



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

June 21, 2022 at 6:00 p.m.

Agenda

Call to Order

Opening Acknowledgement

With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect.

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

May 17, 2022 – Regular Meeting Minutes

Report on In-Camera Meeting from May 17, 2022

The Board discussed personnel issues, properties/facilities, and business items, as well as appointment of BDO Canada LLP as the external auditor for a term of 3 years commencing with the June 30, 2022 fiscal year.

Correspondence

Business Items

1. **Strategic Plan Update** (Attachment)
2. **Presentations/Discussion**
 - Peter Scott – District Principal of Technology and Innovation
 - 2022 Science Fair
3. **Reflections – Year in Review**
4. **2022/23 Board and Committee Meeting Dates** (Attachment)
5. **Midway Elementary School Facility Use – Process/Timeline**
6. **2022/2023 School Calendar** (Attachment)

MOTION: “That the Board approve the school calendar as presented.”

7. **2022/2023 School Fees** (Attachment)

MOTION: “That the Board approve the school fees as presented.”

8. Chief Election Officer

MOTION: "That the Board of Education of School District No. 51 (Boundary) appoint Miranda Burdock as Chief Election Officer for the School Trustee Election in October 2022, and that Miranda Burdock be granted authority to appoint poll clerks and/or a Deputy Chief Election Officer, should the need arise."

9. Election Bylaw No. 1-2018 (Attachment)

10. Committee Reports

FINANCE

- Expenditure Report (Attachment)
- 2022/2023 Budget (Attachment)

MOTION: "That the Board unanimously agrees to give the Annual Budget Bylaw 2022/2023 all three readings at this meeting of June 21, 2022."

MOTION: "A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (Boundary) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the *Act* respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$22,654,392 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

MOTION: "That the Board of Education of School District No. 51 (Boundary) approve the Annual Budget Bylaw 2022/2023 as read, a first, second and third time, passed and adopted."

OPERATIONS

- Major Capital Project

MOTION: "That the Board approve there are no Major Capital Project submissions for the 2023/24 Five-Year Capital Plan."

- Big White Mountain Community Association Greenhouse Implementation Program Presentation (Attachment)

POLICY

MOTION: “That the Board adopt Policy No. 2073 – Accumulated Operating Surplus, as circulated.”

MOTION: “That the Board adopt Draft Policy – Financial Management and Reporting, as circulated.”

MOTION: “That the Board approve for circulation – Child Care Policy, as presented.”

11. Board Chair Report

12. Senior Management Reports

- Superintendent Report (Attachment)
 - School Reports (Attachment)
- Secretary Treasurer Report
 - Out of Province Fees (Attachment)

MOTION: “That the annual fee for out of province students be set at \$14,795 for the 2022/2023 school year.”

13. Trustee Reports

- | | |
|--|----------------------|
| • Boundary Indigenous Education Advisory Committee | • PAC Highlights |
| • BCSTA Provincial Council | • BCPSEA AGM Update |
| • Rec Commission | • OLRC |
| • BISM | • Community Literacy |
| • BCSTA Kootenay Boundary Branch | • GFSSAG |

14. Around the Boundary

Trustee Activities and Upcoming Events

- August 25, 2022 – Trustee Summer Update – 1pm
- October 15, 2022 – General Local Elections

Budget Process Timeline

Future Agenda Items

Next Board Meeting: **September 20, 2022**
 6:00 p.m.

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Open Meeting of the Board of Education

Mat 17, 2022 at 6:00 p.m.

Via Zoom

Minutes

The Chairperson called the meeting to order at 6:05 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	M. Danyluk	Trustee
	C. Strukoff	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Massey
2ND Strukoff

[“That the Agenda for May 17, 2022 be adopted as amended.”](#)

CARRIED

Adoption of Minutes

MOVED Bird
2ND Van Marck

[“That the April 19, 2021 Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

Correspondence

Business Items

1. Strategic Plan Update

- Student Trustees Jacob and Peyton reported on BCSS and GFSS for the month of April.
- Superintendent Lautard reported on district strategic plan initiatives.

2. Presentations and Delegations

- Amy Allan reported on her work as a clinical counsellor for the last twenty years, including her support of District employees over the past two years.

3. School Calendar 2022/23 Amendment

- Date for August Days was amended and put out for circulation.

4. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report.
 - Substitute costs have come up due to the volume of absences across all job classes.

OPERATIONS

- Secretary Treasurer Burdock reported on the AFG spending plan.
 - AFG is received annually, no application required.
 - Director of Operations, David Reid, developed a seven-year maintenance plan. Projects are planned and prioritized based on the necessities of each site.

POLICY

Nil

5. Board Chair Report

- Board Chair Zitko reported on the 2022 AGM and upcoming elections.

6. Senior Management Reports

- Superintendent Lautard presented her report for April 2022.
- Secretary Treasurer Burdock presented her report for April 2022.

7. Trustee Reports

- Boundary Indigenous Education Advisory Committee – Trustee Massey reported out
- BCSTA Provincial Council – Trustee Jepsen reported out
- Rec Commission – Trustee Massey reported out
- Boundary Integrated Services Model
- BCSTA Kootenay Boundary Branch
- PAC Highlights – Trustee Jepsen reported out
- BCPSEA – Trustee Danyluk reported out
- Okanagan Labour Relations Council
- Community Literacy
- GFSSAG

8. Around the Boundary

Around the Boundary for April 2022 was presented.

Meeting adjourned at 8:42 p.m.

Chairperson

Secretary-Treasurer

Strategic Plan Update

Each month, specific initiatives relating to School District 51's [Strategic Plan](#) will be reported on to assess the progress made thus far. Some of the initiatives can be found in [year one](#) of the district's strategic operational plan, while others may be imbedded into school structures. Schools also can report on budget proposals used for their school growth plans.

Student Trustee Reports

- Jacob Colin: BCSS
 - Introduction of BCSS Student Advisory Council
 - Leaders/Future members of District Student Advisory Council
 - Taylor Ramsey (grade 10)
 - Divjot Powar (grade 10)
 - Kate Turcott (grade 10)
 - Support team
 - Mason Boesrma (grade 9)
 - Ash Ford (grade 9)
 - Trinity Griffiths (grade 11)
 - Elise Atkinson (grade 10)
 - Clayton Wheeler (grade 10)
- Payton Maffioli: GFSS
- Abby Segstro: GFSS

2021/22 Initiatives Completed

Strategic Plan Initiatives

- Literacy
 - Primary literacy support teachers in all elementary schools
 - Reading assessments completed for spring
 - Pilot project for writing assessment
 - Increased participation in Foundational Skills Assessment
- Truth and Reconciliation
 - Surveyed staff around support needed to teach the truth part of reconciliation
 - Created Syilx and Sinixt “bins” to support teachers in teaching about local First Nations
 - Purchased Indigenous novels for literature circle bins
- Welcoming library assessments with equity/inclusion/belonging lens
- Purchased diversity packs for all elementary school libraries
- Hired 0.25 Speech Language Pathologist to support complex needs in Early Years
- Completed an accessibility assessment for District
- Purchased (or purchasing) adaptive & assistive equipment

- Drone Camp
- Resources for Principal and
- Began work on District Student Advisory Council
- OT/Ergonomic Assessments for admin staff
- Youth Mentoring Program with CBAL and CYMH
- Equipment purchased for Fish in Schools Program
- Counselling for elementary students
- Outdoor Education – invitation to take learning outside
- Staff wellbeing with Amy Allan
- Neurosequential Model in Education training
- Compassionate Systems Leadership
- Katie White professional learning
- Mental Health Literacy with Open Parachute

School Initiatives

Grand Forks Secondary

- Links program (alternate setting in GFSS) – 4 blocks
- Outdoor classroom (beginning work)

Perley Elementary

- Literacy Initiative
- Social Emotional Learning - Breathing Practice
- Russian Cultural Program

Walker Development Centre

- Exercise Room
- Outdoor Education Program

Hutton Elementary

- Literacy Initiative

Christina Lake Elementary

- Social Emotional Learning – Breathing Practice

4 Schools (Greenwood, Midway, West Boundary and Beaverdell Elementary)

- Professional Resources
- Outdoor Tables

Big White Community School

- Literacy Initiative
- Outdoor Education Program
- 0.25 teacher time to support complex grade range/classrooms

Proposed Meetings Dates for 2022-2023

BOARD OF EDUCATION, 6:00 pm start

- Tuesday, September 20, 2022 -- School Board Office
- [Tuesday, October 11, 2022 -- Boundary Learning Centre, Midway](#)
- Tuesday, November 15, 2022 -- School Board Office
- Tuesday, December 13, 2022 -- School Board Office
- [Tuesday, January 17, 2023 -- Boundary Learning Centre, Midway](#)
- Tuesday, February 21, 2023 -- School Board Office
- Tuesday, March 9, 2023 -- School Board Office
- [Tuesday, April 18, 2023 -- Boundary Learning Centre, Midway](#)
- Tuesday, May 16, 2023 -- School Board Office
- Tuesday, June 20, 2023 -- School Board Office

