



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

May 17, 2022 at 6:00 p.m.

Agenda

Call to Order

Opening Acknowledgement

With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect.

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

April 19, 2022 – Regular Meeting Minutes

Report on In-Camera Meeting from April 19, 2022

The Board discussed personnel issues, properties/facilities, and business items and ratification...

Correspondence

Business Items

1. Strategic Plan Update (Attachment)

- Framework for Enhancing Student Learning - Peer Review Report (Attachment)

2. Presentations/Discussion

- Amy Allan – Employee Wellness Initiative

3. School Calendar 2022/23 Amendment (Attachment)

4. Committee Reports

FINANCE

- Expenditure Report (Attachment)

OPERATIONS

- Annual Facilities Grant (AFG) Spending Plan (Attachment)

POLICY

6. Board Chair Report

- BCSTA AGM Update

7. Senior Management Reports

- Superintendent Report (Attachment)
 - School Reports (Attachment)
- Secretary Treasurer Report (Attachment)

8. Trustee Reports

- | | |
|----------------------------------------------------|----------------------|
| • Boundary Indigenous Education Advisory Committee | • PAC Highlights |
| • BCSTA Provincial Council | • BCPSEA AGM Update |
| • Rec Commission | • OLRC |
| • BISM | • Community Literacy |
| • BCSTA Kootenay Boundary Branch | • GFSSAG |

9. Around the Boundary

Trustee Activities and Upcoming Events

- June 11, 2022 - Boundary Central Secondary School Graduation - 11:00am
- June 18, 2022 - Grand Forks Secondary School Graduation - 2:30pm
- June 18, 2022 - Walker Development Centre Graduation

Budget Process Timeline

- May 24, 2022 – Finance Committee Meeting (Review and approval of budget considerations)
- June 9, 2022 – Finance Committee Meeting (Review draft 2022/23 budget)
- June 21, 2022 – Board Meeting (Adoption of 22/23 budget)

Future Agenda Items

Next Board Meeting:

June 21, 2022

6:00 p.m. via Zoom

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

April 19, 2022 at 6:00 p.m.

Via Zoom

Minutes

The Chairperson called the meeting to order at 6:03 p.m.

Present:	R. Zitko	Chair
	J. Massey	Vice Chair
	B. Bird	Trustee
	M. Danyluk	Trustee
	C. Strukoff	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Massey
2ND Jepsen

"That the Agenda for April 19, 2022 be adopted as amended."

CARRIED

Adoption of Minutes

MOVED Massey
2ND Strukoff

"That the March 15, 2021 Regular Board Meeting minutes be adopted as circulated."

CARRIED

Correspondence

Trustees provided opinions and discussion on the Letter of Appeal from the Committee to Save Midway Elementary School. Board Chair Zitko will draft a response for circulation.

Business Items

1. Strategic Plan Update

- Student Trustees Jacob and Peyton reported on BCSS and GFSS for the month of March

2. Presentations and Delegations

- Jamie Stewart reported on his work around Outdoor Education at Elementary schools across SD51.

3. Big White Community School Proposed Reconfiguration

MOVED Massey
2ND Danyluk

"That the Board of Education defer discussion on the Big White Community School reconfiguration to January 2023."

CARRIED

4. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report. The ten-month employee costs are as expected. The twelve-month employee numbers are low due to unfilled vacancies (IT x 2 and HR Manager). Substitute costs are low as a result of unfilled vacancies.
- Secretary Treasurer Burdock also highlighted that there is only 20% of the electricity and heating budget left due to increased price in natural gas.
- Equipment purchase numbers are off due to a coding error.

OPERATIONS

- Secretary Treasurer Burdock reported on the capital projects that were submitted in September 2021 for funding. The following projects were approved:
 - Roof replacement at BCSS
 - Roof ventilator unit at Hutton Elementary
 - Roof replacement at Midway Elementary
 - LED lighting at various sites
 - C76 bus and one accessible bus
- The roof replacement at Midway Elementary will move forward as the funding was requested and approved while the school was open.
- Director of Operations David Reid will be investigating electric buses.

MOVED Van Marck
2ND Massey

"That the Board of Education unanimously agrees to give the Capital Project Bylaw No. 2022/23 CPSD51-01 all three readings at this meeting of April 19, 2022."

CARRIED

MOVED Danyluk
2ND Bird

"A BYLAW by the Board of Education of School District No. 51 (Boundary) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the School District No. 51 Boundary Act. WHEREAS in accordance with provisions of the School Act the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 15, 2022, is hereby adopted.
2. This Bylaw may be cited as School District No.51 (Boundary) Capital Bylaw No. 2022/23-CPSD51-01."

CARRIED

MOVED
2ND Bird
 Van Marck

"That the Board of School District No. 51 (Boundary) approve the Capital Bylaw No. 2022/23 CPD51-01 as read a first, second and third time, passed and adopted the 19th day of April 2022."

CARRIED

POLICY

- Secretary Treasurer burdock provided a summary of the two Policies presented for circulation.

MOVED
2ND Massey
 Jepsen

"That the Board approve for circulation Policy No. 2073 – Accumulated Operating Surplus, as presented."

