School District No. 51 (Boundary)

Regular Meeting of the Board of Education
Boundary Central Secondary School, Midway, BC
October 28, 2025 at 6:00 p.m.

Agenda

Call to Order

Land Acknowledgement
With gratitude, we acknowledge that School District 51 resides on the unceded traditional territory of the Interior Salish people. We also acknowledge the enduring presence of all First Nations, Inuit and Métis people. May we always live and care for these lands with respect.

Adoption of Agenda

Adoption of Minutes
September 23, 2025 – Regular Meeting Minutes

Report on In-Camera Meeting from September 23, 2025
The Board discussed personnel issues, properties/facilities, business items, as well as the final audit report to the Board.

Recognition, Presentations and Delegations

10-Minute Comment Period for Rightsholders and Partners
The purpose of the comment period is to provide an opportunity for brief input on any of the meeting's agenda items that the Board will be considering.

Strategic Plan Update (Attachment)

Business Items

1. **Committee Reports**

FINANCE
- 2025/26 Student Enrolment (Attachment)
- School Catchment Areas (Attachment)

MOTION: "That the Board of Education initiate a consultation process to consider implementation of school catchment areas in SD51."

OPERATIONS

POLICY

2. Board Chair Report

- Annual Board Work Plan (Attachment)

MOTION: "That the Board of Education adopts the Annual Board Work Plan as presented."

3. Senior Management Reports

- Superintendent Report (Attachment)
  - Upcoming School Events (Attachment)
- Secretary Treasurer Report (Attachment)

4. Trustee Reports

- BCSTA Provincial Council
- Rec Commission
- BISM
- BCSTA Kootenay Boundary Branch
- PAC Highlights (Attachment)
- BCPSEA
- OLRC
- Rural and Remote

5. Around the Boundary

Trustee Activities and Upcoming Events

- BCPSEA Symposium – November 6-7, 2025 (virtual)
- BCSTA Trustee Academy – November 27-29, 2025
- BCPSEA AGM – January 29, 2026 (virtual)
- BCSTA Provincial Council – February 20, 2026
- BCSTA AGM – April 9-11, 2026

Future Agenda Items

Next Board Meeting: **November 25, 2025**
6:00 p.m.
School Board Office, Grand Forks, BC

15-MINUTE QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda. While the Board believes that communication with the public is extremely important, the regular Board is not the appropriate setting for general discussion, or comment by residents. Matters currently under negotiation or litigation or related to personnel or specific students will not be permitted. Public with general comments or questions are encouraged to contact the Chair or Superintendent individually.

One question will be taken from each person, after which, time permitting, each person may present a second question. Speakers must identify themselves before speaking. All questions will be directed to the Chair, who may refer the question to the Superintendent or Secretary Treasurer. The Chair may restrict the length of time any one individual may speak. The response to a question will be made during the meeting, when possible, or deferred until a later date when information becomes available. Individuals addressing the Board assume personal responsibility for all statements made to the Board. The Chair will use judgment to stop any inappropriate questions that would be better discussed in a different forum. The Chair may use discretion to terminate any speaker's privilege or exclude a speaker from the meeting if, after due warning, the speaker persists with conduct or remarks which the Chair considers inappropriate.

Adjournment

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education
September 23, 2025, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:02 p.m.

Present:	R. Zitko	Chair
	S. Hall	Vice Chair
	B. Bird	Trustee
	L. Van Marck	Trustee
	K. Jepsen	Trustee
	J. Massey	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer
Absent:	M. Danyluk	Trustee

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED/SECONDED

"That the Agenda for September 23, 2025, be adopted as presented."

CARRIED

Adoption of Minutes

MOVED/SECONDED

"That the June 24, 2025, Regular Board Meeting minutes be adopted as presented."

CARRIED

Correspondence

- Letter from Mrs. Wiebe and Mrs. Ball regarding the Elementary Outdoor Education Program was received and discussed. Board Chair Zitko to send written response.

Strategic Plan Update

- Superintendent Lautard presented the School Growth Plans
    - Trustees noted plans were very authentic and included the "why"

Business Items

1. **Committee Reports**

EDUCATION

- Superintendent Lautard presented the Enhancing Student Learning Report for 2025/26 and highlighted focus on literacy: asking questions, monitoring approaches in classrooms for what supports are needed, plan for a district-wide literacy assessment and the new BC kindergarten screener.

MOVED/SECONDED

"That the Board of Education receive and approve the School District No. 51 (Boundary) Enhancing Student Learning Report for 2025/26 for submission to the Ministry of Education and Child Care, publication and ongoing use as a planning document."

CARRIED

FINANCE

- Secretary Treasurer Burdock introduced the Finance section and the Independent Auditor's Report by BDO Canada LLP
  - Sinead Scanlon, Engagement Partner, presented. Ms. Scanlon confirmed the firm's independence and that a clean audit opinion has been issued as per their report on pages 2-4.

- Secretary Treasurer Burdock presented the Local Capital continuity schedule

MOVED/SECONDED

"That the Board of Education maintain a transfer of $275,000 from operating to Local Capital at June 30, 2025 as budgeted."

CARRIED

- Secretary Treasurer Burdock presented the Internally Restricted Surplus

MOVED/SECONDED

"That the Board of Education approve the Internally Restricted Accumulated Operating Surplus as detailed in Note 18 of the Audited Financial Statements for the year ended June 30, 2025."

CARRIED

- Secretary Treasurer Burdock presented the 2024/2025 Financial Statements and the Financial Statement Discussion and Analysis (FSD&A) report.
  - Two areas were highlighted:
    - Statement 2/Statement of Operations - summarizes the combined revenues received and expenses incurred during the 12 months between July 1 and June 30 in the Operating, Special Purpose and Capital funds. A

deficit of $23,156 was reported for 2025/26, compared to the originally budgeted deficit of $252,358.

- Schedule 2/Schedule of Operating - reports daily operation of the District, including instructional programs, school and district administration, facilities operations, maintenance and transportation functions. A $198K surplus was reported for 2025/26, however, as per Internally Restricted Surplus note, the contingency reserve decreased by $42K.

