



# School District No. 51 (Boundary)

Regular Meeting of the Board of Education

September 12, 2017 at 6:00 p.m.

School Board Office

## Agenda

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### Call to Order

### Opening Acknowledgement

"We would like to give recognition and honour to all the Aboriginal peoples and ancestors, including the Interior Salish peoples, who lived here and cared for these lands."

### Presentations/Delegations

- Audited Financial Statements 2016-2017

**MOTION:** "That the Board approve the Audited Financial Statements for the Fiscal Year 2016-2017, as presented."

### 10 Minute Comment Period

### Adoption of Agenda

### Adoption of Minutes

June 13, 2017 – Regular Meeting Minutes

June 20, 2017 – Special Open Meeting Minutes

### Report on In-Camera Meeting from June 13, 2017

The Board discussed personnel issues, properties/facilities, and business items.

### Business Items

#### 1. Superintendent's/Director of Learning Report

- Report for Summer 2017 (Attachment)
- August Days

#### 2. Secretary-Treasurer's Report

- Report for Summer 2017 (Attachment)
- Enrolment

#### 3. Framework for Enhancing Student Success

- School Growth Plans & Focus

#### **4. Committee Reports**

- Proposed Meeting Dates 2017/2018 (Attachment)
- School Liaisons
- AbEd Committee
- Finance Committee
- Operations Committee
- Policy Committee

#### **5. Talking Break – Summer Highlights**

#### **6. Trustee Reports**

|                   |                                  |
|-------------------|----------------------------------|
| Rec Commission    | * BCSTA/BCPSEA Advisory          |
| District Literacy | * BISM                           |
| PAC Highlights    | * BCSTA Kootenay Boundary Branch |

#### **Trustee Activities and Upcoming Events**

- September 16-18, 2016 – Kootenay Boundary Branch meeting at Ainsworth

#### **Future Agenda Items**

**Next Board Meeting:**                      **October 10, 2017**  
Boundary Learning Centre

#### **Adjournment**

#### **QUESTION PERIOD**

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda.

Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

## School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)  
held Tuesday, June 13, 2017 at the School Board Office

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The Chairperson called the meeting to order at 6:00 p.m.

|          |                   |                         |
|----------|-------------------|-------------------------|
| Present: | Mrs. T. Rezansoff | Chairperson             |
|          | Mrs. C. Strukoff  | Vice Chair              |
|          | Mr. M. Danyluk    | Trustee (via telephone) |
|          | Mrs. K. Jepsen    | Trustee                 |
|          | Mr. D. Reid       | Trustee                 |
|          | Mrs. C. Riddle    | Trustee                 |
|          | Mrs. R. Zitko     | Trustee                 |
|          | Mr. K. Argue      | Superintendent          |
|          | Mrs. J. Hanlon    | Secretary-Treasurer     |
|          | Mr. D. Lacey      | Director of Learning    |

Absent: Nil

Acknowledgement of the Aboriginal peoples and ancestors.

### Presentations/Delegations

- Students from Grand Forks Secondary catering class shared about their experiences this year.
- Grand Forks Secondary students, Chantelle Howard and Curtis Sarton, along with teacher Helen Argue, presented information about the AceIT program.
- Ryley Heppner, Director at Pines shared about camp opportunities for students in the District.

### Adoption of Agenda

MOVED Zitko  
2<sup>ND</sup> Reid

[“That the Agenda for June 13, 2017 be adopted as presented.”](#)

CARRIED

### Adoption of Minutes

MOVED Zitko  
2ND Strukoff

[“That the May 9, 2017 Regular Board Meeting minutes be adopted as circulated.”](#)

CARRIED

### Report on In-Camera Meeting from May 9, 2017

The Board discussed personnel issues, properties/facilities, and business items. Board Chair Rezansoff and Superintendent Argue declared a non-pecuniary conflict of interest for a portion of the May 9th, 2017 Board of Education Closed meeting.

## **Correspondence**

The Active Communities Grant request was reviewed, and a letter of support will be sent.

## **Business Items**

### **1. Superintendent's Report**

The Superintendent reported on meetings with Principals, the Co-Learners Group as well as meetings in and out of the District. The Superintendent also reported on field trip requests to date, and School Growth Plan goals. The amended calendar was presented. The following motion was made:

MOVED Strukoff  
2ND Danyluk

*"That the Board approve the School Calendar Amendment as presented."*

CARRIED

MOVED Zitko  
2ND Danyluk

*"That the Board approve the BAA course – Anatomy."*

CARRIED

### **2. Secretary-Treasurer's Report**

The Secretary-Treasurer presented the Operations/Transportation report for May 2017 and reported on the enrolment numbers and expenditures to date. Out of Province fees for 2017-2018 were discussed. The following motion was made:

MOVED Riddle  
2ND Jepsen

*"That the annual fee for out of province students be set at \$12,150 for the 2017/2018 school year."*

CARRIED

### **3. Director of Learning**

The Director of Learning reported on May school visitations and meetings attended.