POLICY DEVELOPMENT COMMITTEE, 4:30 pm start

Chair - Cindy Strukoff; Vice-Chair - Larisa VanMarck

- Tuesday, September 27, 2022
- Tuesday, November 22, 2022
- Tuesday, January 24, 2023
- Tuesday, April 4, 2023
- Tuesday, May 30, 2023

FINANCE COMMITTEE/ OPERATIONS COMMITTEE, 4:30 pm start

Chair - Bronwen Bird; Vice-Chair – Mark Danyluk

- Tuesday, September 13, 2022
- Tuesday, November 8, 2022
- Tuesday, February 7, 2023
- • Tuesday, April 11, 2023
- Tuesday, June 13, 2023

School District No. 51 (Boundary)
AMENDED SCHOOL CALENDAR
2022 – 2023

Month	Day	
August	29	District Professional Development Day
August	30	District Professional Development Day
September	6	School Opening Day (Dismissal at 11:30 a.m.) (Schools in session Tuesday to Friday this week)
	9	Friday - School in Session
	30	National Day of Truth and Reconciliation
October	10	Thanksgiving Day (Schools in session Tues to Fri this week)
	14	Friday - School in Session
	21	Provincial Professional Development Day - TBC
November	11	Remembrance Day (Schools Closed)
December	15	School Closes for Winter Vacation (Last day of classes)
January	3	School Re-Opens after Winter Vacation (Schools in session Tues to Fri this week)
	6	Friday - School in Session
February	20	Family Day (School in session Tuesday to Friday this week)
	24	Friday - School in Session
March	9	School Closes for Spring Vacation (Last Day of classes)
	27	School Re-Opens after Spring Vacation
April	7	Good Friday
	10	Easter Monday (Schools in session Tues to Fri this week)
	14	Friday - School in Session
May	22	Victoria Day (School in session Tuesday to Friday this week)
	26	Friday - School in Session
June	29	Last Day for Students (Dismissal at 11:30 a.m.)
	30	Administrative Day

Days in Session	162
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	
Minutes of Operation (Office Hours)	
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	
Lunch (start and end time)	
Dismissal	
Recess (start and end time) (elementary)	
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.



 Superintendent's Signature

May 18, 2022

Date



Christina Lake Elementary
School Fees
2022 - 2023

Our school has fees	Y		N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)	\$1.00			
• Bus Trips (out of District)	\$2.00			
• School Agenda	\$5.00			
• Ski Program	\$45-108			
• Swim Program	\$8-15			
• Other	\$0			
SECONDARY				
Student Council Fee	\$			
Elective Course Fees:	\$			
Other Optional Expenses:				
• Locks	\$			
• Grad Ceremony Fee	\$			
• Sports Team Uniform Deposit	\$			
• Yearbook	\$			
• Band	\$			
• Sports Team Fees				
• Other	\$			
Financial Hardship Information:	\$			
•				
Comments:				
Signature: <i>SL</i>				



(School Name) *Walker Development Centre*
School Fees
2022 - 2023

Our school has fees	Y		N	X
	Amount			
ELEMENTARY				
• Bus Trips (in District)	\$	<i>/</i>		
• Bus Trips (out of District)	\$			
• School Agenda	\$			
• Ski Program	\$			
• Swim Program	\$			
• Other	\$			
SECONDARY				
Student Council Fee:	\$	0		
Elective Course Fees:	\$	0		
Other Optional Expenses:				
• Locks	\$	0		
• Grad Ceremony Fee	\$	0		
• Sports Team Uniform Deposit	\$	0		
• Yearbook	\$	0		
• Band	\$	0		
• Sports Team Fees				
• Other:	\$	0		
Financial Hardship Information:	\$	0		
•				
Comments:				
Signature: <i>Michelle B...</i>				



(Dr. D. A. Perley Elementary)


School Fees

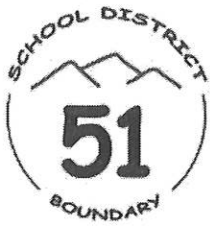
2022 - 2023

Our school has fees	Y	N
	Amount	
ELEMENTARY		
• Bus Trips (in District)	\$	1.00
• Bus Trips (out of District)	\$2.00	
• School Agenda	\$5.00	
• Ski Program	\$45-115	
• Swim Program	\$10-20	
• Other	\$	
SECONDARY		
Student Council Fee:	\$	
Elective Course Fees:	\$	
Other Optional Expenses:		
• Locks	\$	
• Grad Ceremony Fee	\$	
• Sports Team Uniform Deposit	\$	
• Yearbook	\$	
• Band	\$	
• Sports Team Fees		
• Other:	\$	
Financial Hardship Information:	\$	
•		
Comments:		
Signature: <i>SL</i>		



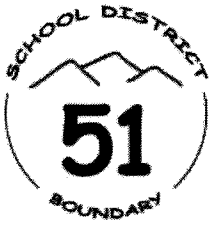
Grand Forks Secondary School
School Fees
2022 - 2023

Our school has fees	Y	X	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)				\$
• Bus Trips (out of District)				\$
• School Agenda				\$
• Ski Program				\$
• Swim Program				\$
• Other				\$
SECONDARY				
Student Council Fee:				\$20.00
Elective Course Fees:				
• Foods				\$20.00
• Wood (Optional Depending on Project)				\$Varies
• Metal (Optional Depending on Project)				\$Varies
Other Optional Expenses:				
• Locks				\$8.00
• Grad Ceremony Fee				\$75.00
• Sports Team Uniform Deposit				\$
• Yearbook				\$40.00
• Band				\$
Sports Team Fees:				
• Grade 8				\$50.00
• Grade 9/10				\$100.00
• Grade 11/12				\$150.00
• Other:				\$
Financial Hardship Information:				\$
•				
Comments:				
Signature: 				



(School Name)
School Fees
2022 - 2023

Our school has fees	Y	N
		Amount
ELEMENTARY		
• Bus Trips (in District)		\$ —
• Bus Trips (out of District)		\$ —
• School Agenda		\$ 5
• Ski Program		\$ 120
• Swim Program		\$ 10.
• Other		\$
SECONDARY		
Student Council Fee:		\$ —
Elective Course Fees:		\$ —
Other Optional Expenses:		
• Locks		\$ —
• Grad Ceremony Fee		\$ —
• Sports Team Uniform Deposit		\$ —
• Yearbook		\$ —
• Band		\$ —
• Sports Team Fees		\$ —
• Other:		\$ —
Financial Hardship Information:		\$
•		
Comments: a \$5 fee was charged to one IN DISTRICT trip but this is NOT Signature: TYPICAL.		



Greenwood Elementary School
School Fees
2022 - 2023

Our school has fees	Y	N	
	Amount		
ELEMENTARY			
• Bus Trips (in District)	\$ 0		
• Bus Trips (out of District)	\$ 0		
• School Agenda	\$ 10.00		
• Ski Program- per day (varies from \$30-50 depending on needs)	\$ 50.00 max		
• Swim Program	\$ 1.00		
• Other: Skating	\$ 2.00		
SECONDARY			
Student Council Fee:	\$		
Elective Course Fees:	\$		
Other Optional Expenses:			
• Locks	\$		
• Grad Ceremony Fee	\$		
• Sports Team Uniform Deposit	\$		
• Yearbook	\$		
• Band	\$		
• Sports Team Fees			
• Other:	\$		
Financial Hardship Information:	\$		
• No student will be denied an opportunity due to family financial issues.			
Comments:			
Signature: <i>A. Bragg</i>			



BCSS
School Fees
2022 - 2023

Our school has fees	Y	*	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)	\$			
• Bus Trips (out of District)	\$			
• School Agenda	\$			
• Ski Program	\$			
• Swim Program	\$			
• Other	\$			
SECONDARY				
Student Council Fee:	\$			
Elective Course Fees:	\$ For large choice projects			
Other Optional Expenses:				
• Locks	\$			
• Grad Ceremony Fee	\$			
• Sports Team Uniform Deposit	\$			
• Yearbook	\$ 50.00 optional purchase			
• Band	\$			
• Sports team fees, plus hotel costs.	\$75.00 per sport			
• School ski trip, extracurricular	\$30.00 average cost			
Financial Hardship Information:	\$			
• No child left behind for financial reasons				
Comments:				
Signature:				



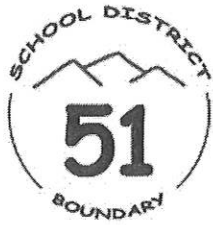
BES
School Fees
2022 - 2023

Our school has fees	Y	X	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)	\$			
• Bus Trips (out of District)	\$			
• School Agenda	\$			
• Ski Program	\$50.00/trip (K-3 once)			
• Swim Program	\$			
• Other	\$			
SECONDARY				
Student Council Fee	\$			
Elective Course Fees:	\$			
Other Optional Expenses:				
• Locks	\$			
• Grad Ceremony Fee	\$			
• Sports Team Uniform Deposit	\$			
• Yearbook	\$			
• Band	\$			
• Sports Team Fees				
• Other	\$			
Financial Hardship Information: •	\$			
Comments:				
Signature:				



