



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

September 13, 2016 at 6:00 p.m.

School Board Office

Agenda

Call to Order

Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

Presentations/Delegations

- Audited Financial Statements 2015-2016

MOTION: "That the Board approve the Audited Financial Statements for the Fiscal Year 2015-2016, as presented."

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

June 14, 2016 – Regular Meeting Minutes

Report on In-Camera Meeting from June 14, 2016

The Board discussed personnel issues, properties/facilities, business items as well as the request from the Aboriginal Friendship Circle.

Business Items

1. Superintendent/Director of Learning Report

- Report for Summer 2016 (Attachment)
- August Day
- Enhancement Agreement
- NID Calendar Change

MOTION: "That the Board approve the amendment to the 2016-2017 School Calendar with the Non-Instructional Day changed from Friday, October 14th, 2016 to Tuesday, October 11th, 2016, and that school will be in session on Friday, October 14th, 2016."

2. Secretary-Treasurer's Report

- Report for Summer 2016 (Attachment)

3. 5 Year Capital Plan (Attachment)

MOTION: "That the Board of Education of School District No. 51 (Boundary) approve the 5-year Capital Plan as outlined on the attached summary."

4. Future Planning

- SD51 Planning Cycle
- Monthly Gazette Articles

5. Committee Reports

- Proposed Meeting Dates 2016/2017 (Attachment)
- AbEd Committee
- Finance Committee
- Operations Committee
- Audit Committee
- Policy Committee

6. Talking Break

What experiences do we hope to see for our students with learning, assessment and reporting as the K-9 Refreshed Curriculum is implemented into our schools?

7. Trustee Reports

Rec Commission	BCSTA/BCPSEA Advisory
District Literacy	BISM
PAC Highlights	BCSTA Kootenay Boundary Branch

Trustee Activities and Upcoming Events

- Kootenay Boundary BCSTA Fall Branch Meeting AGM – September 16-17, 2016
- BCPSEA Symposium – October 13-14, 2016
- 2nd Annual Partner Liaison Meeting – October 26, 2016
- BCSTA Board Chairs Meeting – October 27, 2016
- BCSTA Provincial Council Meeting – October 28-29, 2016
- Learning Forward Conference – December 4-7, 2016

Future Agenda Items

Next Board Meeting: **October 11, 2016, 6:00 P.M.**
Boundary Learning Centre

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary) held
Tuesday, June 14, 2016 at the School Board Office

The Chairperson called the meeting to order at 6:01 p.m.

Present:	Mrs. T. Rezansoff	Chairperson
	Mrs. C. Strukoff	Vice Chair
	Mr. M. Danyluk	Trustee
	Mrs. K. Jepsen	Trustee
	Mr. D. Reid	Trustee
	Mrs. C. Riddle	Trustee
	Mrs. R. Zitko	Trustee
	Mr. K. Argue	Superintendent
	Mrs. J. Hanlon	Secretary-Treasurer
	Mr. D. Lacey	Director of Learning

Acknowledgement of the Aboriginal peoples and ancestors.

Presentations/Delegations

- Erika Thorpe, teacher at Greenwood Elementary, and student gave a presentation on the grade 6 and 7 field trip to Victoria.
- Students from Grand Forks Secondary presented ideas on how to improve their school environment.
- Matt Grey, teacher at Grand Forks Secondary, and Director of Learning, Doug Lacey reported on the Environmental Education Conference they attended.

Adoption of Agenda

MOVED Riddle
2ND Reid

"That the Agenda for June 14, 2016 be adopted as amended, with the addition of out of province school fees for the 2016-2017 school year."

CARRIED

Adoption of Minutes

MOVED Danyluk
2ND Reid

"That the May 10, 2016 Regular Board Meeting minutes be adopted as circulated."

CARRIED

Report on In-Camera Meeting from May 10, 2016

The Board discussed personnel issues, properties/facilities, business items as well as the Shared Service Vehicle Insurance. Trustee Reid declared a non-pecuniary conflict of interest for a portion of the May 10, 2016, Board of Education Closed Meeting.

Correspondence

Nil

Business Items

1. Superintendent's Report

The Superintendent reported on school visits, as well as meetings attended in and out of the District. The Board discussed the Quebec Exchange 2016 field trip as presented. Superintendent Argue will request further information prior to Board approval.

2. Secretary-Treasurer's Report

The Secretary-Treasurer reported on District transportation and operations. She also reported on the current and projected enrolment as well as the expenditures to date. The out of province school fees were discussed. The following motion was made:

MOVED Strukoff
2ND Zitko

"That the annual fee for out of province students be set at \$12,000 for the 2016/2017 school year."