MOVED/SECONDED

"That the Board of Education receive and approve the Audited Financial Statements for the year ended June 30, 2025."

CARRIED

OPERATIONS

- Secretary Treasurer Burdock presented the 2025/26 Capital Projects Update
- Secretary Treasurer Burdock presented the 2026/27 Five-Year Capital Plan – Minor Capital Programs submission

MOVED/SECONDED

"That, in accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 51 (Boundary) hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2026/27, as provided on the Five-Year Capital Plan Summary for 2026/27 submitted to the Ministry of Education and Child Care."

CARRIED

Trustee Bird left the meeting at 7:05 p.m.

POLICY

- First policy committee meeting is scheduled for October 21st
- BCSTA has established a *Policy Taskforce* led by Caroline Brody to support boards of education to review their policy manuals

2. Board Chair Report

- Board Chair Zitko provided a verbal update on the Board Chair call with MECC, highlighting:
  - Introduction of new Deputy CEO of BCSTA – Michael Rossi
  - Minister Baer shared what she heard from school districts, commenting on trends/themes
  - BCSTA President, Tracey Loffer, also shared what she heard from board chairs

3. Senior Management Reports

- Superintendent Lautard presented her report
- Secretary Treasurer Burdock presented her report

4. Trustee Reports

- BCSTA Provincial Council – No meeting to report
- Recreation Commission – Trustee Bird absent, no report
- Boundary Integrated Services Model – Trustee Van Marck reported out
- BCSTA Kootenay Boundary Branch – AGM this upcoming weekend
- BCPSEA – Secretary Treasurer Burdock reported out
- PAC Highlights – Trustee Van Marck and Jepsen provided written reports
- Okanagan Labour Relations Council – No meeting to report
- Rural and Remote – Trustee Jepsen provided a written report

Question Period

- No questions were asked relevant to the September 23, 2025, Regular Agenda Package

Future Agenda Items

- Board of Education - Annual Work Plan

Meeting adjourned at 7:50 p.m.

________________________________ Chairperson

________________________________ Secretary-Treasurer

Strategic Plan Update
October 2025

Student Trustees Reports

- Grand Forks Secondary School (GFSS): Alex O'Dell, Ava More and Emma Irwin

- Boundary Central Secondary School (BCSS): Elizabeth Tsigonias and Kaela Colin

Strategic Priorities 2025/2026

- Priority One: Students have strong foundational skills and competencies
  - Literacy
  - Numeracy
  - Core and curricular competencies

- Priority Two: Students have developed a sense of identity, resilience, belonging, wellness and are centred in their learning
  - Social emotional learning
  - Student agency (voice and choice)
  - Community connections

- Priority Three: Systemic transformation to eliminate barriers to equity
  - Truth and Reconciliation
  - Inclusive practices/increased representation for diversity
  - Radical listening experiences with priority students and families
  - Action for priority students

Literacy Initiative

- SD 51 submitted its plan for the Literacy Professional Learning Grant from the Ministry of Education and Child Care
  - Districts had to submit plans by October 17, 2025

- $247,553 was received and must be fully spent by June 30, 2027
  - Grant funding expenditures reports are due June 30, 2026 and July 15, 2027

- SD 51 will use the full two years to spend the grant money

- Kirsten Rezansoff, District Vice Principal, Lisa Cairns, Vice Principal and Learning Support teacher at John A. Hutton Elementary, and Lois Ehman, District Principal of Student Services, are helping coordinate the initiatives, in particular:
  - supporting the implementation of Kindergarten screener, assessments, reading programs, and interventions in schools and building capacity (coaching/modelling) for school Learning Support teachers with a focus on evidence-based literacy practices
  - facilitating and supporting reach-out to parents around literacy skills
  - coordinating/facilitating Communities of Practice (Primary and Intermediate)
  - facilitating training in Orton-Gillingham for Learning Support teachers

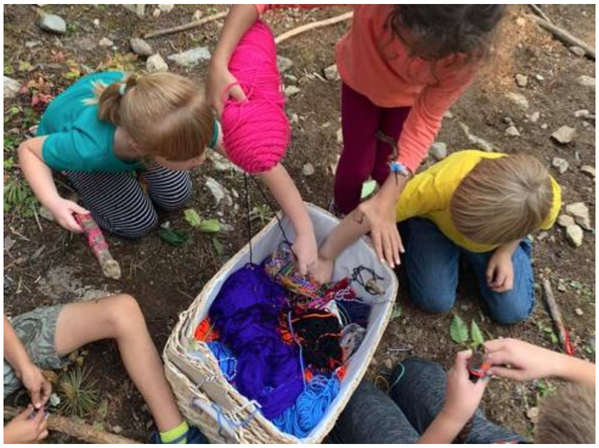
- For the 2025/26 school year, the following activities are planned for staff:
  - Primary teachers (September to June)
    - In-service with POPEY (Provincial Outreach Program Early Years) 3 times over year on creating rich literacy learning environments
      - Teachers will have input on sessions
      - Teachers will also be choosing a wonder child to use in Community of Practice
    - Community of Practice to support the learning with POPEY, occurs between sessions
      - Inquiry based, centred on wonder child
      - Release time available for team-teaching, observation
  - Support Staff (September to June)
    - Training to support reading interventions in schools
    - Training in reading programs so support staff following programs' frameworks
    - Training in Orton-Gillingham approach for dyslexia
  - Grades 4-9 teachers
    - Creating a Community of Practice to support evidence-based literacy practices grades 4-9 using inquiry methods
      - Adrienne Gear, Faye Brownlie as guides
      - Release time available to observe and to team-teach

- As we proceed with the different literacy initiatives, we will continue to engage with teachers to ensure we are meeting the needs in classrooms
  - The money cannot be spent on resources or to hire staff to work directly with students – it is meant to build the capacity of the adults

Strategic Planning

- The district's [strategic plan] is in its last year so it is time to begin work on a new one

- First step is to seek feedback on the SD 51's vision, mission and values through both paper and on-line surveys, as well as discussions, with partner groups, students, staff, families and community.