BES
School Fees
2022 - 2023

Our school has fees	Y	X	N	
	Amount			
ELEMENTARY				
• Bus Trips (in District)	\$			
• Bus Trips (out of District)	\$			
• School Agenda	\$			
• Ski Program	\$50.00/trip (K-3 once)			
• Swim Program	\$			
• Other	\$			
SECONDARY				
Student Council Fee	\$			
Elective Course Fees:	\$			
Other Optional Expenses:				
• Locks	\$			
• Grad Ceremony Fee	\$			
• Sports Team Uniform Deposit	\$			
• Yearbook	\$			
• Band	\$			
• Sports Team Fees				
• Other	\$			
Financial Hardship Information: •	\$			
Comments:				
Signature:				



Big White Community School
School Fees
2022 - 2023

Our school has fees	Y	N	
	Amount		
ELEMENTARY			
• Bus Trips (in District)	\$15/student		
• Bus Trips (out of District)	\$80/student		
• School Agenda	\$		
• Ski Program	\$		
• Swim Program	\$		
• Other – school supplies (combined with PAC)	\$45		
SECONDARY			
Student Council Fee:	\$		
Elective Course Fees:	\$		
Other Optional Expenses:			
• Locks	\$		
• Grad Ceremony Fee	\$		
• Sports Team Uniform Deposit	\$		
• Yearbook	\$		
• Band	\$		
• Sports Team Fees			
• Other:	\$		
Financial Hardship Information:	\$		
•			
Comments:			
Signature:			

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 51 (BOUNDARY)**

TRUSTEE ELECTIONS BYLAW NO. 1-2022

A BYLAW to provide for the determination of various procedures for the conduct of general school trustee elections and other Trustee elections.

Preamble:

Under the *School Act*, the Board of Education may, by Bylaw, determine various procedures and requirements to be applied in the conduct of Trustee elections.

In School District No. 51 (Boundary), Trustee elections in the following Trustee electoral areas are the responsibility of the following authorities:

<u>TEA#</u>	<u>Trustee Electoral Area Description</u>	<u>No. of Trustees</u>	<u>Authority Responsible for Conducting Elections</u>
#1	Municipality of the City of Grand Forks	two (2)	City of Grand Forks
#2	Electoral Area C - Christina Lake of the Regional District of Kootenay Boundary	one (1)	School Board
#3	Electoral Area D – Rural Grand Forks of Regional District of Kootenay Boundary	one (1)	School Board
#4	Kettle Valley West of Electoral Area E of Regional District of Kootenay-Boundary (The Village of Midway plus the Rock Creek-Bridesville-Kettle Valley areas)	one (1)	School Board
#5	Kettle Valley North of Electoral Area E of Regional District of Kootenay-Boundary (Westbridge-Beaverdell-Christian Valley-Idabel Lake-Big White areas)	one (1)	School Board
#6	Kettle Valley East of Electoral Area E of Regional District of Kootenay-Boundary (The City of Greenwood and the rural areas of Greenwood and Midway)	one (1)	School Board

The Board of Education wishes to establish various procedures and requirements under the authority of the *School Act* for Trustee elections.

The Board of Education, in an open meeting of the School Board, enacts as follows:

1. Definitions:

The terms used shall have the meanings assigned by the *School Act* and the *Local Government Act*, and the *Local Elections Campaign Financing Act* except as the context indicates otherwise.

“Election” means a Trustee election.

“By-Election” means a Trustee election to fill a vacancy on the School Board in any of the circumstances described in section 36 of the School Act.

“Board” or “School Board” means the Board of Education of School District No. 51 (Boundary).

“General Voting Day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

“Other Local Governments” means, as applicable, The Corporation of the City of Grand Forks, The Corporation of the City of Greenwood, the Village of Midway, the Regional District of Kootenay-Boundary (RDKB).

2. Application

This bylaw applies to both elections and by-elections carried out by the School Board and by other authorities, except as otherwise indicated.

3. Order of Names on the Ballot

The order of names of candidates on the ballot will be arranged alphabetically by surname.

4. Resolution of Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot, in accordance with the *Local Government Act*.

5. Number of Nominators

The minimum number of qualified nominators for a trustee candidate is two.

6. Agreements with Other Local Governments

Pursuant to Section 38 of the *School Act*, the School Board authorizes the Secretary-Treasurer and/or the Chief Election Officer to enter into agreements on the Board's behalf with Other Local Governments for the purpose of conducting Trustee elections.

7. Use of Voting Machines

The use of automated voting machines, voting recorders, or other devices for voting in a school trustee election conducted in conjunction with a local government election is authorized in accordance with the procedures for voting, the form of ballot, and the procedures, rules, and requirements for counting of votes which are established by the bylaw adopted by that local government pursuant to Section 112 of the *Local Government Act*.

8. Mail Ballot Voting

There will be no mail ballot voting opportunities for trustee elections.

9. Application of Local Government Bylaws

9.1 In *Trustee Electoral Area #1* the election bylaws of the City of Grand Forks apply to trustee elections conducted by the City of Grand Forks, except for bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

10. Required Advance Voting Opportunities

10.1 Unless the School Board is exempted from the requirement by Order of the Minister of Education, an-advance voting opportunity will be on the tenth day before general voting day.

10.2 In Trustee Electoral Areas 1, 2, 3, 4, 5 and 6 , the required advance voting opportunity will be held on the tenth day before general voting day and no other advance voting opportunity will be held, except any that are established by the Chief Election Officer.

11. Additional Advance Voting Opportunities

The School Board authorizes the Chief Election Officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

12. Additional General Voting Opportunities

The School Board authorizes the Chief Election Officer to establish additional general voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in the *Local Government Act*, for such voting opportunities.

13. Number of Scrutineers at Voting Places

The number of scrutineers for each candidate that may attend at an election is a maximum of one (1) scrutineer for each ballot box in use, as authorized under section 120 of the *Local Government Act*.

14. Repeal

Trustee Elections Bylaw No. 1-2018 is hereby repealed.

This Bylaw may be cited as School District No. 51 (Boundary) Trustee Elections Bylaw No. 1 – 2022 - A Bylaw to provide for the determination of various procedures for the conduct of Trustee elections.

Read a first time the ____th day of ____.

Read a second time the ____th day of ____.

Read a third time, passed and adopted the ____th day of ____.

Board Chairperson

Secretary-Treasurer

I HEREBY CERTIFY this to be a true copy of School District No. 51 (Boundary) Trustee Elections Bylaw No. 1-2022 as adopted by the School Board on the ____ day of ____.

Secretary-Treasurer

Fund : 0 General Operating

OB	TITLE	MAY	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	107,515.01	1,172,774.02		1,295,785	123,011	9
11	Teacher Salaries	680,662.12	6,099,497.91		6,621,831	522,333	8
12	Non-Teachers Salaries	369,527.10	3,638,746.16		4,159,992	521,246	13
13	Management Salaries	41,420.50	460,411.19		567,450	107,039	19
14	Substitute Salaries	66,693.47	502,514.19		617,945	115,431	19
19	Trustees Indemnity	7,769.67	85,466.37		93,236	7,770	8
21	Statutory Benefits	127,216.34	991,618.09		982,377	9,241-	1-
22	Pension Plans	119,605.11	1,145,118.78		1,389,459	244,340	18
23	Medical And Life Benefits	57,847.42	529,709.65		842,242	312,532	37
31	Services	115,008.88	666,772.93		716,814	50,041	7
33	Student Transportation	12,843.80	101,360.83		123,213	21,852	18
34	Training & Travel	39,369.88	181,629.60		266,609	84,979	32
36	Rentals & Leases	2,794.00	30,734.00		33,528	2,794	8
37	Dues And Fees		32,847.22		38,177	5,330	14
39	Insurance		41,922.79		45,075	3,152	7
51	Supplies	101,062.88	677,239.45	6,898.95	935,134	250,996	27
52	Learning Resources	3,933.36	22,767.58		47,259	24,491	52
53	Library Books	2,392.58	11,351.75		25,990	14,638	56
54	Electricity	36,181.35	239,971.30		277,070	37,099	13
55	Heat	19,071.71	189,513.01		160,810	28,703-	18-
56	Water And Sewage	2,465.30	15,865.33		22,820	6,955	30
57	Garbage And Recycling	2,461.50	18,444.35		27,440	8,996	33
58	Furn. & Equipment Replacement	30,536.34	41,058.25	54,080.28	197,700	102,561	52
59	Computer Equipment Replacement		1,988.27	36,108.80	10,100	27,997-	277-
TOTAL FOR Fund - 0		1,946,378.32	16,899,323.02	97,088.03	19,498,056	2,501,645	13
GRAND TOTAL		1,946,378.32	16,899,323.02	97,088.03	19,498,056	2,501,645	13