CARRIED

MOVED
2ND Strukoff
 Van Marck

"That the Board approve for circulation Draft Policy – Financial Management and Reporting, as presented."

CARRIED

5. Board Chair Report

- Board Chair Zitko reported on the April 7th meeting at Big White Community School regarding proposed reconfiguration.
- Trustees along with Superintendent Lautard and Secretary Treasurer Burdock will be attending the BCSTA AGM on April 21st-24th.
- Board Chair Zitko reported on the April 13th voting training.

6. Senior Management Reports

- Superintendent Lautard presented her report for March 2022
- Secretary Treasurer Burdock presented her report for March 2022

7. Trustee Reports

- Boundary Indigenous Education Advisory Committee
- BCSTA Provincial Council
- Rec Commission – Trustee Massey reported out
- BISM – Trustee Strukoff reported out
- BCSTA Kootenay Boundary Branch – Trustee Strukoff reported out
- PAC Highlights – Trustees Van Marck, Zitko, Strukoff, Massey, and Jepsen reported out
- BCPSEA – Trustee Danyluk reported out
- OLRC
- Community Literacy
- GFSSAG

8. Around the Boundary

Around the Boundary for March 2022 was presented.

Meeting adjourned at 8:54 p.m.

Chairperson

Secretary-Treasurer

Strategic Plan Update

Student Trustee Reports

- Jacob Colin: BCSS
- Payton Maffioli: GFSS
- Abby Segstro: GFSS

Framework for Enhancing Student Learning Update

On September 21, 2021, the Board of Education approved School District No. 51's first [Enhancing Student Learning Report 2020/21](#) for submission to the Ministry of Education, publication and ongoing use as a planning document.

As part of the efforts to improve learning outcomes for all students, the Ministry of Education initiated a process to bring together multiple perspectives to review districts' continuous improvement plans and strategic plans and provide constructive feedback for districts' consideration.

In collaboration with BCSTA, BCSSA, BCASBO, BCPVPA, FNESEC, and MNBC, the Ministry, using co-constructed quality indicators, designed and implemented a process for reviewing the Enhancing Student Learning Reports of all 60 school districts. This approach included providing concise, constructive feedback to each district to inform continuous improvement planning.

Small teams made up of representatives from all partner and rightsholder associations then participated in the peer review during the week of February 7-11, 2022. Over four days, these teams generated feedback for sharing with all 60 school districts, using the established protocol, and capturing the information for each district on a webform. That information formed the basis for each district report.

School District 51's report, which follows this document, provides feedback in relation to the following focus areas, which are associated with effective continuous improvement planning:

- School, district, and provincial data
- Strategic engagement, and
- Alignment of planning efforts with goals

The intent of this feedback is to support continuous improvement and is intended to build upon the deep commitment to improving student outcomes that exists in SD 51.

Through this work, SD 51 continues to collectively build capacity within the district and foster robust strategic and continuous improvement planning practices to enhance educational outcomes for all students. This work is foundational in developing educated citizens and in addressing persistent inequities in opportunities for our most vulnerable learners.

SCHOOL DISTRICT NO. 51 (BOUNDARY)

BOARD CHAIRPERSON: Rose Zitko

SUPERINTENDENT: Anna Lautard

The information below was gathered through a peer review process and is intended to provide feedback to your district **in relation to three key areas of continuous improvement planning**. This feedback affirms the good work that is happening in your district as well as outlines some specific considerations and questions for your reflection, to help inform your work to support successful outcomes and improve equity of outcomes for all students.

FOCUS AREA 1

Reviewed, analyzed, and interpreted classroom, school, district, and provincial data (including the Framework required data set) to illuminate emerging areas of need and inequities of student learning outcomes and to determine progress being made.

DISTRICT STRENGTH: Disaggregation of the data to understand inequities, with special attention to Indigenous students, Children and Youth in Care, and students with disabilities or diverse abilities.

SUPPORTING EVIDENCE: The data sets presented were clear and easy to read (charts). Each data set had an analysis section that provided further context and detail including highlighting areas where the results were below district averages. When the data had numbers of students low enough to be masked for the charts, then the district provided a sentence indicating if the data is on par with the general population or above/below district and Provincial averages.

The data was disaggregated into the specific groups: All Students, Indigenous Students, Students with Disabilities, Children/Youth in Care.



CONSIDERATION: The inclusion of both quantitative and qualitative sources of information.

SUPPORTING EVIDENCE: There is an abundance of quantitative data in the Student Learning Report. An area for further consideration is to gather qualitative evidence, perhaps through student voice and sharing of stories.

Note: In the analysis section, some of the data sets identified that there is a poor participation rate in the Foundation Skills Assessment. The district could create or identify strategies for addressing this issue, mitigate the issue by using other types of evidence or data, and/or dialogue with districts having high FSA participation rates to gain possible insights into the issue.

ADDITIONAL CONSIDERATION: Another consideration is to introduce the use of classroom level evidence to further inform planning, including the use of report card data.

ADDITIONAL SUPPORTING EVIDENCE: While the Provincial Assessment data was analyzed extensively, the district states there is no classroom data to use for triangulation of the results. (Note: we found a plan in place on the website for the classroom level evidence in the Strategic Operational plans 2021-2026).