Our vision: to nurture curiosity, resilience and joy in all

Our mission: to ensure our students are flourishing today so they can build a confident future tomorrow

Our values: kindness and compassion; Indigenous ways of knowing; growth mindset; honesty and courage; and connectedness and relationships

- The survey will ask respondents to reflect on how the district's vision, mission, and values align with the respondents' hopes and dreams for public education in the Boundary.
- The feedback will be compiled thematically and presented to the Board for consideration as they begin to adapt/refine for the new strategic plan.
- The goal is to have the updated vision, mission and values ready for adoption at the December 16, 2025 Board of Education meeting.
    - Once completed, more in-depth consultation with all partner groups, students, staff, families, and community members will begin in January 2026.
- The proposed timeline for strategic planning can be found below.

STRATEGIC PLANNING SD51

PROPOSED TIMELINE

OCT

ACTIVITIES

- Board reviews Vision, Mission, Values and Beliefs
- Staff seek feedback about this review from PVPA, BDTA, CUPE, Indigenous Partners, staff, students, families and community partners

NOV

ACTIVITIES

- Staff continues to seek feedback regarding vision, mission, values and beliefs from PVPA, BDTA, CUPE, Indigenous Partners, students, staff, families and community partners

DEC

ACTIVITIES

- Staff shares all feedback with Board
- Board considers recommendations about vision, mission, etc.
- Final decision via Board Motion to confirm vision, mission, etc.

JAN

ACTIVITIES

- Begin consultation for Education Plan, gaining insight from stakeholders to enhance student learning across district
  - surveys
  - small groups

FEB/MAR

ACTIVITIES

- Continue consultation for Education Plan, gaining insight from stakeholders to enhance student learning across district
  - surveys
  - small groups

APR

ACTIVITIES

- Establish Learning Goal
- Strategies and Structures
- Creating Learning Plan with Principals, Vice-Principals and Educators/BDTA

MAY

ACTIVITIES

- Continue to create Learning Plan
- Present Learning Plan to Board
- Board Motion to Adopt

JUNE

ACTIVITIES

- Launch Strategic Plan
- Align School Plans and Operational Plans

Briefing Note
September 30, 2025
Student Enrolment

In February of each year, all districts in BC report projected enrolment information for the upcoming school year to the Ministry. Based on these projections, the Ministry announces preliminary operating funding for each district in early March. At September 30, all districts then report actual enrolment information through the 1701 Student Data Verification process. The following table summarizes our projected enrolment for 2025/26, as well as our 1701 verification for both September 30, 2025 and September 30, 2024.

Enrolment (FTE) by site:

Site	2024 Actual	2025 Projected	2025 Actual	Change from projection
Grand Forks Secondary	415.125	376.500	**394.250**	+17.750
Perley Elementary	242	240	**208**	-32
Hutton Elementary	211	221	**246**	+25
Christina Lake Elementary	72	60	**64**	+4
Boundary Central Secondary	103.250	114.750	**115.125**	+0.375
Greenwood Elementary	71	68	**60**	-8
West Boundary Elementary	96	100	**108**	+8
Beaverdell Elementary	16	11	**12**	+1
Big White Community School	28	29	**33**	+4
Walker Development Centre	29.375	25	**21.875**	-3.125
Total:	1,283.750	**1,245.250**	**1,262.250**	**+17.000**

Enrolment (FTE) by grade:

Grade	2024 Actual	2025 Projection	2025 Actual	Change from projection
Kindergarten	68	97	**81**	-16
Grade 1	78	71	**71**	-
Grade 2	80	74	**81**	+7
Grade 3	100	81	**83**	+2
Grade 4	97	96	**97**	+1
Grade 5	107	98	**99**	+1
Grade 6	101	108	**112**	+4
Grade 7	104	101	**102**	+1
Grade 8	107	102	**107**	+5
Grade 9	112	106	**109**	+3
Grade 10	99.250	111.250	**113.250**	+2.000
Grade 11	107.6250	101.000	**101.875**	+0.750
Grade 12	120.375	99.000	**104.625**	+5.625
Adult Students	2.375	-	**-**	-
Secondary Ungraded	-	-	**0.500**	+0.5000
Total:	1,283.750	**1,245.250**	**1,262.250**	**+17.000**

In addition to collecting student data on school-age FTE, the 1701 verification for September 30 also confirms student data for Unique Student Need categories as follows:

		2024 Actual	2025 Projection	2025 Actual	Change
Inclusive Education					
	Level 1	1	1	**1**	-
	Level 2	101	99	**103**	+4
	Level 3	8	9	**14**	+5
Indigenous Education FTE		376	351	**359**	+8
English Language Learning		0	0	**49**	+49

In March 2025, SD51's estimated 2025/26 operating grant from the Ministry was **$20,906,186** based on 1,245.25 student FTE (see attached). The Annual Budget passed in June 2025 reported a balanced operating budget (i.e. no projected operating surplus or deficit – funding was projected to be fully spent).

Using an *Operating Grant Funding Estimator,* an estimate of SD 51's recalculated 2025/26 operating grant from the Ministry is **$21,252,330**. The anticipated increase of $346,144 includes:

- Basic Allocation increase of $148,39 due to 17.00 student FTE more than projected
- Unique Student Needs increase of $262,115, including:
    - $88,935 for English Language Learners as a result of addition of claim for 49 ELL students with introduction of an ELL program in SD51. These funds will be targeted to support the program.
    - Indigenous Education, increase of $14,320 (targeted)
    - Inclusive Education, increase of $158,860
- Off-set by loss of Enrolment Decline supplement of $64,363 as enrolment higher than projected.

Please note the above is an <u>estimate.</u> It assumes there will be no change in rates or basic allocations from the preliminary grants announced in March. As well, the teacher salary differential has not yet been confirmed. Recalculated grants will be released in December 2025 and amended budget prepared and presented to the Board in early 2026.