OBJECT				Year-to-Date	Budget	Unspent	% Unspent	NOTES
11/12	Salaries:	Teachers/Non-teachers	10 month employees	9,738,244	10,781,823	1,043,579	9.68%	9 out of 10 months, expect 10% unspent.
10/13/19		PVPs/Mgmt/Trustees	12 month employees	1,718,652	1,956,471	237,819	12.16%	11 out of 12 months, expect 8.33% unspent. Costs low because of vacant positions (IT, HR Manager) - offset in consulting
14		Substitutes	Sick, Sick Family, LT Sick, Other replacements	502,514	617,945	115,431	18.68%	Majority of costs associated with 10 month employees expect 10% unspent.
21	Benefits:	Statutory benefits (EI, CPP)	Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT)	991,618	982,377	- 9,241	-0.94%	Majority of costs associated with 10 month employees (10% unspent); CPP/EI paid on calendar year - many employees max out by May/June.
22/23		Pension/Medical and Life	Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental	1,674,828	2,231,701	556,873	24.95%	Mix of 10 and 12 month employees, but majority are 10 month (10% unspent) **Investigating why budget is high for next year
31-39		Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance		1,055,267	1,223,416	168,149	13.74%	See NOTE 1 below for details
51	Supplies:	Supplies		684,138	935,134	250,996	26.84%	School budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Custodial and Transportation supplies
52/53		Learning Resources/Library Books		34,119	73,249	39,130	53.42%	School budgets for library books and learning resource
54/55		Electricity/Heat,		429,484	437,880	8,396	1.92%	10 out of 12 months, expect 8.33% unspent
56/57		Water/Sewer and Garbage/Recycling		34,310	50,260	15,950	31.74%	10 out of 12 months, expect 8.33% unspent
58/59		Furniture/Equipment & Computer Equipment Replacement		133,236	207,800	74,564	35.88%	School furniture/equipment budgets, as well as: equipment for Operations and all IT/tech replacements
				16,996,411	19,498,056	2,501,645	12.83%	

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

Object	Year-to-Date	Budget	Unspent	% Unspent	
31 Services	666,772.93	716,814.00	50,041.07	6.98%	Consulting (OLRC, SD23 re Claims Mgmt contrac), Legal, Audit, Telephone, Contract Software, Postage
33 Student transportation	101,360.83	123,213.00	21,852.17	17.74%	Schools transportation budgets (curricular, extra-curricular, and transportation grant)
34 Training/ Travel	181,629.60	266,609.00	84,979.40	31.87%	Training/travel across SD (instruction, District admin, O&M, transportation)
36 Rentals/Leases,	30,734.00	33,528.00	2,794.00	8.33%	525 monthly lease from City, 10 out of 12 months (8.33% unspent)
37 Dues/Fees	32,847.22	38,177.00	5,329.78	13.96%	Senior mgmt professional association fees, BCSTA, Make a Future
39 Insurance	41,922.79	45,075.00	3,152.21	6.99%	SPP and fleet insurance (paid upfront)
	1,055,267.37	1,223,416.00	168,148.63		



Briefing Note

Annual Budget 2022/2023

The budget bylaw for 2022/2023 includes the following expenses, with comparison to the 2021/2022 amended budget:

	2022/23 Preliminary Budget (Draft)	2021/22 Amended Budget (Approved Feb 2022)
Operating Fund Expenses	\$19,049,668	\$19,417,422
Capital Assets Purchased from Operating	87,450	207,800
Special Purpose Fund Expenses	1,669,901	2,041,981
Capital Assets Purchased from SPF	0	0
Capital Fund Expenses (Amortization of Capital Assets + Capital Lease Interest)	1,412,373	1,459,787
Capital Assets Purchased from Local Capital	435,000	460,000
Total Budget Bylaw	\$22,654,392	\$23,586,990

The following is a detailed breakdown of each category, including comments on noted variances from the 2021/22 amended budget.

Operating Expenses (Schedule 2B):

Operating expenses decreased by \$367,754 from the prior year amended budget as follows:

	2022/23 Preliminary	2021/22 Amended	Change	NOTES
Teachers	6,590,567	6,709,680	-119,113	22/23 FTE = 86.75, compared to 88.86 in 21/22
PVP	1,321,702	1,295,785	25,917	2% wage increase
EA's	1,364,051	1,390,354	-26,303	46 compared to 47 in PY
Support Staff	2,509,221	2,514,756	-5,535	ICSSF x 2, Payroll Clerk and Tech Admin for full year, plus 2% wage increase
Other Professional	854,105	915,568	-61,463	SLP's included with teachers; addition of HR Manager; 2% wage increase for exempt
Substitutes	519,995	562,445	-42,450	Lower maternity leave costs, reduced COVID sick time; added new ESA costs
Total	13,159,641	13,388,588	-228,947	
Employee Benefits	3,156,618	3,286,392	-129,774	
Services	695,184	777,664	-82,480	See below
Transportation	132,099	104,275	27,824	Increased school curricular and extra-curricular travel to pre-COVID
Pro-D/Travel	298,957	278,109	20,848	Adjusted for increased travel
Dues and Fees	38,177	38,177	0	No known changes in rates
Insurance	45,075	45,075	0	No known changes in rates
Supplies	978,657	1,011,002	-32,345	See below
Utilities	545,260	488,140	57,120	Electricity/gas costs increased by approx. 12%
Total	2,733,409	2,742,442	-9,033	
	19,049,668	19,417,422	-367,754	

The following staffing proposals were adopted and included in the budget for 2022/23:

- Elementary Counsellor – 1.0 FTE, continuing
- Outdoor Education Teacher – 0.50 continuing
- Elementary teacher Literacy Support - 1.75 FTE, temp
- 4 blocks to continue the alternate education program at GFSS – 0.50 FTE, temp
- 1:1 student counselling at GES, WBES and BES
- Increased SLP time – 0.25 FTE, temp
- Itinerant TTOC – 1.0 FTE, temp

As well as other projects/initiatives included in Supplies & Services as follows: Employee wellness (Amy Allan); Teacher inquiries; Story workshop carts; Outdoor equipment at CLES, GFSS and GES; Literacy resources; Art supplies; Russian supplies;

Proposals that were not approved, as well as additional requests, will be considered in the Fall after the audited financial statements are presented and the accumulated operating surplus is confirmed.

Capital Assets Purchased from Operating:

Our accounting standards and internal accounting policies require that any items purchased that are capital in nature are to be capitalized and amortized over their estimated useful life rather than expensed in the period purchased. The estimated capital assets purchased from Operating is **\$87,450**, including:

- \$20,200 furniture and equipment budgets for schools
- \$12,000 custodial equipment
- \$10,100 miscellaneous technology equipment
- \$30,150 for approved school equipment requests
- \$15,000 for community network allocation

Special Purpose Fund (SPF) Expenses (Schedule 3A):

Special Purpose Fund expenses decreased \$372,080 from the prior year amended budget as follows:

	2022/23 Preliminary	2021/22 Amended	Change	NOTES
AFG (Operating only)	113,371	113,349	22	Opening surplus of \$2,400
Learning Improvement Fund	62,570	63,772	-1,202	
School Generated Funds	250,000	310,000	-60,000	
Strong Start	128,000	128,000	0	
Ready Set Learn	19,600	19,600	0	
OLEP (French funds)	9,000	3,510	5,490	Resume exchange trip
CommunityLink	150,143	150,143	0	
Classroom Enhancement Fund - Overhead	25,098	25,098	0	Initial based on PY
Classroom Enhancement Fund – Staffing	906,119	906,119	0	Initial based on PY
Classroom Enhancement Fund – Remedy	0	49,572	-49,572	Confirmed in the Fall
Mental Health in Schools	0	134,657	-134,657	Confirmed in the Fall
CR4YC	6,000	6,000	0	
Safe Return to School Grant	0	44,322	-44,322	One-time COVID-19 funding
Health Coordinator (IHA)	0	27,000	-27,000	Confirmed in the Fall
DASH BC	0	60,300	-60,300	Confirmed in the Fall
Total SPF Expenses	1,669,901	2,041,981	-372,080	

No planned purchased of capital assets from Special Purpose Funds in 2022/23.

Amortization of Capital Assets and Capital Lease Interest:

Our accounting standards require Districts to include the amortization of capital assets in their Budget Bylaw, as well as the interest on any capital leases (our lease of the building at 555 Central Ave for the Walker Development Centre is considered a capital lease) as expenditures in the capital fund.