MEDIATIVE QUESTION: *Given that 30% of the student population has identified as Indigenous, how can the district use the expertise of the local Indigenous communities to provide direction and feedback into the development of the Strategic Plan, Student Learning Report and Strategic Operational Plan.*

FOCUS AREA 2

Activated an effective strategic engagement process, with a priority on engaging Indigenous peoples and communities, First Nation communities, and other equity seeking groups.

DISTRICT STRENGTH: The district has utilized multiple communication platforms to encourage engagement and increase accessibility.



SUPPORTING EVIDENCE: The district has input from the Boundary Indigenous Education Advisory Council throughout the year and seeks input from families, community, staff, and students annually during February and March, with World Cafés held throughout the district as well as online surveys.

CONSIDERATION: Effective strategic planning means continuing to design an inclusive and ongoing strategic engagement process which has been considerate of local and cultural contexts. An area for further consideration is for the district to clearly describe how it is engaging local communities, including indigenous communities, in a sustainable way.

SUPPORTING EVIDENCE: There is a need to include detail about Nation involvement, and/or the involvement of Indigenous organizations with Off-Reserve focus (i.e., Friendship Centres, MNBC) and to consider on an annual basis the data in the How Are We Doing (HAWD) report from the Ministry of Education.

MEDIATIVE QUESTION: *How might the district leverage the data from the HAWD report showing lower graduation rates and higher enrolment in alternate programs for females with Indigenous ancestry?*

FOCUS AREA 3

Adjusted their District Operational Plans to align with their student learning goal(s) as articulated within the Board's Strategic Plan.

DISTRICT STRENGTH: Use of the annual review, analysis, and interpretation of findings to align school plans and operational plans (Financial, Human Resources, Information Technology) to show a clear link to evidence of student learning.

SUPPORTING EVIDENCE: Schools are being actively encouraged and supported to consistently use the "Spirals of Inquiry" to assess student needs and inform their own planning and prioritization with a focus on the three dimensions of the educated citizen (i.e., Intellectual, Human & Social and Career Development).

CONSIDERATION: An area for further consideration might be to use your Strategic Plan priorities, including your student learning goals, to guide decision-making including decisions related to the development of annual operational plans.

SUPPORTING EVIDENCE: The Student Learning Report states that historically, the district has utilized school growth plans (instead of a district level strategic plan) to guide its decision-making, with a focus on addressing student needs in the three dimensions of the Educated Citizen - i.e., Intellectual, Human and Social, and Career Development.

MEDIATIVE QUESTION: *How might you more clearly explain, as part of your Student Learning Report, the ways in which you are using your continuous improvement cycle to monitor and evaluate progress toward your district level strategic and operational plans, including the achievement of Indigenous students (given that 30% of the student population self-identifies as Indigenous, Metis or Inuit)?*

We would like to acknowledge and thank you for your diligence in creating your district's inaugural Enhancing Student Learning Report. As you know, this is our first year of full implementation of the Framework for Enhancing Student Learning, and our goal throughout this process has been to create opportunities for reciprocal peer-based learning, where we collectively build capacity within the education system and continuously improve strategic and continuous improvement planning processes to enable better outcomes for all students in BC.

If there are any questions regarding this report, please email: educ.framework@gov.bc.ca

School District No. 51 (Boundary)
AMENDED SCHOOL CALENDAR
2022 – 2023

Month	Day	
August	26	District Professional Development Day
September	6	School Opening Day (Dismissal at 11:30 a.m.) (Schools in session Tuesday to Friday this week)
	9	Friday - School in Session
	30	National Day of Truth and Reconciliation
October	10	Thanksgiving Day (Schools in session Tues to Fri this week)
	14	Friday - School in Session
	21	Provincial Professional Development Day - TBC
November	11	Remembrance Day (Schools Closed)
December	15	School Closes for Winter Vacation (Last day of classes)
January	3	School Re-Opens after Winter Vacation (Schools in session Tues to Fri this week)
	6	Friday - School in Session
February	20	Family Day (School in session Tuesday to Friday this week)
	24	Friday - School in Session
March	9	School Closes for Spring Vacation (Last Day of classes)
	27	School Re-Opens after Spring Vacation
April	7	Good Friday
	10	Easter Monday (Schools in session Tues to Fri this week)
	14	Friday - School in Session
May	22	Victoria Day (School in session Tuesday to Friday this week)
	26	Friday - School in Session
June	29	Last Day for Students (Dismissal at 11:30 a.m.)
	30	Administrative Day

Days in Session	162
Number of Days of Instruction	156
Number of Non-Instructional Days	6
Number of Administrative Days	1
Length of School Day (ie: 6 hrs 45 mins)	
Minutes of Operation (Office Hours)	
Total Instructional Time	342 min/day (Elem) 375 min/day (Sec)
School Commences	
Lunch (start and end time)	
Dismissal	
Recess (start and end time) (elementary)	
Minutes in each block (secondary)	
Minutes between blocks (secondary)	

School is closed on Friday unless otherwise noted.