Estimated Operating Grants Overview - 2025/26 School Year

School District 51 (Boundary)

September 2025 Enrolment Count				
	School-Age Enrolment	**Funding Level**	**Funding**	**Total Supplement**
Standard (Regular) Schools	1,220.2500	$9,015	$11,000,554	
Continuing Education	0.0000	$9,015	$0	
Alternate Schools	25.0000	$9,015	$225,375	
Online Learning	0.0000	$7,280	$0	
Home Schooling	12	$250	$3,000	
Course Challenges	0	$282	$0	
Total Enrolment-Based Funding (September)	**1,245.2500**			**$11,228,929**
	Total Enrol. Change	**Funding Level**	**Funding**	**Total Supplement**
1% to 4% Enrolment Decline	-36.1250	$4,508	$105,087	
4%+ Enrolment Decline		$6,761	$0	
Significant Cumulative Decline (7%+)	-18.1250	$4,508	$0	
Supplement for Enrolment Decline				**$105,087**
	Enrolment	**Funding Level**	**Funding**	**Total Supplement**
Level 1 Inclusive Education	1	$51,300	$51,300	
Level 2 Inclusive Education	99	$24,340	$2,409,660	
Level 3 Inclusive Education	9	$12,300	$110,700	
English Language Learning	0	$1,815	$0	
Indigenous Education	351	$1,790	$628,290	
Adult Education	0.0000	$5,755	$0	
Equity of Opportunity Supplement			$78,309	
Supplement for Unique Student Needs				**$3,278,259**
			Funding	
Variance from Provincial Average	$791			
Estimated Number of Educators	69.181		$54,722	
	Enrolment	**Funding Level**	**Funding**	**Total Supplement**
FTE Distribution	1,245.2500	$180.33	$224,556	
Supplement for Salary Differential				**$279,278**
Supplement for Unique Geographic Factors				**$5,839,086**
Funding Protection				**$51,354**
Curriculum and Learning Support Fund				**$11,532**
September 2025 Enrolment Count, Total				**$20,793,525**

July 2025 Enrolment Count				
	Enrolment	**Funding Level**	**Funding**	**Total Supplement**
Summer Learning Grade 1-7	0	$260	$0	
Summer Learning Grade 8-9	0	$260	$0	
Summer Learning Grade 10-12	0	$510	$0	
Supplemental Summer Learning Funding			$0	
Cross-Enrolment, Grade 8 and 9	0	$510	$0	
Summer Learning, Total				**$0**
February 2026 Enrolment Count				
	Enrolment	**Funding Level**	**Funding**	**Total Supplement**
School-Age FTE - Continuing Education	0.0000	$9,015	$0	
Adult FTE - Continuing Education	0.0000	$5,755	$0	
K-Gr 9 School-Age FTE - Online Learning	0.0000	$3,640	$0	
Gr 10-12 School-Age FTE - Online Learning	0.0000	$7,280	$0	
Adult FTE - Online Learning	0.0000	$5,755	$0	
Level 1 Inclusive Education Enrolment Growth	0	$25,650	$0	
Level 2 Inclusive Education Enrolment Growth	0	$12,170	$0	
Level 3 Inclusive Education Enrolment Growth	0	$6,150	$0	
Newcomer Refugees	0.0000	$4,508	$0	
ELL Supplement - Newcomer Refugees	0	$908	$0	
February 2026 Enrolment Count, Total				**$0**
May 2026 Enrolment Count				
	Enrolment	**Funding Level**	**Funding**	**Total Supplement**
School-Age FTE - Continuing Education	0.0000	$9,015	$0	
Adult FTE - Continuing Education	0.0000	$5,755	$0	
K-Gr 9 School-Age FTE - Online Learning	0.0000	$2,427	$0	
Gr 10-12 School-Age FTE - Online Learning	0.0000	$7,280	$0	
Adult FTE - Online Learning	0.0000	$5,755	$0	
May 2026 Enrolment Count, Total				**$0**
Indigenous Education Councils				**$112,661**

2025/26 Full-Year Estimated Total	**$20,906,186**
Estimated 2025/26 Operating Grant from Indigenous Services Canada	$0
Estimated 2025/26 Operating Grant from Ministry of Education and Child Care	$20,906,186

Briefing Note
SCHOOL CATCHMENT AREAS

Board policy *320, Enrolment of Students and School Choice,* outlines the principles that guide student enrolment and school choice in SD51 and states that the process should:

- Maximize the number of students able to attend their neighbourhood school;
- Enable a student or parent/guardian to register their children in the district school of their choice on a space-available basis;
- Be transparent and offer stability for students and families;
- Enable school and district staff to plan the allocation of resources in ways that will best accommodate demand and minimize adjustments to school organizations at the beginning of the school year;
- Accommodate students to attend their neighbourhood school, however, consider circumstances where attendance at another school may be advantageous or necessary; and
- Allow, where possible, siblings to be admitted to the same school.

Most school districts in BC have established catchment areas, which are defined as designated geographical zones for which students are guaranteed registration at a particular school as determined by the local board of education and typically includes the school closet to the permanent residence of the student's parents/guardians. Catchment areas allow school districts to plan for projected enrolment and ensure they have adequate capacity and resources in place for local students. Catchment area boundaries may be reviewed and are subject to change to accommodate population changes.

The Board of Education of SD51 has not established catchment areas and instead currently allows students to register at their school of choice. Historically, this structure worked well; however, the District has noted increasing instability and unpredictability in enrolment/registrations in recent years.

The following table reports projected vs. actual enrolment over the past 4 years by site:

	Sept 2022		Sept 2023		Sept 2024		Sept 2025	
Site	**Projected**	**Actual**	**Projected**	**Actual**	**Projected**	**Actual**	**Projected**	**Actual**
GFSS	374.875	**393.250**	407.750	**424.000**	413.250	**415.125**	376.500	**394.250**
BCSS	113.625	**116.250**	111.000	**111.625**	111.750	**103.250**	114.750	**115.125**
WDC	27	**23**	26	**25**	26	**29.375**	25	**21.875**
DAPE	229	**237**	235	**241**	244	**242**	240	**208**
JAHE	218	**230**	216	**223**	218	**211**	221	**246**
CLES	76	**82**	77	**75**	79	**72**	60	**64**
GES	70	**79**	76	**71**	68	**71**	68	**60**
WBES	81	**100**	100	**99**	97	**96**	100	**108**
BES	10	**9**	11	**11**	12	**16**	11	**12**
BWCS	43	**32**	33	**32**	37	**28**	29	**33**
	1,242.500	**1,301.500**	1,292.750	**1,312.625**	1,306.00	**1,283.750**	1,245.250	**1,262.250**
		+59.000		**+19.875**		**-22.250**		**+17.000**

Agenda

As a result of collective agreement language, the majority of staffing processes for teachers and support staff occurs in Spring for the following September and so the majority of decisions are based on projections. Moreover, over 95% of the District's operating budget comes from our Ministry of Education and Child Care operating grant, which is based on student enrolment in September and, thus, the motivation is to plan conservatively.

