.90	654,951.27		1,364,667	709,716	52
23	Medical And Life Benefits	71,718.15	286,020.03		806,141	520,121	65
31	Services	53,154.07	319,921.39	2,396.00	654,564	332,247	51
33	Student Transportation	3,744.04	40,388.27		108,713	68,325	63
34	Training & Travel	10,030.46	81,705.91	26,853.75	254,609	146,049	57
36	Rentals & Leases	2,794.00	19,558.00		33,528	13,970	42
37	Dues And Fees	609.60	32,847.22		94,157	61,310	65
39	Insurance		41,922.79		45,075	3,152	7
51	Supplies	77,153.85	373,428.61	2,615.54	897,935	521,891	58
52	Learning Resources	1,868.94	11,394.92		47,259	35,864	76
53	Library Books	1,268.08	5,040.93		25,990	20,949	81
54	Electricity	38,360.23	138,913.69		277,070	138,156	50
55	Heat	38,092.07	78,473.67		160,810	82,336	51
56	Water And Sewage	2,555.85	10,022.48		22,820	12,798	56
57	Garbage And Recycling	3,731.57	12,484.66		27,440	14,955	55
58	Furn. & Equipment Replacement	2,957.62	4,950.63		31,900	26,949	84
59	Computer Equipment Replacement		1,988.27		10,100	8,112	80
TOTAL FOR Fund - 0		1,818,246.16	9,331,775.47	31,865.29	18,857,502	9,493,861	50
GRAND TOTAL		1,818,246.16	9,331,775.47	31,865.29	18,857,502	9,493,861	50

OBJECT				Year-to-Date	Budget	Unspent	% Unspent	NOTES
11/12	Salaries:	Teachers/Non-teachers	10 month employees	5,433,793	10,467,006	5,033,213	48.09%	5 out of 10 months, expect 50% unspent.
10/13/19		PVPs/Mgmt/Trustees	12 month employees	1,092,098	2,036,581	944,483	46.38%	7 out of 12 months, expect around 42% unspent
14		Substitues	Sick, Sick Family, LT Sick,	225,142	509,195	284,053	55.78%	Majority of costs associated with 10 month employees expect 50% unspent. December is low month as 2 weeks of Winter break
21	Benefits:	Statutory benefits (EI, CPP)	Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT)	466,730	981,942	515,212	52.47%	Majority of costs associated with 10 month employees (50% unspent); CPP/EI paid on calendar year - many employees max out by June. Costs will increase in Jan
22/23		Pension/Medical and Life	Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental	940,971	2,170,808	1,229,837	56.65%	Mix of 10 and 12 month employees, but majority are 10 month (50% unspent)
31-39	Services:	Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance		565,593	1,190,646	625,053	52.50%	See NOTE 1 below for details
51	Supplies:	Supplies		376,044	833,301	457,257	54.87%	Schoool budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Cusotidal and Transportation supplies
52/53		Learning Resources/Library Books		16,436	73,249	56,813	77.56%	School budgets for library books and learning resource
54/55		Electricity/Heat,		217,387	437,880	220,493	50.35%	7 out of 12 monthss (42% unspent), 2 months of winter still be billed
56/57		Water/Sewer and Garbage/Recycling		22,507	50,260	27,753	55.22%	7 out of 12 monthss (42% unspent)
58/59		Furniture/Equipment & Computer Equipment Replacement		6,939	42,000	35,061	83.48%	School furniture/equipment budgets, as well as: equipment for Operations and all IT/tech replacements
				9,363,641	18,792,868	9,429,227	50.17%	

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

Object	Year-to-Date	Budget	Unspent	% Unspent	
31 Services	322,317.39	654,564.00	332,246.61	50.76%	Consulting (OLRC, SD23 re Claims Mgmt contrac), Legal, Audit, Telephone, Contract Software, Postage
33 Student transportation	40,388.27	108,713.00	68,324.73	62.85%	Schools transportation budgets (curricular, extra-curricular, and transportation grant)
34 Training/ Travel	108,559.66	254,609.00	146,049.34	57.36%	Training/travel across SD (instruction, District admin, O&M, transportation)
36 Rentals/Leases,	19,558.00	33,528.00	13,970.00	41.67%	525 monthly lease from City, 7 out of 12 months (42% unspent)
37 Dues/Fees	32,847.22	94,157.00	61,309.78	65.11%	Senior mgmt professional association fees, BCSTA, Make a Future
39 Insurance	41,922.79	45,075.00	3,152.21	6.99%	SPP and fleet insurance (paid upfront)
	565,593.33	1,190,646.00	625,052.67		



Briefing Note

Amended Budget 2021/2022

The amended budget bylaw for 2021/2022 includes the following expenses, with comparison to the preliminary budget passed by the Board in June 2021:

	2021/22 Amended Budget (Draft)	2021/22 Preliminary Budget (Approved June 2021)
Operating Fund Expenses	\$19,417,422	\$18,715,319
Capital Assets Purchased from Operating	207,800	42,000
Special Purpose Fund Expenses	2,041,981	1,610,177
Capital Assets Purchased from SPF	0	0
Capital Fund Expenses (Amortization of Capital Assets + Capital Lease Interest)	1,459,787	1,459,787
Capital Assets Purchased from Local Capital	460,000	460,000
Total Budget Bylaw	\$23,586,990	\$22,287,283

The following is a detailed breakdown of each category, including comments on noted variances from the preliminary budget.