 Superintendent's Signature

 May 13, 2022
 Date

Fund : 0 General Operating

OB	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
10	Principal & Vice Principal Sal	107,515.01	1,065,259.01		1,295,785	230,526	18
11	Teacher Salaries	678,623.46	5,418,835.79		6,621,831	1,202,995	18
12	Non-Teachers Salaries	484,652.77	3,269,219.06		4,159,992	890,773	21
13	Management Salaries	41,420.50	418,990.69		567,450	148,459	26
14	Substitute Salaries	83,119.32	435,820.72		617,945	182,124	29
19	Trustees Indemnity	7,769.67	77,696.70		93,236	15,539	17
21	Statutory Benefits	140,657.40	864,401.75		982,377	117,975	12
22	Pension Plans	130,310.94	1,025,513.67		1,389,459	363,945	26
23	Medical And Life Benefits	60,128.96	471,924.59		842,242	370,317	44
31	Services	54,952.51	553,036.11		716,814	163,778	23
33	Student Transportation	22,480.58	88,517.52		123,213	34,695	28
34	Training & Travel	10,305.64	142,454.20	7,812.00	266,609	116,343	44
36	Rentals & Leases	2,887.50	28,033.50		33,528	5,495	16
37	Dues And Fees		32,847.22		38,177	5,330	14
39	Insurance		41,922.79		45,075	3,152	7
51	Supplies	15,331.57	577,007.41	44.75	935,134	358,082	38
52	Learning Resources	843.21	18,853.82		47,259	28,405	60
53	Library Books	981.81	9,005.89		25,990	16,984	65
54	Electricity	7,290.89	204,025.17		277,070	73,045	26
55	Heat	16,456.06	170,954.75		160,810	10,145-	6-
56	Water And Sewage		13,400.03		22,820	9,420	41
57	Garbage And Recycling		15,982.85		27,440	11,457	42
58	Furn. & Equipment Replacement		10,521.91	22,127.57	197,700	165,051	83
59	Computer Equipment Replacement		1,988.27	36,108.80	10,100	27,997-	277-
TOTAL FOR Fund - 0		1,865,727.80	14,956,213.42	66,093.12	19,498,056	4,475,749	23
GRAND TOTAL		1,865,727.80	14,956,213.42	66,093.12	19,498,056	4,475,749	23

OBJECT				Year-to-Date	Budget	Unspent	% Unspent	NOTES
11/12	Salaries:	Teachers/Non-teachers	10 month employees	8,688,055	10,781,823	2,093,768	19.42%	8 out of 10 months, expect 20% unspent.
10/13/19		PVPs/Mgmt/Trustees	12 month employees	1,561,946	1,956,471	394,525	20.17%	10 out of 12 months, expect 16.67% unspent
14		Substitutes	Sick, Sick Family, LT Sick, Other replacements	435,821	617,945	182,124	29.47%	Majority of costs associated with 10 month employees expect 20% unspent.
21	Benefits:	Statutory benefits (EI, CPP)	Employer paid portion of CPP and EI ; as well as 1.95% Employer Health Tax (EHT)	864,402	982,377	117,975	12.01%	Majority of costs associated with 10 month employees (20% unspent); CPP/EI paid on calendar year - many employees max out by June.
22/23		Pension/Medical and Life	Employer paid portion of pension contributions (TPP and MPP); as well as employer paid premiums for extended health benefits and dental	1,497,438	2,231,701	734,263	32.90%	Mix of 10 and 12 month employees, but majority are 10 month (20% unspent)
31-39	Services:	Includes: Services, Student Transportation, Training/Travel, Rentals, Dues/Fees and Insurance		894,623	1,223,416	328,793	26.87%	See NOTE 1 below for details
51	Supplies:	Supplies		577,052	935,134	358,082	38.29%	Schoool budgets (supplies for instruction, SpEd, AbEd, Admin) as well as: SBO, Maintenance, Cusotidal and Transportation supplies
52/53		Learning Resources/Library Books		27,860	73,249	45,389	61.97%	School budgets for library books and learning resource
54/55		Electricity/Heat,		374,980	437,880	62,900	14.36%	10 out of 12 months, expect 16.67% unspent
56/57		Water/Sewer and Garbage/Recycling		29,383	50,260	20,877	41.54%	10 out of 12 months, expect 16.67% unspent
58/59		Furniture/Equipment & Computer Equipment Replacement		70,747	207,800	137,053	65.95%	School furniture/equipment budgets, as well as: equipment for Operations and all IT/tech replacements
				15,022,307	19,498,056	4,475,749	22.95%	

NOTE 1

These are expenses that are not necessarily incurred evenly throughout the year:

Object	Year-to-Date	Budget	Unspent	% Unspent	
31 Services	553,036.11	716,814.00	163,777.89	22.85%	Consulting (OLRC, SD23 re Claims Mgmt contrac), Legal, Audit, Telephone, Contract Software, Postage
33 Student transportation	88,517.52	123,213.00	34,695.48	28.16%	Schools transportation budgets (curricular, extra-curricular, and transportation grant)
34 Training/ Travel	150,266.20	266,609.00	116,342.80	43.64%	Training/travel across SD (instruction, District admin, O&M, transportation)
36 Rentals/Leases,	28,033.50	33,528.00	5,494.50	16.39%	525 monthly lease from City, 10 out of 12 months (16.67% unspent)
37 Dues/Fees	32,847.22	38,177.00	5,329.78	13.96%	Senior mgmt professional association fees, BCSTA, Make a Future
39 Insurance	41,922.79	45,075.00	3,152.21	6.99%	SPP and fleet insurance (paid upfront)
	894,623.34	1,223,416.00	328,792.66		