When actual enrolment differs significantly from projections, it impacts students and staff because:

- If enrolment is higher than expected and an additional division is needed, it can take weeks to post and fill teaching positions in September and there may be few qualified teachers available to fill positions at that time of the year.
- If enrolment is lower than expected, the District is unable to adjust teaching staffing down in September and must bear the cost from our operating budget, even though enrolment and our operating grant are less than anticipated. This can negatively impact other programs/services.

Overall, the District is recommending the Board initiate a consultation process to consider implementing catchment areas in SD51 to improve school planning and stability of resources for students.

School District 51 Boundary

Board of Education Annual Work Plan

SEPTEMBER

- Approve Enhancing Student Learning Report
  - School Growth Plans
- Approve 2024/25 Audited Financial Statements
  - Review Independent Auditor's Report
  - Review Financial Statement Discussion & Analysis (FSD&A)
- Approve 2026/27 Five-Year Capital Plan – Minor Projects
- BCTSA, Kootenay

OCTOBER

- Receive September 30th 1701 – Student Data count information
- Represent SD51 at BCSTA Provincial Council
- School Growth Plans shared with the Board

NOVEMBER

- BCPSEA Symposium
- Elections for Board positions
- Commit to Trustee Code of Conduct
- Board Performance Review process/ timeline
- BCSTA Trustee Academy
- Superintendent Search, finalize candidate profile

DECEMBER

- Committee reps and liaison assignments confirmed
- Adopt updated Elections Bylaw for 2026 General Local Elections
- Approve 2026/27 Budget Process and Timeline

JANUARY

- Receive 2025/26 MECC Recalculated Grant
- Represent SD51 at BCPSEA AGM
- Review District Graduation/Completion Rates
- Financial Disclosures (due January 15th)
- Superintendent Search, short-listing

FEBRUARY

- Adopt 2025/26 Amended Annual Budget Bylaw
- Approve 2026/27 School Calendar
- Represent SD51 at BCSTA Provincial Council
- Receive 3-year enrolment projections
- Superintendent Search, interviews and appointment of new Superintendent

MARCH

No regularly scheduled meetings

APRIL

- Review of first draft of 2026/27 Annual Budget
- Adopt 2026/27 Capital Funding Bylaw
- Represent SD51 at BCSTA Annual General Meeting

MAY

- Review second draft of 2026/27 Annual Budget
- Review Annual Facilities Grant (AFG) Spending Plan
- Approve Out-of-Province tuition rate for 2026/27

JUNE

- Adopt 2026/27 Annual Budget Bylaw
- Approve 2027/28 Five-Year Capital Plan – Major Projects

JULY/AUGUST

No regularly scheduled meetings

Other work expected in 2025/26:

- Strategic Plan Update
- Ratify CUPE collective agreement
- Finalize Long-Range Facilities Plan (LRFP)
- Accessibility Report

Agenda

Superintendent Report
October 2025
Anna Lautard
Superintendent of Schools

Bill 19 School Amendment Act

- On October 7, 2025, the government introduced amendments to the School Act to enable boards of education to directly offer a broader range of child care services on school property and to fully recoup reasonable costs incurred by doing so.
- If passed, the amendments will allow boards to:
    - offer child care on non-instructional days such as professional development days and winter, spring and summer breaks
    - provide birth to five-year old care (or infant and toddler) as well as school-age care
    - recover reasonable costs incurred for the purpose of providing child care program on board property
    - opt into the Province's Child Care Fee Reduction Initiative program
- More information can be found in this news release.

Professional Learning with District Leadership Team 2025/26

- The Learning Together sessions have a different focus this year centring on Compassionate Systems Leadership (CSL)
    - This is in conjunction with an Inclusive Education initiation that has Learning Support teachers (LSTs) also learning about CSL
    - The hope is that the administration and LSTs at each school will be able to work together to bring the CSL lens to schools
- What is CSL? There are three elements to support systems change and wellbeing from an Equity, Diversity, Inclusive lens:
    - Self-leadership
        - Cultivating self-reflection, self-awareness and mindfulness practices
        - Growing adult wellbeing and our awareness of bias, power and privilege
    - Relational leadership
        - Building authentic connections where space is created to be truly present and honouring diversity is foundational to how we show up with one another
    - Systems work
        - Understanding and fostering connections between self, others and "the system" in new ways and with new perspectives
        - Addressing structural inequities and injustice

- Why CSL?
    - Critical part of the [Mental Health in Schools Strategy] that includes the following key actions:
        - Fostering adult wellbeing in the school system
        - Developing compassionate systems leadership training
        - Embedding compassionate systems leadership into early learning
    - CSL has the ability to:
        - Support adult wellbeing (Oberle & Schonert-Reichl, 2016)
        - Build self-awareness (Ladson-Billings, 2021)
        - Grow relationality, interconnectedness and strength-based lens (Boell & Senge, 2016)
        - Give space to confront and question structural inequities, racism and social injustice (Ladson-Billings)
        - Create space for deep, equitable and sustainable system change (Senge et al., 2015)
        - Able to bridge the distance between Western and Indigenous epistemologies (Beaudry, Kaiser & Ragoonaden, 2019)
    - CSL has been part of Learning Together sessions for the past five years, since I took the first virtual workshop offered by Peter Senge and Mette Boell in December 2020
    - This year, we have Dr. Terry Taylor, former Superintendent of Arrow Lakes and a BC CSL Core Facilitator, leading sessions for both the Inclusive Education team and the Principal/Vice Principal team.
        - LSTs
            - four full days on Wednesdays, two in fall, two in spring
            - three 90-minute virtual sessions
        - PVP
            - four half days on Thursdays, 2 in fall, 2 in spring
            - three 90-minute virtual sessions
    - Focus for PVP team is on bringing CSL to schools to improve adult wellbeing thereby improving student learning