Operating Expenses (Schedule 2B):

Operating expenses increased by \$702,103 from the preliminary budget as follows:

	2021/22 Amended	2021/22 Preliminary	Change	NOTES
Teachers	6,709,680	6,429,247	+280,433	77.77 FTE compared to 76.10 in Original (added 1 div at Hutton, 0.25 Ind. Ed, 0.25 budget considerations); Salary increments; adjust wages to actual for filled positions
PVP	1,295,785	1,270,376	+25,409	Compensation increases
EA's	1,390,354	1,332,232	+58,122	1 position added at BCSS, extra hours at GFSS
Support Staff	2,514,756	2,673,247	-158,491	2 ICSSF unfilled, Bus route 4 cancelled
Other Professionals	915,568	798,485	+117,083	SLP (\$30K), new SBO position (\$25K), compensation increases
Substitutes	562,445	509,195	+53,250	Mat leave (\$11K), COVID sick costs, budget considerations (\$29K)
Total	13,388,588	13,012,782	+375,806	
Benefits	3,286,392	3,152,749	+133,643	
Services	777,664	650,464	+127,200	Moved \$56K from Dues/Fees here; budget considerations (\$40K), Carbon off-set x 2
Transportation	104,275	104,275	0	
Pro-D/Travel	278,109	254,609	+23,500	Increased to accommodate in-person pro-d/travel
Dues and Fees	38,177	94,157	-55,980	Moved to consulting
Insurance	45,075	45,075	0	
Supplies	1,011,002	913,068	+97,934	Budget considerations (\$34K), Indig. Ed budget, school budgets
Utilities	488,140	488,140	0	
Total	2,742,442	2,594,788	+192,654	
	19,417,422	18,715,319	+702,103	

In addition to budget considerations approved in the original budget in May 2021, the Board appropriated up to \$500,000 of the accumulated operating surplus to support strategic plan initiatives in 2021/22. In November 2021, additional budget considerations totaling \$415,300 were approved as follows:

- \$249,500 in salaries & benefits and supplies & services, including:
 - Truth and reconciliation inquiry
 - Add'l SLP support
 - Accessibility assessment
 - Drone camp
 - Student assessment initiatives
 - Administrative staffing
 - Student advisory council
 - PVP mentoring
 - Ergonomic assessment program
 - Outdoor education
 - Breathing practices
 - Youth mentoring
 - Fish-in-Schools
 - Russian cultural program
 - Childcare needs assessment
- \$165,800 for equipment/asset additions (see below)

Capital Assets Purchased from Operating:

Our accounting standards and internal accounting policies require that any items purchased that are capital in nature are to be capitalized and amortized over their estimated useful life rather than expensed in the period purchased.

Capital assets purchased from Operating budgeted at **\$207,800**, includes:

- **\$42,000** from original budget for:
 - \$20,000 furniture and equipment budgets for schools
 - \$12,000 custodial equipment
 - \$10,000 miscellaneous technology equipment
- **\$165,800** in approved budget considerations for adaptive and assistive equipment, ergo equipment, Outdoor ed equipment, furniture, external surveillance

Special Purpose Fund (SPF) Expenses (Schedule 3A):

Special Purpose Fund expenses increased \$433,853 from the prior year amended budget as follows:

	2021/22 Amended	2021/22 Preliminary	Change	NOTES
AFG (Operating only)	113,888	115,749	-1,861	Opening surplus confirmed, funding decreased
Learning Improvement Fund	63,772	63,772	0	
School Generated Funds	310,000	310,000	0	
Strong Start	128,000	128,632	-632	
Ready Set Learn	19,600	19,989	-389	
OLEP (French funds)	9,269	2,955	+6,341	Funding confirmed
CommunityLink	150,143	150,143	0	
Classroom Enhancement Fund - Overhead	25,098	25,098	0	
Classroom Enhancement Fund – Staffing	906,119	787,839	+118,280	Initial based on 90% of PY, amended based on district submission
Classroom Enhancement Fund – Remedy	45,862	0	+45,862	Confirmed in the Fall based on actual costs
Mental Health in Schools	134,657	0	+134,657	Mental health (\$57K), plus \$77K for COVID
CR4YC	6,000	6,000	0	
Safe Return to School Grant	44,322	0	+44,322	COVID-19 funding
Health Coordinator (IHA)	27,000	0	+27,000	Confirmed in the Fall
DASH BC	60,300	0	+60,300	Confirmed in the Fall
Total SPF Expenses	2,041,981	1,610,177	+433,853	

No planned purchased of capital assets from Special Purpose Funds in 2021/22.

Amortization of Capital Assets and Capital Lease Interest:

Our accounting standards require Districts to include the amortization of capital assets in their Budget Bylaw, as well as the interest on any capital leases (our lease of the building at 555 Central Ave for the Walker Development Centre is considered a capital lease) as expenditures in the capital fund.

	2021/22 Amended	2021/22 Preliminary
Interest for Capital Lease	570	570
Amortization of Capital Assets	1,459,217	1,459,217
Total Amortization of Capital Assets + Capital Lease Interest	1,459,787	1,459,787

Capital Assets purchased from Local Capital:

Technology Plan (3 x school laptop carts; Elementary teacher laptops; SBO and school admin desktops; Trustee laptops)	370,000
Community Network	15,000
White fleet replacements (2 trailers, 1 x mower)	75,000
Total Capital Assets purchased from Local Capital	460,000

Summary of Surplus & Transfers:

	Operating Fund (Schedule 2)	Special Purpose Fund (Schedule 3)	Capital Fund (Schedule 4)	Total (Statement 2)
Revenue	19,145,074	2,041,981	948,771	22,121,119
Expenses	19,417,422	2,041,981	1,459,787	22,593,490
Net surplus (deficit)	(272,348)	-	(511,016)	(472,371)
Transfers:				
Capital Fund	(207,800)	-	207,800	-
Local Capital	(125,000)	-	125,000	-
Other	(33,000)	-	33,000	-
Budgeted surplus (deficit)	(638,148)	-	(145,216)	(472,371)
Allocation of Surplus	638,148	-	0	327,155
Budgeted Surplus (Deficit)	-	-	(145,216)	(145,216)

Amended Annual Budget

School District No. 51 (Boundary)

June 30, 2022

School District No. 51 (Boundary)

June 30, 2022

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	14

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (BOUNDARY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Amended Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$23,586,990 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 15th DAY OF FEBRUARY, 2022;

READ A SECOND TIME THE 15th DAY OF FEBRUARY, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 15th DAY OF FEBRUARY, 2022;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 51 (Boundary) Amended Annual Budget Bylaw 2021/2022, adopted by the Board the 15th DAY OF FEBRUARY, 2022.