Briefing Note

Annual Facility Grant (AFG)

The Annual Facility Grant (AFG) funding is provided as a lump sum amount annually which a board of education may expend for the purpose of:

- Upgrading or replacing existing facility components throughout the expected economic life of an existing capital asset;
- Enhancing the service potential of an existing capital asset or a component of an existing capital asset by correcting deficiencies in design or construction, and unsafe conditions;
- Significantly lowering the associated operating costs of an existing capital asset; or
- Extending the life of an existing capital asset or a component of an existing capital asset beyond its original life expectancy.

There are nine main categories of eligible AFG expenditures:

- **Accessibility upgrades** - improvements related to access for persons with mobility issues or physical disabilities;
- **Asbestos Abatement** - mitigation and/or remediation of asbestos affected areas;
- **Electrical upgrades** - improvements or replacements of power supply and distribution systems, fire protection systems, and technological infrastructure upgrades to accommodate computer and telecommunications networks;
- **Exterior Wall System upgrades** - improvements to protect the fabric of the building, including exterior painting, window and door replacement, building envelope repair and replacement, structural and non-structural seismic mitigation;
- **HVAC upgrades** - improvements, replacements or provision of heating, ventilation, and air conditioning systems;
- **Interior Construction upgrades** - improvements of school facilities related to flooring, wall partitions, non-structural upgrades, and the provision of educational programming;
- **Plumbing upgrades** - improvements, replacements or provision of washroom and plumbing systems, and safe drinking water;
- **Roofing upgrades** - scheduled roof replacements and major roof repairs;
- **Site upgrades** - site improvements including positive site drainage; repairs to sidewalks, parking lots, site access/egress, paved work areas, paved play areas, and play fields; repairs, upgrading or replacement of playground equipment; perimeter safety fencing; contaminated soil remediation; underground storage tanks removal; sewer or water services; underground irrigation systems; traffic safety.

2022/23 AFG expenditure plan submissions are to be provided to the Ministry by May 31/2022 using MyCAPS. Attached is the 2022/23 submission for SD51.

NOTE: A board of education is responsible for managing its AFG funds to enable planned or emergent health and safety expenditures to be addressed within a fiscal year; however, such deviations from the approved expenditure plan are to be communicated to the Ministry and updated the District in MyCAPS.

Annual Facilities Grant Spending Plan**2022-23****District annual costs**

Fire extinguisher renewal	\$	12,240
Fire suppression system annual	\$	18,360
Hoist annual inspections	\$	1,224
Bay door annual inspections	\$	3,060
Facility exterior maintenance	\$	30,600
Wood shop duct cleaning	\$	3,570
Gym flooring resurfacing	\$	16,697
District security annual maint.	\$	5,000
Ceiling tiles	\$	5,100
Duct cleaning	\$	7,500
Clean out drywells	\$	4,000
Playground maintenance	\$	3,000
Capital Asset Management Software (CAMS)	\$	9,649

District one-time costs

Security card reader access to all facilities	\$	6,000
School Board office basement sealing and stairs	\$	25,000
School Board office retaining wall and drainage	\$	20,000
Gate installation at Marlex	\$	10,000
White board replacement	\$	36,827

Christina Lake**D.A. Perley**

Irrigation system design	\$	18,500
Drainage repairs	\$	15,000

Grand Forks Secondary**J.A. Hutton**

Flooring replacement	\$	15,000
Hutton sign replacement	\$	4,000
Well pump replacement	\$	52,000
Utility replacement (sewer)	\$	75,000
Accessibility / concrete repairs	\$	2,000
Paving 145sq m	\$	65,000

Greenwood Elementary

Classroom conversion/renovation	\$	8,000
Blinds	\$	20,000
Soccer goal post replacement	\$	10,000
Accessibility / concrete repairs	\$	2,000

Boundary Central Secondary

Soccer goal posts with uprights	\$	15,000
Change room teacher areas	\$	12,000
Basketball hoop installation	\$	6,000

West Boundary Elementary

Exterior logo replacement	\$	7,000
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Beaverdell Elementary**Big White Community School**

Classroom flooring replacement	\$	22,000
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Walker Development

Blinds	\$	15,000
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Total	\$	581,327
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Month-End Report
April 2022
Anna Lautard
Superintendent of Schools

COVID-19 Update

- The Ministry of Education and Child Care released updated Communicable Disease Guidelines on April 8, 2022
- Key updates include:
 - Spaces being arranged to best meet learner needs and preferred educational approaches
 - A focus on personal practices such as health awareness, masks, and face coverings
 - Gatherings and events returned to 100% capacity
- Individual businesses and organizations can choose to continue to require the BC Vaccine Card on their premises
 - SD 51 schools will continue to contact venues as part of event or field trip planning to understand what requirements may be in place
- A [BCCDC COVID-19 Situation Report for K-12 Schools](#) for March 2022 was also released