	2022/23 Preliminary	2021/22 Amended
Interest for Capital Lease	403	570
Amortization of Capital Assets	1,411,970	1,459,787
Total Amortization of Capital Assets + Capital Lease Interest	1,412,373	1,459,787

Capital Assets purchased from Local Capital:

	2022/23 Preliminary	2021/22 Amended
Technology Plan (BCSS, GFSS, GES, BWCS, DAPE, JAHE, WBES school refresh; Trustee laptops)	330,000	370,000
Community Network	15,000	15,000
White fleet replacements (2 trailers, 1 x truck/plow)	90,000	75,000
Total Capital Assets purchased from Local Capital	435,000	460,000

Annual Budget

School District No. 51 (Boundary)

June 30, 2023

School District No. 51 (Boundary)

June 30, 2023

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (BOUNDARY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$22,654,392 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE _____ DAY OF _____, 2022;

READ A SECOND TIME THE _____ DAY OF _____, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2022;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 51 (Boundary) Annual Budget Bylaw 2022/2023, adopted by the Board the _____ DAY OF _____, 2022.

Secretary Treasurer

School District No. 51 (Boundary)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	1,242,501	1,298,500
Total Ministry Operating Grant Funded FTE's	1,242,501	1,298,500
Revenues	\$	\$
Provincial Grants		
Ministry of Education	20,118,832	20,556,745
Other	49,258	136,558
Tuition	14,790	14,707
Other Revenue	311,000	371,000
Rentals and Leases	48,500	53,650
Investment Income	73,000	66,895
Amortization of Deferred Capital Revenue	961,026	936,271
Total Revenue	21,576,406	22,135,826
Expenses		
Instruction	15,758,701	16,679,821
District Administration	1,346,544	1,295,948
Operations and Maintenance	4,070,783	3,995,690
Transportation and Housing	955,511	947,161
Debt Services	403	570
Total Expense	22,131,942	22,919,190
Net Revenue (Expense)	(555,536)	(783,364)
Budgeted Allocation (Retirement) of Surplus (Deficit)	363,639	638,148
Budgeted Surplus (Deficit), for the year	(191,897)	(145,216)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(191,897)	(145,216)
Budgeted Surplus (Deficit), for the year	(191,897)	(145,216)

School District No. 51 (Boundary)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	19,049,668	19,417,422
Operating - Tangible Capital Assets Purchased	87,450	207,800
Special Purpose Funds - Total Expense	1,669,901	2,041,981
Capital Fund - Total Expense	1,412,373	1,459,787
Capital Fund - Tangible Capital Assets Purchased from Local Capital	435,000	460,000
Total Budget Bylaw Amount	22,654,392	23,586,990

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

School District No. 51 (Boundary)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Surplus (Deficit) for the year	(555,536)	(783,364)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(87,450)	(207,800)
From Local Capital	(435,000)	(460,000)
From Deferred Capital Revenue	(2,237,350)	(1,777,299)
Total Acquisition of Tangible Capital Assets	(2,759,800)	(2,445,099)
Amortization of Tangible Capital Assets	1,411,970	1,459,217
Total Effect of change in Tangible Capital Assets	(1,347,830)	(985,882)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(1,903,366)	(1,769,246)

School District No. 51 (Boundary)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	18,698,931	18,912,459
Other	49,258	49,258
Tuition	14,790	14,707
Other Revenue	61,000	61,000
Rentals and Leases	48,500	53,650
Investment Income	59,000	54,000
Total Revenue	18,931,479	19,145,074
Expenses		
Instruction	14,202,171	14,751,728
District Administration	1,346,544	1,295,948
Operations and Maintenance	2,720,906	2,606,353
Transportation and Housing	780,047	763,393
Total Expense	19,049,668	19,417,422
Net Revenue (Expense)	(118,189)	(272,348)
Budgeted Prior Year Surplus Appropriation	363,639	638,148
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(87,450)	(207,800)
Local Capital	(125,000)	(125,000)
Other	(33,000)	(33,000)
Total Net Transfers	(245,450)	(365,800)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 51 (Boundary)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2023

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	18,382,750	18,596,278
Other Ministry of Education Grants		
Pay Equity	105,245	105,245
Student Transportation Fund	153,588	153,588
FSA Scorer Grant	7,506	7,506
PLNet Revenue	48,060	48,060
Early Learning Framework Implementation	1,782	1,782
Total Provincial Grants - Ministry of Education	18,698,931	18,912,459
Provincial Grants - Other	49,258	49,258
Tuition		
International and Out of Province Students	14,790	14,707
Total Tuition	14,790	14,707
Other Revenues		
Miscellaneous		
City of Grand Forks	45,000	45,000
Miscellaneous	10,000	10,000
ArtStarts	6,000	6,000
Total Other Revenue	61,000	61,000
Rentals and Leases	48,500	53,650
Investment Income	59,000	54,000
Total Operating Revenue	18,931,479	19,145,074

School District No. 51 (Boundary)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Salaries		
Teachers	6,590,567	6,709,680
Principals and Vice Principals	1,321,702	1,295,785
Educational Assistants	1,364,051	1,390,354
Support Staff	2,509,221	2,514,756
Other Professionals	854,105	915,568
Substitutes	519,995	562,445
Total Salaries	13,159,641	13,388,588
Employee Benefits	3,156,618	3,286,392
Total Salaries and Benefits	16,316,259	16,674,980
Services and Supplies		
Services	695,184	777,664
Student Transportation	132,099	104,275
Professional Development and Travel	298,957	278,109
Dues and Fees	38,177	38,177
Insurance	45,075	45,075
Interest	978,657	1,011,002
Supplies	545,260	488,140
Total Services and Supplies	2,733,409	2,742,442
Total Operating Expense	19,049,668	19,417,422

School District No. 51 (Boundary)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	5,250,627	147,229		105,001		400,245	5,903,102
1.03 Career Programs	24,912						24,912
1.07 Library Services	84,166			26,977		4,000	115,143
1.08 Counselling	164,386						164,386
1.10 Special Education	1,008,194	101,624	1,364,051	83,665	54,483	64,250	2,676,267
1.31 Indigenous Education	58,282			256,841	33,585	4,000	352,708
1.41 School Administration		878,309		349,182		16,000	1,243,491
1.64 Other							-
Total Function 1	6,590,567	1,127,162	1,364,051	821,666	88,068	488,495	10,480,009
4 District Administration							
4.11 Educational Administration		194,540		50,023	173,229		417,792
4.40 School District Governance					93,236		93,236
4.41 Business Administration				175,905	191,964		367,869
Total Function 4	-	194,540	-	225,928	458,429	-	878,897
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				14,960	75,361		90,321
5.50 Maintenance Operations				1,002,121	156,886	20,000	1,179,007
5.52 Maintenance of Grounds				93,016		3,500	96,516
5.56 Utilities							-
Total Function 5	-	-	-	1,110,097	232,247	23,500	1,365,844
7 Transportation and Housing							
7.41 Transportation and Housing Administration				19,960	75,361		95,321
7.70 Student Transportation				331,570		8,000	339,570
Total Function 7	-	-	-	351,530	75,361	8,000	434,891
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	6,590,567	1,321,702	1,364,051	2,509,221	854,105	519,995	13,159,641

DRAFT - Not Finalized

June 17, 2022 15:49

School District No. 51 (Boundary)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	5,903,102	1,391,313	7,294,415	791,287	8,085,702	8,635,595
1.03 Career Programs	24,912	5,620	30,532		30,532	
1.07 Library Services	115,143	26,046	141,189	24,940	166,129	170,960
1.08 Counselling	164,386	36,271	200,657	20,000	220,657	205,116
1.10 Special Education	2,676,267	740,724	3,416,991	145,374	3,562,365	3,555,383
1.31 Indigenous Education	352,708	82,229	434,937	86,208	521,145	555,646
1.41 School Administration	1,243,491	265,173	1,508,664	98,577	1,607,241	1,585,628
1.64 Other	-		-	8,400	8,400	43,400
Total Function 1	10,480,009	2,547,376	13,027,385	1,174,786	14,202,171	14,751,728
4 District Administration						
4.11 Educational Administration	417,792	77,323	495,115	25,300	520,415	531,647
4.40 School District Governance	93,236	7,758	100,994	64,000	164,994	149,994
4.41 Business Administration	367,869	79,366	447,235	213,900	661,135	614,307
Total Function 4	878,897	164,447	1,043,344	303,200	1,346,544	1,295,948
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	90,321	17,830	108,151	29,100	137,251	135,597
5.50 Maintenance Operations	1,179,007	293,817	1,472,824	392,941	1,865,765	1,789,986
5.52 Maintenance of Grounds	96,516	24,364	120,880	31,750	152,630	152,630
5.56 Utilities	-		-	565,260	565,260	528,140
Total Function 5	1,365,844	336,011	1,701,855	1,019,051	2,720,906	2,606,353
7 Transportation and Housing						
7.41 Transportation and Housing Administration	95,321	17,830	113,151	1,500	114,651	112,997
7.70 Student Transportation	339,570	90,954	430,524	234,872	665,396	650,396
Total Function 7	434,891	108,784	543,675	236,372	780,047	763,393
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	13,159,641	3,156,618	16,316,259	2,733,409	19,049,668	19,417,422