Secretary Treasurer

School District No. 51 (Boundary)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	1,298,500	1,244,750
Adult	-	0.675
Total Ministry Operating Grant Funded FTE's	1,298,500	1,245,425
Revenues	\$	\$
Provincial Grants		
Ministry of Education	20,556,745	19,958,666
Other	136,558	49,258
Tuition	14,707	14,707
Other Revenue	371,000	371,000
Rentals and Leases	53,650	53,650
Investment Income	66,895	69,000
Amortization of Deferred Capital Revenue	936,271	936,271
Total Revenue	22,135,826	21,452,552
Expenses		
Instruction	16,679,821	15,587,923
District Administration	1,295,948	1,205,212
Operations and Maintenance	3,995,690	4,024,370
Transportation and Housing	947,161	967,208
Debt Services	570	570
Total Expense	22,919,190	21,785,283
Net Revenue (Expense)	(783,364)	(332,731)
Budgeted Allocation (Retirement) of Surplus (Deficit)	638,148	24,215
Budgeted Surplus (Deficit), for the year	(145,216)	(308,516)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(145,216)	(308,516)
Budgeted Surplus (Deficit), for the year	(145,216)	(308,516)

School District No. 51 (Boundary)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2022

Statement 2

	2022 Amended Annual Budget	2022 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	19,417,422	18,715,319
Operating - Tangible Capital Assets Purchased	207,800	42,000
Special Purpose Funds - Total Expense	2,041,981	1,610,177
Capital Fund - Total Expense	1,459,787	1,459,787
Capital Fund - Tangible Capital Assets Purchased from Local Capital	460,000	460,000
Total Budget Bylaw Amount	23,586,990	22,287,283

Approved by the Board

Signature of the President of the Board	DRAFT	
Signature of the Superintendent		Date Signed
Signature of the Secretary/Treasurer		Date Signed

School District No. 51 (Boundary)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(783,364)	(332,731)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(207,800)	(42,000)
From Local Capital	(460,000)	(460,000)
From Deferred Capital Revenue	(1,777,299)	(1,777,299)
Total Acquisition of Tangible Capital Assets	(2,445,099)	(2,279,299)
Amortization of Tangible Capital Assets	1,459,217	1,459,217
Total Effect of change in Tangible Capital Assets	(985,882)	(820,082)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(1,769,246)	(1,152,813)

School District No. 51 (Boundary)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2022

	Operating Fund	Special Purpose Fund	Capital Fund	2022 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,015,861	-	8,200,952	10,216,813
Changes for the year				
Net Revenue (Expense) for the year	(272,348)		(511,016)	(783,364)
Interfund Transfers				
Tangible Capital Assets Purchased	(207,800)		207,800	-
Local Capital	(125,000)		125,000	-
Other	(33,000)		33,000	-
Net Changes for the year	(638,148)	-	(145,216)	(783,364)
Budgeted Accumulated Surplus (Deficit), end of year	1,377,713	-	8,055,736	9,433,449

School District No. 51 (Boundary)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	18,912,459	18,658,489
Other	49,258	49,258
Tuition	14,707	14,707
Other Revenue	61,000	61,000
Rentals and Leases	53,650	53,650
Investment Income	54,000	54,000
Total Revenue	19,145,074	18,891,104
Expenses		
Instruction	14,751,728	14,093,495
District Administration	1,295,948	1,205,212
Operations and Maintenance	2,606,353	2,633,172
Transportation and Housing	763,393	783,440
Total Expense	19,417,422	18,715,319
Net Revenue (Expense)	(272,348)	175,785
Budgeted Prior Year Surplus Appropriation	638,148	24,215
Budgeted Retirement of Deficit		-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(207,800)	(42,000)
Local Capital	(125,000)	(125,000)
Other	(33,000)	(33,000)
Total Net Transfers	(365,800)	(200,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 51 (Boundary)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	18,596,278	18,316,444
Other Ministry of Education Grants		
Pay Equity	105,245	105,245
Funding for Graduated Adults	153,588	153,588
FSA Scorer Grant	7,506	7,506
PLNet Revenue	48,060	48,060
Carbon Tax Grant	-	27,646
Early Learning Framework Implementation	1,782	
Total Provincial Grants - Ministry of Education	18,912,459	18,658,489
Provincial Grants - Other	49,258	49,258
Tuition		
International and Out of Province Students	14,707	14,707
Total Tuition	14,707	14,707
Other Revenues		
Miscellaneous		
District Entered	45,000	45,000
District Entered	10,000	10,000
District Entered	6,000	6,000
Total Other Revenue	61,000	61,000
Rentals and Leases	53,650	53,650
Investment Income	54,000	54,000
Total Operating Revenue	19,145,074	18,891,104

School District No. 51 (Boundary)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Salaries		
Teachers	6,709,680	6,429,247
Principals and Vice Principals	1,295,785	1,270,376
Educational Assistants	1,390,354	1,332,232
Support Staff	2,514,756	2,673,247
Other Professionals	915,568	798,485
Substitutes	562,445	509,195
Total Salaries	13,388,588	13,012,782
Employee Benefits	3,286,392	3,152,749
Total Salaries and Benefits	16,674,980	16,165,531
Services and Supplies		
Services	777,664	650,464
Student Transportation	104,275	104,275
Professional Development and Travel	278,109	254,609
Dues and Fees	38,177	94,157
Insurance	45,075	45,075
Supplies	1,011,002	913,068
Utilities	488,140	488,140
Total Services and Supplies	2,742,442	2,549,788
Total Operating Expense	19,417,422	18,715,319