### **4. 5-Year Capital Plan**

MOVED Reid  
2ND Zitko

*"That the Board of Education approve the 5-year 2018/19 Capital Plan as presented."*

CARRIED

**5. Evolution of Learning – Let's Celebrate Our Successes**

Senior Management reflected on the Successes of the School District for the 2016/2017 school year.

**6. Talking Break**

Discussed the experiences that had the biggest impact for students this year.

**7. Financial Framework for Supporting Student Success**

The Board reviewed the budget considerations and consultation items. The budget will be presented on June 20, 2017 at 4:00 p.m., at the School Board Office.

**8. Committee Reports**

Director of Learning reported on the AbEd Committee working session held to build the student consultation in the fall.

**9. Trustee Reports**

- Chairperson Rezanoff reported that the Rec Committee is looking for a solution on a calendar for all community events.
- The Director of Learning reported out on the District Literacy meeting.
- Trustee Zitko reported that BISM is looking at supporting students with activities over the summer.
- Trustees Jepsen and Zitko reported on Pac meetings at Hutton and BCSS.
- BCSTA Kootenay Boundary Branch is scheduled for Ainsworth in the fall.

**10. Around the Boundary**

Presented Around the Boundary for May/June 2017.

Meeting adjourned at 8:20 p.m.

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Chairperson

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Secretary-Treasurer

## School District No. 51 (Boundary)

Minutes of a Special Open Meeting of the Board of Education of School District No. 51 (Boundary)  
held Tuesday, June 20, 2017 at the School Board Office

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The Chairperson called the meeting to order at 4:00 p.m.

|          |                   |                         |
|----------|-------------------|-------------------------|
| Present: | Mrs. T. Rezansoff | Chairperson             |
|          | Mrs. C. Strukoff  | Vice Chair              |
|          | Mr. M. Danyluk    | Trustee (via telephone) |
|          | Mrs. K. Jepsen    | Trustee                 |
|          | Mr. D. Reid       | Trustee (via telephone) |
|          | Mrs. C. Riddle    | Trustee (via telephone) |
|          | Mrs. R. Zitko     | Trustee (via telephone) |
|          | Mrs. J. Hanlon    | Secretary-Treasurer     |
| Absent:  | Mr. K. Argue      | Superintendent          |
|          | Mr. D. Lacey      | Director of Learning    |

### Adoption of Agenda

MOVED Strukoff  
2ND Reid

*"That the Agenda for June 20, 2017 be adopted as presented."*

CARRIED

### Business Items

#### 1. Financial Framework for Supporting Student Success (Attachment)

- Annual Budget Bylaw

MOVED Strukoff  
2ND Riddle

*"That the Board unanimously agrees to give the Annual Budget Bylaw 2017/2018 all three readings at this meeting of June 20, 2017."*

CARRIED

MOVED Strukoff  
2ND Danyluk

*"A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 51 (Boundary) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act")."*

CARRIED

1. The Board has complied with the provisions of the *Act* respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total Budget Bylaw amount of \$19,885,491 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

CARRIED

MOVED  
2ND            Danyluk  
                 Reid

“That the Board of Education of School District No. 51 (Boundary) approve the Annual Budget Bylaw 2017/2018 as read, a first, second and third time, passed and adopted.”

CARRIED

## **2. Local Capital Transfer**

The Board reviewed the Local Capital Plan.

MOVED  
2ND            Reid  
                 Jepsen

“That the Board authorize the transfer of an additional \$150,000 from Operating to Local Capital for 2016/2017 school year.”

CARRIED

Meeting adjourned at 4:13 p.m.

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Chairperson

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Secretary-Treasurer

Kevin Argue- Superintendent of Schools  
Doug Lacey - Director of Learning



## **Month-End Report August 2017**

### **School Visitations**

- Doug and I have visited the following schools over the summer and so far this year:  
Walker Development, Perley, Hutton, GFSS, BCSS, Greenwood, Midway, WBES, Beaverdell, CLES

### **District Planning**

- SD51 Hiring - 48 teacher positions posted – 13 new teachers to SD51
- Early work completed on reviewing the Framework for Enhancing Student Learning District Plan
  - Plans to be shared with the Community and Ministry of Education in November of 2017
- Learning51
  - **SD51 August Day – Professional Learning**
  - **School Based NID's**
  - **Co-Learners – Leyton Schnellart – Doug Lacey**
  - **Building Inclusive Classrooms – Shelly Moore**
  - **Numeracy Teaching and Learning – Carole Fullerton**
  - **Inquiry in Action – Judy Halbert and Linda Kaser**
  - **Computational Thinking – Shawn Lockhart and SD51 teachers**
  - **Environmental Education – Place conscious learning**
- Planning for Aboriginal Student Success
  - Enhancement Agreements
  - SD51 Aboriginal Education Advisory Council
- Non Instructional Day - Curriculum – September 28, 2017



## **School Readiness**

- We have met with all school Principals regarding the state of their building and preparedness for opening schools
- We have reports of many new enrollments at schools

## **Meetings out of the District**

- **Summer BCSSAS Academy**

## **Meetings in District**

- District Leadership Team mtg. – August 31/17
  - School Inquiry Growth Plan Sharing
  - The New Curriculum
  - NID Planning and Topics
  - Mentoring of New Staff
  - Team Professional Learning 2017/18



## Secretary-Treasurer's Report SUMMER 2017

Maintenance, Custodians and Technology Departments all worked hard to get our schools up and running for the first day. Thank you for all your hard work.