School District 51 Boundary

Upcoming School Events – October/November 2025

Beaverdell Elementary
- October 25 Bottle Drive at school 9-12
- October 30 Field trip to WBES for Halloween dance, pumpkin run, and haunted house

Big White Community School
- November 4 Volleyball
- November 10 Remembrance Day Assembly
- November 14 Kelowna Rockets Game

Boundary Central Secondary School
- November 6 Visit with Elder in Residence
- November 10 Remembrance Day/Indigenous Veterans Day Ceremony
- November 13 Term One Learning Updates Home

Christina Lake Elementary School
- October 29 Running Club 8-8:30am
- October 30 Halloween Fun Afternoon and Pumpkin Run
- November 10 Remembrance Day and Indigenous Veterans Day Ceremony
- November 13 PAC Hot Lunch

Dr. D.A. Perley Elementary School
- October 30 Halloween Assembly and Costume Parade 11:30
- November 10 Remembrance/Indigenous Veterans Day Ceremony at 11am
- November 14 Feel Good Friday

Grand Forks Secondary School
- October 30 Student-led Spirit Assembly
- November 5 Take Our Kids to Work Day for Grade 9
- November 10 Remembrance Day Assembly
- November 14 Honouring Louis Riel Day
- November 15 Ski/Board Swap

Greenwood Elementary School
- October 30 Halloween Open House and Pumkin Carving
- November 4 Sports Group Starts; Volleyball at WBES
- November 10 Remembrance Day Ceremony at BCSS
- November 26 Wreath Making PAC Fundraiser

John.A. Hutton Elementary School
- November 6 PAC Hot Lunch
- November 10 Remembrance Day Assembly at 10am
- November 17-18 Scholastic Book Fair

Walker Development Centre
- November 6 Rotary Youth Presentation
- November 14 Christina Lake Stewardship Society
- November 27 Boundary Family Services Guest

West Boundary Elementary School
- October 30 Pumpkin Run, Haunted House and Halloween Dance
- November 10 Remembrance Day Ceremony at BCSS
- November 13 Skating Day
- November 27 Learning Updates Home

Secretary-Treasurer's Report
October 2025

Ministry Reporting
Fall is reporting time at the Ministry of Education & Child Care. The following reports were completed and submitted throughout September and October:

- For the 2024/25 school year:
  - *Indigenous Education Targeted Funding Financial Report* – Financial data and commentary on how targeted funding was spent in 2024/25. $611K funded staffing (District principal, secondary Indigenous Education teachers, Elder in Residence, Indigenous Culture & Student Success Facilitators and Child & Youth Care Workers) and $65K funded supplies and services (learning resources, pro-d, honoraria, field trips, special projects, travel and scholarships).
  - *Classroom Enhancement Fund (CEF) Year-end Reporting* – Financial report confirming teacher FTE/classification and total salaries/benefits paid through CEF, remedy paid to teachers for classes not in compliance with class size and composition language, and CEF overhead costs incurred by the District. Funding spent as follows:
    - Staffing: 11.148 teacher FTE at cost of $1,484,603
    - Remedy: Owed 172 counts of remedy (31K minutes). 105 counts of remedy taken by teachers, with remaining 67 counts transferred to the BDTA professional development fund.
    - Overhead: $10.5K reported for pro-d allocation for CEF-funded teachers, as well as $84K for substitute costs for CEF-funded teachers
  - *PSEC Labour Information Gathering & Executive Reporting (LIGER)* – Public sector employers are responsible for both:
    - Senior Employee Compensation Reporting - Ongoing reporting for all exempt employees whose annual base salary is $125,000 or more; and
    - Executive Compensation Disclosure Reporting – Annual executive compensation disclosure for the CEO and next four top decision-makers with a base salary of $125,000 or more for the period July 1/2024 to June 30/2025. LIGER disclosure reporting can be found here.
- For the 2025/26 school year:
  - *1701 Student Data Collection* – Collection of data on student FTE and headcount, as well as data on Unique Student Needs categories (ELL, Special Education, Indigenous Education and Adult Education). The data reported drives our operating grant, which will be confirmed in December. The snapshot date was September 29th, with the final verification report due October 10th. Total funded FTE at September 29/2025 is 1,262.250 (2024 – 1,283.750). See Briefing Note on Enrolment for details.
  - *1601 School Data Collection* – Annual report on school demographics information including physical and mailing address, telephone and fax number, email address, name of principal/head teacher, and school configuration.
  - *Q1 GRE (Government Reporting Entity)* – Quarterly financial report of the District that is consolidated with the financial results of all school districts, and then consolidated with financial results of all broader public sector organizations.
    - Q1 operating results reported for SD51 are a $422K deficit (result of timing of funding allocations being small in Sept/Oct until recalculated grants announced).
  - *Classroom Enhancement Fund, Initial Reporting* - CEF is special purpose funding provided to the District to fund additional costs associated with ensuring we are in compliance with the reinstated 2001 language for class size and composition limits. CEF staffing information as of

September 30th reported 11.026 teacher FTE (2024 - 11.148) at a projected cost of $1,494,066 (2024 - $1,469,154).