DRAFT - Not Finalized

June 17, 2022 15:49

School District No. 51 (Boundary)

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2023

Schedule 3

	2023	2022 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,419,901	1,644,286
Other		87,300
Other Revenue	250,000	310,000
Investment Income		395
Total Revenue	1,669,901	2,041,981
Expenses		
Instruction	1,556,530	1,928,093
Operations and Maintenance	113,371	113,888
Total Expense	1,669,901	2,041,981
Budgeted Surplus (Deficit), for the year	-	-

School District No. 51 (Boundary)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year			325,000			18,000			
Add: Restricted Grants									
Provincial Grants - Ministry of Education	113,371	62,570		128,000	19,600		150,143	25,098	906,119
Other			300,000						
	113,371	62,570	300,000	128,000	19,600	-	150,143	25,098	906,119
Less: Allocated to Revenue	113,371	62,570	250,000	128,000	19,600	9,000	150,143	25,098	906,119
Deferred Revenue, end of year	-	-	375,000	-	-	9,000	-	-	-
Revenues									
Provincial Grants - Ministry of Education	113,371	62,570		128,000	19,600	9,000	150,143	25,098	906,119
Other Revenue			250,000						
	113,371	62,570	250,000	128,000	19,600	9,000	150,143	25,098	906,119
Expenses									
Salaries									
Teachers									733,658
Educational Assistants		47,530		92,530					
Support Staff							88,359		
Substitutes								17,413	
	-	47,530	-	92,530	-	-	88,359	17,413	733,658
Employee Benefits		15,040		23,980			23,643	4,084	172,461
Services and Supplies	113,371		250,000	11,490		9,000	38,141	3,601	
District Entered					19,600				
	113,371	62,570	250,000	128,000	19,600	9,000	150,143	25,098	906,119
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 51 (Boundary)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	Changing Results for Young Children	TOTAL
	\$	\$
Deferred Revenue, beginning of year		343,000
Add: Restricted Grants		
Provincial Grants - Ministry of Education	6,000	1,410,901
Other		300,000
	6,000	1,710,901
Less: Allocated to Revenue	6,000	1,669,901
Deferred Revenue, end of year	-	384,000
Revenues		
Provincial Grants - Ministry of Education	6,000	1,419,901
Other Revenue		250,000
	6,000	1,669,901
Expenses		
Salaries		
Teachers		733,658
Educational Assistants		140,060
Support Staff		88,359
Substitutes		17,413
	-	979,490
Employee Benefits		239,208
Services and Supplies	6,000	431,603
District Entered		19,600
	6,000	1,669,901
Net Revenue (Expense)	-	-

School District No. 51 (Boundary)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget			2022 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		14,000	14,000	12,500
Amortization of Deferred Capital Revenue	961,026		961,026	936,271
Total Revenue	961,026	14,000	975,026	948,771
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,236,506		1,236,506	1,275,449
Transportation and Housing	175,464		175,464	183,768
Debt Services				
Capital Lease Interest		403	403	570
Total Expense	1,411,970	403	1,412,373	1,459,787
Net Revenue (Expense)	(450,944)	13,597	(437,347)	(511,016)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	87,450		87,450	207,800
Local Capital		125,000	125,000	125,000
Capital Lease Payment		33,000	33,000	33,000
Total Net Transfers	87,450	158,000	245,450	365,800
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	435,000	(435,000)	-	
Principal Payment				
Capital Lease	32,597	(32,597)	-	
Total Other Adjustments to Fund Balances	467,597	(467,597)	-	
Budgeted Surplus (Deficit), for the year	104,103	(296,000)	(191,897)	(145,216)

Big White Mountain Community Development Association

Greenhouse Project

Presented to School District #51 Board of Directors - June 21, 2022



Table of Contents

- Big White Mountain Community Development Association
- Benefits to Big White Community School
- Benefits to the Community
- Greenhouse Structure / Location
- Greenhouse Operations
- Greenhouse Management
- Operation Expenses & Future Revenue
- Current Funding
- Future Funding & End of Life Plan

Big White Mountain Community Development Association

The Big White Mountain Community Development Association is a not-for-profit organization established in 2016 to serve the community of residents living at Big White Mountain.

Our membership fee includes inclusion to all of our services and projects such as Wellness program, Disc Golf equipment rentals and an invitation to all our of community events.

We work hand in hand with the stakeholders on the mountain: Big White Community School, Big White Fire Department, Big White Mountain Chamber of Commerce, Big White Ski Resort, Tourism Big White Society, the Regional District of the Kootenay Boundary and School District #51.

We have been running our outdoor Community Garden since 2016, with the move to our Community school being approved in 2019. We are excited to see this much needed expansion to our infrastructure.

We acknowledge that we are residing and living on the traditional territory of the Okanagan Syilx people and our project will steward education of culture, tradition and food security.

Benefits to the Big White Community School

- The greenhouse will be an asset to the educational curriculum at Big White Community School as students:
 - Can gain a holistic understanding of growing healthy food, from starting seedlings to food production
 - Can be provided with a connection to their food and education about healthy eating
- The benefits of educational greenhouses include:
 - Students have access to a living classroom garden year-round and will be able to utilize produce for their hot-lunch program - potential for entrepreneurial programs with produce/plant sales.
 - Teachers can fully integrate hands-on learning in the greenhouse, and take advantage of alternative learning opportunities
- Our greenhouse design and energy-efficient technologies also present a hands-on learning opportunity for critical math and science topics:
 - Principles of biology
 - Light and seasonal changes
 - Seasons and growing cycles
 - Garden to table curriculum
 - Plant based experiments
- Opportunity to connect Aboriginal Education supporting food security, connection to land, student independence and mastery

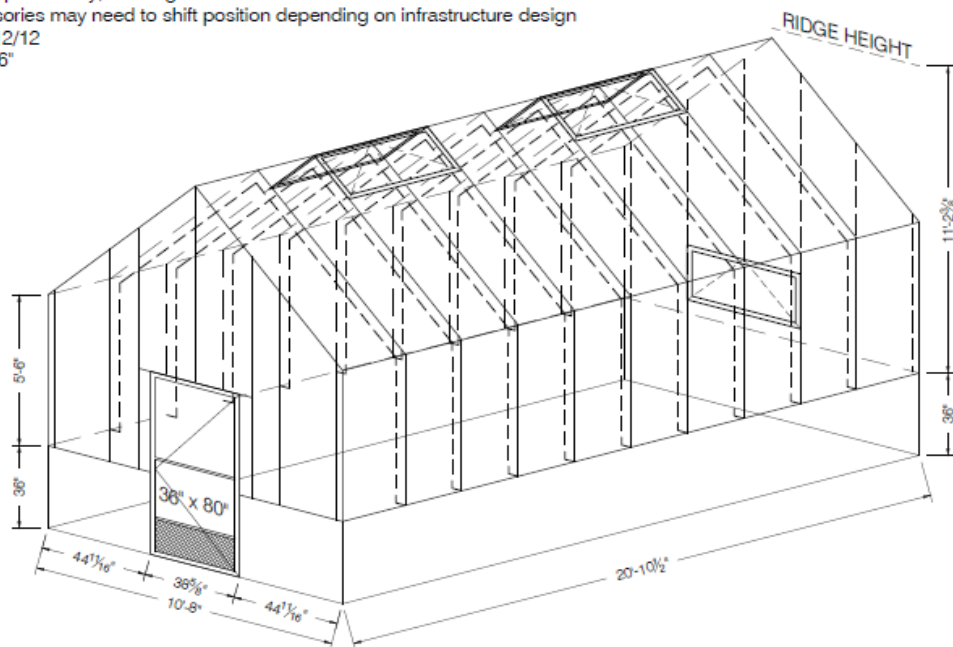
Benefits to the Community

- Agriculture can provide the opportunity for the use of local resources and for integrating traditional knowledge
- The social dimension of sustainability addresses the continued satisfaction of
 - Basic human needs
 - Food, and shelter
 - Higher-level social and cultural necessities such as security, equity, freedom, education, employment, and recreation
- Studies have found Community gardens/greenhouses contribute to a healthy lifestyle by:
 - Providing fresh, safe and affordable herbs, fruits and vegetables
 - Educating people on where food comes from and provide opportunity for people to engage with their food system
 - Connecting people to nature, fostering community development and community outreach; workshops
 - Providing social opportunities that build a sense of community and belonging
 - Providing an inclusive meeting area where people of all ages and cultural backgrounds can come together to share experiences and knowledge; mentorship
 - Reducing symptoms of depression and stress; horticulture therapy
 - Getting people active, which improves overall physical health