School District No. 51 (Boundary)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	5,607,156	144,342		105,001		442,695	6,299,194
1.07 Library Services	87,297			26,977		4,000	118,274
1.08 Counselling	167,936						167,936
1.10 Special Education	742,866	99,631	1,390,354	83,665	275,371	64,250	2,656,137
1.31 Indigenous Education	104,425			194,688	32,926	4,000	336,039
1.41 School Administration		861,086		349,182		16,000	1,226,268
1.64 Other							-
Total Function 1	6,709,680	1,105,059	1,390,354	759,513	308,297	530,945	10,803,848
4 District Administration							
4.11 Educational Administration		190,726		54,534	180,589		425,849
4.40 School District Governance					93,236		93,236
4.41 Business Administration				196,055	126,105		322,160
Total Function 4	-	190,726	-	250,589	399,930	-	841,245
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				14,960	73,884		88,844
5.50 Maintenance Operations				1,045,148	59,573	20,000	1,124,721
5.52 Maintenance of Grounds				93,016		3,500	96,516
5.56 Utilities							-
Total Function 5	-	-	-	1,153,124	133,457	23,500	1,310,081
7 Transportation and Housing							
7.41 Transportation and Housing Administration				19,960	73,884		93,844
7.70 Student Transportation				331,570		8,000	339,570
Total Function 7	-	-	-	351,530	73,884	8,000	433,414
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	6,709,680	1,295,785	1,390,354	2,514,756	915,568	562,445	13,388,588

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School District No. 51 (Boundary)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	6,299,194	1,537,439	7,836,633	798,962	8,635,595	8,146,985
1.07 Library Services	118,274	27,539	145,813	25,147	170,960	174,266
1.08 Counselling	167,936	37,180	205,116		205,116	197,934
1.10 Special Education	2,656,137	738,494	3,394,631	160,752	3,555,383	3,468,509
1.31 Indigenous Education	336,039	82,638	418,677	136,969	555,646	530,535
1.41 School Administration	1,226,268	262,851	1,489,119	96,509	1,585,628	1,566,866
1.64 Other	-	-	-	43,400	43,400	8,400
Total Function 1	10,803,848	2,686,141	13,489,989	1,261,739	14,751,728	14,093,495
4 District Administration						
4.11 Educational Administration	425,849	80,498	506,347	25,300	531,647	498,145
4.40 School District Governance	93,236	7,758	100,994	49,000	149,994	137,989
4.41 Business Administration	322,160	69,047	391,207	223,100	614,307	569,078
Total Function 4	841,245	157,303	998,548	297,400	1,295,948	1,205,212
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	88,844	17,653	106,497	29,100	135,597	134,291
5.50 Maintenance Operations	1,124,721	292,324	1,417,045	372,941	1,789,986	1,838,111
5.52 Maintenance of Grounds	96,516	24,364	120,880	31,750	152,630	152,630
5.56 Utilities	-	-	-	528,140	528,140	508,140
Total Function 5	1,310,081	334,341	1,644,422	961,931	2,606,353	2,633,172
7 Transportation and Housing						
7.41 Transportation and Housing Administration	93,844	17,653	111,497	1,500	112,997	111,691
7.70 Student Transportation	339,570	90,954	430,524	219,872	650,396	671,749
Total Function 7	433,414	108,607	542,021	221,372	763,393	783,440
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	13,388,588	3,286,392	16,674,980	2,742,442	19,417,422	18,715,319

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Agenda

Page 10

School District No. 51 (Boundary)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,644,286	1,300,177
Other	87,300	
Other Revenue	310,000	310,000
Investment Income	395	
Total Revenue	2,041,981	1,610,177
Expenses		
Instruction	1,928,093	1,494,428
Operations and Maintenance	113,888	115,749
Total Expense	2,041,981	1,610,177
Budgeted Surplus (Deficit), for the year	-	-

School District No. 51 (Boundary)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year	2,534		333,724			12,514			
Add: Restricted Grants									
Provincial Grants - Ministry of Education	110,959	63,772		128,000	19,600	9,269	150,143	25,098	906,119
Provincial Grants - Other									
Other			325,000						
Investment Income	395								
	111,354	63,772	325,000	128,000	19,600	9,269	150,143	25,098	906,119
Less: Allocated to Revenue	113,888	63,772	310,000	128,000	19,600	3,510	150,143	25,098	906,119
Deferred Revenue, end of year	-	-	348,724	-	-	18,273	-	-	-
Revenues									
Provincial Grants - Ministry of Education	113,493	63,772		128,000	19,600	3,510	150,143	25,098	906,119
Provincial Grants - Other									
Other Revenue			310,000						
Investment Income	395								
	113,888	63,772	310,000	128,000	19,600	3,510	150,143	25,098	906,119
Expenses									
Salaries									
Teachers									733,658
Educational Assistants		48,442							
Support Staff				92,530			88,359		
Other Professionals									
Substitutes						1,785		17,413	
	-	48,442	-	92,530	-	1,785	88,359	17,413	733,658
Employee Benefits		15,330		23,980		420	23,643	4,084	172,461
Services and Supplies	113,888		310,000	11,490	19,600	1,305	38,141	3,601	
	113,888	63,772	310,000	128,000	19,600	3,510	150,143	25,098	906,119
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 51 (Boundary)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

Schedule 3A

	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Safe Return to School / Restart: Health & Safety Grant	Healthy Schools Coordinator	DASH BC ASAAI	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	3,710						352,482
Add: Restricted Grants							
Provincial Grants - Ministry of Education	45,862	134,657	6,000	44,322			1,643,801
Provincial Grants - Other					27,000	60,300	87,300
Other							325,000
Investment Income							395
	45,862	134,657	6,000	44,322	27,000	60,300	2,056,496
Less: Allocated to Revenue	49,572	134,657	6,000	44,322	27,000	60,300	2,041,981
Deferred Revenue, end of year	-	-	-	-	-	-	366,997
Revenues							
Provincial Grants - Ministry of Education	49,572	134,657	6,000	44,322			1,644,286
Provincial Grants - Other					27,000	60,300	87,300
Other Revenue							310,000
Investment Income							395
	49,572	134,657	6,000	44,322	27,000	60,300	2,041,981
Expenses							
Salaries							
Teachers							733,658
Educational Assistants							48,442
Support Staff				33,544			214,433
Other Professionals					24,058		24,058
Substitutes	30,510						49,708
	30,510	-	-	33,544	24,058	-	1,070,299
Employee Benefits	7,627			6,389	2,322		256,256
Services and Supplies	11,435	134,657	6,000	4,389	620	60,300	715,426
	49,572	134,657	6,000	44,322	27,000	60,300	2,041,981
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 51 (Boundary)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget			2022 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		12,500	12,500	15,000
Amortization of Deferred Capital Revenue	936,271		936,271	936,271
Total Revenue	936,271	12,500	948,771	951,271
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,275,449		1,275,449	1,275,449
Transportation and Housing	183,768		183,768	183,768
Debt Services				
Capital Lease Interest		570	570	570
Total Expense	1,459,217	570	1,459,787	1,459,787
Net Revenue (Expense)	(522,946)	11,930	(511,016)	(508,516)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	207,800		207,800	42,000
Local Capital		125,000	125,000	125,000
Capital Lease Payment		33,000	33,000	33,000
Total Net Transfers	207,800	158,000	365,800	200,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	460,000	(460,000)	-	
Principal Payment				
Capital Lease	32,430	(32,430)	-	
Total Other Adjustments to Fund Balances	492,430	(492,430)	-	
Budgeted Surplus (Deficit), for the year	177,284	(322,500)	(145,216)	(308,516)