Early Learning / Child Care Update

- Changing Results for Young Children will continue
 - SD 51 may be able to have a group within the district rather than travelling to Castlegar
 - Working on gathering interest in community ECEs to join us
 - Potentially will do this as an early evening event to encourage other ECEs to participate
 - It will also be a hybrid form (so Zoom) to ensure representation from across district
- SD 51 put in an expression of interest for new Early Learning opportunities for the 2022/23 school year:
 - Strengthening Early Years to Kindergarten Transitions
 - Opportunity for SD 51 to work alongside and collaborate with community partners to strengthen relationships and enhance communication
 - Goal is to have additional early years programs, pop-up play opportunities and/or extended experiences for children to visit the Kindergarten environment prior to beginning school in September
 - Just B4
 - Just B4 operates in conjunction with existing StrongStart programs by utilizing available StrongStart spaces in schools and resources as well as extending the hours of StrongStart facilitators
 - StrongStart facilitators are the lead early childhood educator in the program
 - Generally, StrongStart operates in the morning and the afternoon is for the Just B4 program

- Just B4 programs welcomes children to JUST BE 4, wherever they are on the continuum of learning and making sense of themselves and the world around them – it is NOT a readiness program
 - Just B4 fosters an environment that is open, playful and nurtures curiosity and courage
 - Based on the image of the child as outlined in the [Early Learning Framework](#)
- On April 8th, I had a conversation with Michelle Kirby, Manager of Partnerships and Engagement in the Ministry's Child Care Capital Branch about the [ChildCareBC New Spaces Fund](#) that will open in spring/summer 2022 for new applications.
 - This fund is for the creation of **new** child care spaces – whether new builds or renovations to existing facilities
 - Focus on fully inclusive and accessible child care spaces that allow children of all abilities to participate meaningfully (i.e., accessible physical design and application of program inclusion policy)
 - These spaces can be co-located with other community or family services
 - Districts do not have to run the child care programs – can still be a partnership with third party operators
- Kirsten Rezansoff, District Vice-Principal, is transitioning into the Early Learning Framework
 - Reaching out to communities and families to conduct a needs assessment

August Days

- August 29 and 30 will be for professional development
 - Very excited to be able to plan for these days
 - District Vice-Principals Kirsten Rezansoff and Angela Bragg have joined me to help with the planning
- August 29 is the Joint BDTA/District Day
 - Have had two meetings with BDTA
 - Teacher survey conducted
 - Beginning to see the shape of a day
- August 30 will be Indigenous focused professional development
 - Hoping to be situated outside

Meetings

Apr	1 st	COOPERATE pod – Continuous Improvement zoom
	4 th	Interior Health zoom
	5 th	Agenda Setting
		Management meeting
		Indigenous Education team informal meeting
		SD 51 Policy Committee
	6 th	SD 51 Elder In-Residence Update
		District Leadership Team Update
	7 th	Compassionate Systems Leadership Community of Practice
		District Leadership Team Learning Together session

- 8th Big White Community School public consultation
Early Learning Initiatives zoom
Childcare BC zoom meeting
Transformative Educational Leadership Program
- 9th Transformative Educational Leadership Program
- 11th Healthy Schools Coordinator Update
Changing Results for Young Children 2022/23 Planning zoom
- 12th Agenda Setting
Management meeting
- 13th BDTA and SD 51 Informal meeting
District Strategic Framework Team meeting
Professional Development meeting with BDTA re: Joint August Day
- 14th Indigenous Education Team meeting
- 19th Agenda Setting
Continuous Improvement Meeting
Board meetings
- 20th Indigenous-focused Graduation Requirement Meeting
Health and Wellness Committee
District Leadership Team Update
Learning Forward Session: Abbotsford School District
- 21st BCSTA AGM
- 22nd BCSTA AGM
- 23rd BCSTA AGM
- 25th Compassionate Systems Leadership/Ministry of Education Information Zoom
Interior Health Rapid Response Team Update
- 26th Agenda Setting
Schools and Health Authority Partners Network Zoom
SD 51 Budget Meeting with Trustees and District Leadership Team
- 27th SD 51 School Wellness/Amy Allan Update
Boundary Indigenous Education Advisory Council meeting
- 28th SharePoint Information Session zoom

SD 51 LEARNING TOGETHER

- April 7, 2022 – District Leadership Team “Learning Together” Session
- February 2, 2022 – District Leadership Team “Learning Together” Session
- November 26, October 14, and September 2: Katie White and Assessment through a Leadership Lens with District Leadership Team “Learning Together” sessions
- September 27 – 30: Compassionate Systems Leadership
 - Four members of District Leadership team
- August 30 – September 1: Non-Instruction Days