CARRIED

3. Director of Learning Report

The Director of Learning presented his report on school visitations, meetings in and out of the District as well as the work being done in the AbEd and Special Education programs during the month of May.

4. Talking Break

The value and importance of place-based learning was discussed.

5. Evolution of Learning – Let's Celebrate Our Successes

The Superintendent, Director of Learning and Secretary-Treasurer did a presentation summarizing the PAC consultations, the actions being taken, as well as summarized the investments that the District has made based on the input.

6. Financial Framework for Supporting Student Success

- Annual Budget Bylaw

MOVED Zitko
2ND Riddle

"That the Board unanimously agrees to give the Annual Budget Bylaw 2016/2017 all three readings at this meeting of June 14, 2016."

CARRIED

MOVED Riddle
2ND Danyluk

“A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (Boundary) (called the “Board”) to adopt the Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the “Act”).

1. The Board has complied with the provisions of the *Act* respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total Budget Bylaw amount of \$18,173,831 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2016/2017.”

MOVED Danyluk
2ND Reid

“That the Board of Education of School District No. 51 (Boundary) approve the Annual Budget Bylaw 2016/2017 as read, a first, second and third time, passed and adopted.”

CARRIED

7. Committee Reports

Trustee Zitko reported on the Policy Committee meeting. The following motions were made:

MOVED Strukoff
2ND Jepsen

“That the Board approve and adopt the Policy – *Whistle Blower Protection*.”

CARRIED

8. Trustee Reports

Trustee Jepsen reported on the District Literacy meeting and Trustee Strukoff reported on the BISM meeting. Trustees Reid, Jepsen and Zitko reported on PAC meeting highlights.

9. Around the Boundary

Around the Boundary for May 2016 was presented

Meeting adjourned at 8:36 p.m.

Chairperson

Secretary-Treasurer

Kevin Argue, Superintendent of Schools
Doug Lacey, Director of Learning
Month-End Report
August 2016



School Visitations

Doug Lacey, and I visited the following schools over the summer: Walker Development, Perley and Hutton Elementary, Grand Forks and Boundary Central Secondary, as well as Greenwood and West Boundary Elementary Schools.

District Planning

- Thirty-two teacher positions were posted. There are four new teachers to the District, and three positions yet to be filled
- Early work completed on the new Framework for Enhancing Student Learning. District Plan to be shared with the Community and Ministry of Education in November of 2016.
- SD51 Learns
 - **SD51 August Day – Professional Learning**
 - ***Summer Collaborative Learning***
 - ***Inquiry and Explorations – Strategic Doing!***
 - ***Building Inclusive Classrooms – Shelly Moore***
 - ***Numeracy Teaching and Learning – Carole Fullerton***
- Planning for Aboriginal Student Success
 - Enhancement Agreements
 - SD51 Aboriginal Education Advisory Council
- Non Instructional Day - Curriculum – to be determined
- Changes to Reporting Student Progress to parents

School Readiness

- We have met with all school Principals regarding the state of their buildings and preparedness for opening schools.
- We have reports of many new enrollments at schools

Meetings in District

- District Leadership Team meeting – Sept 1/16
 - School Inquiry Growth Plan Sharing
 - The New Curriculum
 - NID Planning and Topics
 - Mentoring of New Staff
 - Team Professional Learning 2016/17



Secretary-Treasurer's Report
J. Hanlon, Secretary-Treasurer
SUMMER 2016

The Maintenance, Custodial and Technology Departments worked hard to get schools up and running for the first day. Thank you for all your hard work.

Grounds

We had a lot of vandalism with our sprinkler systems at Perley and Grand Forks Secondary Schools over the summer. We were unable to water the lawns properly as the grounds man was constantly replacing the sprinkler heads. We reported this vandalism to the RCMP and have asked that if anyone knows who was doing this to please report it to the RCMP. We estimate that the costing for these replacements is around \$4,000. During the last week of August we watered in the daytime to try and save the lawn before students were back at school.