Month-End Report
January 2022
Anna Lautard
Superintendent of Schools

COVID-19 Update

- Superintendents in the region able to meet with Interior Health via Zoom so IH could clarify procedures around potential activity signals with absenteeism and responsibilities of SD 51 in terms of communication
- School districts still have access to the Interior Rapid Response Team as well as Interior Health COVID-19 Schools Team for support
- Discussed potential activity signals at schools in terms of attendance
 - Over 25% absenteeism is a rough baseline, but must look at historical activity
 - Smaller schools (less than 100 students) must look at attendance over 2-3 days
 - A functional closure or possible closure is also a trigger
- If it is deemed a potential activity signal
 - Superintendents may reach out to Rapid Response Team, COVID Schools Team and/or geographic Medical Health Officer to discuss need for support
 - School district may send out letter to inform about potential activity signal
 - Public Health will monitor for stronger absenteeism signal to initiate investigation
- SD 51 has had two schools send letters sent to families and staff
 - Copies sent to Rapid Response Team, COVID Schools Team, Medical Health Officer and Ministry of Education
 - Attendance improved after the letters went out
- While we have had increases in absenteeism from both staff and students, we have not had to close any schools

Update of Proposed Closure of Midway Elementary

- Information meeting was on January 24 at 6 pm via Zoom
 - Senior Management presented the case for closure
 - Very well-attended and lots of good questions
 - Copy of presentation as well as information package can be found [here](#)
- Deadline for submissions from affected individuals is Thursday, February 17
 - Email sent out to MES and GES families and staff asking for submissions
- Next public meeting is Thursday, February 24 at 6 pm at Boundary Central Secondary in the gym
 - This meeting is to discuss the proposed closure, summarize written submissions, and listen to community concerns and proposed options
- I met with staff at Midway Elementary on February 9 after school because I had come to realize my presentation on January 24 was hurtful to them
 - I apologized to the team and want to apologize again for any hurt my presentation caused
 - The team at Midway - the teachers, the support staff, and the principal – are a very strong and caring team. I am deeply sorry if I implied that they are in any way incompetent because that is the farthest thing from the truth.

Professional Development

- I had two opportunities in January for professional development, one with BC School Superintendents New Member series and the other with Transformative Educational Leadership Program
- At the new member webinar, presenters from School District 42 presented on the district's approach to mental health strategy using Compassionate Systems
 - SD 42 has focused on compassionate systems leadership, capacity building and mental health in the classroom for its mental health strategy
- Specifically, they used systems tool to assess the impact of its approach to ensure deep, meaningful transformative change
- Ten of our eleven principals and vice principals have completed training in compassionate systems, and the District Leadership Team is now co-creating a community of practice so we can improve our skills, build capacity, and share the power of transformative change.
 - Our "Learning Together" sessions will be focused on this community of practice.
- The third session of my Transformative Educational Leadership program yet again resonated with me.
 - The theme was "International perspectives for leading schools, districts and systems" and Tony Mackay, president and CEO of the National Center for Education and the Economy shared his leadership journey with us.
 - His conversation around equity was powerful. It is not enough to "allow" marginalized individuals to access the system. The system must change so everyone is reflected in the system.
 - Our job - as educators, administrators, superintendents, trustees – our job is to ensure every student can achieve their excellence – an excellence that is particular to them, not to the established system. That each student is significantly proficient to be a contributing member of society. That every social group in school is equally represented in proficiency and excellence – and that this is celebrated just as much as all the "typical" representations are.
- I am so grateful for these opportunities to deepen my knowledge. These are the moments that bring back the inspiration and propel the momentum in my practice.

Meetings

Jan	3 rd	District Leadership Team Update: Omicron
	4 th	District Leadership Team Update: Omicron
	5 th	Agenda Setting Management Update Kootenay Boundary Chapter Superintendents Ministry of Education: All Superintendents District Leadership Team Update: Omicron
	7 th	Deputy Minister Update with Superintendents and Secretary Treasurers Minister of Education call BC School Trustees Association Update
	10 th	District Leadership Team Update
	11 th	Agenda Setting Management Update The Boy Who was Raised as a Dog book club Trustee Orientation The Governance Core book club

- 12th New District Vice Principals Update
- 13th Provincial Indigenous District Leads Zoom Circle
District Leadership Team update
- 14th Deputy Minister All Superintendents and Secretary Treasurers call
- 17th Capstone at Grand Forks Secondary School
- 18th Agenda Setting
Management meeting
Deputy Minister All Board Chairs, Superintendents and Secretary Treasurers call
Board Meetings
- 19th Health and Wellness
District Leadership Team Update
- 20th Compassionate Systems Leadership Community of Practice
Neurosequential Model in Education
- 21st BC School Superintendents Association New Member webinar
- 22nd Transformative Educational Leadership
- 24th Information Meeting for Proposes Closure of Midway Elementary
- 25th Agenda Setting
Management Meeting
- 26th Elder In-Residence Update
Boundary Indigenous Education Advisory Council
Metis Nation presentation
- 27th BCSSA Mentor call
Ministry SharePoint Data Session
- 28th Interior Health call
Kootenay Boundary Chapter Superintendents call
Transformative Educational Leadership program
- 29th Transformative Educational Leadership program