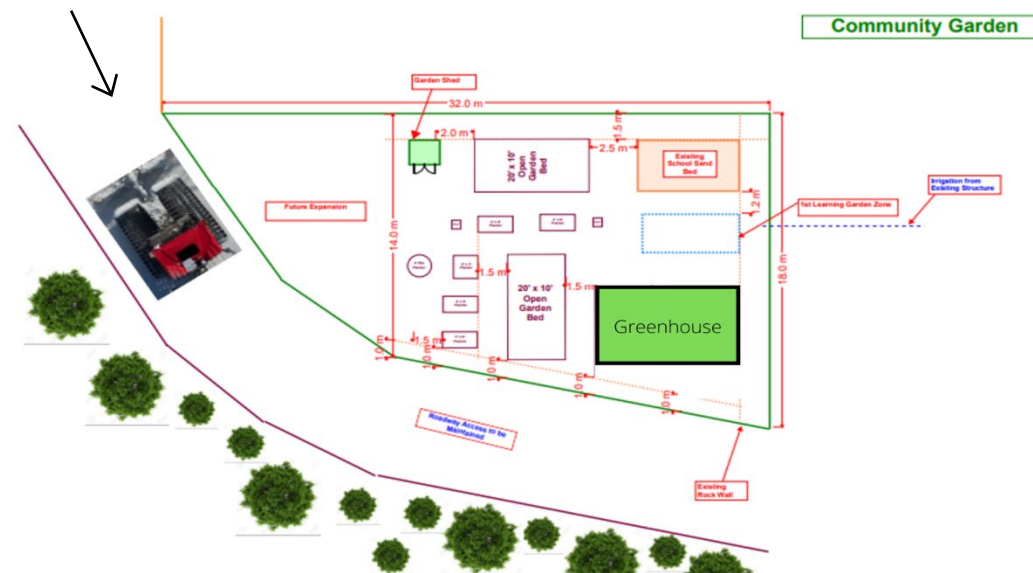
Greenhouse Structure / Location

- Pre-Manufactured Cape Cod Greenhouse 20' x 10' locally sourced reengineered to address our weather, wind and snow load.
- Engineered Cement Foundation with Pea Gravel & Stepping Stone Interior
- Solar Energized - Sub Meter connection to school with individual meter
- Currently reviewing 2 Solar options, battery source & Grid Sharing
- Potential opportunity to share energy source

IMPORTANT NOTES: All dimensions are to the outside of greenhouse frame
For layout purposes only, drawing does not show all infrastructure included
Some accessories may need to shift position depending on infrastructure design
Roof Slope: 12/12
Door Drop: 36"



Big White Community School



Greenhouse Operations

Timeline

Concrete Pad - July & August 2022 implementation

Solar Panels - July & August 2022 Implementation

Greenhouse - September & October 2022 Implementation

Phase 1

- Year 1: Expand the growing season from 3-6 months (May-October)
- Year 2-3: Gradually expand the season to a full year greenhouse.

Phase 2

- Implement Shelter (Outdoor Classroom)

This space will be used as an outdoor classroom for the children, families and seniors alike, offering a multitude of different programs from plant biology, to bear safety to yoga. The school can hold classes in either structure and the community association can utilize this space as a venue for their Wellness activities program. It will be a safe educational and social gathering space for all ages.

Greenhouse Management

The Big White Mountain Community Development Association (BWMCDA) Board of Directors, in partnership with Boundary 51 School District will manage the project.

2-3 Directors and Teachers are already champions of the project and will continue to work together to successfully implement the project.

Upon completion the initial set up of the project the operational management will then be incorporated into our Community Development Officers portfolio.

Space in the greenhouse will be utilized as “Rent a plot” for residents to garden individually. Greenhouse members will be required to volunteer a certain amount of hours for maintenance.

Greenhouse and community members will be responsible for implementing planting, growing and harvest processes such as canning, freezing and dehydrating foods.

Current Funding

Big White Mountain Greenhouse Current Funding Summary				
Cost Estimates as a August 2021 LFI Grant Application				
August 2021 Estimates Used for Grant Application	\$	60,523	Pre-Manufactured Cape Code Greenhouse	
Cost Increases Post LFIF Grant Application				
Additional Structural requirements - Snow load	\$	14,283	Increased as per RDKB Requirements	
Cement Pad	\$	48,150	Cement Pad estimate received- Considerably Higher than Estimated	
Electrical Solar Power Implementation	\$	31,241	Implementation of Solar vs Electrical Installation	
TOTAL COST	\$	154,197		
LFIF Grant Received	\$	51,104		
Gas Tax Application	\$	95,584		
Unfunded	\$	7,509	Taxes & Engineering Costs	
Less	\$	3,000	GST rebates	
Less	\$	4,509	CDA Cost Contribution 2022 See Note in End of Life Funding	
Contingency Plan - Gas Tax Funding Request Unsuccessful				
Propane Generator	\$	1,910	NOTE: Item to be removed and added only if Solar not Included	
Wood Pad	\$	6,000		
Total Expenses	\$	7,910		
	\$	3,081	CDA Cost Contribution 2022 See Note in End of Life Funding	

Operating Costs

Notes:

Inflation applied at 5% annually

CDA to maintain a balance of approx \$1,000 for contingencies.

Garden Bed Rentals:
20 Plots @ \$50 a season

CDA will continue its efforts in applying for relevant grants

5 Year Greenhouse/Garden Balance		
2022/2023 Budget	\$	-
1 Time Allocation to Greenhouse End of Life Fund	-\$	5,000
2022 Remaining Balance	-\$	5,000
2022 Operations Costs	\$	2,000
2023 BALANCE	-\$	7,000
Refundables Allocation		
Garden Bed Rental	\$	1,000
Chamber of Commerce Donation	\$	1,000
Fund Raising/Grant Applications	\$	5,000
Operations Cost	\$	7,500
2024 BALANCE	-\$	7,500
Refundables Allocation		
Garden Bed Rental	\$	1,000
Chamber of Commerce Donation	\$	1,000
Fund Raising/Grant Applications	\$	6,000
Operations Cost	\$	7,875
2025 BALANCE	-\$	7,375
Refundables Allocation		
Garden Bed Rental	\$	1,000
Chamber of Commerce Donation	\$	1,000
Fund Raising/Grant Applications	\$	6,500
Operations Cost	\$	8,269
2026 BALANCE	-\$	7,144
Refundables Allocation		
Garden Bed Rental	\$	1,000
Chamber of Commerce Donation	\$	1,000
Fund Raising/Grant Applications	\$	6,500
Operations Cost	\$	8,682
2026 BALANCE	-\$	7,326
Refundables Allocation		
Garden Bed Rental	\$	1,000
Chamber of Commerce Donation	\$	1,000
Fund Raising/Grant Applications	\$	7,000
Operations Cost	\$	9,116
2027 BALANCE	-\$	7,442

End of Life Funding

5 Year Community Garden, Greenhouse End of Life Plan	Amount
1 Time Allocation to Greenhouse End of Life Fund to be allocated to a separate restricted program in 2022	\$ 5,000
\$1,000 a year for the next 15 Years, the average life span of our Greenhouse	\$ 15,000
Funds Allocated to End of Life program	\$ 20,000
Contingency Plan	
<i>Note: Should we not received Gas Tax funding the 2022 allocated will be used to offset costs. Total End of Life Account will be reduced to \$15,000</i>	-\$ 5,000
	\$ 15,000

Additional Fund Raising/Grant Application Opportunities Available	
Grant in Aid Funding for Operational Costs	Variable
Total Restoration Annual Donation	\$ 3,000
Average Fund Raising Events Revenue	\$ 14,000



Thank you!

SCHOOL DISTRICT NO. 51 (BOUNDARY)
P O L I C Y

SECTION	TITLE	NO.
	Child Care	

DATE ADOPTED:

Bill 8, the Education Statutes Amendment Act, came into force on March 5, 2020 and amended the School Act to allow new provisions related to childcare facilities located on board of education property. It includes a prescriptive order from the Ministry of Education with respect to the contents required in board policy to govern the establishment of childcare facilities. Order M326, the Child Care Order, further defines the role of boards of education with respect to the provision of childcare programs.

The purpose of this policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of childcare programs between the hours of 7:00 am and 6:00 pm on business days by either the Board or third-party licensees.

The use of Board property by licensed childcare providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

Definitions

In this Policy, the terms *Board property*, *business day*, *childcare program*, *educational activities*, and *licensee* have the meanings given to those terms in the School Act.

Direct and indirect costs include:

- a. Utilities
- b. Maintenance and repair
- c. A reasonable allowance for the cost of providing custodial services
- d. A reasonable allowance for time School District Administrators and other staff spend on matters relating to the use of Board property by licensed childcare providers.

Guiding Principles

The Board will, on an ongoing basis, assess community need for childcare programs on Board property, through a process of engagement with employee groups, parents, guardians, Indigenous community representatives, Indigenous rightsholders, Indigenous service providers, and existing childcare operators. The process for engagement will be reviewed on an ongoing basis.

Engagement with stakeholders may include respective Parent Advisory Councils, District Parent Advisory Councils, local unions, Principals and Vice-Principals, and local Indigenous groups.

If childcare programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.

Childcare programs, if operated by the Board, will be operated for a fee no greater than the direct costs the Board incurs in providing the childcare program.