Maintenance Projects

The following are some of the projects done over the summer months:

- Boiler upgrade at Boundary Central Secondary
- Hoist inspections
- Fire system inspections
- Installed a new staff shower off of the fitness room at Grand Forks Secondary
- Installed new lockers at Hutton
- Doorway to gym wall added for easier access to storage at Hutton
- New roof on Christina Lake Elementary gym. (to be completed by end of October)
- Repaired sinking parking lot at Grand Forks Secondary. If the sinking does not re occur we will pave next year.
- Added fire separation to Big White basement.
- New carpet in Beaverdell Elementary classroom
- Helped with classroom changes throughout the District
- Painted some classrooms
- Renovated Perley nutrition room
- Painted stage area at Boundary Central Secondary
- Continued to complete regular maintenance orders

Technology Department

Like the Maintenance Department, the Technology Department has been busy with the following:

- The purchase and deployment of secondary school teacher laptops

- Upgrade Hutton's WiFi to handle more devices. We are using this school as a test and once the bugs are worked out Perley will be upgraded next.
- Purchased and received elementary teacher Macbook Airs over the summer. We will be setting them up and deploying them school by school over the next few months.
- Updated the administration laptops
- Deployed Apple Print servers (Mac Mini's in all of our schools to make printing for Mac users easier)
- Updated all window computers to Windows 10. The labs will be done this fall.
- We ordered and set up 3 new photocopiers.
- We have purchased Mobile Device Management System for iPads. The Technology Department is learning the system and will begin to test it.
- We will be replacing First Class with Sharepoint Exchange 2016. Conversion date to be announced.

Finance

The audit was done in July and the auditors will be present at the September meeting to present the financial statements.

Lynn Heriot did records of employments for ten month support staff, teachers on call as well as teachers who had temporary assignments.

Expenditure Report

The Board will not see an expenditure report for 2016/2017 until November.



SD 51 (Boundary)

Briefing Note

Date: September 7, 2016

Topic: 5 Year Capital Plan 2017/2018

The process for the 5 Year Capital Plan has changed this year. The plan now includes Seismic Upgrades, Expansion Projects, Replacement Projects, Building Envelope, School Enhancement Projects and Carbon Neutral and School Bus requests. Once the projects are approved the Board will be asked to pass a Bylaw. The plan this year is due on September 30, 2016. Submission of the plan is prepared on a large spreadsheet requiring lots of information, which I am still working through. I am attaching a summary of the projects I will be submitting. I am working with our Ministry contact to ensure they have all the necessary documentation.

I will update you at the Board Meeting on the cost sharing expectations on some of these projects.

2017/2018 FiveYear Capital Plan

	2017	2018	2019	2020	2021
Replacement Projects					
Christina Lake Elementary				\$ 4,838,750	
Building Envelope					
West Boundary Elementary School	\$ 966,000				
School Enhancement					
Replacement of Various Roof Top Units	\$ 110,000				
Chiller Replacement at GFSS		\$ 350,000			
Boiler Replacement Perley			\$ 200,000		
Lighting Upgrades at GFSS*				\$ 100,000	
Bus Replacements		2 Buses	2 Buses		

BOARD MEETINGS for 2016-2017 – TENTATIVE SCHEDULE

BOARD OF EDUCATION MEETING DATES -- 6:00 P.M.

Tuesday, September 13, 2016 School Board Office
Tuesday, October 11, 2016 Boundary Learning Centre
Tuesday, November 8, 2016 School Board Office
Tuesday, December 13, 2016 School Board Office
Tuesday, January 10, 2017 Boundary Learning Centre
Tuesday, February 14, 2017 School Board Office
Tuesday, March 14, 2017 School Board Office
Tuesday, April 11, 2017 Boundary Learning Centre
Tuesday, May 9, 2017 School Board Office
Tuesday, June 13, 2017 School Board Office

POLICY DEVELOPMENT – 3rd Tuesday -- All meetings at 4:30 pm **(Cindy Strukoff – chair; Katie Jepsen; Rose Zitko)**

- Tuesday, September 27, 2016
- Tuesday, October 18, 2016
- Tuesday, November 15, 2016
- Tuesday, December 20, 2016
- Tuesday, January 17, 2017
- Tuesday, February 21, 2017
- Tuesday, April 18, 2017
- Tuesday, May 16, 2017
- Tuesday, June 20, 2017

FINANCE/OPERATIONS COMMITTEE – Times may vary

(Finance -- Cathy Riddle, chair, Teresa, Dave) (Operations -- Dave Reid, chair, Rose, Mark)

- Tuesday, October 25, 2016 – 3:30 p.m. – tentative
- Tuesday, January 10, 2017 – 6:00 pm. – Public Finance Meeting at Board Meeting - BLC
- Thursday, January 12, 2017 – 3:30 p.m. -- tentative
- Tuesday, April 4, 2017 – Public Finance Meeting - tbc
- Wednesday, April 5, 2017 – Public Finance Meeting - tbc

Working Sessions

January 17, 2017 – DLT – Trustee Budget Mtg #1 – 4:00 p.m.
February 8, 2017 – DLT – Trustee Budget Mtg #2 – 4:00 p.m.
April 18, 2016 – Budget Planning #3 (Trustee Only) – 4:00 p.m.