SD 51 LEARNING TOGETHER

- February 2, 2022 – District Leadership Team “Learning Together” Session
- November 26, October 14, and September 2: Katie White and Assessment through a Leadership Lens with District Leadership Team “Learning Together” sessions
- September 27 – 30: Compassionate Systems Leadership
 - Four members of District Leadership team
- August 30 – September 1: Non-Instruction Days
 - Big White Community School (2 days)
 - Indigenous Learning/Ripple Effect of Resiliency – Monique Gray Smith Course
 - School Growth Plan
 - Staff Professional Inquiries
 - 4-Schools (2 days)
 - School Community

- Truth & Reconciliation
- Outdoor Education
- Boundary Central Secondary School (3 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Hutton Elementary (2 days)
 - Literacy – Katie White, guided reading, literature circles
 - Social Emotional Learning – student profiles, class profiles, school profiles
 - School Growth Plan
- Perley Elementary (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate
- Walker Development Centre (2 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Grand Forks Secondary School (2 days)
 - Universal Design for Learning (UDL)
 - First Peoples Principles of Learning
 - School Growth Plan
- Christina Lake Elementary School (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate

Strategic Plan Update

Each month, specific initiatives relating to School District 51's [Strategic Plan](#) will be reported on to assess the progress made thus far. Some of the initiatives can be found in [year one](#) of the district's strategic operational plan, while others may be imbedded into school structures. Schools also can report on budget proposals used for their school growth plans.

Student Trustee Reports

- Jacob Colin: BCSS
- Payton Maffioli: GFSS
- Abby Segstro: GFSS

School Initiatives

- GFSS Alternative (Links) Program Update
 - The Links program throughout first semester supported 18 students (C block; 8 students. D Block; 10 students). Most students were in senior level (Grades 10-12) but the program also supported three students in junior level (Grades 8-9). The Links Room (Room 101) supported several classrooms throughout the first semester (mostly facilitating successful groupings for class activities). The Links teacher also supported Capstone requirement for nine Grade 12s.
 - Success in the program was found in using the Student Services Department to take a holistic approach to each student and individualize programs. The Links teacher developed a Code for Success that was adapted from the Fred Walker Code, tailored to a "in house" alternative program at GFSS. Options for coursework were provided to students to help with success as well with clear course overviews to help students stay on timelines. Several students that arrived later in the year and needed specific courses in first semester were able to complete what they needed to graduate even though their requirements did not necessarily fit into our timetable. With fewer students, communication with parents/guardians could occur more frequently which helped with student success. Although not every student was successful in the program, a high attendance rate was noted for many of the students who were successful in semester one.
 - As with many Alternative programs, there was not a 100% retention rate. Keeping students in the school is an ongoing challenge, but teachers felt there was a good level of success. As in a regular classroom, some students struggled with finding the value in some of the learning activities that were required in courses, but with adaptations, many students were able to find success. Balancing accountability and classroom expectations with positive relationships will also continue to be ongoing work for the program.
 - When the classroom experience is exhausted for the student or class, the Links program flexibility can hold the student on campus where otherwise suspensions or transfer to Walker were the only options. Enable us to pull our most vulnerable

students closer not push them away. Stronger communication is created between student/teachers/parents

District Initiatives

- Drone Camp
 - Peter Scott, District Principal of Innovation and Technology has made arrangements for the camp
 - Will occur over weekend (date to be determined)
 - Peter will receive extra training on the Friday
 - Two groups of students from all over the district
 - Group of Grade 6/7s
 - Group of high school students
 - Teaching guide for grades 6 to 12
 - Purchasing drones as well as clamps for hula hoops which will act as obstacles; also purchasing landing pads
 - Students will also learn about photography and real-world applications and/or simulations of events to overcome
 - Future plans include buying mini cameras
- Fish In Schools Initiative
 - With this program, schools receive salmon eggs as part of the Okanagan Nation Alliance Fish in Schools (FinS) Program. FinS is a comprehensive fish education program for youth, with a focus on salmon, their lifecycle, and the importance of their ecosystems. By creating greater awareness of fish species, the intent is for students to become future advocates for both salmon and their habitat.
 - This initiative was to bring the Fish in Schools program in additional schools in SD 51. Previously it was Hutton and Christina Lake involved. With this initiative, Perley, Greenwood, Midway and Big White will also be involved in initiative. Classrooms receive the following:
 - Tank, chiller, tech support, time with knowledge keeper, and outreach supplies
 - Due to COVID, there was a lag in buying tanks, pumps and other equipment this year, so the new schools were not able to set up their tanks in time to do an egg transfer.
 - The program did consider moving alevin or fry, but it was too risky
 - However, all supplies are ready to go for next year.
- Neurosequential Model in Education
 - Training is continuing with the new cohort
 - Sarah Bond, teacher at Beaverdell
 - Erika Thorpe, teacher at Perley
 - Kirsten Rezansoff, Vice Principal at Perley, District Vice Principal

- Angela Bragg, Vice Principal at Midway and Greenwood, District Vice Principal
- Plans for next year include pilot classes to begin the brain mapping for students
 - One in each school is the goal
 - Begin to share strategies to meet students' neurological needs
- A book club has been operating this year centred around Dr. Bruce Perry's *The Boy Who was Raised as a Dog*
 - Spearheaded by Jennifer MacDonald, former teacher at SD 51 and 2020/21 cohort member
 - She facilitates the discussion over Zoom
 - Over 50 staff received books
 - Approximately 20 to 30 staff attend the Zoom meetings to discuss and reflect
 - Have a teaching component as well as break out rooms
 - We had a hard time finding a day that fit everyone's schedule, so there has been a second day added to each month
 - Hopefully this will allow everyone to attend
- Youth Mentoring
 - Erin Perkins, Columbia Basin Alliance for Literacy, has started the work with the Youth Mentorship program
 - The program is designed to have youth in our community connect to health adults, which would be a benefit to them
 - Again, to recap the timeline
 - January/February 2022: Advertising for adult mentors and starting the application with CBA as volunteers. Intake includes criminal record check and an information sheet outlining person's interests to help with matching. Begin to identify youth who would benefit from this program.
 - March 2022: Train the volunteers and match with interested youth. Training program administered by CBAL, Ministry of Children and Families and SD 51.
 - April to December 2022: Volunteer adults and youth meet approximately once a week for coffee or a walk, and once a month meet for facilitated activity for all to participate in.
 - Erin met with Boundary Integrated Service Model to establish a youth sub-committee whose sole purpose will be to bring forward referrals and help match those referrals to available, trained volunteers based on mutual interests.
 - A press release was sent out last week, and a poster is being circulated in the community as well (please see following pages)

NEWS RELEASE

HD: Volunteers needed for new youth program

Want to help local youth feel engaged in our community? You might like to consider applying to become a volunteer in a new Youth Mentorship Program.