Fees for the use of Board property by licensees other than the Board will not exceed the direct and indirect costs the Board incurs in make Board property available for the childcare program.

If childcare programs are operative by a licensee other than the Board, the Board will require the licenses to agree to comply with this Policy.

In selecting licensees other than the Board to operate a childcare program, the Board will give special consideration to the candidates' proposals to:

- a. Provide inclusive childcare, and,
- b. Foster Indigenous reconciliation in childcare

If the Board decides to operate a childcare program, the Board will ensure that it is operating in a manner that:

- a. Fosters Indigenous reconciliation in childcare. In particular, the childcare program will be operated consistently with the following principles of the British col



**Month-End Report
May 2022
Anna Lautard
Superintendent of Schools**

All Superintendents Meeting

- Deputy Minister Christina Zacharuk hosted all sixty superintendents
- Understanding our Roles in Truth, Reconciliation, and Indigenous Learner Success
 - Discussed Declaration on the Rights of Indigenous Peoples Act [Action Plan](#) outlining actions every ministry, including the Ministry of Education and Child Care, will take to create a better province for Indigenous People in BC
 - This plan is dedicated to implementing the United Nations Declaration on the Rights of Indigenous Peoples
 - Some examples of actions to be taken:
 - Implement a mandatory course or bundle of credits related to First Peoples as part of graduation requirements in BC and co-create culturally relevant provincial resources with Indigenous people for use by all educator across the K-12 education system
 - Identify and undertake concrete measures to increase the literacy and numeracy achievement levels of Indigenous students at all levels of the K-12 education system, including the early years
 - Co-develop and implement a framework for the involvement of Indigenous Education Councils in school district financial planning and reporting
 - Identify, develop, and implement mechanisms and approaches to enable boards of education to better support Indigenous students, including increasing and ensuring equitable access to education and safe environments
 - Develop full-course offerings in First Nation languages and implement the educational Calls to Action from the Truth and Reconciliation Commission in the K-12 education system
- Street Data: A Next Generational Model for Equity, Pedagogy, and School Transformation
 - Presentation by author Shane Safir on her book *Street Data*
 - She discussed three levels of data:
 - Satellite data
 - FSAs, grades, attendance, grad assessments
 - This data tells us where to look
 - Map data
 - Early Development Index (EDI), Middle Development Index (MDI), Student Learning Surveys, classroom assessments
 - Closer to the students – able to hear their voices, though still from afar
 - Gives insight into who/why/what is happening with students
 - Street data
 - This is the data that emerges at eye level
 - 3 types – story, artifacts, or observations
 - Let's us choose the margins
 - those students who are not necessarily at the centre
 - those students whose voices and experiences are not always heard/seen
 - Disrupts “single” narratives and implicit bias
 - Humanizes the process of data gathering – more focus on strengths than on deficits
 - Allows for flexibility – no need to wait for assessments
 - Some examples

- Empathy interviews
 - Focus groups / listening campaigns
 - Fishbowls
 - Student-led community walks
 - Home visits
- Framework for Enhancing Student Learning
 - Almost completed year one of the Framework's Continuous Improvement Program
 - Ministry asked for feedback to improve program planning for year two
 - A lot of discussion on how to build stronger cohorts for learning next year
- Early Learning and Child Care
 - Information sharing about resources, information and supports that are needed by school districts to do this work well
 - Discussion around the need for the following:
 - Resources for staffing to expand operations
 - Background information about childcare / build capacity
 - Support navigating issues like licensing and staffing
 - Bottom line – the opportunities of having childcare in the education system are significant, including improving equity and embracing continuity of learning from birth to post-secondary
 - Lots of work to do, but we are on the right course

Cooperate Cohort

- Focus on strategic engagement / engagement during continuous improvement cycle
- Discussed have strategies and structures to help guide and keep discussions focussed on student learning
- Following is a framework to guide engagement
 - Activate – designing and communicating
 - Acquire – listening and synthesizing
 - Apply – collaborating, deferring, and creating
- Discussed about leading with research
 - Here is what we know (the research)
 - Here is where we are at (data)
- Keep focus on aspirational student learning
- Go deep with data
 - FESL data
 - Other data at school level, classroom level, district level
 - What data don't we have?
- Great discussion on how to involve student voice with engagement as well as parents and community members from "equity-seeking groups"
- Since this is a topic that comes up a lot, it felt good to have the time to discuss and brainstorm with other districts

Spring Provincial Gathering of Indigenous Education Leads

- Joanie Holmes, Elder In-Residence, Angela Bragg, District Vice Principal, and I attended the virtual spring gathering
- Presentations occurred around reconciliation in education, the new graduation requirement, mental health, and Adult Dogwood & attendance data as well as a round table about Indigenous leadership and Indigenous-led approaches to support improved outcomes for Indigenous learners
- Dr. Evan Adams, Deputy Chief Medical Officer, Indigenous Services Canada presentation was called "Running on Empty: Supporting the Mental Health and Wellbeing of Learners and Staff:
 - What is happening to communities is happening to us
 - Our school district is a microcosm of what is happening in community
 - Self-care IS health care

- We answered the call for help – how do we continue this?

Meetings

May	2 nd	BC School Superintendents Association: regional meeting
	3 rd	BC School Superintendents Association: regional meeting
	4 th	BC School Superintendents Association: regional meeting District Leadership Team Update Networks of Inquiry and Indigenous Education webinar
	5 th	Compassionate Systems Leadership Community Practice Networks of Inquiry and Indigenous Education webinar
	6 th	Cooperate Session
	7 th	Transformative Educational Leadership Program Reading Group
	9 th	West Kootenay Teacher Education Consortium
	10 th	Agenda Setting Management Meeting The Governance Code book club
	11 th	Regional Kootenay Boundary Child Care meeting
	13 th	Ministry of Education & Child Care - All Superintendents Meeting in Richmond Transformative Educational Leadership Program
	14 th	Transformative Educational Leadership Program
	16 th	District Leadership Team Learning Together Session
	17 th	Agenda Setting Management Meeting Continuous Improvement – Pod Cohort Zoom Board meetings
	18 th	Grand Forks Secondary Mentoring session with Ms. Erixson's Grade 10 Planning class District Indigenous Team Day Grand Forks Social Service Advisory Group District Leadership Team Update
	19 th	Compassionate Systems Leadership Community of Practice
	20 th	Interior Numeracy Network in Vernon
	24 th	West Boundary Elementary School with MLA Roly Russell Rural Education Advisory zoom Finance Committee meeting
	25 th	Agenda Setting Early Years Ministry zoom Boundary Central Secondary District Scholarship
	26 th	Indigenous Education Spring Zoom Grand Forks Secondary Mentoring with Ms. Erixson's Grade 10 Planning class
	27 th	Indigenous Education Spring Zoom
	30 th	ITA Zoom
	31 st	Agenda Setting Management Meeting Policy Committee Meeting

SD 51 LEARNING TOGETHER

- May 16, 2022 – District Leadership Team “Learning Together” Session
- April 7, 2022 – District Leadership Team “Learning Together” Session
- February 2, 2022 – District Leadership Team “Learning Together” Session
- November 26, October 14, and September 2: Katie White and Assessment through a Leadership Lens with District Leadership Team “Learning Together” sessions
- September 27 – 30: Compassionate Systems Leadership
 - Four members of District Leadership team
- August 30 – September 1: Non-Instruction Days
 - Big White Community School (2 days)
 - Indigenous Learning/Ripple Effect of Resiliency – Monique Gray Smith Course
 - School Growth Plan
 - Staff Professional Inquiries
 - 4-Schools (2 days)
 - School Community
 - Truth & Reconciliation
 - Outdoor Education
 - Boundary Central Secondary School (3 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
 - Hutton Elementary (2 days)
 - Literacy – Katie White, guided reading, literature circles
 - Social Emotional Learning – student profiles, class profiles, school profiles
 - School Growth Plan
 - Perley Elementary (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate
 - Walker Development Centre (2 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
 - Grand Forks Secondary School (2 days)
 - Universal Design for Learning (UDL)
 - First Peoples Principles of Learning
 - School Growth Plan
 - Christina Lake Elementary School (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate



Briefing Note Out-of-Province Tuition

Students that do not meet the requirement of *Ordinary Resident* are not eligible to be claimed on the 1701 – Student Data Collection and are, thus, not funded through our operating grant from the Ministry of Education. As such, the Board policy is to set a rate for out-of-province tuition annually.

Currently, the Board rate is \$14,707 per student. This rate is calculated as the amount per student FTE based on the 2021/22 preliminary operating grant from the Ministry of Education.

Based on the 2022/23 preliminary operating grant released by the Ministry of Education in March, the updated calculation is as follows:

$$\text{\$18,382,750} / 1,242.5012 \text{ student FTE} = \text{\$14,795}$$

As such, I recommend the Board set the Out-of-Province Tuition rate for 2022/2023 at **\\$14,795**.