- Big White Community School (2 days)
 - Indigenous Learning/Ripple Effect of Resiliency – Monique Gray Smith Course
 - School Growth Plan
 - Staff Professional Inquiries
- 4-Schools (2 days)
 - School Community
 - Truth & Reconciliation
 - Outdoor Education
- Boundary Central Secondary School (3 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Hutton Elementary (2 days)
 - Literacy – Katie White, guided reading, literature circles
 - Social Emotional Learning – student profiles, class profiles, school profiles
 - School Growth Plan
- Perley Elementary (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate
- Walker Development Centre (2 days)
 - Ripple Effect of Resiliency – Monique Gray Smith Course
 - Open Parachute – mental health literacy
 - School Growth Plan
- Grand Forks Secondary School (2 days)
 - Universal Design for Learning (UDL)
 - First Peoples Principles of Learning
 - School Growth Plan
- Christina Lake Elementary School (2 days)
 - Wellness & Resiliency
 - Calmness within the Storm, Leader in Me, breathing practice
 - Strategic Directions & School Growth Plan
 - School Culture & Climate



School District 51 Boundary

School Updates – May 2022



- Students had an Easter Egg Math hunt that focused on the question, how many ways can you make 10?
- A fun ice-cream making lesson with Mr. Bond was themed around turning a liquid into a solid
- Everyday Caterpillar Science is involved as students raise caterpillars and hope for butterflies
- Students discovering chives in the garden for a spicy snack
- Ginette led a story about a beaver and students each had pelt to feel to connect to the narrative
- BES went on an adventure to WBES and enjoyed the playground, the gym, and full-school activities



BIG WHITE COMMUNITY SCHOOL

- Students enjoyed designing and building bridges this month
- We are busy getting our spring reading assessments completed
- Plans are underway for a fabulous Ready Set Learn event in June!



Boundary Central Secondary School

- Students and staff honoured Red Dress Day on May 5th
- Our outdoor education class has been busy enjoying the spring with hiking and biking
- The student advisory council is growing – our original member is retiring as he graduates this spring and there are now 7 students stepping in to keep it going!
- Grade 8 science students dissected the heart of a bull this month



CHRISTINA LAKE ELEMENTARY SCHOOL

- Students created a beautiful display and a book of gratitude for Mrs. Bartlett on Administrative Professionals' Day
- The whole school participated in Lake Clean Up Weekend with a head start on a Thursday afternoon. They picked up a lot of garbage from the neighborhood!
- Our intermediate science fair was a great success and students are excited to participate in the district fair
- We have just begun our spring school-wide writing project which is a pilot of an assessment tool that other schools may be using soon, too



DR. D.A. PERLEY ELEMENTARY SCHOOL

- We've had lots of outdoor excursions happening since spring break – it's a great time of year to take learning outdoors!
- We celebrated Earth Day by helping clean up our community, creating a collaborative art project, and having our first whole-school experience in the gym to watch The Lorax
- Each class is taking a turn to lead our morning stretches – we especially enjoyed the K/1 class teaching us to do alphabet stretches
- Our Moving in the Morning program now includes tracking our distance. Each week we tally the total and take a virtual tour of a different National Park that we've reached.
- We celebrated the fabulous Sharon on Administrative Professionals' Day



Grand Forks Secondary School

- We had a fabulous biology field trip to Bamfield just after Spring Break
- Our graduates have been busy applying for scholarships and getting ready for the final stretch to graduation
- Our catering class has been busy delighting us with food all year – this week we tried their delicious cinnamon knots!
- Staff and students had the opportunity to participate in virtual Women in Trades events early this month



GREENWOOD ELEMENTARY SCHOOL

- The local neighborhood was cleaned of garbage and resulted in six, full bags of trash gathered by the dedicated intermediates on Earth Day
- A small, but dedicated group of volunteers came and transformed the garden space with large machinery
- Grade 4/5 Class built bluebird boxes with the help of the BCSS woodworking class and Trails to the Boundary Society
- A team of grade 4/5's participated in the Reading Link Challenge and faced the grade 4-7 team from WBES
- Sports Club has started for grades 4-7 after school on Wednesdays
- The Canadian Museum lent us a big trunk of museum artifacts dated from 1900 B.C.E. to 2020 and it helped intermediates practice 'thinking like historians'
- The grade 6/7 class has created 600 paper cranes and has 400 more to go to reach their target. Ultimately, the cranes will be gifted to the organizers of the 80th anniversary of Japanese Internment in Greenwood.
- The grade 4/5 class went on a rock-hounding adventure led by Jamie Stewart to Boothman's.



JOHN A. HUTTON ELEMENTARY SCHOOL

- We concluded our dodgeball intermurals with a teachers vs. students' game
- Our first whole-school assembly featured presentations by our primary team and our rock band
- Lots of great outdoor activities are happening to explore spring in our valley
- Students have been enjoying swimming at the pool



Midway Elementary School

- Midway community organized an Easter Egg hunt for primary students, and all left with full baskets of goodies
- Tanya led a story reading session in a local park for students
- A puppeteer presented stories from the Sinixt nation
- Fridays at school are still celebrated with pajama days
-



WALKER DEVELOPMENT CENTRE

- Students have been preparing for grad and completing scholarship applications
- We participated in a livestream performance by Green Thumb Theatre on mental health
- We created plaques in memory of murdered and missing Indigenous women and girls to be hung on the fence outside
- We did community clean up at the frisbee golf course on Earth Day
- We watched a livestream for Moose Hide Campaign and wearing the moosehide to honour, respect and protect women and children against violence
- We had a great hike to Fisherman's creek