The Columbia Basin Alliance for Literacy (CBAL), the Ministry of Children and Family Development (MCFD) and School District #51(SD51) are working together to pair youth, 13-18 years old, with adults who are interested in supporting local youth.

This is the first time CBAL, MCFD and SD 51 have embarked on such an initiative.

“Volunteering as a mentor is a very rewarding experience,” said CBAL Community Literacy Outreach Coordinator, Erin Perkins, of a similar CBAL program called One to One Adult Tutoring, which pairs trained adult tutors with adults in need of literacy support.

“I started with CBAL as a volunteer tutor and I still do it. So many great things happen when you make the right pairing. A friendship often develops that can carry on for years. We hope by matching interested and passionate adults with youth who would appreciate another engaged adult in their lives, we can help local youth feel supported and connected in our community.”

“Every person, teens included, could use as many healthy-enough, caring people in their lives that they can talk to about what’s going on in their lives or just to spend time with someone that they have reasons to believe might genuinely like them,” said Kent Thiessen, MCFD Child and Youth Mental Health Clinician.

“Having volunteers show up means these teens get one more consistent, positive person in their lives that shows they matter and show there’s options for their future. I’ve found, in my role, there are many teens looking for more people in their lives to talk to and to be a natural support for them. From my experiences here, I think Grand Forks has a lot of really caring people that, if given a few tools to build their confidence, would gladly volunteer to make a remarkably meaningful difference in the life of a teen during a particularly pivotal point in their lives. I really subscribe to the “it takes a village” mindset and I think this is a keyway that we could live this out for our community.”

“School District 51 welcomes this community partnership. We know how important it is for young people to have strong relationships with adults, and we look forward to working with CBAL and MCFD to create positive experiences for youth and adults alike,” said Anna Lautard, Superintendent of Schools for SD51.

The time commitment is minimal. After the mentor has been trained, they will meet weekly with their youth, go out for a coffee, take a walk or do an activity they are both interested in like disc

golf, board games or art. It is also hoped there will be optional monthly group activities all participants will be invited to join.

Volunteers will be trained by CBAL and a child and youth mental health clinician from the local MCFD office. No previous experience working with youth is necessary. Volunteers of all ages are welcome. All volunteers will be required to do a criminal record check and attend two three-hour training sessions.

The first training session will be in February.

To become involved with the Youth Mentorship Program or for more information, please contact Erin Perkins at eperkins@cbal.org or call 250-584-4612.

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For more information contact:

Erin Perkins
Community Literacy Outreach Coordinator
Columbia Basin Alliance for Literacy – Boundary
eperkins@cbal.org
250-584-4612

Call for Volunteers!

Join our new Youth Mentorship Program as an adult volunteer mentor for local youth. Free training provided.



Learning
TOGETHER

Come make a difference in our community and in the lives of local youth. Time commitment can be as little as one hour a week. Enjoy fun monthly activities with other youth and mentors!

Offered in partnership with the Ministry of Children and Family Development and School District 51.



TO LEARN MORE, CONTACT:

Erin Perkins, Community Literacy Outreach Coordinator



eperkins@cbal.org



250-442-2704 ext. 6



www.cbal.org



**School District 51
Boundary**



School District 51 Boundary

School Updates – February 2022



BEAVERDELL ELEMENTARY SCHOOL

- Students made math stories around the question, 'how do we make zero?'
- Spent outdoor time with Jamie Stewart investigating seasonal river changes and finding animal burrows in the snow
- Coding time with Mr. Bond helped students code robots (Spheros) that danced and talked
- The class read The Wish Tree and created winter class wishes on a tree
- Has been highlighting a single student per week in the Unique of the Week
- How do the seasons connect to the medicine wheel was explored with Ginette



BIG WHITE COMMUNITY SCHOOL

- Students have enjoyed skating every Tuesday afternoon
- Lots of great outdoor activities continue to happen as we enjoy the snow



Boundary Central Secondary School

- The Senior French Class hosted a Bistro in the library
- Our Fitness Wall of Fame is slowly filling up - "Strong is happy"
- Grade 8 and 9 students learned to curl with some local curling club members



CHRISTINA LAKE ELEMENTARY SCHOOL

- Students celebrated Family Literacy Day by participating in literacy stations all afternoon on January 27th
- A lovely parent volunteer cleared a running path through the snow on the field, allowing us to continue our morning running and stretching routine
- Grade 6/7s are working on adapting a novel to create a screenplay
- Grade 4 and 7 students completed the MDI this month – thanks Mr. Stewart!



DR. D.A. PERLEY ELEMENTARY SCHOOL

- We had another session of breathing for the students with Sarah Stoochnoff then she shared more tips and ideas in a staff meeting as well as at a parent session
- Classes are enjoying our new sets of snowshoes – a set for primary and intermediate made possible by our PAC!
- The Border Bruins have been helping our K and K/1 classes learn to skate on Thursday mornings
- Many classes have been on outdoor trips this month – Marshall Lake, Eholt, and other fabulous locations
- Grade 4 and 7 students completed the MDI – thanks Mr. Stewart!