- *Learning Improvement Fund* - Funding received to enhance educational assistant supports in school districts. Funding for 2024/25 is $72,269 plus carry-forward from prior year of $6,857 and will be used to provide all EAs in a position with an additional one hour/week to attend meetings outside of instructional hours, prep resources, attend pro-d/training etc.
- *Q1 EDAS* – Quarterly report on employee status, YTD earnings, benefits, base salary, FTE etc. The Q1 EDAS is used by the Ministry to calculate the supplement for teacher salary differential that is part of our operating grant. The final EDAS is to be submitted October 31st.
- *2026/27 Minor Capital Plan Submission* – As approved by the Board in September, we completed and submitted our 2026/27 Minor Capital Plan submission through the web-based platform, MyCaps.
- *Pay Transparency Act* – The *Pay Transparency Act* became law in BC on May 11, 2023. It requires employers to publish annual pay transparency reports to address gender pay gaps and promote equity in the workplace by identifying differences in pay for certain groups, starting with gender categories. SD51's first report will be published by November 1, 2025.

Budget/Finance

Fiscal Year-end & Audit

The June 30, 2025 audited financial statements, including the Financial Statement Discussion & Analysis paper, were approved by the Board last month and submitted to the Ministry and the Office of the Auditor General. The year-end close process is complete and the books/records for that fiscal year are closed.

2025/26 Annual Budget

The 2025/26 Annual Budget was set and approved by the Board in June 2025 based on preliminary enrolment projections. The budget will be entered into the accounting system this month and the Board will be presented with an expenditure report for the first 4 months of the year at the November board meeting. In addition, the budget is being updated based on actual enrolment and staffing and an *Amended Budget* will be presented to the Board in January 2026.

Meetings & Professional Learning

- MECC Webinar, Compliance Audit 101, September 23rd (virtual)
- MECC Q&A, National School Food Programs, September 25th (virtual)
- BCPSEA, Bargaining Update, October 1st (virtual)
- MECC/DM Call with Superintendents/Secretary Treasurers, October 7th (virtual)
- BCASBO Zone 1 (Kootenay Boundary Branch) Meeting, October 8th (virtual)
- Harris & Co, Public Sector Freedom of Information Workshop, October 9th, 16th, 23rd (virtual)
- BCPSEA, Bargaining Update, October 21st (virtual)
- BCASBO Executive Committee Meeting, October 22nd (virtual)
- Harris & Co, Education Law Conference, October 22nd (virtual)

Information Technology

Throughout school start-up this Fall, the IT department has completed the following tasks and projects in addition to regular IT operations and desktop support:

Windows 11 Deployment & Modern Management

- Tested and validated the Windows 11 upgradation process.
- Upgraded all staff laptops from Windows 10 to Windows 11.
- Transitioned staff laptops from local enrollment to *Intune* cloud enrollment for centralized management.

Infrastructure Upgrades & Security Enhancements

- Collaborated with MECC contractors to update core and school firewalls.
- Upgraded Cisco Call Manager, responsible for district-wide telephony.
- Initiated setup and testing of a new Wireless Controller to provide redundancy.
- Upgraded site firewalls and VPN clients for enhanced security.
- Performed routine updates and software patches across systems.

Server & Cluster Modernization

- Set up a new Hyper-V cluster and successfully migrated 60+ servers.
- Upgraded 3 servers from Windows Server 2012R2 to 2025.
- Reviewed and decommissioned 12 legacy servers, improving cluster performance and bandwidth efficiency.

Automation & In-House Development

- Developed in-house automation scripts for student data updates and modifications from MyEd.
- Created a custom password expiry notification system using automated pop-up banners and automated email reminders.
- With password expiry notification have set up logging for the expired account in Teams and SharePoint (For IT use only).

Hardware & Systems Management

- Installed and configured 5 new security cameras at GFSS.
- Conducted a review of Microsoft Cloud licenses, removing unused ones to optimize spending and focus resources on critical services.

Perley PAC Meeting
Highlights

Date: Monday, October 6, 2025

Principal/Vice Principal Report

Meeting was held in the new kitchen! Two tables and some chairs were brought in from another classroom. Kitchen is still waiting on windows as well as tables and chairs. Bathrooms are also still not completed.

Munch A Lunch program is starting next week and forms will be going out to parents. Kids and staff can order a hot lunch online for $10 every week. Perley's day will be Thursdays (or day 4) and the hot lunch will be made and delivered by Boundary Community Ventures Association.

Perley Open House will be tomorrow (Tuesday, October 7th) to coincide with early dismissal and parent/teacher interviews.

School Trustee Report

I asked the PAC President Biatta if she had heard from Roly Russel yet about a DPAC forming. She said she had heard from him in the summer just introducing himself as the GFSS PAC President but nothing about a DPAC. Biatta will email Roly and see where he is at with this as she is interested.

I gave a brief district update from our last meeting; that our audit had been completed and we are now moving on to strategic plan planning. I also told them I would have our final enrollment numbers for the district at the end of this month.

PAC Reports (President's, Treasurer's and Fundraising)

First Hutton&Perley joint fundraiser will the Hutton Harvestfest on Tuesday, October 21st from 4:30 – 7:00. Everyone welcome!

Perley Winter Craft Fair will be Saturday, November 8th from 10:00 – 3:00. Ten vendors have already paid for tables and confirmed. They are hoping to get about thirty-five tables total.

We had a presentation from Bethany at Ultimate Fundraising and PAC voted in favour to do their first national fundraiser with her – Kernels Popcorn. Details will be coming soon.

Next meeting is Monday, November 3rd @ 5:00pm

Larisa Van Marck
School Trustee – SD51

September 29, 2025 BCSS

There is an increase in students from last year (119 - up from 103 last year). A large grade grade 8 class of 34.

Sports are in full swing.

Boys Soccer are doing well. Should be going to regionals…and provincials? The regionals are in Invermere and the provincials are at the coast. Two furthest points makes busing expensive.

Cross Country running going well. Terry Fox Run fundraising goal was $300 using house teams as motivation.

Helena Konanz and Donegal Wilson spoke with students. Both were shocked and very impressed with the questions they were asked.

The environmental class has been getting students out of class experiencing a farm, Wilgress, with more trips to follow.

Flex Friday on Oct 3rd. 1:30 to 2:30 students could choose an activity ranging from Karaoke, musical singing, art & crafts, outdoor soccer, basketball, dodgeball, homework club. Then from 2:30-5 pm was parent & child/teacher meetings. Rather than a specific, booked time, it was a come when you can. There was a free BBQ (delicious!!), then parents and students were invited to wander the school and visit the teachers as they were available. Very relaxed, relational and welcoming.