WEST BOUNDARY ELEMENTARY SCHOOL

- Buddy-reading and Monday morning assemblies have returned
- Intramural baseball has begun
- Boundary Youth Soccer League has been using the field after school
- The Arts Club run by BFIS runs on Mondays for intermediate students and yoga has started up again
- Social Justice Club did a Red Dress campaign with cookies and proceeds went to a non-profit organization dedicated to cultural survival
- Intermediates participated in the Reading Link Challenge



Secretary-Treasurer's Report April 2022

Budget/Finance

Annual Budget 2022/23

The preliminary budget prepared and shared at the Finance Committee meeting on May 4th reported the following:

- Projected revenue: \$18,931,546
- Projected expenditures: \$18,402,533
- Net Revenue (Expenses): \$529,013
- Budgeted surplus for the year (after transfers): \$454,013

The preliminary budget included the following assumptions:

- Revenue
 - MOE grant based on preliminary operating grants as announced in March
 - Other revenue reported as known
- Expenditures, Salaries & Benefits
 - Teacher staffing updated to reflect projected enrolment/initial class configurations
 - Vacant teacher positions budgeted at average cost
 - PVP and senior management updated for known changes
 - All support staffing levels are consistent with current year; however, expect some changes in EA staffing to align with supports needed
 - As wage increases for unionized employees are unknown, current rates used
- Expenditures, Supplies & Services
 - All one-time costs removed
 - Anticipate changes in the following categories: school budgets, fuel, utilities, supplies

The Finance Committee will meet again on May 24th to review budget considerations based on educational initiatives and priorities through the lens of our strategic plan. A final draft budget will be presented at the Finance Committee on June 9th, and then presented at the board meeting on June 21st for adoption.

Teacher postings will also go out next week. The EA Post and Fill is scheduled for June 10th. We are also working closely with school secretaries regarding new/changing enrolment information for next year.

Ministry Reporting

Reports submitted this Spring include:

- *Q3 GRE* - As part of the Government Reporting Entity, we are required to submit quarterly financial reports to the Ministry to be consolidated with the Province. The 3rd quarter GRE was completed and submitted April 13.
- *Q3 EDAS*- The EDAS is a common data collection system between BCPSEA, the Ministry of Education, and school districts to collect, share, and use employment data from districts' HRIS and payroll systems. The report includes employee status, YTD earnings, benefits, base salary, FTE etc. The 3rd quarter EDAS was completed and submitted April 30.
- *Event Driven Reporting* - In March 2020, the government identified COVID-19 as a major reporting event. As such, all ministries, crown agencies, school districts, universities, colleges and health authorities have been required to track and report incremental and necessary costs

incurred as a direct result of COVID-19. Report of these costs as of March 31/2022 was submitted in April.

- *FSA Summary Report* - Foundational Skills Assessments were completed in March, and we reported to MOE on associated costs in April.
- *Daily Absence Reporting/ Weekly Workforce Reporting* - We continue to submit both the Daily Absence Report and the Weekly Workforce report to identify the portion of the workforce that is absent on a given day, as well as the reason for the absence.
- *Carbon Neutral Government program* - All Public Sector Organizations (PSOs) are legally required under the *Climate Change Accountability Act* to achieve carbon neutrality each year. Consumption data is uploaded to the Clean Government Reporting Tool (CGRT) by April 30 to determine our carbon offset payment, and then a Climate Change Accountability Report (CCAR) is completed in May. Our data has been loaded and we are preparing the CCAR, which will be shared with the Board in June.

Professional Learning

On April 21st, I attended a BCSABO Secretary Treasurer Meeting in Vancouver on *Telecommunications Procurement and Preparing for the Oct 15/2022 General Local Elections*.

April 21 to 23, I joined the Trustees for the *BCSTA AGM 2022 - From Grief to Medicine, Moving Forward with Good Hearts*.

Operations Update

Operations highlights/projects for April include:

- Transportation
 - Drivers testing tablets for stop locations and times, as well as testing for pre-trips
 - New driver hired in Grand Forks
- Custodial
 - Two new floor machines arrived (Hutton, CLES)
 - Staffing changes due to leaves/retirements
 - Supporting community rentals again
- Maintenance
 - Closed out 138 work orders
 - Merv13 filter installation complete at all sites
 - John Deere replacement mower ordered
 - Sewer system issues at BCSS resolved
 - Accessible washroom equipment installed at GFSS
 - Outdoor washrooms at GFSS and Perley opened
 - Bus driving relief
- Other projects
 - Successful through the first round of the Low Carbon Economy Fund grant process
 - Continued work with architect on Accessibility Audit report
 - Extension of scope of WBES building envelope project through BC Housing

Technology Update

The tech team has spent the past few months completing a comprehensive inventory of all devices at each school site in the District. The information is being discussed with school principals to update the technology replacement plan for 2022/23 and beyond, with the goal of assessing student needs and providing appropriate technology to support learning in the context of 2022. A big thank you to Caro Robledo for the data collection, and to Anthony Bautista and Kyle Gamblin as we prepare for a substantial hardware refresh this summer!