### **Maintenance Projects**

The following are some of the projects done over the summer months:

- Hoist inspections
- Fire system inspections
- Moved and painted Special Ed and Learning Assistance room at GFSS
- Moved and painted Library at GFSS
- Upgraded Auto shop doors at GFSS
- Installed make up air unit at GFSS
- Installed exhaust fan system for welding at GFSS
- Installed new drywells at Perley and repaved areas
- Installed HVAC controls at CLES, BES and BWCS
- Installed new fire panels at MES and IT
- Installed crash mats at GFSS in gym
- Tree removal at Perley
- Installed new screen in Auditorium GFSS
- New classroom setup at various schools
- New sign at Hutton Elementary
- Removed old computer workstations at CLES, MES, WBES
- New flooring at Beaverdell
- New flag poles at Beaverdell and MES
- BCSS painted Foods Room, Sewing Room and Photocopier Room
- New desks and chairs at BCSS
- Replace garage door at Midway Bus Garage
- Maintenance orders - some... but not all!
- Lighting upgrade at CLES

## **Technology Department**

Like the Maintenance Department, the Technology Department has been extremely busy this summer with the following:

- Created and deployed Outlook/Office 365 for both BFISS and The City of Grand Forks
- Removal of WBES, MES, DAPE and JAHE labs
- MacBook Air and iPad deployment
- 2 iPad carts (30 each) for WBES
- iPad cart (20 devices) for MES
- cart of MacBook Airs (30) for JAHE
- MacBook Airs (22) and cart of iPads (20) for DAPE
- Purchased and deployed new ThinkCentre computers for staff and admins
- Purchased and deployed new GFSS ThinkPad laptop cart
- Wireless access points replacement (adds more density for our Wi-Fi network)– GFSS, BCSS, CLES
- Purchased and implemented new MDM (mobile device management for iPads and Macs)
- CAD/Art Lab replacement computers – Visual Studio
- iPad for SPED – redistribution of legacy iPads for JAHE and DAPE carts
- New/moved staff laptop changes
- Repurposed legacy ThinkPads as additional ChromeOS laptops for Ms. Madsen back in the classroom
- Repurposed legacy MacBook teacher laptops to schools for noncritical applications
- Internet speed upgrades for BWCS and CLES

## **Finance**

The audit was done in July and the auditors will be present at the September meeting to present the financial statements.

Lynn did records of employments for ten month support staff and teachers on call as well as teachers who had temporary assignments.

## **Expenditure Report**

The Board will not see an expenditure report for 2017/2018 until November.

## **BOARD MEETINGS for 2017-2018 – TENTATIVE SCHEDULE**

### **BOARD OF EDUCATION MEETING DATES**

Tuesday, September 12, 2017 School Board Office  
Tuesday, October 10, 2017 Boundary Learning Centre  
Tuesday, November 14, 2017 School Board Office  
Tuesday, December 12, 2017 School Board Office  
Tuesday, January 9, 2018 Boundary Learning Centre  
Tuesday, February 13, 2018 School Board Office  
Tuesday, March 13, 2018 School Board Office  
Tuesday, April 10, 2018 Boundary Learning Centre  
Tuesday, May 8, 2018 School Board Office  
Tuesday, June 12, 2018 School Board Office

### **POLICY DEVELOPMENT – 3rd Tuesday -- All meetings at 4:30 pm (Cindy Strukoff – chair; Katie Jepsen; Rose Zitko)**

- Tuesday, September 19, 2017
- Tuesday, October 17, 2017
- Tuesday, November 21, 2017
- Tuesday, December 19, 2017
- Tuesday, January 16, 2018
- Tuesday, February 20, 2018
- Tuesday, April 17, 2018
- Tuesday, May 15, 2018
- Tuesday, June 19, 2018

### **FINANCE/OPERATIONS COMMITTEE – Times may vary**

**(Cathy Riddle – Finance chair, Teresa, Dave; Dave Reid – Operations chair, Rose, Mark)**

- Tuesday, October 24, 2017 – 3:30 p.m. – tentative
- Tuesday, April 3, 2018 – Public Finance Meeting - tbc
- Wednesday, April 4, 2018 – Public Finance Meeting - tbc

### **Working Sessions**

January 16, 2018 – DLT – Trustee Budget Mtg #1 – 4:00 p.m.  
February 7, 2018 – DLT – Trustee Budget Mtg #2 – 4:00 p.m.  
April 17, 2018 – Budget Planning #3 (Trustee Only) – 4:00 p.m.