New person is doing the hot lunch.

Note: parent involvement at BCSS PAC continues to be minimal/not enough.

Trustee Danyluk

WBES PAC meeting: September 16 and October 15 notes

School year kicked off with a pancake breakfast. 164 pancakes served. 12 new students. Then on Thanksgiving Week the harvest lunch was served!!

Swings: some of the new swings have been installed. In the end there will be 7. Students have been lining up to use them.

New club being trialed this year: Lego Robot Club. The goal is to practise in house and then expand and attend the out of community competitions.

Discussion was held regarding connecting with other PACs so as to not conflict with other PAC fundraisers. Speaking of fund raisers, WBES had a very successful Thanksgiving pie fundraiser. Purdy's, 50/50, Spirit Wear, Christmas Card, and Bookfair all coming up.

Gaming Grant was once again denied because due to lack of reports….even though reporting has always been done. This is a recurring issue. Appeal submitted.

PAC elections were held: Last year's executive were willing to remain and were acclaimed for this year. They also acclaimed Amber Petrie as the DPAC representative.

PAC voted to help fund school supplies for the students who need it. News of the remaining Affordability Fund being distributed across the district was encouraging.

Affordability Fund - $$ from last year will be used to help families this year. This is welcome news at WBES.

Bike Day – Hub Cycle came and did bike clinics and safety. Our new RCMP constable biked with the students.

A garden work party with students was held to fall-ize the garden. On a related note WBES staff travel to Senpaq'cin School in Oliver to see, take in and learn about their garden. Lots of good ideas and inspiration.

Terry Fox raised $1000

Wilgress Lake – feels very comfortable in the great outdoors and a safe place; thanks to Community Forest for paying for the bus; thanks to parents for helping with harvest lunch

Among the other activities and clubs, pickleball is being started after school.

Trustee Danyluk

Rural and Remote

Our rural and remote team met on zoom October 15th. We are putting together a collection of stories that highlight and feature each rural and remote district. I'll be asking our board for ideas on how we should capture the bounadary. We need pictures of our location as well as scenes from our region.

Going forward we have a work plan knowing our funding is coming to an end. We want to complete our report and send it to all levels of government. We have been encouraged to talk with our local MLAs, mayors, councilors etc and share with them the things we have done in our communities. We need to emphasize our need for recruitment and retention and how hard it is for rural communities to get the funding and help we need.

We will be discussing this further at our next meeting in person at the Trustee Academy. I'm hoping to have a little report on what its like living in the Boundary. Let me know if you have any ideas you'd like to share.

Trustee Jepsen

Grand Forks Secondary School

Principal's report:

Tom did a presentation on the roles of the Principal, VP and PAC as well as the Vision and Mission Statements that is being developed.

Tom presented on Video Surveillance and is looking for PAC approval. The equipment is already installed, covered with garbage bags, and no software is installed at the moment. The PAC would approve it with an opportunity to improve the communication that will be going out to parents. Recommending that once communication has been approved, it includes an expected date of implementation to give people an opportunity to respond before the cameras are turned on.

Welcome Back BBQ – Oct 8th at parent teacher interviews. Volunteers are needed.

PAC Report:

Roly Russell – New PAC President gfsspacpresident@gmail.com

The GFSS PAC has voted to proceed with DPAC membership and Laura Lewis has volunteered to be the GFSS Rep. Roly will work on the Bylaws and Laura will take on any treasurer responsibilities.

Fundraising was actively discussed but the PAC cannot commit to any fundraising efforts at this time. Fundraising requests were submitted to the PAC but as the GFSS PAC relies solely on gaming grants they are limited to what requests can be supported. PAC would like student council/representatives to come to the meetings and or have the applicants there to present their case.

Trustee Hall

Christina Lake Elementary School

Principal's report:

Shawn reported that FSA's are starting soon which helps identify where we are at as a school. The benefit is that we can put more resources for learning supports in place. Soccer is done, Volleyball is starting up. Halloween fun day Oct 30th – don't send kids wearing their costumes. Lego league – 2 teams are going into competitions at Perley & Hutton. Hoping to make it to regionals in the Okanagan. Very cool program.

Photos & retakes were done on the beach this year. Photographer from Christian Valley, fun for the kids, hopefully this a tradition that can continue.

PAC Report:

Lauren will be running the PAC Hot Lunch program twice per month this school year which is in addition to the district hot lunch program. The first hot lunch was very well received with 55 out of 57 students participating. The PAC Program came out followed by the District plan a day later so it would have been nice to have some coordination on this program.

The PAC had a lively discussion regarding fundraising efforts and commitments and noted that funds spent in the last school year exceeded the funds earned so there is a concern that if this continues the PAC will not be able to continue to provide the same level of support. The Grade 6/7's have a big field trip planned for the end of the year and the PAC made a motion to commit to funding the transportation costs for this trip which is lower than previous years support. Some adjustments may need to be made to reduce the overall trip cost, more student fundraising or parental support may be required.

Trustee Report:

Summer projects completed at Christina Lake Elementary included irrigation and partial roofing projects.

2026/2027 Capital Plan Submission includes a request for funding of accessible equipment and fall surfacing at CLES. We're not expecting to receive funding for this in the upcoming year however it's on the list, so the province is aware that there's a need.

At the GFSS PAC meeting in September, the president Roly Russell mentioned that he is planning on starting up DPAC. This is something that hasn't been in place for a number of years but it's an opportunity for a collective voice to be heard and information shared between the PAC's. Each member PAC would elect or appoint a DPAC Representative who would attend DPAC meetings and act as a liaison between the PAC and DPAC. If someone is interested I can take your information and make a connection with Roly.

Lastly, checked in regarding the three divisions for the current year and one parent provided feedback that their child had noted some frustrations with the three-grade split, particularly with respect to disruptions from the younger grades. There were no concerns from the parents in attendance, everyone understood the rationale, and there was a comment that it provided those older students with an opportunity to be leaders.

Trustee Hall