Grand Forks Secondary School

- First semester finished up at the start of February and we've had a great transition to second semester
- Staff participated in a virtual ProD session with Katie White at the end of January, exploring assessment
- Several staff members participated in timetable training on the MyEd program

- Both the boys and girls curling teams won their regionals – way to go, Wolves!
- Basketball is well under way and teams are excited that tournaments can happen again



- The second ski day for Intermediate students successful occurred at Mount Baldy
- Participated in Global School Play Day which encouraged students to explore unstructured play throughout the school (the adults were only allowed to intervene if there was a safety issue)
- Staff participated in a virtual Pro-D session with Katie White that explored assessment stories and started us off in further adding to our teacher toolboxes
- Literacy Day was celebrated through costumes and activities
- Grade 6/7's did a stem activity that asked them to create a structure that allowed a ping pong ball to move slowly through it. The slowest speed recorded was seventeed seconds.
- The Ministry of Child and Family Development presented a staff information session on the Duty to Report and programs that are offered locally to support families
- Basketball season is being offered for grades 5-7 and students are looking forward to playing other schools soon
- Candy Grams and popcorn are being sold as a fundraiser for student activities



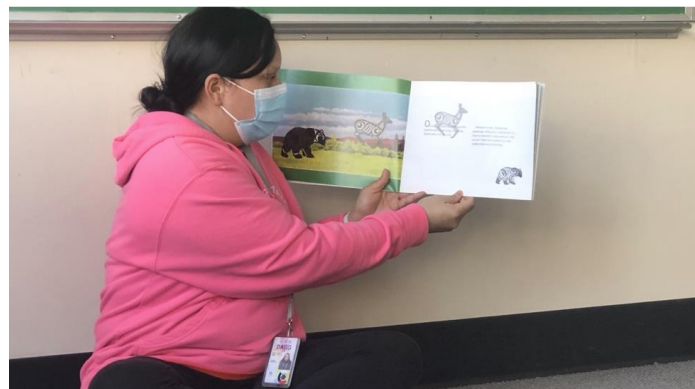
- Many classes enjoyed outdoor days at Marshall Lake this month
- Students have been enjoying skating and skiing field trips

- We're getting started on Science Fair projects
- Pink Shirt Day is coming up and classes are preparing and talking about kindness
- We had lots of great creativity and problem solving during our bridge building activity



Midway Elementary School

- Hot Chocolate Thursday has been happening regularly
- Students spent an entire day celebrating Global School Play Day
- Staff participated in a virtual Pro-D session with Katie White that explored assessment stories and started us off in further adding to our teacher toolboxes
- The Ministry of Child and Family Development presented an information session on the Duty to Report and programs that are offered locally to support families
- K-1 Class participated in a story workshop session facilitated by their teacher that was themed around animal habitats
- Literacy Day was celebrated with themed activities and costumes





WALKER DEVELOPMENT CENTRE

- Walker students enjoyed some great hands-on projects this month including macrame and bracelet weaving
- Peter Scott came with some cool district technology equipment for students to explore



WEST BOUNDARY ELEMENTARY SCHOOL

- Winter Survival Day at Mount Baldy with grades 2-7 was a great success
- The mural has gone up on the wall of the school





Secretary-Treasurer's Report January 2022

Budget/Finance

Amended Budget 2021/2022

The amended budget for 2021/21 has been completed and shared with the Board. The budget bylaw amount is **\$23,586,990**, compared to the preliminary budget bylaw of \$22,287,283 and 2020/21 amended budget bylaw of \$22,576,693.

The amended budget projects an operating deficit of \$638,148 to be balanced through the accumulated operating surplus. The accumulated operating surplus per the 2020/21 audited financial statements is \$2,015,861 and the Board approved up to \$500,000 to be spent in 2021/22 to support Strategic Plan initiatives. The budget includes approved budget considerations in this regard. The planned deficit is an intentional reduction of the accumulated operating surplus. See briefing note for details.

Budget 2022/23 - Consultation Process

The budget process for 2022/23 will begin in February. The Board, senior management and Principal/Vice Principal group will meet on February 22, with the public information session and World Café scheduled for March 1.

As well, the Province will also be announcing Budget 2022 on February 22, which will provide educational funding levels for next year (both operating and capital).

We are working on enrolment projections for 2022/23, 2023/24 and 2024/25. Projections will be submitted to the MoE mid-February and will form the basis for our preliminary staffing and class configurations for September 2022.

I have also been working on drafting two new financial management policies: Accumulated Operating Surplus and Financial Planning and Reporting Policy, both of which will be reviewed by the Policy Committee at the next meeting in April and will inform our budget cycle for 2022/23 onwards.

Professional Development/Meetings

- BCPSEA AGM, Jan 27/28
- District OH&S - January 31
- Kootenay Boundary Branch ST Meeting - February 2

School District Telecommunications Advisory Committee (SDTAC)

The SDTAC works in close collaboration with the Ministry of Education representing interest of school districts in BC on matters related to telecommunication services to schools. I was recently appointed to this committee by representatives from participating districts. I attended our first meeting on February 7 and look forward to being involved in this provincial group.

Violence Prevention Working Group

Michell Bennett and I are working with BDTA and CUPE to establish a district committee to perform an assessment of our Workplace Violence Prevention Program. This work will be guided by tools and resources created by a provincial working group.

Technology

We still have two vacant positions in our IT department and so the City of Grand Forks is temporarily supporting with some of our technology needs, including overseeing on-going projects, renewal of software licensing and supporting our technology replacement plan.

Operations

The maintenance department closed 157 work orders in January! Some notable projects include:

- Hutton - Exterior sanitary sewer lines repairs
- GFSS - Exterior sanitary sewer lines repairs
- Hutton & GFSS - Responding to multiple HVAC calls/shutdowns
- HVAC filter inventory and upgrades across the District
- Snow removal/management

Bus drivers participated in a soft rollout of Traversa - all routes are entered in the program and drivers have been testing the data as they drive their routes. District personnel attended training on the Ride360 app, and newly hired casual drivers have been diligently training to learn routes in both the East and West.

Other projects completed in January include:

- Pre-work for district-wide LED lighting upgrade
- Provincial reporting of all projects completed in 2019/20 and 2020/21
- Request for Proposal for WBES Roof tie in project; contractor secured
- Engaging architecture firm to complete accessibility audit of the district